



Office of  
**THE PLANNING BOARD**  
 272 Main Street  
 Townsend, Massachusetts 01469  
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Rec'd Townsend Town Clerk  
 23 MAR '23 AM 11:58

Laura Shifrin, Chair (2025)

Carol Hoffses, Member (2026)

Robert Therrien, Clerk (2024)

Mike Virostko, Vice Chair (2023)

Ian Ortiz Santiago, Member (2023)

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## PLANNING BOARD MEETING AGENDA

**Meeting Date: Monday, March 27, 2023**

**Time: 6:30 PM**

**Location: Selectman's Chambers**

**272 Main St, Townsend, MA.**

**And remotely via TCAM hosted ZOOM.**

**All are invited to attend.**

### **Join Zoom Meeting link:**

Topic: Townsend Planning Board

Time: Mar 27, 2023, 18:30 Eastern Time (US and Canada)

<https://us02web.zoom.us/j/88000567598?pwd=Q0pFM0R0ZVVqemRjcDZIMXF0V3pXUT09>

Meeting ID: 880 0056 7598

Passcode: 113355

### **1 PRELIMINARIES: votes may be taken.**

- 1..1 Call the meeting to order and roll call.
- 1..2 Recital of The Pledge of Allegiance of the United States.
- 1..3 Chairman's Additions/Deletions to Agenda unforeseen prior to 48 hours of this meeting.
- 1..4 Review Volunteer response forms received for Planning Board vacancy.
- 1..5 Review/Approve the meeting minutes from 2-13-23, and 2-27-23.

### **2 MEETING BUSINESS: votes may be taken.**

- 2..1 Planning Board regulations review.
- 2..2 Townsend Zoning Bylaw Section 145-54.1 Age Restricted bylaw discussion.
- 2..3 Proposed bylaw modifications drafted by the Housing Authority discussion.
- 2..4 2022 Townsend Master Plan modification to approved plan, to clarify how to locate the Housing Production Plan attachment in the appendix.

### **3 CORRESPONDENCE: votes may be taken.**

- 3..1 Montachusett Regional Transit Authority (MART) Approval for the Town of Townsend to join the transit authority and transportation planning updates.
- 3..2 Stormwater Management Permit project updates. Inspection reports/other related correspondence.
- 3..3 Notices from the office of the Board of Selectman.
- 3..3.1 Reorganization of the Board of Selectmen.
- 3..3.2 Annual Town Meeting May 2, 2023. Warrant to close April 4, 2023.
- 3..4 Notices from Townsend/other Towns.
- 3..5 Update Safe Routes to School – Carol Hoffses
- 3..6 Citizen Planner Training Collaborative (CPTC) Annual Conference follow up.
- 3..7 Notice from the office of the Town Clerk. Annual Town Election to be held on Monday, April 24, 2023, from 7:00 am to 8:00 pm.
- 3..8 Review response letter to request for Stormwater management permit #2022-01 certificate of completion.
- 3..9 MART

### **4 Conferences and courses**

- 4..1 Citizen Planner Training Collaborative (CPTC) Annual Conference follow up. Robert Therrien & Beth Faxon.
- 4..2 Stormwater Regulations, Erosion and Sediment Control course UMASS transportation center. Beth Faxon.

### **5 ADJOURN: Votes may be taken.**

- 5..1 Next scheduled Planning Board hybrid meetings are scheduled for April 3, 2023, and April 10, 2023.