



TEC
TOWNSEND ENERGY COMMITTEE
272 Main Street
Townsend, Massachusetts, MA 01469

Michael Brown, Ph.D., Ed Hermann, Kathy Thompson, Brent Carney

Green Community Grant Progress and Financial Quarterly Report

Green Communities Grant Effective Date: December 13, 2012

Reporting Period: October 1, 2015 – December 31, 2015

Brief Project Summary:

1. **Project: Outdoor lighting retrofit at the Library/Senior Center:** This project has been abandoned due to contractor.
2. **Project: Hybrid vehicle for Water Department Superintendent:** Vehicle has been received and invoice paid. Cost = \$5,389.
3. **New Project:** Hawthorne Brook Middle School and Spaulding Elementary School have been audited by Guardian Energy Solutions at no cost. The audit report has been received and projects are being evaluated for submittal for the competitive grant round.
4. **New Project:** Adding custom storm windows to Annex Building in support of the Recreation Department utilizing the previously vacant building. Windows have been received and will be installed by the end of January 2016. Cost = \$1,866.15.
5. **New Project:** Replace aged garage door at Cemetery Garage with new insulated door as the space is heated. This is complete and invoice has been paid. Cost = \$1,312.84.
6. **Administrative Support.**
Land Use Coordinator Karen Chapman has expended \$1,639.38 from the grant monies in support of the Energy Committee in this reporting period.

Project Budget:

BALANCE:	September 30, 2015	\$ -26,773.15	balance
Payment-MHQ, Inc	December 21, 2015	<u>\$ -5,389.00</u>	
Vehicle for Water Dept. diff. between hybrid and standard		\$ -32,162.15	balance
Payment-A-1 Overhead Door	December 28, 2015	\$ -1,312.84	
Insulated Door for Cemetery Garage		\$ -33,474.99	balance
Payroll distribution	various dates Oct-Dec	<u>\$ -1,639.38</u>	
Chapman		\$ -35,114.37	balance
			12/31/15

Name and Title of Person Submitting Quarterly Report:

Karen Chapman, Land Use Coordinator

Date: January 7, 2016