



OFFICE OF THE SELECTBOARD
272 Main Street Townsend Massachusetts 01469



Chaz Sexton-Diranian, *Chairman*

Joseph Z. Shank, *Vice Chairman*

Theresa A. Morse, *Clerk*

R. Eric Slagle, *Town Administrator*

Sabrina Moore, *Administrative Assistant*

REVISED SELECTBOARD MEETING AGENDA

March 06, 2024, 6:00 PM Selectmen's Chambers
272 Main Street, Townsend MA 01469

Rec'd Townsend Town Clerk
5 MAR '24 PM3:20

Zoom link provided by: TCAM Inc. **for convenience only**

Zoom Link: <https://us02web.zoom.us/j/87427740303?pwd=WFIOd1A0bFFSZG8vbnhU1I4ZE1OUT09>

Username: 874 2774 0303

Password: 399988

I. PRELIMINARIES – VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being recorded and uploaded to YouTube.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Review/Approve the meeting minutes for 02/20/2024, 02/27/2024.

II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN:

- 2.1 (6:05) Joint meeting with Townsend Representative of NMRSD School Committee to appoint Will Hackler to the North Middlesex Regional School District Committee as Townsend Representative effective 03/06/2024 until Annual Election April 28, 2025.
- 2.2 (6:30) Application for One-Day Special License of Tavern 13 for Ladies Day Out Market event at Birchouse Botanicals in Townsend on 03/09/2024 from 10am-3pm.
- 2.3 (7:00) Presentation of 2024 District Local Technical Assistance request for MRPC.

III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:

- 3.1 Appoint Derek Clement to the American Flag Committee effective 03/06/2024 for a term to expire 06/30/2025.
- 3.2 Re-appoint Natalie Call to the American Flag Committee effective 03/06/2024 for a term to expire 06/30/2027.
- 3.3 Re-Appoint David Funaiolo to the Board of Registrars effective 03/06/2024 for a term to expire 03/31/2027.
- 3.4 Appoint Colin Synan as part-time intermittent season laborer to the Cemetery & Parks Department effective 03/06/2024.
- 3.5 Extend Theresa Walsh as Temporary Office Accountant to the Water Department effective 03/06/2024 until 09/05/2024.
- 3.6 Appoint Veronica Kell as Interim Webmaster for the Town of Townsend effective 03/06/24 with start date 03/11/2024 until completion and integration of Revize website.

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 Town Administrator Evaluation.
- 4.2 Review/Discuss Constable Policy.
- 4.3 Brief Discussion of FY25 Budget/ Prep for Budget Summit on March 9, 2024.
- 4.4 Review/Discuss warrant article for "Prudent Investment Rule"

V. WORK SESSION – VOTES MAY BE TAKEN:

- 5.0 ARPA Projects
 - 5.1 Town Administrator Updates and Reports
 - 5.2 Reports from Board liaisons
 - 5.2.1 General Government
 - 5.2.2 Elected Boards
 - 5.2.3 Public Safety
 - 5.3 Announcements/Communications
- 5.4 Next meeting - 03/09/2024 at 9 a.m., 03/19/2024 at 6 p.m., Special Town Meeting 03/19/2024 at 7 p.m.
- 5.5 Review and sign payroll and bills payable warrants out of session.

VI: EXECUTIVE SESSION – VOTES MAY BE TAKEN:

- 6.1 1) Executive Session pursuant to GL c. 30A, s. 21(a)(3), to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares.
- 2) Executive Session pursuant to GL c. 30A, s. 21(a)(3), to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares.

VII. ADJOURNMENT:

One tap mobile

+13126266799,,87427740303#,,,,*399988# US (Chicago), +16469313860,,87427740303#,,,,*399988# US

Dial by your location

- +1 312 626 6799 US (Chicago), • +1 646 931 3860 US, • +1 929 205 6099 US (New York), • +1 301 715 8592 US (Washington DC), • +1 305 224 1968 US, • +1 309 205 3325 US, • +1 689 278 1000 US, • +1 719 359 4580 US
• +1 253 205 0468 US, • +1 253 215 8782 US (Tacoma), • +1 346 248 7799 US (Houston), • +1 360 209 5623 US
• +1 386 347 5053 US, • +1 507 473 4847 US, • +1 564 217 2000 US, • +1 669 444 9171 US, • +1 669 900 6833 US (San Jose) Find your local number: <https://us02web.zoom.us/j/9809854873>