

# Townsend Finance Committee

272 Main Street  
Townsend Ma., 01469

Don Klein, Chairman  
Sam Grant, Member

Gini King, Vice Chairman  
Nancy Rapoza, Member

Andrea Wood, Clerk  
Mary Letourneau, Member

## Agenda/Minutes

March 3, 2016  
Meeting Room 2  
6:00 P.M.

RECEIVED  
MAR 14 2016

TOWN OF TOWNSEND  
TOWN CLERK

### I. Preliminaries:

1. Call the Meeting to Order - Don called the meeting to order at 6:00 P.M. in meeting room 2, Memorial Hall.
2. Roll Call - Nancy Rapoza, Mary Letourneau, Gini King, Don Klein and Andrea Wood were present; Sam Grant was absent. Guests were Keith Letourneau and Roger Rapoza.
3. Additions or Deletions
  - A. Addition - To consider rescinding the Reserve Transfer to the Fire Department for \$8,000.00.
  - B. Monthly summary and sign off sheet

### II. Meeting Business:

1. Reserve Fund Transfer request from the Veteran's Agent for \$10,500.00 for Veteran's Benefits - Rescinding the Fire Department Transfer was discussed, Don said that he had discussed rescinding the Transfer with Chief Boynton and if we decide to rescind it, he would inform the Chief. Nancy moved to rescind the Reserve Fund Transfer to the Fire Department for \$8,000.00, seconded by Gini, the vote was unanimous in favor of the motion. A hand written notice re. the rescinding of the transfer was written and signed by the members present, it will be submitted to the Accountant. Nancy said that she would like more information regarding what is covered by Veteran's Benefits before we release the \$10,500.00. Don moved to transfer to the Veteran's Agent \$5,250.00 to cover Benefits until we get more information, seconded by Mary, the vote was unanimous in favor of the motion.
2. Review Articles and Budget Information - It was pointed out that the Article from the Town Clerk would not cover the election because the money would be raised after the election. Andrea will contact the Town Clerk. Don said he had received the Water Department Budget and would send it to the members. It was pointed out that the Salary line items

mentioned in the Water Department letter are wrong, they should be level funded because all salaries are open to Union negotiations. Don said he would contact Jim Kreidler for the other budgets, he also said that he had received a "heads up" from the Fire Chief that he may need an addition to his Ambulance budget to cover a Medical Control charge (\$5,000.00) levied by some Hospitals. Don said that the first meeting of the financial work group will be Monday March 7th.

3. Mail - None

4. Minutes

A. February 18, 2016 - Nancy moved to accept the minutes of February 18, 2016, seconded by Mary, the vote was unanimous in favor of the motion.

**III. Adjournment** - Next meeting March 10, 2016 at 6:00 P.M.. Nancy moved to adjourn at 6:50 P.M., seconded by Mary, the vote was unanimous in favor of the motion.

# REQUEST FOR TRANSFER FROM THE RESERVE FUND

TO: TOWNSEND FINANCE COMMITTEE  
FROM: Joseph Mazzola/Veterans Agent

Request is hereby made for this following transfer from Reserve Fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws":

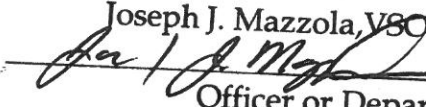
Chapter 40 Section 6 reads in part "to provide for extraordinary or unforeseen expenditure....."

IN REVIEWING YOUR REQUEST, the Finance Committee intends to define this section as meaning "sudden unavoidable events or series of events which could not reasonably have been foreseen or anticipated at the time of submission of the annual budget for approval by Town Meeting". It is not our intent to use Reserve Funds to supplement salary increases from collective bargaining agreements approved after Town Meeting or such items or amounts which were not approved by the Town Meeting.

1. Amount Requested: \$10,500.00
2. To be transferred to: Veterans Benefits/ 001-05-544-5380
3. Present balance in said appropriation: \$249.07
4. The amount requested will be used:

5. This expenditure is extraordinary and/or unforeseen for the following reasons: Increase in Veterans receiving Chapter 115, Benefits, Also low appropriation FY 16.

Joseph J. Mazzola, VSO

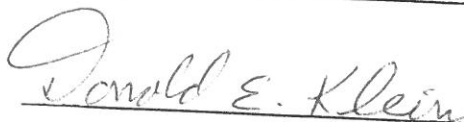
  
Officer or Department Head

## ACTION OF FINANCE COMMITTEE

Date of Meeting: 3-3-16 Number Present and voting 5

Transfer Voted in the sum of \$ 5,500.<sup>00</sup>

Transfer disapproved: \_\_\_\_\_



Chairman, Finance Committee

Request must be made and transfer voted before any expenditure in excess of appropriation is incurred.

March 3, 2016

Gini King moved to rescind the Reserve Fund Transfer to the Fire Department of \$8,000.00; seconded by Mary Letaurneau, the vote was unanimous

Donald Klein



Nancy Rapoza

Mary Letaurneau

Andrea R. Good