



**TOWNSEND WATER DEPARTMENT**  
540 Main Street West Townsend, Massachusetts 01474

Rec'd Townsend Town Clerk  
27 MAY '20 AM 10:16

Nathan Mattila, Chairman  
(978) 597-2212

Todd Melanson, Vice-Chairman

Michael MacEachern, Clerk  
Email: [water@townsend.ma.us](mailto:water@townsend.ma.us)

**WATER COMMISSIONERS MEETING AGENDA**

**June 1, 2020 - 6:00 P.M.**

**Water Department 540 Main Street, Meeting Room**

**NOTE REGARDING ACCESS AND PARTICIPATION**

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20 on March 12, 2020. The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's March 12th order, to public access to promote social distancing and reduce the spread of COVID-19. The Board of Water Commissioner's meetings will not be open to the public for physical attendance until further notice. The meeting will be available on Zoom. **Join Zoom Meeting**

**<https://us02web.zoom.us/j/81245186567>**

**Meeting ID: 812 4518 6567 log in Monday June 1, 2020 at 6:00 P.M. to participate.**

**I. PRELIMINARIES:**

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll Call Members-Roll Call Citizens.
- 1.5 Chairman's additions or deletions.
- 1.6 Approve meeting minutes of February 5, 2020 and February 19, 2020.
- 1.7 Review correspondence.

**II. APPOINTMENTS-VOTES MAY BE TAKEN**

- 2.1 Discuss driveway repair at 520 Main Street.

**III. MEETING BUSINESS-VOTES MAY BE TAKEN:**

- 3.1 Discuss scheduling meeting with TA/Union Rep to discuss issues with the current union contract.
- 3.2 Discuss scheduling a meeting to discuss Cross Charge agreement.
- 3.3 Discuss the Public Rate Increase Hearing scheduled on June 3, 2020.
- 3.4 Discuss Lock Brook Run extension (top of West Meadow Road).
- 3.5 Review Contract approval process.
- 3.6 Discuss Townsend's MVP grant (Municipal Vulnerability Preparedness)

**IV. COMMISSIONERS UPDATES AND REPORTS-VOTES MAY BE TAKEN:**

4.1

**V. INTERIM SUPERINTENDENTS/FOREMANS UPDATES AND REPORTS-VOTES MAY BE TAKEN:**

- 5.1 Update on Master Plan.
- 5.2 Update on Main St. water main.
- 5.3 Update on Meadow Road

**VI. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS:**

- 7.1 Schedule next BOWC meeting.

**ADJOURNMENT:**

Townsend Water Department is inviting you to a scheduled Zoom meeting.

Topic: Board of Water Commissioners Meeting

Time: Jun 1, 2020 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

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Meeting ID: 812 4518 6567

One tap mobile

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Dial by your location

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