



Rec'd Townsend Town Clerk
13 SEP '19 PM3:49

Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Sue Lisio, *Chairman*

Wayne Miller, *Vice-Chairman*

Don Klein, *Clerk*

James M. Kreidler, Jr.,

(978) 597-1701

Town Administrator

SELECTMEN'S MEETING AGENDA FOR SEPTEMBER 17, 2019 AT 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL, 272 MAIN STREET, TOWNSEND, MA

- I. PRELIMINARIES - VOTES MAY BE TAKEN:
 - 1.1 Call the meeting to order and roll call.
 - 1.2 Pledge of Allegiance
 - 1.3 Announce the meeting is being recorded.
 - 1.4 Chairman's Additions or Deletions.
 - 1.5 Public Comment Period.
- II. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:
 - 2.1 Appoint Felicia Lord as a Senior Counselor for the Recreation Commission contingent upon the passing of a CORI check and medical exam.
 - 2.2 Discuss/Appoint a representative for the Board of Selectmen on the Capital Planning Committee, effective September 17, 2019 to June 30, 2020
 - 2.3 Appoint Elise Johnson as the Youth Services/Young Adult Librarian effective September 17, 2019.
- III. MEETING BUSINESS - VOTES MAY BE TAKEN:
 - 3.1 Authorize the Chair to sign a budget amendment for the CDBG grant as requested by the Grant Administrator, Communities Opportunities Group
 - 3.2 Review/Discuss second reading of policy #05-2019 Contract Procedures
 - 3.3 Review/Discuss second reading of policy, #06-2019 Weapons in Public Buildings
 - 3.4 Review/Discuss second reading of policy, #07-2019 Animals in Public Buildings
 - 3.5 Review/Discuss/Approve a change order, Amendment #1 for the Main Street Pump Station Access Bridge replacement as requested by the Board of Water Commissioners
 - 3.6 Discussion of pending contract/agreement addendum between Underwater Solutions, Inc., and the Town of Townsend, RE: Inspection and interior cleaning of the Highland Street & Fitchburg Road water storage tanks. (voted to sign outside of a meeting on September 3, 2019)
 - 3.7 Discussion of pending contract/agreement addendum between McEnroe Consulting, LLC and the Town of Townsend, RE: Interim Superintendent Coverage (voted to sign outside of a meeting on August 20, 2019)
 - 3.8 Review/Discuss/Approve the "Ride Along Agreement" as requested by the Fire-EMS Chief, Mark Boynton
 - 3.9 Review/Sign a proclamation for Nashoba Valley Technical School District, RE: 50th Anniversary
 - 3.10 Discussion, RE: E-Cigarettes/Vaping
- IV. WORK SESSION - VOTES MAY BE TAKEN:

- 4.1 Town Administrator updates and report.
 - Town Properties Bylaw Discussion
 - 4.2 Board of Selectmen announcements, updates, and reports.
 - 4.3 Clerk of the Board announcements for events.
 - 4.4 Board Correspondence.
 - 4.5 Review/Approve the meeting minutes for August 16, 2019
 - 4.6 Review and sign payroll and bills payable warrants.
- V: EXECUTIVE SESSION - VOTES MAY BE TAKEN:
- 5.1 Pursuant to G.L. c. 30A, § 21(a)(3), executive session to discuss strategy with respect to pending litigation where an open meeting may have a detrimental effect on the litigating position of the Town, and the Chair of the Board so declares, namely Doucette & Associates, Ltd. v. Town of Townsend, Worcester Superior Court Docket No. 1985CV01115.
 - 5.2 Pursuant to GL c. 30A, s. 21(a)(3), executive session to discuss strategy with respect to pending litigation if an open meeting may have a detrimental effect on the litigating position and the chair so declares, namely Townsend Water Department v. Town of Townsend, Middlesex Superior Court Docket No. 1781CV02286.
 - 5.3 Executive Session pursuant to GL c. 30A, s. 21(a)(3), to discuss with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares, RE: Clerical Union
 - 5.4 Executive Session pursuant to GL c. 30A, s. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, RE: Police Chief

OTHER PENDING BUSINESS ITEMS:

- 1. Charter Review Status
- 2. Cable Contract
- 3. Call Center Update
- 4. Interim Water Supervisor
- 5. Water Tank Contract
- 6. Union Negotiation Start Dates
- 7. Fall Town Meeting Date
- 8. Status on earmark for town common sidewalk
- 9. IT update/umbrella

VI. ADJOURNMENT: