



## TEC

### TOWNSEND ENERGY COMMITTEE

272 Main Street

Townsend, Massachusetts, MA 01469

Brent R Carney, Chairman; Kathy Thompson, Vice-Chairman;  
Michael Brown, Ph.D; Edward Hermann, Ron Montgomery

NOVEMBER 7, 2018

### TOWNSEND ENERGY COMMITTEE

#### ROOM: TOWNSEND LIBRARY, TRUSTEE CONFERENCE ROOM MEETING MINUTES

- **Call the Meeting to Order:** Brent Carney (BC) called the meeting to order at 7:03 p.m. Mike Brown (MB), Kathy Thompson (KT), and Ed Hermann (EH) were in attendance.
- **Approval of Meeting Minutes from 9/13/18:** Motion by KT to accept the minutes. Second by MB. All voted in favor.
- **Public Forum:** None
- **Update on Green Community Grants:** A general discussion took place about the good momentum on all projects except the air exchange unit. Brent brought the committee up to date on the negotiations between town and school attorneys regarding the RFP Process. RM asked that we include a record of the money we received from the Commonwealth of Massachusetts in the minutes. That amount was:  
From the Massachusetts Department of Energy Resources Green Communities Division, Townsend MA received a competitive grant in the amount of \$202,770 on July 8, 2016, for the following projects:
  - Hawthorne Brook Middle School Boiler Replacement
  - Hawthorne Brook Middle School Gym AHUs Upgrade
  - Hawthorne Brook Middle School Exterior Lighting
  - Spaulding Memorial School Exterior Lighting
- **Green Communities Annual Reporting :** BC motion, KT second - "Recommend to the BOS and Town Administrator to complete the 2018 Green Community Annual report, a requirement to maintain our status as a Green Community. The allocation of funds should reflect the proposal by the MRPC, not to exceed \$1,641.18, for the portions of the reporting not covered by grant funding." A lot fell through the cracks, and the committee feels the grants are worth far more

than the amount we are wishing to allocate for these expenses. Ron asks that background notes be sent the BOS and Jim. All voted in favor.

- **Discussion regarding LED streetlight upgrades project:** The 109 LED street lights have arrived. If all goes well (weather) it is our hope to being to deploy the lights into the field late next week (of the week after) until the project is complete. As I know more I will circle back to you to keep you informed.
- **Discussion on the creation of an Energy Committee Education Task Force (votes may be taken):** No votes taken. Kathy will gather additional information about a task force from Town Clerk, on how to do it. Discussion over the need for a task force. Ron believes this can be used as a tool of empowerment for the task force to begin outreach for the purpose of educational programs.
- **Discussion/Planing of 2019 Energy Committee Education Initiatives:** The list we put together at the last meeting can be used a solid foundation. If created, a task force might be able to help arrange some of these.
- **Unfinished Business (votes may be taken):** none
- **Topics Not Reasonably Expected by the Chair 48 Hours Before the Meeting:** Brent to contact Michelle - land use person. Invite her to the December meeting, task her with helping to find the next project.

Mike Brown: Discussion of the high school street sign, and its energy usage. Consensus was that the sign was too bright and distracting, and that it was very unfortunate that the sign consumed as much energy as it does considering our community's green initiatives.

Ron: We need to make sure we have the ability to monitor the energy usage that is imputed into the state's system going forward. We need someone to audit the data being entered. Brent suggested that the new land use person. Ron is looking for access for audit purposes, no permission for entry.

- **Schedule Next Meeting(s) -**
  - **Regular Meeting: December 19, 2018**
- **Adjourn:** BC moved to adjourn at 8:33p.m., RM seconded. All voted in favor