

I request that I be provided copies of the following records:

- The November 2017 legal bill;
- Any and all copies of Ethic's disclosures filed from 1/1/2017 to present day;
- Copies of any written documentation from Ethics, town counsel or labor counsel regarding any potential conflict of interest regarding any member of the Board of Selectman or town administrator's office within the last 6 months.

I recognize that you may charge reasonable costs for copies, as well as for personnel time needed to comply with this request. Electronic copies instead of paper would be acceptable. If you need me to supply a thumb-drive, let me know. If you expect costs to exceed \$10.00, please provide a detailed fee estimate before proceeding. The Public Records Law requires you to provide me with a written response within 10 business days. If you cannot comply with my request, you are statutorily required to provide an explanation in writing. Please respond to this email when you receive it in your office so I may have a record of your receipt for my records.

Regards,

Lisa Lewand