



Office of the  
BOARD OF SELECTMEN  
272 Main Street, Townsend, Massachusetts 01469

Rec'd Townsend Town Clerk  
27 SEP '19 PM2:58

Sue Lisio, Chairman  
James M. Kreidler, Jr.,  
Town Administrator

Wayne Miller, Vice-Chairman

Don Klein, Clerk  
(978) 597-1701

SELECTMEN'S MEETING AGENDA FOR OCTOBER 1, 2019 AT 6:00 P.M.  
SELECTMEN'S CHAMBERS, TOWN HALL, 272 MAIN STREET, TOWNSEND, MA

- I. PRELIMINARIES - VOTES MAY BE TAKEN:
  - 1.1 Call the meeting to order and roll call.
  - 1.2 Pledge of Allegiance.
  - 1.3 Announce the meeting is being tape recorded.
  - 1.3 Chairman's Additions or Deletions
  - 1.4 Public Comment Period.
- II. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:
  - 2.1 Appoint Ronald James Petrucci as a full-time Firefighter/Paramedic for the Townsend Fire-EMS Department contingent upon the passing of a pre-employment medical exam, CORI check with a one-year probationary period.
- III. MEETING BUSINESS - VOTES MAY BE TAKEN:
  - 3.1 Discussion on Revocation, RE: One-Day Special License for the V.F.W. Post #6538
  - 3.2 Review/Approve/Sign Policy #05-2019 Contracts and Contract Procedures. (second reading)
  - 3.3 Discuss/Approve plaque writing for the former site of the West Village Female Seminary (West Townsend Fire Station)
  - 3.4 Review/Discuss, RE: Net Metering Credits and Energy Committee Recommendation
  - 3.5 Review/Discuss, RE: Vegetation Management Plan
  - 3.6 Discussion, RE: Town Properties Committee appointment terms (potential change to bylaw)
  - 3.7 Discussion, RE: Governor Baker's E-cigarette and Vaping Ban
  - 3.8 Discussion/Update RE: Pavement Project and Special Town Election
  - 3.9 Review \*first reading, RE: Direct report evaluations policy
- IV. WORK SESSION - VOTES MAY BE TAKEN:
  - 4.1 Town Administrator updates and report.
    - 4.1.1 Personnel Updates

4.1.1.1 Grant Administrator

4.1.1.2 Collins Center comp/class plan & policies timeline

4.1.1.3 Union Contract Negotiation Status

4.1.1.4 Training Opportunities-

- Collins Center-First Time Managers Training Jointly with Neighboring Communities
- Jointly with Ashburnham- From Problem to Productive: Effective Management of Challenging Employee Situations

4.1.2 Financial Updates

4.1.2.1 Discussion/Update RE: Special Town Meeting & year end closing/free cash certification

4.1.2.2 Annual Ambulance Write-offs

4.1.3 Project Updates

4.1.3.1 IT/Phones

4.1.3.2 Cable Extension

4.1.3.3 Main Street Water Main Project

4.1.3.4 HVAC issues at the library/senior center complex

4.2 Miscellaneous Updates

4.4.1 Water Department Contracts- Interim Superintendent and Tank Cleaning

4.2 Board of Selectmen announcements, updates, and reports.

SL: Charter Review Status  
School Budget Discussion  
Housing Conference at Holy Cross  
Set Work Session Schedule

4.3 Clerk of the Board announcements for events.

Squannacook Rail Trail Volunteer Days Walk

4.4 Board Correspondence

4.5 Review and sign payroll and bills payable warrants.

V. EXECUTIVE SESSION - VOTES MAY BE TAKEN:

Executive Session pursuant to GL c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position or litigating position and the chair so declares, RE: All Unions (Police, Fire-EMS, Supervisor, Clerical, and Highway/Water)

Executive Session pursuant to GL c. 30A, s. 21(a)(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, RE: Police Chief.

Executive Session pursuant to GL c. 30A, s. 21 (a)(4) To discuss the deployment of security personnel or devices, or strategies with respect thereto; IT systems.

Executive Session pursuant to GL c. 30A Section 21 (a)(2)) - Strategy session in preparation for negotiations with nonunion personnel and contract negotiations with nonunion personnel – IT Director

VI. ADJOURNMENT: