

April 29, 2019

Town Clerk
Town of Townsend
272 Main Street
Townsend, MA 01469

RECEIVED
APR 29 2019
TOWN OF TOWNSEND
TOWN CLERK

Re: Massachusetts Public Records Request

Dear Town Clerk:

This is a request under the Massachusetts Public Records Law (M. G. L. Chapter 66, Section 10). I am requesting that I be provided a copy of the following records:

All bills for installation of water service to single family homes located on PUBLIC roads and ways in the Town of Townsend, MA over the past 2 years as well as any email communications pertaining to these installations.

The Public Records Law requires you to provide me with a written response within 10 business days. If you cannot comply with my request, you are statutorily required to provide an explanation in writing.

Sincerely,



Joseph M. LoPilato
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Townsend, MA 01469

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