



**TOWNSEND WATER DEPARTMENT**  
540 Main Street West Townsend, Massachusetts 01474

Rec'd Townsend Town Clerk  
16 DEC '21 AM 9:40

Todd Melanson, Chairman

, Vice-Chairman

Christopher Jones, Clerk

David Vigeant, Superintendent

(978) 597-2212

Email water@townsendwater.org

**WATER COMMISSIONERS MEETING AGENDA**

**December 21, 2021 - 7:00 P.M.**

**Water Department 540 Main Street, Meeting Room**

**NOTE REGARDING ACCESS AND PARTICIPATION**

Governor Baker updated the State of Emergency to respond to COVID-19 on June 16, 2021 and ordered an extension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20 put into effect on March 12, 2020, until April 1, 2022 at which time the extension will be repealed.

<https://us02web.zoom.us/j/83336515668?pwd=UmlraTIHSlhRaXl6Vld1eU5XM245dz09>

**Meeting ID: 833 3651 5668 Passcode: 773673 Log on Tuesday December 21, 2021, at 7:00 P.M. to participate.**

**I. PRELIMINARIES:**

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Announce that the meeting is being recorded on Zoom.
- 1.3 Roll Call Members-Roll Call Citizens.
- 1.4 Chairman's additions or deletions.
- 1.5 Approve Meeting Minutes of November 8, 2021.
- 1.6 Review correspondence.

**II. APPOINTMENTS-VOTES MAY BE TAKEN**

2.1

**III. MEETING BUSINESS-VOTES MAY BE TAKEN:**

- 3.1 Update/Discuss Cross Charge Agreement.
- 3.2 Discuss/Review Capital Planning.
- 3.3 Discuss/Review 169 Main St and Greely Rd.
- 3.4 Update/Discuss PFAS.
- 3.5 Update/Discuss Harbor Trace Treatment Plant.
- 3.6 Update/Discuss Rate Study.
- 3.7 Review/Discuss Phone System Upgrades
- 3.8 Review/Discuss Water Department Zoom Account.

**IV. COMMISSIONERS UPDATES AND REPORTS-VOTES MAY BE TAKEN:**

- 4.1 Review/Discuss Department Vehicle Usage.
- 4.2 Review/Discuss Meter Compliance Notification Limits.

**V. LIASON UPDATES AND REPORTS-VOTES MAY BE TAKEN:**

5.1

**VI. SUPERINTENDENT'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:**

- 6.1 Update/Discuss Main Street Well.
- 6.2 Update/Discuss 12 South St-Deluxe.
- 6.3 Update/Discuss 2016 Ford Fusion.
- 6.4 Review/Discuss Temporary Help.
- 6.5 Update/Discuss Highland St.

**VII. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:**

7.1 Update/Discuss 2021 Liens.

7.2 Schedule next BOWC meeting.

7.3 Review and sign October's end of month reports.

**ADJOURNMENT:**

Townsend Water Department is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83336515668?pwd=UmlraTIHSIhRaXl6Vld1eU5XM245dz09>

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Passcode: 773673

One tap mobile

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+13126266799,,83336515668#,,,,\*773673# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

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Find your local number: <https://us02web.zoom.us/j/kcbcgxdKZn>