

TOWNSEND MEETING HALL GALLERY COMMITTEE

Date of Meeting: January 7, 2020 Time of Meeting: 10:30

Day of the Week: Tuesday

Location: Library Trustee Room

Rec'd Townsend Town Clerk

27 DEC '19 AM 9:07

Agenda/List of topics to be discussed

Townsend Meeting Hall Gallery Committee Meeting

1. **Call to order**
2. **Adoption of Agenda**
3. **Minutes**
4. **Financial report**
 - a. **deposit**
 - b. **reimbursements requests**
5. **Visitors**
6. **Old business**
 - a. **Banner – take down**
 - b. **b. flags – take down**
 - c. **reprint of brochure**
7. **New Business**
 - a. **Town report**
1. **Topics not reasonably anticipated by the chair in advance of the meeting**
9. **Set date of next meeting February 4, 2020 or other date.**
10. **Adjournment**

Posted on _____

Time posted _____