



Office of the  
BOARD OF SELECTMEN  
272 Main Street, Townsend, Massachusetts 01469

Sue Lisio, *Chairman*  
James M. Kreidler, Jr.,  
*Town Administrator*

Cindy King, *Vice-Chairman*

Wayne Miller, *Clerk*  
(978) 597-1701

REVISED AGENDA  
JANUARY 22, 2019 6:00 P.M.  
SELECTMEN'S CHAMBERS, TOWN HALL  
272 MAIN STREET, TOWNSEND, MA

- I. PRELIMINARIES - VOTES MAY BE TAKEN:
  - 1.1 Call the meeting to order and roll call.
  - 1.2 Pledge of Allegiance
  - 1.3 Announce that the meeting is being tape recorded.
  - 1.4 Chairman's Additions or Deletions.  
Delete 5.1
  - 1.5 Public Comment Period
- II. MEETING BUSINESS - VOTES MAY BE TAKEN:
  - 2.1 Review/Approve/Sign a one-day special license for Paul Martin, V.F.W. Post #6538, 491A Main Street on February 9, 2019 in conjunction with a "60<sup>th</sup> Birthday Party" with sale hours from 6:00P.M. to 10:00P.M.
  - 2.2 Review/Approve/Sign a one-day special license for Paul Martin, V.F.W. Post #6538, 491A Main Street on February 23, 2019 in conjunction with a "Fundraiser" with sale hours from 06:00P.M. to 11:00P.M.
  - 2.3 Review/Approve/Sign a one-day special license for Paul Martin, V.F.W. Post #6538, 491A Main Street on April 6, 2019 in conjunction with a "Wedding Reception" with sale hours from 12:00P.M. to 4:00P.M.
  - 2.4 Review/Approve/Sign a one-day special license for Paul Martin, V.F.W. Post #6538, 491A Main Street on June 1, 2019 in conjunction with a "Fundraiser" with sale hours from 6:00P.M. to 10:00P.M.
  - 2.5 Review/Approve and authorize the Chair of the Board to sign the contract/sales order for the purchase of a Holder model c-270 tractor in the amount of \$142,695.00.
  - 2.6 Review/Approve a request to add a ballot question to the April 22, 2019 Annual Town Election for the Planning Board.
- III. OLD BUSINESS - VOTES MAY BE TAKEN:
  - 3.1 Discussion, RE: Town Properties Committee responsibilities/bylaw.
  - 3.2 Update/Review/Revise outstanding project list.
  - 3.3 Discussion re: Status of Unregistered Motor Vehicle Complaints/Correspondence
  - 3.4 Discussion Future Agenda Items

IV. WORK SESSION – VOTES MAY BE TAKEN:

4.1 Town Administrator updates and report

- Community Compact Application

- FY 20 Budget Update.

1. Comparable Communities for budgetary/wages comparison.
2. Schedule Budget Summit Meeting. Date/Attendees/Posting
3. Schedule Selectmen Review of Department Budgets
4. Schedule Discussion of Other Boards Budgets
5. Budget Assistance available to other elected boards
6. Communication plan for deadlines to all boards/committees
7. Work Session to Discuss Expected Revenue
8. Work Session to Discuss Comparable Communities for Salary Surveys
9. Work Session to Discuss Financial Plan for Roadway Project
  - a. Other projects with budget impacts
10. Work Session to Discuss Employee Training Needs
11. Work Session to Review/Revise Employee Job Descriptions (that may impact budget)
12. Discuss Exempt vs. Non-Exempt Positions
13. Discuss Longevity Benefits
14. Discussion, RE: February 13, 2019 meeting with the School Committee FY 20 Budget.

4.2 Board of Selectmen announcements, updates, and reports.

4.3 Clerk of the Board announcements for events

4.4 Board Correspondence.

4.5 Approval of meeting minutes.

4.6 Review and sign payroll and bills payable warrants

V. EXECUTIVE SESSION – VOTES MAY BE TAKEN:

5.1 ~~Executive Session pursuant to GL c. 30A, s. 21(a)(5) to investigate charges of criminal misconduct or to consider the filing of criminal complaints.~~

5.2 Executive Session pursuant to GL c. 30A, s. 21(a)(2) to discuss strategy for contract negotiations with non-union personnel. (Finalize Treasurer Collector Contract, Discussion amendment for Town Accountant Contract and Strategize re: union and personal service contracts)

VI. ADJOURNMENT