



Office of the  
BOARD OF SELECTMEN  
272 Main Street, Townsend, Massachusetts 01469

Wayne Miller, *Chairman*  
James M. Kreidler, Jr.,  
Town Administrator

Don Klein, *Vice-Chairman*  
(978) 597-1701

SELECTMEN'S MEETING AGENDA FOR MARCH 10, 2020 AT 6:00 P.M.  
SELECTMEN'S CHAMBERS, TOWN HALL, 272 MAIN STREET, TOWNSEND, MA

- I. PRELIMINARIES - VOTES MAY BE TAKEN:
  - 1.1 Call the meeting to order and roll call.
  - 1.2 Pledge of Allegiance
  - 1.3 Announce the meeting is being tape recorded.
  - 1.3 Chairman's Additions or Deletions.
  - 1.4 Public Comment Period.
- II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:
  - 2.1 Budget Hearings:
    - 6:15P.M. Board of Assessors
    - 6:30P.M. Council on Aging
    - 6:45P.M. Town Clerk
    - 7:00P.M. Library Trustees
    - 7:15P.M. Fire Department
    - 7:30P.M. Police Department
- III. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:
  - 3.1 Appoint Lyn Giancotti and Kim Gilberti the American Flag Committee effective March 10, 2020 to June 30, 2020.
  - 3.2 Appoint Carol Hoffses as the Associate member for the Planning Board effective March 10, 2020 to June 30, 2020.
  - 3.3 Appoint Jason Staples as a seasonal laborer for the Cemetery Parks Commission effective March 10, 2020 contingent upon the passing of a medical exam and CORI check.
  - 3.5 Appoint Joshua Mayle as a seasonal laborer for the Cemetery Parks Commission effective March 10, 2020 contingent upon the passing of a medical exam and CORI check.
  - 3.6 Appoint Jessica Brothers as a per diem Library Tech effective March 10, 2020 contingent upon the passing of a medical exam and CORI check.
- IV. MEETING BUSINESS - VOTES MAY BE TAKEN:
  - 4.1 Discussion: Renaming Turtle Brook to Black Fly Brook.
  - 4.2 Mandatory Referral for the Zoning Board of Appeals, RE: Variance
  - 4.3 Mandatory Referral for the Planning Board, RE: Stormwater Management permit
  - 4.4 Review/Approve/Sign a one-day special license for Derick Fors, Townsend Ridge Country Club on March 14, 2020 in conjunction with a "Casino Night for the North Middlesex Band" with sale hours from 5:00P.M. to 11:00P.M.

- 4.5 Review/Approve/Sign a one-day special license for Derick Fors, Townsend Ridge Country Club on March 21, 2020 in conjunction with a "50<sup>th</sup> Birthday Party" with sale hours from 6:00P.M. to 11:00P.M.
- 4.6 Review/Approve/Sign a one-day special license for Derick Fors, Townsend Ridge Country Club on March 27, 2020 in conjunction with an "Indoor Demo Event with sale hours from 12:00P.M. to 10:00P.M.
- 4.7 Review/Approve/Sign a one-day special license for Derick Fors, Townsend Ridge Country Club on March 28, 2020 in conjunction with a "Pat Brody Shelter Benefit" with sale hours from 6:00P.M. to 11:00P.M.
- 4.8 Discussion, RE: Official Posting Location
- 4.9 Authorize the Town Administrator to sign the services contract with Weston & Sampson for integrating MVP and Hazard Mitigation Planning.
- 4.10 Review/Authorize request to use the LRTA Bus for Earth Day on April 25, 2020.
- 4.11 Review report/recommendation of the Police Chief Screening Committee.

V. WORK SESSION – VOTES MAY BE TAKEN:

- 5.1 Town Administrator updates and report.
  - 5.1.1 Personnel Updates
  - 5.1.2 Financial Updates
  - 5.1.3 Projects Updates
  - 5.1.4 Miscellaneous Updates
- 5.2 Board of Selectmen announcements, updates, and reports.
  - 5.2.1 Meeting Schedule
- 5.3 Clerk of the Board announcements for events.
- 5.4 Review and sign payroll and bills payable warrants.

VI. EXECUTIVE SESSION – VOTES MAY BE TAKEN:

- 6.1 Executive Session pursuant to GL c. 30A, s. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, RE: Fire Chief
- 6.2 Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares AFSCME Police Union Grievance.
- 6.3 Executive Session: pursuant to GL c. 30A, s. 21(a)(1) to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

VII. ADJOURNMENT: