



Rec'd Townsend Town Clerk
10 OCT '19 PM2:02

Office of the
BOARD OF SELECTMEN
272 Main Street, Townsend, Massachusetts 01469

Sue Lisio, *Chairman*

Wayne Miller, *Vice-Chairman*

Don Klein, *Clerk*

James M. Kreidler, Jr.,
Town Administrator

(978) 597-1701

SELECTMEN'S MEETING AGENDA FOR OCTOBER 15, 2019 AT 6:00 P.M.
SELECTMEN'S CHAMBERS, TOWN HALL, 272 MAIN STREET, TOWNSEND, MA

- I. PRELIMINARIES - VOTES MAY BE TAKEN:
 - 1.1 Call the meeting to order and roll call.
 - 1.2 Pledge of Allegiance
 - 1.3 Announce the meeting is being tape recorded.
 - 1.3 Chairman's Additions or Deletions.
 - 1.4 Public Comment Period.
- II. EXECUTIVE SESSION - VOTES MAY BE TAKEN:
 - 2.1 Pursuant to G.L. c. 30A, § 21(a)(4), executive session to discuss the deployment of security personnel or devices, or strategies with respect thereto
- III. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:
 - 3.1 Appoint Julie Crouse as a fractional Counselor for Recreation effective October 17, 2019 contingent upon the passing of a CORI check and medical exam
 - 3.2 Appoint Caleb Williams as a fractional Counselor for Recreation effective October 17, 2019 contingent upon the passing of a CORI check and medical exam
- IV. MEETING BUSINESS - VOTES MAY BE TAKEN:
 - 4.1 Review/discuss/approve a road opening permit for Unitil on Emery Road as approved by the Highway Superintendent
 - 4.2 Review/discuss/comment on a mandatory referral, RE: Special permit at 29 Main Street for the operation of a veterinary hospital
 - 4.3 Review/discuss/comment on a mandatory referral, RE: Special permit for an in-apartment at 15 Pheasant Ridge Road
 - 4.4 Review/approve/sign a proclamation, RE: William E. May endowment award
 - 4.5 Review/discuss policy for the use of the electronic messaging board
 - 4.6 Review/discuss policy for contract procedures
 - 4.7 Declare surplus a residential freezer as requested by the Council on Aging with an estimated value of \$200.00
- V. WORK SESSION - VOTES MAY BE TAKEN:
 - 5.1 Town Administrator updates and report.
 - 5.1.1 Update, RE: street light project
 - 5.1.2 Proposal, RE: cable access project
 - 5.1.3 Discussion, RE: Request for proposals for town owned property
 - 5.1.4 Discussion, RE: Library/Senior Center HVAC system

5.2 Board of Selectmen announcements, updates, and reports.

5.2.1 Personnel Announcements and Updates

5.3 Clerk of the Board announcements for events.

5.4 Board Correspondence.

5.5 Review/Approve the meeting minutes for August 20, 2019

5.6 Review and sign payroll and bills payable warrants.

VI: EXECUTIVE SESSION – VOTES MAY BE TAKEN:

6.1 Executive Session pursuant to GL c. 30A, s. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, RE: all union groups

6.2 Executive Session pursuant to GL c. 30A, s. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, RE: Police Chief

OTHER PENDING BUSINESS ITEMS:

1. Charter Review Status

2. Cable Contract

3. Call Center Update

4. Fall Town Meeting Date

5. Status on earmark for town common sidewalk

VII. ADJOURNMENT: