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Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Wayne Miller, Chairman
James M. Kreidler, Jr.,
Town Administrator

Don Klein, Vice-Chairman
(978) 597-1701

SELECTMEN'S MEETING AGENDA FOR JUNE 9, 2020 AT 6:00 P. M.

Amended June 8, 2020 for agenda item 3.6

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20.

The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's order, to public access to promote social distancing and reduce the spread of COVID-19.

For those wishing to participate in a meeting, the dial-in number is (605) 313-5800 and the access code is 357174.

I. PRELIMINARIES - VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being tape recorded.
- 1.3 Chairman's Additions or Deletions.

II. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

- 2.1 Re-Appoint Ed Hermann to the Energy Committee for a three year term effective July 1, 2020 to June 30, 2023.
- 2.2 Appoint Roberto Maldonado as an on-call Firefighter contingent upon the passing of a medical exam and CORI check with a one-year probationary period effective June 9, 2020.

III. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 3.1 Review/Approve a Common Victualler license for the V.F.W. Post #6538 effective June 9, 2020 to December 31, 2020 contingent upon approval of a food permit from the Nashoba Board of Health.
- 3.2 Review/Approve the request to establish a donation account for the Townsend Recreation Department for the purpose of payroll, uniforms, and training for the staff.
- 3.3 Review/Approve a municipal relief transfer for the Townsend Water Department in the amount of \$20,000.00 to be transferred to #061-04-000-5300 Professional Services from #061-04-000-5100 Superintendent Salary.

- 3.4 Discussion regarding outside seating for area restaurants.
- 3.5 COVID-19 Updates to include discussion regarding the reopening of town offices and protection plan for town employees and residents.
- 3.6 Review/Sign the June 29, 2020 election warrant for posting.

IV. WORK SESSION – VOTES MAY BE TAKEN:

- 4.1 Town Administrator updates and report.
 - 4.1.1 Personnel Updates:
 - 4.1.2 Collins Center Report/Update.
 - 4.1.3 Finance Update:
 - FY 20 budget and COVID-19 expenses
 - FY 21 budget projections
 - Potential lead community for the Compac Grant and North Middlesex Regional High School.
- 4.2 Board of Selectmen announcements, updates, and reports.

V: EXECUTIVE SESSION – VOTES MAY BE TAKEN:

Executive Session pursuant to GL c. 30A, s. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, RE: Fire Chief, Police Chief, Fire, Clerical, Supervisor and Police Unions.

VI. ADJOURNMENT: