



James M. Kreidler, Jr.
Town Administrator

OFFICE OF THE BOARD OF SELECTMEN

Veronica Kell, *Chairman*
Joseph Shank, *Vice Chairman*
Chaz Sexton-Diranian, *Clerk*

VIRTUAL SELECTMEN'S MEETING AGENDA FOR MAY 4, 2021 AT 5:30 P.M. SELECTMEN'S CHAMBERS, TOWN HALL, 272 MAIN STREET, TOWNSEND, MA

Join Zoom Meeting

<https://us02web.zoom.us/j/82912698807?pwd=M2YvSFNBcDhsTGJGUkhwSHFvZW5NQOT09>

Meeting ID: 829 1269 8807

Passcode: 820195

One tap mobile

+13017158592,,82912698807#,,, *820195# US (Washington DC)

+13126266799,,82912698807#,,, *820195# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

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I. PRELIMINARIES - VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance.
- 1.3 Announce the meeting is being audio and video recorded.
- 1.4 Chairman's Additions or Deletions.
- 1.6 Review/Approve the meeting minutes for 12/15/2020, 2/23/2021

II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:

- 2.1 6:05 pm-Wayne Darragh: Community Opportunities Group re: 2018 CDBG Status

III. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 Vote on Town Administrator Goals and Objectives
- 4.2 Vote to sign Selectmen Operating Policies and Procedures out of session
- 4.3 Discuss/Vote on interim Accountant/Accounting services

V. WORK SESSION - VOTES MAY BE TAKEN:

- 5.1 Town Administrator updates and report
 - Town Meeting 5/8/21
 - Town Meeting Book
- 5.2 Community One-Stop - Discussion on how we get priorities for grants into the system.
 - Potential Projects to seek grant funding-
 - Digitizing paper records held in Town Hall
 - Shared Streets and Spaces - Fall 2020 application
- 5.3 Set date for Work Session for Personnel Policies and Procedures review including:
 - Posting of job openings and interviewing and hiring process, and
 - Zooms/OML Town-wide policy for all virtual meetings
- 5.4 Reports from Board liaisons.
 - Conservation Commission
- 5.6 Announcements, Communications, etc.
- 5.7 Next meeting - "finalize" summer schedule
- 5.8 Review and sign payroll and bills payable warrants.

VI: EXECUTIVE SESSION - VOTES MAY BE TAKEN:

Executive Session pursuant to GL c. 30A, s. 21(a)(2) To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel. Fire Chief

VII. ADJOURNMENT: