

Lisa,

This is the first public records request I have received from you for the below records. However, all approved executive session minutes can be accessed through our website.

<https://www.townsend.ma.us/node/195/minutes/2017>

You may appeal this response to the Supervisor of Public Records pursuant to 950 CMR 32.08(1)(d). By law, the Supervisor is required to respond within 10 business days of receipt of your appeal. You may also seek judicial review of an unfavorable response by commencing a civil action in the superior court, under G.L. c.66, §10A(c).

Thank you,
Kathy

Kathleen M. Spofford
Town Clerk
Town of Townsend
272 Main Street
Townsend, MA 01469
978-597-1704
FAX: 978-597-8135

This message (including any attachments) contains confidential information intended for a specific individual and purpose, and is protected by law. If you are not the intended recipient, you should delete this message. In Massachusetts, the term "public record" is broadly defined to include all documentary materials or data created or received by any officer or employee of any governmental unit, regardless of physical form or characteristics unless it falls under one of the statutory exemptions to the Public Records Law MGL c. 4, s. 7(26). Consequently, email is subject to the disclosure, retention and maintenance provisions as required by law. MGL c. 66.

From: Lisa Lewand [<mailto:neegagner@gmail.com>]

Sent: Sunday, November 12, 2017 11:36 AM

To: RAO@townsend.ma.us

Subject: Fwd: Public Records Request

I am forwarding to you a records request that was sent on October 27, 2017. To date, I have received nothing from Mr. Kreidler.

Lisa Lewand

----- Forwarded message -----

From: "Lisa Lewand" <neegagner@gmail.com>

Date: Oct 27, 2017 2:38 PM

Subject: Public Records Request

To: "James Kreidler" <jkreidler@townsend.ma.us>

Cc:

*James Kreidler
Town Administrator
Townsend, Massachusetts 01469*

RE: Massachusetts Public Records Request

Dear Mr. Kreidler:

This is a request under the Massachusetts Public Records Law (M. G. L. Chapter 66, Section 10).

I request that I be provided copies of the following records:

Any and all executive session minutes relating to the background check allegedly run on the Town Administrator/James Kreidler, Jr. by the Townsend Police Department.

I recognize that you may charge reasonable costs for copies, as well as for personnel time needed to comply with this request. Electronic copies instead of paper would be acceptable. If you need me to supply a thumb-drive, let me know. If you expect costs to exceed \$10.00, please provide a detailed fee estimate before proceeding. The Public Records Law requires you to provide me with a written response within 10 business days. If you cannot comply with my request, you are statutorily required to provide an explanation in writing. Please respond to this email when you receive it in your office so I may have a record of your receipt for my records.

Sincerely,

Lisa A. Lewand

3 Wyman Road

West Townsend, MA 01474