



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Rec'd Townsend Town Clerk
15 JUN '20 PM3:57

Nathan Mattila, Chairman
(978) 597-2212

Todd Melanson, Vice-Chairman

Michael MacEachern, Clerk
Email: water@townsend.ma.us

WATER COMMISSIONERS MEETING AGENDA

June 22, 2020 - 6:00 P.M.

Water Department 540 Main Street, Meeting Room

NOTE REGARDING ACCESS AND PARTICIPATION

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20 on March 12, 2020. The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's March 12th order, to public access to promote social distancing and reduce the spread of COVID-19. The Board of Water Commissioner's meetings will not be open to the public for physical attendance until further notice. The meeting will be available on Zoom. **Join Zoom Meeting**

<https://us02web.zoom.us/j/84101415072>

Meeting ID: 841 0141 5072 log in Monday, June 22, 2020 at 6:00 P.M. to participate.

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll Call Members-Roll Call Citizens.
- 1.5 Chairman's additions or deletions.
- 1.6 Approve meeting minutes of May18, 2020.
- 1.7 Review correspondence.

II. APPOINTMENTS-VOTES MAY BE TAKEN

- 2.1 Discuss update on driveway repair at 520 Main Street.

III. MEETING BUSINESS-VOTES MAY BE TAKEN:

- 3.1 Discuss the Public Rate Increase Meeting scheduled on June 25, 2020 and review Rate payer questions.

IV. COMMISSIONERS UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 3.2 Update on meeting with TA to discuss issues with the current union contract.
- 3.3 Update on scheduling a meeting to discuss Cross Charge agreement.
- 3.4 Update on contract approval process.
- 3.5 Review the attached article previously voted at the June 1, 2020 BOWC meeting, submitted June 11, 2020.
- 3.6 Void 3" application for water service to Brett King, 27 Scales Lane and re-issue 1" service. Appl#2020-03, Account # 60389

V. INTERIM SUPERINTENDENTS/FOREMANS UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 5.1 Update on Master Plan.
- 5.2 Update on Main St. pump station/ water main.
- 5.3 Update on Meadow Road
- 5.4 Update on Lock Brook Run extension (top of West Meadow Road).

VI. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 7.1 Schedule next BOWC meeting.
- 7.2 Discuss 62 Accounts with outstanding balances over \$500.00.
- 7.3 Discuss the purchase of a new copier machine.
- 7.4 Discuss the remaining 5 touchpad accounts.
- 7.5 Review and sign Bills Payable Warrants.
- 7.6 Review and sign June's Schedule of Bills Receivable report.
- 7.7 Review Accounts Receivable Report.
- 7.8 Review year to date expenditures.

ADJOURNMENT:

Townsend Water Department is inviting you to a scheduled Zoom meeting.

Topic: Board of Water Commissioners Meeting

Time: Jun 22, 2020 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

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Meeting ID: 841 0141 5072

One tap mobile

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Find your local number: <https://us02web.zoom.us/j/84101415072>