



Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

RECEIVED
APR 01 2020
TOWN OF TOWNSEND
TOWN CLERK

2:30pm

Wayne Miller, Chairman
James M. Kreidler, Jr.,
Town Administrator

Don Klein, Vice-Chairman
(978) 597-1701

SELECTMEN'S MEETING AGENDA FOR APRIL 2, 2020 AT 3:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL, 272 MAIN STREET, TOWNSEND, MA

PLEASE NOTE THAT THIS MEETING WILL BE TELEVISED

AGENDA AMENDED: APRIL 1, 2020

NOTE REGARDING ACCESS AND PARTICIPATION

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20 on March 12, 2020.

The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's March 12th order, to public access to promote social distancing and reduce the spread of COVID-19.

Accordingly, the Board of Selectmen meetings will not be open to the public for physical attendance until further notice.

- I. PRELIMINARIES - VOTES MAY BE TAKEN:
 - 1.1 Call the meeting to order and roll call.
 - 1.2 Pledge of Allegiance
 - 1.3 Announce the meeting is being tape recorded.
 - 1.3 Chairman's Additions or Deletions.
- II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:
 - 2.1 3:00P.M. Discussion with the Town Clerk, Kathleen Spofford, RE: Postponement of the Annual Town Election and Town Meeting.
- III. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:
 - 3.1 Discussion regarding the appointment of Interim Police Chief, Jay Sartell to the position of permanent Police Chief.
- IV. MEETING BUSINESS - VOTES MAY BE TAKEN:
 - 4.1 Discussion/Vote to extend the due date for real estate and personal property taxes until June 30, 2020 and to waive the interest on excise taxes.
 - 4.2 Discussion/Vote to implement a spending freeze for all non-essential positions and expenses.
 - 4.3 Update/Discussion, RE: Legal Expenses.

- 4.4 Review/ Approve and authorize the Town Administrator to sign the memorandum of agreement for the Middlesex Regional SafeKeep Program.
- 4.5 Review/Approve and authorize the Town Administrator to sign for the acceptance and approval of the bylaws for the Townsend Community Access and Media, Inc.
- V. WORK SESSION - VOTES MAY BE TAKEN:
 - 5.1 Town Administrator updates and report.
 - Discussion, RE: Maintenance Tech position.
 - Discussion/Vote: RE: Authorize the Town Administrator to sign documents with the approval of the Chair until further notice.
 - 5.2 Board of Selectmen announcements, updates, and reports.
- VI. ADJOURNMENT: