



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Rec'd Townsend Town Clerk
29 MAR '19 PM1:24

Lance Lewand, Chairman
Paul L. Rafuse,
Water Superintendent

Michael MacEachern, Vice-Chairman

Nathan Mattila, Clerk
(978) 597-2212

Email: water@townsend.ma.us

WATER COMMISSIONERS MEETING AGENDA

REVISED

April 2, 2019 – 5:00 P.M.

Water Department 540 Main Street, Meeting Room

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Roll call.
- 1.3 Announce that the meeting is being audio recorded.
- 1.4 Chairman's additions or deletions.
- 1.5 Approve meeting minutes of January 28, 2019 and March 12, 2019.
- 1.6 Review correspondence.

II. APPOINTMENTS:

- 2.1

III. MEETING BUSINESS:

- 3.1 Discuss labor and material costs for services with Meter Pits.
- 3.2 Discuss Warren Road service line.
- 3.3 Discuss accrual payout.
- 3.4 Discuss backing up all computers to the cloud.
- 3.5 Discuss Town Meeting Articles.

IV. EXECUTIVE SESSION:

- 4.1 Executive session pursuant to GL c. 30A, s. 21(a) (3) to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position and the Chair also declares, RR: lawsuit.

V. COMMISSIONERS UPDATES AND REPORT:

- 5.1

VI. WATER SUPERINTENDENT'S UPDATES AND REPORTS:

- 6.1 Update on Meadow Road water main replacement.
- 6.2 Update on water main replacement project on Main St. West Townsend.
- 6.3 Update on Main Street Pump Station Bridge.

VII. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS:

- 7.1 Schedule next BOWC meeting.
- 7.2 Review and sign Bills Payable Warrants.
- 7.3 Review and sign Schedule of Bills Receivable report.
- 7.4 Review Accounts Receivable report.

ADJOURNMENT: