



Rec'd Townsend Town Clerk
28 AUG '19 PM3:15

Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Sue Lisio, Chairman

Wayne Miller, Vice-Chairman

Don Klein, Clerk

James M. Kreidler, Jr.,
Town Administrator

(978) 597-1701

SELECTMEN'S MEETING AGENDA FOR SEPTEMBER 3, 2019 AT 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL, 272 MAIN STREET, TOWNSEND, MA

- I. PRELIMINARIES - VOTES MAY BE TAKEN:
 - 1.1 Call the meeting to order and roll call.
 - 1.2 Pledge of Allegiance
 - 1.3 Chairman's Additions or Deletions.
 - 1.4 Public Comment Period.
- II. MEETING BUSINESS - VOTES MAY BE TAKEN:
 - 2.1 Discussion/Vote to set date for the Special Town Election.
 - 2.1.1 Review/Discuss ideas for getting information out to the voters
 - 2.2 Review/Approve/Vote SOG #ADM 19-008, Awards Program for Fire-EMS Department.
 - 2.3 Review/Approve/Vote Revised SOG #EMS16-006, EMS Continuous Service for Quality Improvement for the Fire- EMS Department
 - 2.4 Review/Approve/Vote SOG #EMS 19-007, Exposure Control Program for the Fire-EMS Department
 - 2.5 Review/Approve/Vote/Sign a contract and agreement addendum between Underwater Solutions, Inc., and the Town of Townsend, RE: Inspection and interior cleaning of the Highland Street & Fitchburg Road water storage tanks.
 - 2.6 Review/Approve/Sign second reading of policy, #04-2019 Audit Committee
 - 2.7 Review/Discuss/First reading of policy #05-2019 Contract Procedures
 - 2.8 Review/Approve/First reading of policy, #06-2019 Weapons in Public Buildings
 - 2.9 Review/Approve/First reading of policy, #07-2019 Dogs in Public Buildings
 - 2.10 Review/Approve/First reading of policy, #08-2019 Board of Selectmen Direct Report Evaluations
 - 2.11 Review/ Approve/ First Reading of edits to policy #16-18 Board of Selectmen Agenda Procedures
 - 2.12 Authorize Chairman to sort and segregate policies in advance of Collins Center meeting
- III. WORK SESSION - VOTES MAY BE TAKEN:
 - 3.1 Town Administrator updates and report
 - 3.1.1 Recommendation for improving and streamlining the payroll process
 - 3.1.2 Solar Net Metering Credit Update
 - 3.1.3 Set date for work session with Collins Center.
 - 3.1.4 Green Communities Annual Report Assistance Grant
 - 3.2 Board of Selectmen announcements, updates, and reports
SL: Ed West
 - 3.3 Clerk of the Board announcements for events.
 - 3.4 Board Correspondence.
 - 3.5 Review/Approve the meeting minutes for August 5, 2019 and August 6, 2019.

3.6 Review and sign payroll and bills payable warrants.

IV: EXECUTIVE SESSION - VOTES MAY BE TAKEN:

4.1 Executive Session pursuant to GL c. 30A, s. 21(a)(3), to discuss with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares, RE: All Unions

4.2 Executive Session pursuant to GL c. 30A, s. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, RE: Police Chief

V. ADJOURNMENT: