



Capital Planning Committee
272 Main Street Townsend, MA 01469

RECEIVED
JAN 17 2020
TOWN OF TOWNSEND
TOWN CLERK

Mark Hussey, Chair Chris Nocella, Vice Chair Stephen Spofford, Clerk
Donald Klein, Member Jerrilyn Bozicas, Member Veronica Kell, Member Lynn Garafola, Member

CAPITAL PLANNING COMMITTEE MEETING MINUTES
1/08/2020 – Selectmen's Chambers, 6:00 pm

I. PRELIMINARIES:

- 1.1 Chairman Mark Hussey called the meeting to order at 6:00 p.m.
- 1.2 Roll call: Mark Hussey (MH), Chris Nocella (CN), Donald Klein (DK), Jerrilyn Bozicas (JB), Stephen Spofford (SS), and Veronica Kell (VK).
- 1.3 Chairman's Additions or Deletions: None.

II. MEETING BUSINESS:

- 2.1 Meet with Town Administrator to discuss funding and our role was postponed to 1/15/2020. VK asked about funds in Capital Planning account. DK responded that it would be discussed at the next meeting.
- 2.2 Meeting with Water Department was postponed until 1/22/2020. Met with Cemetery and Parks instead. Roger Rapoza, Cemetery and Parks Superintendent discussed his plans to replace a small dump truck in bad shape, possibly lease to own. Meeting with Highway Superintendent Jim Smith. He discussed his need for a new loader to replace a 32-year-old model in bad condition and a small dump truck in need of repairs. Discussion on lease to own.
- 2.3 Approved meeting minutes from 12/11/19. DK made a motion to accept the minutes, SS seconded the motion. Motion passed, all in favor.
- 2.4 Planning Board Member Update: New members added to Capital Planning Committee are Veronica Kell nominated by the Planning Board and Stephen Spofford nominated by the Town Moderator
- 2.5 Member Updates/Reports: Assigned clerk position to new member SS. All members have been sworn in.
 - 2.5.1 Review mail if applicable, no mail to approve.
 - 2.5.2 Review/set next meeting. 1/15 and 1/22 and 1/29.
 - 1/15/2020: Police and Fire.
 - 1/22/2020: Water Department.
 - 1/29/2020: Finalize report.

- III. ADJOURNMENT:** SS made a motion to adjourn, DK seconded the motion. Motion passed, all in favor. Meeting was adjourned at 7:00 p.m.

APPROVED 7/15/2020 *js*



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- 1.3 Chairman's Additions or Deletions: None.

II. MEETING BUSINESS:

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 - 1/15/2020: Police and Fire.
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- III. ADJOURNMENT:** SS made a motion to adjourn, DK seconded the motion. Motion passed, all in favor. Meeting was adjourned at 7:00 p.m.

**TOWN OF TOWNSEND CAPITAL PLANNING COMMITTEE
FORM B - EQUIPMENT PURCHASE/LEASE REQUEST**

1. Department <u>CEMETERY/PARKS</u>			2. Date: <u>11/15/2019</u>		
3. Contact Person & Title: <u>KOGUE / SUPERINTENDENT</u>			4. Phone: _____ Extension: <u>978 424 5221</u>		
5. Project Title:			6. Contact Email Address: <u>CEMETERY@TOWNSEND.MA.US</u>		
7. Purpose of Equipment Request Form (check): <input checked="" type="checkbox"/> Add a New Equipment to the CIP <input type="checkbox"/> Modify a Equipment Already in the CIP <input type="checkbox"/> Resubmit Previous Equipment Request If Prior Unfunded Request, What FY 1st Submitted? _____			8. Fiscal Year Requested in CIP: <u>2020</u>		
			9. Department Priority: <u>1</u>		
11. Purpose of Expenditure (check all applicable): <input checked="" type="checkbox"/> Increased Safety/Emergency <input checked="" type="checkbox"/> Mandated by Federal, State, or Local Law <input type="checkbox"/> Improve Procedures, Records, etc. <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expanded Service <input type="checkbox"/> Scheduled Replacement <input checked="" type="checkbox"/> Replace Worn-Out Equipment <input type="checkbox"/> Present Equipment Obsolete			10. Form of Acquisition (check): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Lease/Purchase		
12. Number of Units Requested: <u>1</u>			13. Number of Similar Items in Inventory: <u>1</u>		
14. Cost of Purchase or Annual Lease: Per Unit: \$ _____ Total: \$ <u>50,000</u>			15. Estimated Useful Life in Years: <u>20+</u>		
16. Description/Justification (attach any relevant background information): <u>REPLACE 97 F350 4X4 DUAL WHEEL</u> <u>WITH A NEW W350 DODGE 2WD NO PLow</u> <u>Dump</u>					
17. Replaced Equipment (if any):					
Item	Make	Age	Mileage	Maintenance Costs	Prior Fiscal Year's # of Breakdowns Rental Costs
A.	<u>FORD F350</u>	<u>22</u>	<u>45K</u>	<u>CONSTANT</u>	
B.					
18. Recommended Disposal of Replaced Equipment (check): <input type="checkbox"/> Trade-In <input type="checkbox"/> Sale <input type="checkbox"/> Possible Use by Other Agencies <input checked="" type="checkbox"/> Other <u>SALVAGE</u>					
19. Estimated Net Effects on Future Operating Costs (+/-):				20. Recommended Financing Source (if known):	
	One-Time \$	Annual \$			
Personnel					
Utilities					
Supplies					
Other (specify):					
TOTAL	\$ -	\$ -		21. Signature: <u>[Signature]</u>	
Notes (reserved):					

For Capital Planning Committee's Use Only:
 Recommended Number of Years (if any):
 Statutory Reference:

Estimated Annual Debt Service (Initial Fiscal Year):
 Maximum Number of Years Allowed:
 Date Estimated Provided:

<i>Central Chrysler Jeep Dodge Of Raynham</i>		Vehicle Quote
Joe Warsofsky, Fleet Sales Service Representative	Date	November 22, 2019
(O) 508-823-0101 Ext 4249 Cell 774-930-2345	Invoice #	
E-Mail jwarsofsky@central.us		
	For:	Roger Rapoza
	Bill To:	Townsend Cemetery
2020 Pricing Using Greater Boston Police Council Contract		29 Highland Street Townsend , Ma. 01469
	Telephone	978-579-1714
	Cell Phone	978-424-5521
	Email	cemetery@townsend.ma.us
DESCRIPTION		AMOUNT
DP4L63 4500 Cab Chassis 4X2 (144.5" WB-60")		\$34,354.00
Seat		Included
ESB 6.4L V8 Heavy Duty HEMI Engine		Included
DF3 6-Spd Auto Aisin AS665RC HD Trans.		Included
PX8 Black Clear Coat		Included
APA Monotone Paint		Included
TX-X8 HD Vinyl 40/20/40 Split Bench Seat Black Diesel Gray		Included
Z4C GVW Rating 16,000#		Included
GXJ 2 Extra Base Keys		Included
XAW Rear Backup Alarm		\$135.94
XAC Park View Rear Back-up Camera		\$464.07
TBB Full Size Spare Tire		\$370.32
MR Black Tubular Side Steps		\$370.32
JJ4 65 MPH Maximum Speed		\$89.97
DPL 4.89 Rear Axle Ratio		\$182.82
AZB Heavy Duty Front Suspension Group		\$243.75
	Subtotal	\$36,211.19
Off Contract Item		
Metropolitan Truck Dura Mag Aluminum Dump Body		
Attached Is A Detailed Information Memo		\$12,571.97
	Total	\$48,783.16

<i>Central Chrysler Jeep Dodge Ram</i>		Vehicle Quote
Joseph I. Warsofsky, Fleet Sales / Service Rep	Date	11/15/19
(508) 823-0101 ext. 4249 Fax 508-828-2131	Invoice #	
Email address jwarsofsky@cenntral.us		
191 New State Highway Raynham, Ma. 02767	For:	Roger Rapoza
	Bill	Townsend Cemetery
2020 Pricing Using Greater Boston Police Council Contract		29 Highland
		Townsend, Ma. 01469
	Telephone	978-597-1714
	Cell	978-424-5221
	Email	cemetery@townsend.ma.us
		AMOUNT
DESCRIPTION		\$34,354.00
DP4L63 4500 Reg Cab Chassis 4X2 (144.5" WB-CA 60")		
27A Customer Preferred Package		Included
ESB 6.4L V8 Heavy Duty HEMI Engine		Included
DF3 6-Spd Auto Aisin AS665RC HD Trans		Included
PX8 Black Clear Coat		Included
APA Monotone Paint		Included
*TX-X8 HD Vinyl 40/20/40 Split Bench Seat Black / Diesel Gray		Included
Z4C GVW Rating - 16,000 #		Included
GXJ 2 Extra Base Keys		\$135.94
XAW Rear Backup Alarm		\$464.07
ZAC Park View Rear Back-up Camera		\$370.32
TBB Full Size Spare Tire		\$370.32
MUR Black Tubular Side Steps		\$89.07
JJ4 65 MPH Maximum Speed		\$182.82
DPL 4.89 Rear Axle Ratio		\$243.75
AZB Heavy Duty Front Suspension Group		
	Subtotal	\$36,210.29
Metropolitan Truck Center		\$9,594.49
See Dump Body Reading Describes Body Info Attached		
	Total	\$45,805.68



TOWNSEND HIGHWAY DEPARTMENT

177 Main Street, Townsend, MA

(978) 597-1712 jsmith@townsend.ma.us

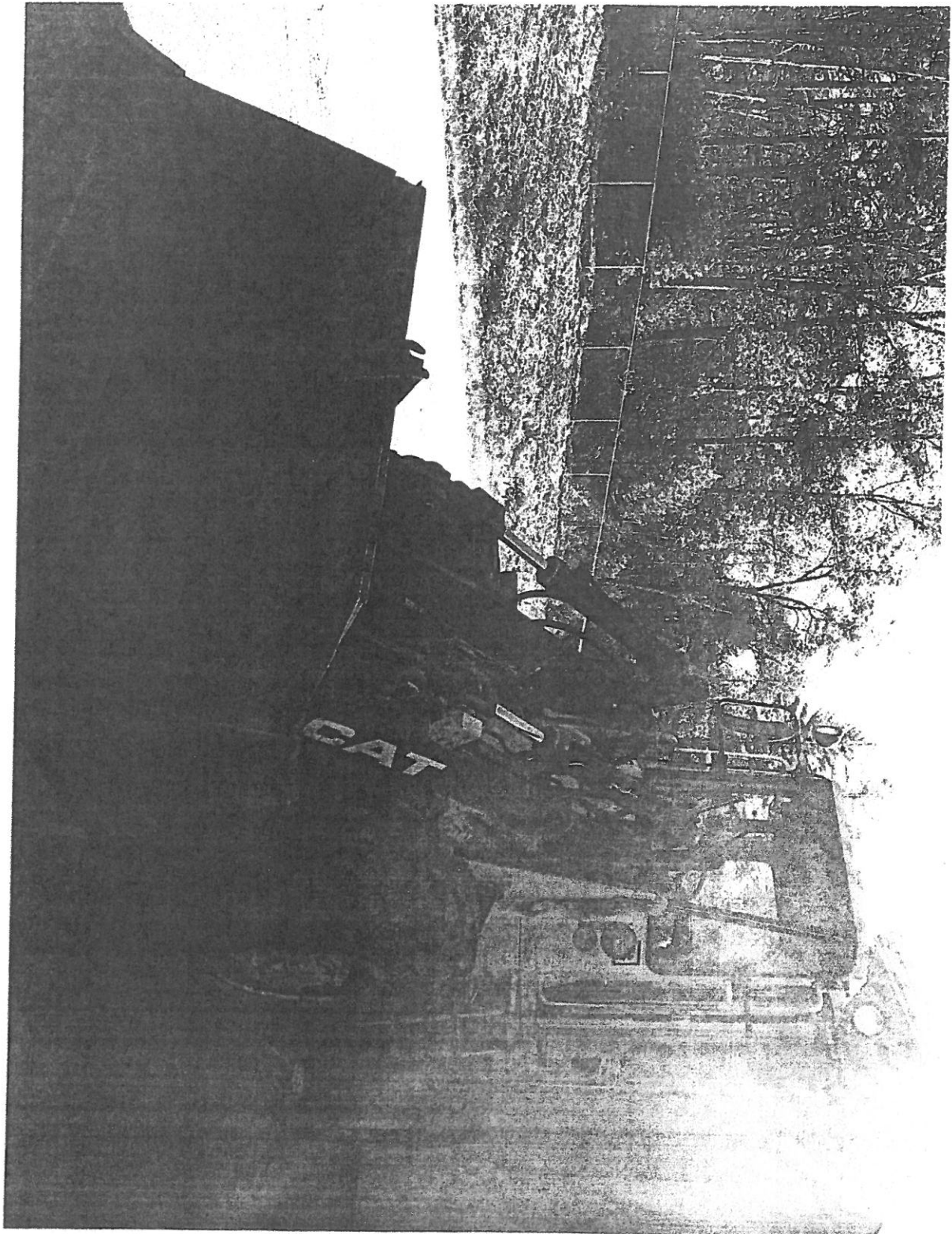
Capital Plan

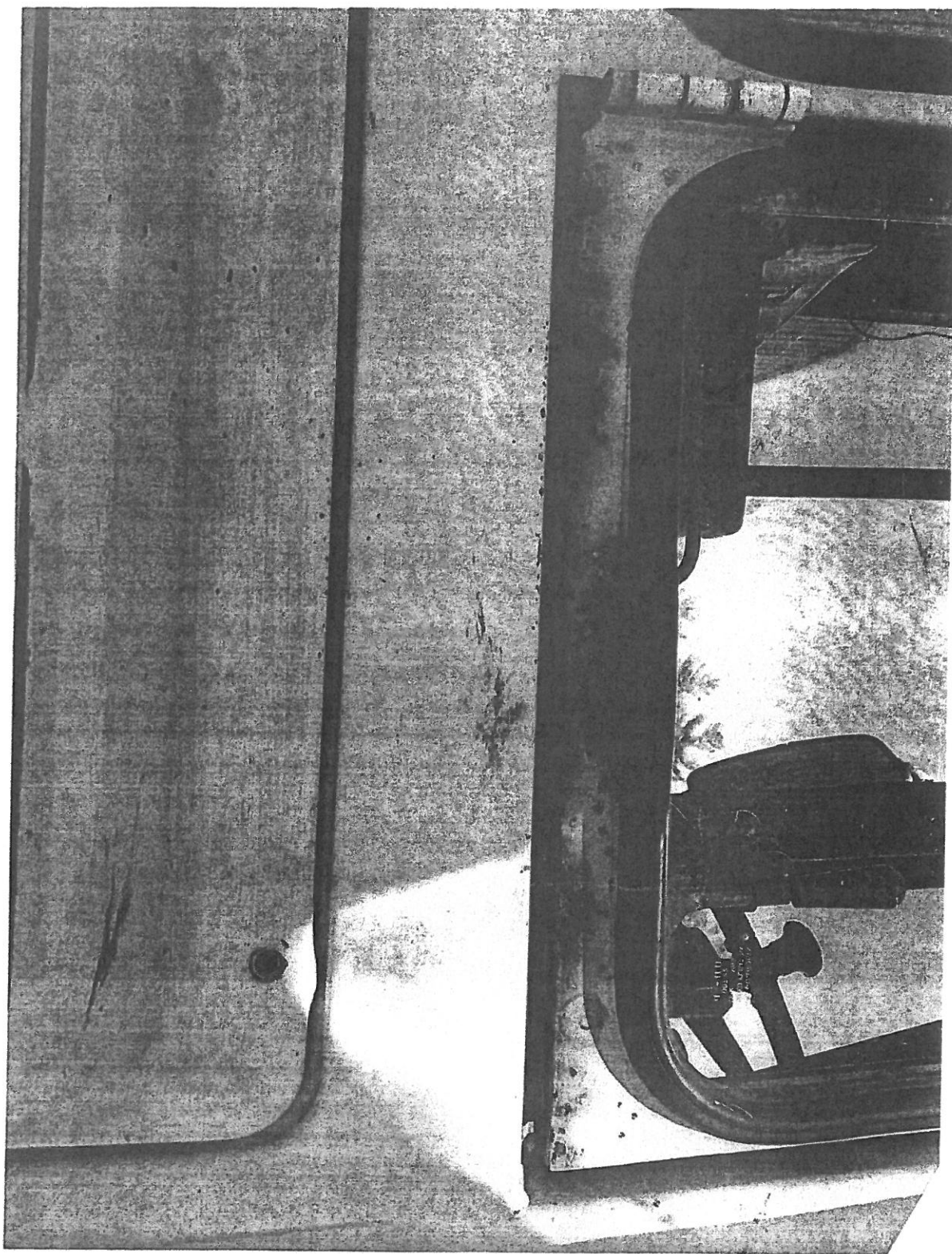
1. Cat IT18 Loader (1988)

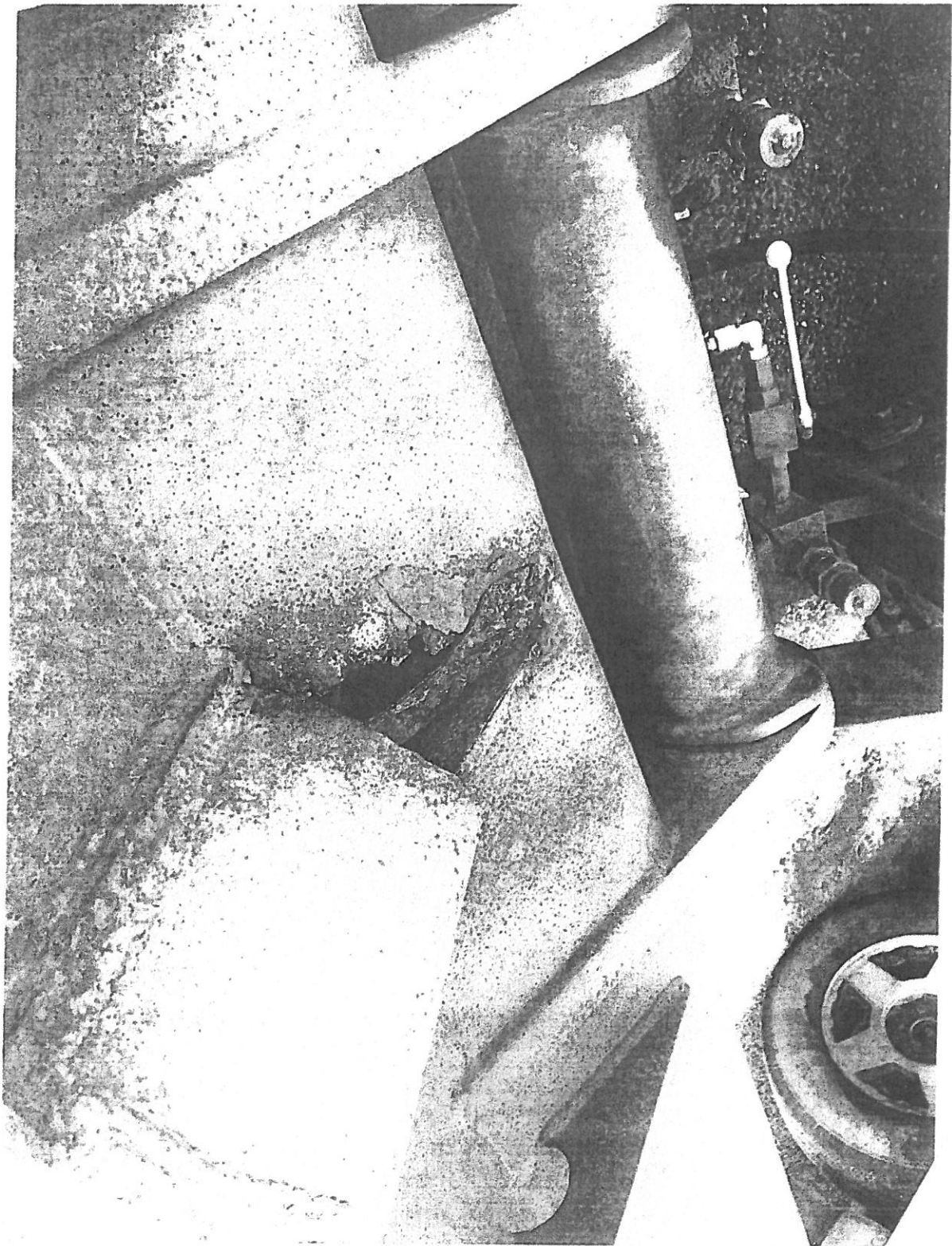
- 32 year old
- Hydraulics leak
- Engine oil leaks
- Engine has severe loss of power
- Body is rotted
- Tires need replacing
- Engine currently not running

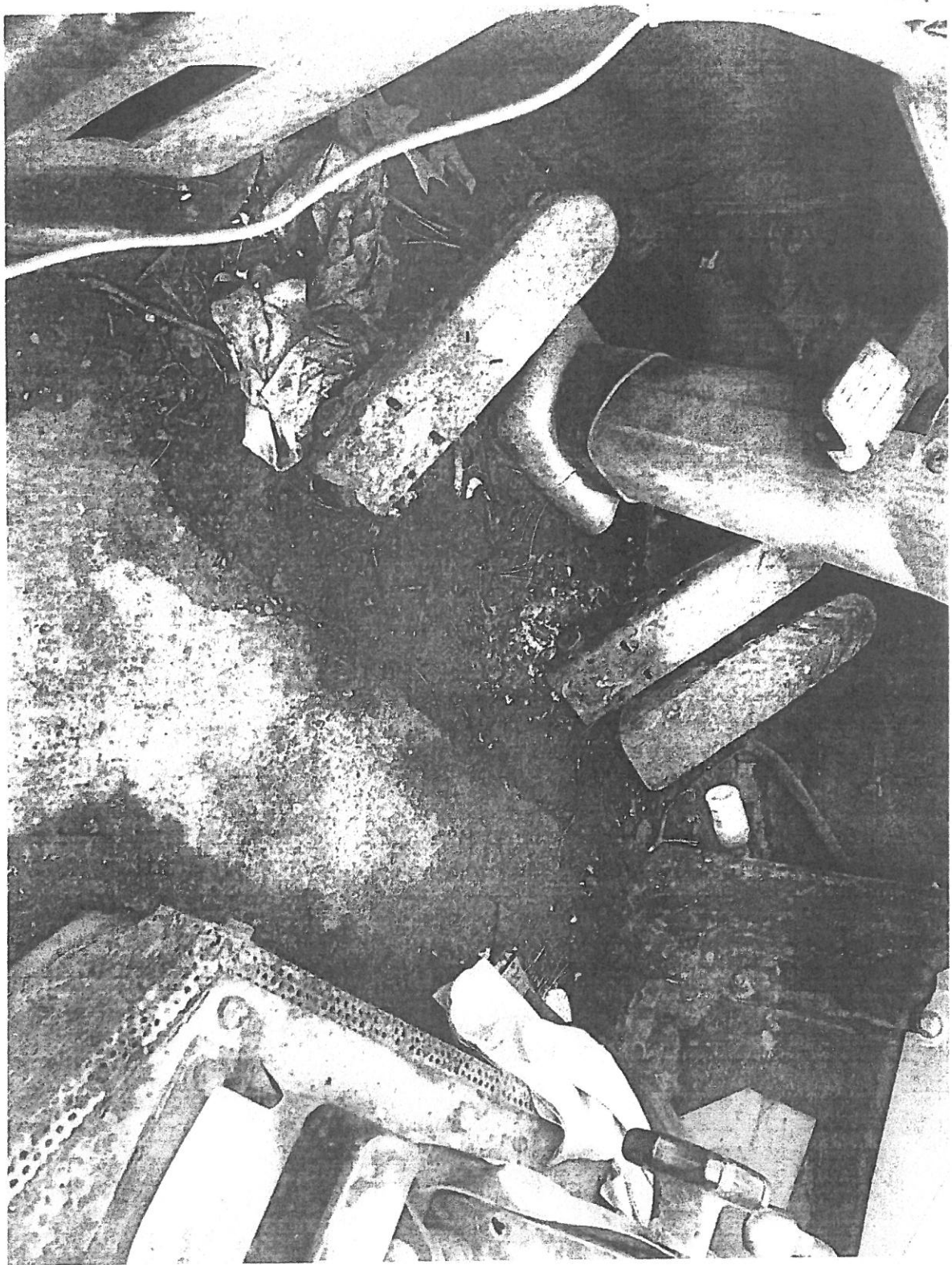
2. Main Purposes of Machine:

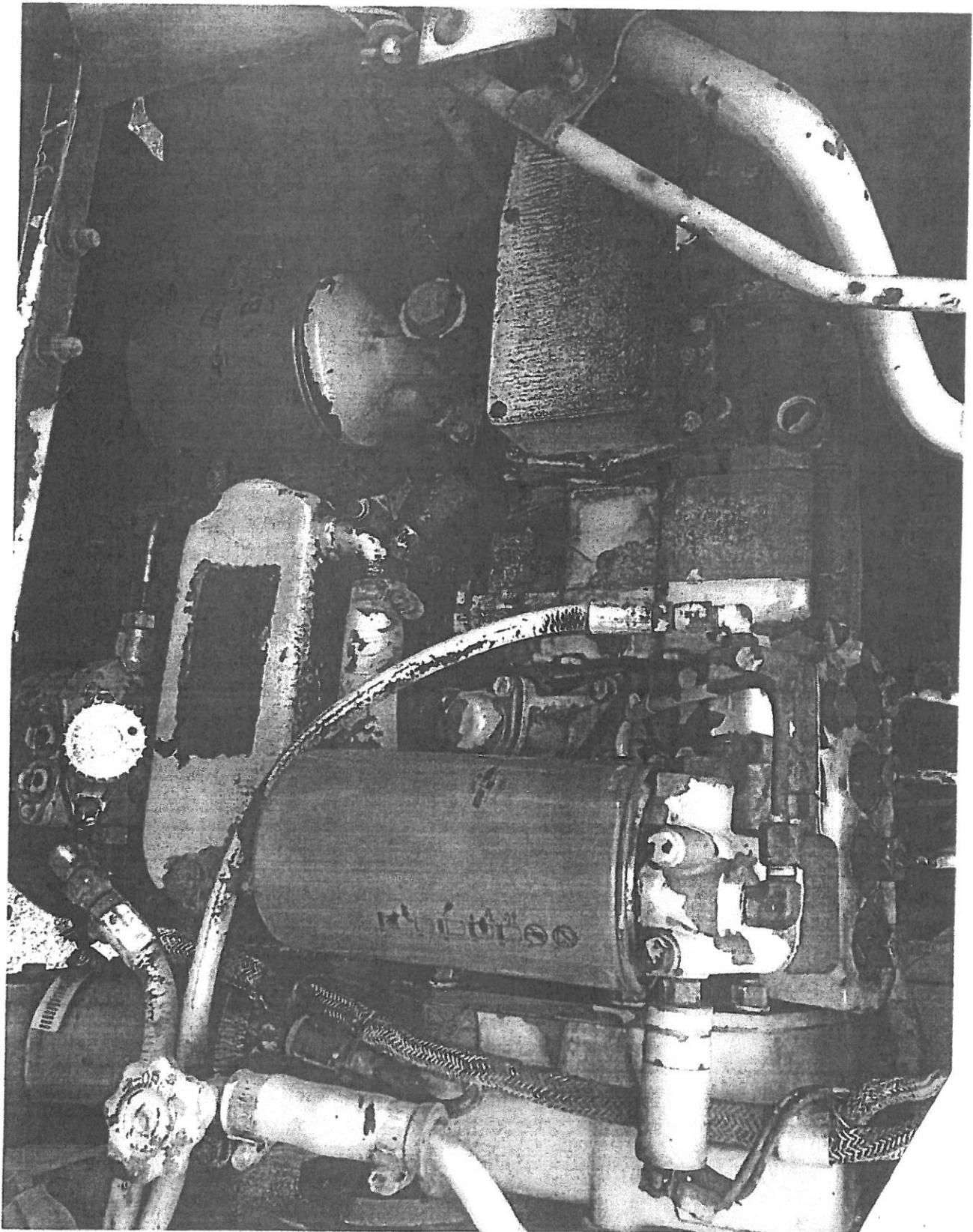
- Plows snow
- Loads salt trucks and dump trucks
- Sweeps roads
- Stacks salt for winter use
- Grades edges of town roads
- Mechanic uses for various jobs around shop
- Machine is used daily and very essential to the department

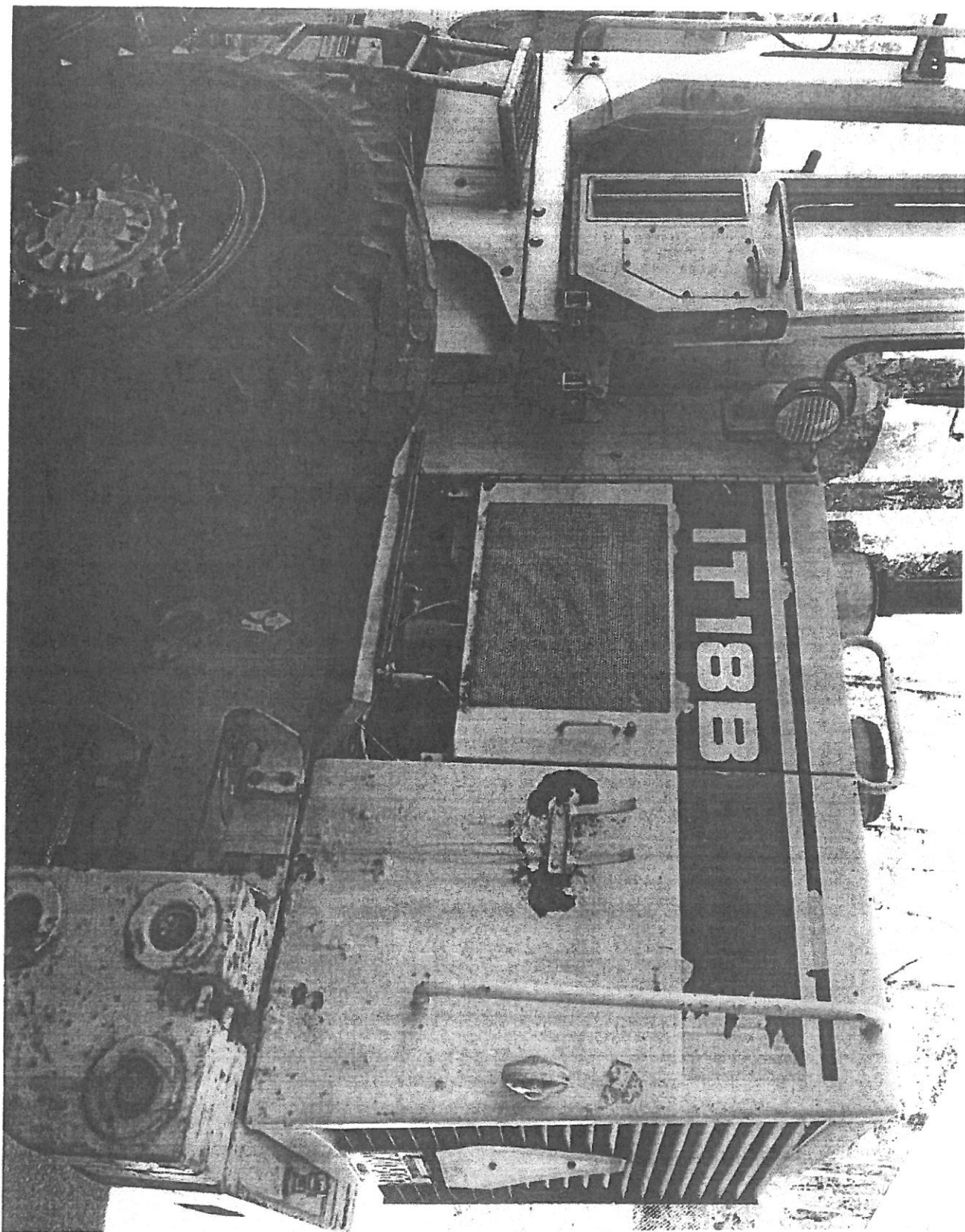












**TOWN OF TOWNSEND
SUMMARY SHEET FOR THE CAPITAL IMPROVEMENT PLAN OF FISCAL YEAR 2021-2025
HIGHWAY DEPARTMENT**

FY Required	Dept. Priority	Project/Equipment Title	FY21	FY22	FY23	FY24	FY25	Total
2021	1	New Cat 930M Loader	\$ 170,000					\$ 170,000
2021	1	F550 4x4 one-ton dump truck w/ plow	\$ 80,000					\$ 80,000
2022	1	New 6-wheel dump truck with plow and sander		\$ 205,000				\$ 205,000
2022	1	Roadway paving & maintenance		\$ 200,000				\$ 200,000
2023	3	IT28 Loader Rebuilt motor and new transmission			\$ 50,000			\$ 50,000
2023	1	Roadway paving & maintenance			\$ 200,000			\$ 200,000
2024	1	F550 4x4 one-ton dump truck w/ plow				\$ 90,000		\$ 90,000
2024	1	New 6-wheel dump truck with plow and sander				\$ 210,000		\$ 210,000
2025	1	Roadway paving & maintenance					\$ 200,000	\$ 200,000
2025	1	10' plow wing					\$ 10,000	\$ 10,000
2025	1	10' plow wing					\$ 10,000	\$ 10,000
								\$ -
		Total All Projects & Equipment	\$ 250,000	\$ 405,000	\$ 250,000	\$ 300,000	\$ 220,000	\$ 1,425,000

Department Head signature

James D. Smith

**TOWN OF TOWNSEND CAPITAL PLANNING COMMITTEE
FORM A - CAPITAL PROJECT REQUEST**

1. Department Highway	2. Date: 11/07/19
3. Contact Person & Title: James Smith Highway Superintendent	4. Phone: Extension: 978-597-1712
5. Project Title: Road paving and maintenance	6. Contact Email Address: Jsmith@Townsend.ma.us
7. Purpose of Project Request Form (check): () Add a New Project to the CIP () Modify a Project Already in the CIP (X) Resubmit Previous Project Request If Prior Unfunded Request, What FY 1st Submitted? <u>FY13</u>	8. Fiscal Year Requested in CIP: FY21-FY25 9. Department Priority: 8
10. Estimated Useful Life in Years: 8 -12 years	
11. Description/Justification (attach any relevant background information): The funding from Chapter 90 ins not enough to keep up with the needs of maintaining the towns' roadway infrastructure. Paving roads is only a small step in the process. Maintenance is also required and should be part of the overall process of protecting our investment for years to come and providing safety for the motoring public. Estimated Net Effects on Operation Costs is based on sending two guys out patching for eight weeks.	
12. Need for Consultant Advisory Services? (check): () Yes (XX) No	
13 Month & Year Project Will Begin if Funded? FY20 Month & Year Project Will End If Funded FY20	

14. Estimated Capital Costs:						
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	TOTAL
Planning & Design						-
Land Acquisition						-
Site Development						-
Construction		200,000	200,000		200,000	600,000
Other (specify):						-
TOTAL	\$ -	\$ 200,000	\$ 200,000	\$ -	\$ 200,000	\$ 600,000

15. Estimated Net Effects on Operation Costs (+/-): One-Time \$ Annual \$		16. Estimated Net Effects On Municipal Revenue (+/-): reduce patching material and man-hour costs	
Personnel		64,000	17. Recommended Financing Source (if known): 18. Signature:
Utilities			
Supplies		6,500	
Other (specify):			
TOTAL	\$ -	\$ 70,500	

