

Office of the
BOARD OF HEALTH
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Board of Health February 2021 Monthly Report

The Board approved four (4) septic upgrades for single family homes and two (2) public meetings were held.

- Continues to track the COVID-19 numbers throughout Townsend and work with the Nashoba Board of Health to ensure the residents of Townsend feel safe and informed.
- Completed the Mass DEP Recycling and Solid Waste survey and spending report. This is due annually and enables the Board of Health to receive thousands of dollars in grant funding.
- Continues to update the Emergency Dispensing Plan (EDS) with changes to personnel, etc. One of this year's EDS Plan deliverables was to identify the number of critical infrastructure personnel in each community.
- Budgets were finalized and submitted. The Board of Health has five (5) operating budgets totaling \$832,000.00.
- Continues to update/revise the RFP for curbside trash and recycling. Contract expires June 30, 2021. Work sessions will take place in March to keep meeting business on schedule for BOH public hearings.
- The annual 2020 Board of Health report was submitted.
- Met with the Restoration Recovery Center in Fitchburg to allow for free Narcan for the residents of Townsend. This service will alleviate travel to the District Attorney's office located in Woburn as the Board of Health provides Narcan to all schools in the North Middlesex School district.
- Continues to monitor food safety inspections for critical violations.
- Continues to monitor any housing violations and tenant progress.
- Continues to work with residents and businesses to ensure the weekly curbside trash and recycling program runs effectively. Met with three (3) new residents to go over regulations and deliver educational material.
- Recycling Center was open two (2) Saturdays in February. They continuously have car and truck loads throughout the day. If overloaded they are able and willing to work during the week to straighten out debris

when the public is not there. Revenue in the month February \$800.00. Disposal rates continue to be high. Benchmarking proved very effective for monthly disposal costs for the future.

- The first disposal of new Sharp's Needle Kiosk took place February 20, 2021. The program started January 1, 2021 and has been very well received by the residents. Residents previously drove to the Ayer Board of Health office. The kiosk is located at the vestibule in Town Hall with instructions to contact the Health Administrator for disposal.
- Day to day operations for the month consist of customer service through telephone, email and walk-in, bi-weekly payroll, invoices, revenue/treasurer deposits, minutes of meetings, data/entry filing of all septic/food/well and all other permits needed regarding Board of Health rules and regulations.