



James H. Scanlan
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REC'D Townsend Town Clerk
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MEMO TO: Members of the Lowell Regional Transit Authority Advisory Board
FROM: Susan McCarthy, Clerk
DATE: November 29, 2019
SUBJECT: Meeting Notice

THURSDAY

November 29, 2019

The regular meeting of the Lowell Regional Transit Authority Advisory Board will be held on **Thursday, December 5, 2019 at 5:30 P.M.** at the **Lowell Regional Transit Authority at 115 Thorndike Street, Level 3B, Lowell, MA.**

AGENDA

- I** Roll Call
- II** Acceptance of Minutes for meeting held on October 24, 2019 (vote)
- III** Warrant (vote)
 - Invoices will be available for review before the meeting
- IV** Administrator's Report (vote)
- V** Finance Director's Monthly Report (vote)
- VI** Facility Director's Monthly Report (vote)
- VII** New Business
 - Report of Audit & Finance Subcommittee on 2019 Audit (vote on Minutes)
 - Report and vote of Personnel Subcommittee on Annual Review of LRTA Executive's Compensation
- VIII** Communications / LRTA News / LRTA Ads / General (informational)
- IX** Adjournment (vote)