



Office of  
**THE PLANNING BOARD**  
272 Main Street  
Townsend, Massachusetts 01469  
978-597-1700 X1722 [planning@townsendma.gov](mailto:planning@townsendma.gov)

Rec'd Townsend Town Clerk  
7 MAR '24 AM 11:57

Laura Shifrin, Chair (2025)  
Carol Hoffses, Vice Chair (2026)

Robert Therrien, Member (2024)

Andrew Shepherd, Clerk (2028)  
Tony Lopez, Member (2024)  
Michael Virostko, Associate Member (2024)

### **PLANNING BOARD'S MEETING AGENDA**

March 11, 2024, 6:30 PM Selectmen's Chambers

272 Main Street, Townsend MA, **AND** via TCAM Inc. hosted Zoom for convenience

Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technical problems interrupt the virtual broadcast, unless otherwise required to by law. Members of the public with an interest in a specific agenda item should make plans for in-person attendance.

Zoom link provided by: TCAM Inc.

<https://us02web.zoom.us/j/81632219544?pwd=cXlvSmlmbXA3cElzaWlKbIVkK1N4Zz09>

Meeting ID: **816 3221 9544**

Passcode: **032767**

#### **I. Preliminaries:**

- 1.1 Call the meeting to order and roll call\*.
- 1.2 Pledge of Allegiance.
- 1.3 Announce the meeting is being recorded and uploaded to Town of Townsend YouTube channel.
- 1.4 Chair's Additions or Deletions.
- 1.5 Revote to endorse the ANR for 152 North End Road from 2/26/24 Board meeting.
- 1.6 Review/Approve meeting minutes for 02/26/24.

#### **II. Appointments:**

- 2.1 (7:00 pm) Bylaw review committee update – Chair, Bill Cadogan.

#### **III. Work Session:**

- 3.1 Master Plan implementation and integration of Energy Committee goals. – Jessica Consolvo.
- 3.2 Townsend MBTA Communities Compliance update.



*Office of*  
**THE PLANNING BOARD**  
272 Main Street  
Townsend, Massachusetts 01469  
978-597-1700 X1722 [planning@townsendma.gov](mailto:planning@townsendma.gov)

Laura Shifrin, Chair (2025)  
Carol Hoffses, Vice Chair (2026)

Robert Therrien, Member (2024)

Andrew Shepherd, Clerk (2028)  
Tony Lopez, Member (2024)  
Michael Virostko, Associate Member (2024)

3.3 Review and discuss edits to Planning Board regulations for consideration at public hearing on April 1, 2024.

3.4 Review and discuss 2024 ATM warrant articles for consideration at the public hearing on April 1, 2024.

IV. Correspondence:

4.1 Administrative report.

4.2 Announcements & Communications.

4.3 Announcement: Special Town meeting Tuesday March 19, 2024, at 7:00pm.

4.4 District Local Technical Assistance – Townsend approved request for assistance to MRPC.

4.5 Memorandum re: 2024 ATM Warrant articles.

V. Education:

5.1 2/28/24 MBTA Learning session materials.

5.2 Citizen Planner Training Collaborative conference Saturday March 16, 2024.

VI. Adjourn:

6.1 Next meetings are scheduled for April 1, 2024, & April 8<sup>th</sup> 2024 at 6:30pm.

\*Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of topics that will have been discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.