



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Rec'd Townsend Town Clerk
15 AUG '19 PM1:09

Michael MacEachern, Chairman
Paul Rafuse
Water Superintendent

Nathan Mattila, Vice-Chairman

Todd Melanson, Clerk
(978) 597-2212

Email: water@townsend.ma.us

WATER COMMISSIONERS MEETING AGENDA

August 19, 2019 - 6:00 P.M.

Water Department 540 Main Street, Meeting Room

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being audio recorded.
- 1.4 Chairman's additions or deletions.
- 1.5 Review correspondence.

II. APPOINTMENTS:

- 2.1 6:30 Interview candidate(s) for the Interim Water Superintendents position.

III. MEETING BUSINESS:

- 3.1 Discuss/vote to hire an interim Water Superintendent.
- 3.2 Approve 1" service to 4 Lois Lane, Ken Chaplin, account # 61663 Recvd: \$2000.00 ck #663.
- 3.3 Approve refund, Acct# 60809BMartin Coppinger, 4 Bayberry Hill Road, \$85.50.

IV. COMMISSIONERS UPDATES AND REPORT:

- 4.1

V. FOREMANS UPDATES AND REPORTS:

- 5.1 Discuss/Approve replacing service truck.
- 5.2 Discuss Sanitary Survey.
- 5.3 Discuss Lead & Copper testing
- 5.4 Inspection/Cleaning of the Highland Street and Fitchburg Road Tanks.

VI. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS:

- 6.1 Schedule next BOWC meeting.
- 6.2 Review and sign Bills Payable Warrants

ADJOURNMENT: