



Office of the  
**CONSERVATION COMMISSION**

Town of Townsend,  
272 Main Street  
Townsend, Massachusetts 01469

Michael Turgeon, Chairman

Christine Vitale, Clerk

James Le Cuyer

James Deroian, Vice-Chairman

John Hussey

Karen Hill

**Minutes**

**Memorial Hall-Selectmen's Chambers**

**Wednesday, October 18, 2017 @ 730PM**

**1.0 Preliminaries**

**1.1. Open Meeting-** MT opened the meeting at 7:30pm.

**1.2. Roll Call-** Chairman, Michael Turgeon (MT), Vice-Chairman, James Deroian (JD), John Hussey (JH), James Le Cuyer (JL), Karen Hill (KH) and Clerk, Christine Vitale (CV).

**1.3 Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting**

*3.11 Discuss Administrators Hours*

*3.12 Discuss Administrators Retro-pay*

*3.13 Ratify Emergency Certificate*

*3.14 Recommend Amelia Gentry for appointment to the Conservation Commission*

JH moves to add the following items to the agenda. KH seconded. All in favor.

**1.4 Chair's Report-** MT- will be working on the Administrators Quarterly Review. Site walk was conducted at Locke Brook Run.

**1.5 Agent's Report-** Dave Henkels- New on board, currently Vice- Chairman of the Sudbury Conservation Commission and is familiar with 40B, 40A, has done work with rail trail and Eversource. Certified Hydrologist and Storm Water agent.

**1.6 Review of Minutes -** JH moves to approve and release the 10-4-17 minutes. KH seconded. All in favor.

**2.0 Hearings and Appointments**

**2.1 7:45pm Deliberation for NOI (DEP# 308-647)**

**Applicant:** Dennis Martino

**Location:** 7 Trophy Ave

**Project:** The proposed projects is the construction of a single family driveway within the 100 foot Buffer Zone of Bank and within the Inner Riparian of a perennial brook.

MT- we need to issue an Order of Conditions. We already made a finding that the Proctor Road entrance is a better alternative. Does anyone have any concerns about the project? JH- No Concerns, they are getting away from the 35' No Disturb and the Proctor entrance is less invasive. JD is okay with the project. KH- they have worked with the Commission moving the house out of our jurisdiction and have minimized the tree cutting. CV- they have worked with us to minimize impacts. JL- approves of the project. JH- This is significantly less impact to the resources than the previous proposal. KH- Natural Heritage has also approved the project. KH moves to make a finding that this is a Limited Project Crossing under WPA and Natural Heritage determined that the project would not cause any adverse effects. MT seconded. All in favor.

JH moves to accept the project and issue a Standard Order of Conditions based on the findings. KH seconded. All in favor.

KH moves to close the hearing. JL seconded. All in favor.

### **2.2 8:00 47 & 54 Main Street- Gary Shephard**

Gary Shephard not present. MT would like the agent out check the area. DH suggests that they file an RDA. KH- we should waive the fees for the application.

### **2.3 8:15 Water Department**

Mike MacCachern was present representing the Water Department. MT- A NOI will need to be filed for the repair of the bridge. KH- Does the Water Dept. have a management plan for the dam? MM- Not sure? KH spoke with Paul Refuse previously, he is aware that the Water Dept. owns the property that the dam is on. There are several problems with it now. JL- We need to work on this as that feeds into the VFW pond, which has been dry. MT- Now that we have an agent, DH can work with the numerous departments to get the matter resolved.

## **3.0 Work Session:**

### **3.1 Compliance Issues**

**3.2** Sign Extension for Locke Brook – JD moves to approve wetland line. KH seconded. All in favor. Signed

**3.3** Volunteer Response form Heather Hampson- Volunteer was not present, has not shown up to the past two meetings.

**3.4** Discuss Accessible Trails at OMHP – MT- We will need to work with the Building Inspector and volunteers to make trails accessible. Ultimate goal would be to have them comply with ADA. We have money from a forestry project to use.

**3.5** Approve payment to MACC for \$110 out of the WPA account for John Hussey to attend Conference- KH moves to approve payment to MACC in the amount of \$110. CV seconded. All in favor.

**3.6** Approve payment to MACC for \$110 out of the WPA account for Christine Vitale to attend Conference- JH moves to approve payment to MACC in the amount of \$110. KH seconded. All in favor.

**3.7** Sign OOC for (DEP# 308-657) 71 Ash Street – signed

**3.8** Sign Determination for TWB 2017-126 DCR – KH moves to amend the DA for 2017-126 to Negative 3 and Negative 5. CV seconded. All in favor.

KH moves to rescind amendment made to 3.8, removing Negative 3. CV seconded. All in favor.

**3.9** Sign COC for 13 Beech Street – KH moves to approve COC for 13 Beech. CV seconded. All in favor.

**3.10** Discuss 5 Wheeler Road- Gary Amadon was present, JD abstains from discussion as he is an abutter. Mr. Amadon is looking to run a water line from 3 Wheeler to 5 Wheeler. Line would have to cross a small seasonal brook which is currently dry. MT- You are in a resource area, we will need to see where the water is coming from. The agent will conduct a site walk.

KH moves to add 3.13 Ratify Emergency Certificate to the agenda. CV seconded. All in favor.

KH moves to add 3.14 Appointment of Amelia Gentry to the Conservation Commission. CV seconded. All in favor.

**3.11** Discuss Administrators Hours- Would like to add five additional hours to the Administrators position. Significant growth in the number of applications that are filed yearly. Could possibly pay for out of the WPA.

**3.12** Discuss Administrators Retro-pay- Retro-pay for completing tasks in the absence of the agent. Increase pay in between current hourly wage and that of the agent. Administrator will need to put info together.

**3.13** Ratify Emergency Certificate – KH moves to ratify the Emergency Certificate issued to Highway Department. JH seconded. All in favor.

**3.14** Recommend Amelia Gentry for appointment to the Conservation Commission- JH moves to recommend Amelia Gentry for appointment to the Conservation Commission. KH seconded. All in favor.

**4.0 Correspondence:**

**4.1** Legal Notice from Planning Board- Recreational Marijuana- read

**4.2** Mandatory Referral from Planning- Recreational Marijuana – reviewed, no comment.

**4.3** Notice from Land Court- 91 Meadow Road – read, will discuss next meeting.

**4.4** Board of Selectmen- Renewal Applications for 2018 Licenses - read

**4.5** Letter from DCR - read

**5.0 Items for discussion at the next meeting** – 4.3, 2.2, 3.11, 3.12.

**6.0 Advertisements and Conferences** –MACC October 28

**7.0 Next meeting:** November 1, 2017 at 7:30pm

**8.0 Adjournment** – KH moves to adjourn at 9:45pm. CV seconded. All in favor.