Notes (reserved):

For Capital Committee Use Only: Recommended Number of Years (if any): Statutory Reference:	Estimated Annual Debt Service (Initial Fiscal Year): Maximum Number of Years Allowed: Date Estimated Provided:
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**TOWN OF TOWNSEND CAPITAL PLANNING COMMITTEE
FORM B - EQUIPMENT PURCHASE/LEASE REQUEST**

1. Department Highway				2. Date: 10/7/2019			
3. Contact Person & Title: James Smith				4. Phone: Extension: 978-597-1712			
5. Project Title: New Cat 930M Loader				6. Contact Email Address: Jsmith@Townsend.MA.US			
7. Purpose of Equipment Request Form (check): <input type="checkbox"/> Add a New Equipment to the CIP <input type="checkbox"/> Modify a Equipment Already in the CIP <input checked="" type="checkbox"/> Resubmit Previous Equipment Request If Prior Unfunded Request, What FY 1st Submitted? _____ 2020				8. Fiscal Year Requested in CIP: FY2021			
				9. Department Priority: 1			
				10. Form of Acquisition (check): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Lease/Purchase			
11. Purpose of Expenditure (check all applicable): <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> Increased Safety/Emergency <input type="checkbox"/> Mandated by Federal, State, or Local Law <input checked="" type="checkbox"/> Improve Procedures, Records, etc. </div> <div> <input type="checkbox"/> Reduce Personnel Time <input checked="" type="checkbox"/> Scheduled Replacement <input checked="" type="checkbox"/> Replace Worn-Out Equipment </div> <div> <input type="checkbox"/> Expanded Service <input type="checkbox"/> New Operation <input type="checkbox"/> Present Equipment Obsolete </div> </div>							
12. Number of Units Requested: 1				13. Number of Similar Items in Inventory:			
14. Cost of Purchase or Annual Lease: Per Unit: \$170,000.00 _____ Total: \$170,000.00 _____				15. Estimated Useful Life in Years: 15 years			
16. Description/Justification (attach any relevant background information): The highway dept IT18 front end loader will be 32 years old in 2020. The department uses this loader frequently as a second machine when more than one is needed. Our other loader is a 1999 and we would like to replace it as it is 21 years old and is a front line piece of equipment. This loader is used every day year round and is very vital to the daily operations here at the highway dept. We would like to trade in the 1988 IT18 towards a new 930M and make our 1999 the second machine.							
17. Replaced Equipment (if any):							
Item	Make	Age	Mileage	Prior Fiscal Year's			
1988 IT18	caterpillar	32		Maintenance Costs	# of Breakdowns	Rental Costs	
B.							
18. Recommended Disposal of Replaced Equipment (check): <input checked="" type="checkbox"/> Trade-In <input type="checkbox"/> Sale <input type="checkbox"/> Possible Use by Other Agencies <input type="checkbox"/> Other _____							
19. Estimated Net Effects on Future Operating Costs (+/-):				20. Recommended Financing Source (if known):			
		One-Time \$	Annual \$				
Personnel							
Utilities							
Supplies							
Other (specify):							
TOTAL	\$	-	\$	-	21. Signature: <i>James E. Smith</i>		

Notes (reserved):

For Capital Planning Committee's Use Only:	Estimated Annual Debt Service (Initial Fiscal Year):
Recommended Number of Years (if any):	Maximum Number of Years Allowed:
Statutory Reference:	Date Estimated Provided:

**TOWN OF TOWNSEND CAPITAL PLANNING COMMITTEE
FORM B - EQUIPMENT PURCHASE/LEASE REQUEST**

1. Department Highway		2. Date: 10/07/19	
3. Contact Person & Title: James Smith- Highway Superintendent		4. Phone: Extension: 978-597-1712	
5. Project Title: F550 4x4 one ton dump truck with plow		6. Contact Email Address: Jsmith@Townsend.ma.us	
7. Purpose of Equipment Request Form (check): <input checked="" type="checkbox"/> (X) Add a New Equipment to the CIP <input type="checkbox"/> () Modify a Equipment Already in the CIP <input checked="" type="checkbox"/> (X) Resubmit Previous Equipment Request If Prior Unfunded Request, What FY 1st Submitted?		8. Fiscal Year Requested in CIP: FY21	
		9. Department Priority: 1	
		10. Form of Acquisition (check): <input checked="" type="checkbox"/> (x) Purchase <input type="checkbox"/> () Lease <input type="checkbox"/> () Lease/Purchase	
11. Purpose of Expenditure (check all applicable):			
<input type="checkbox"/> () Increased Safety/Emergency <input type="checkbox"/> () Reduce Personnel Time <input type="checkbox"/> () Expanded Service <input type="checkbox"/> () Mandated by Federal, State, or Local Law <input checked="" type="checkbox"/> (X) Scheduled Replacement <input type="checkbox"/> () New Operation <input type="checkbox"/> () Improve Procedures, Records, etc. <input checked="" type="checkbox"/> (X) Replace Worn-Out Equipment <input type="checkbox"/> () Present Equipment Obsolete			
12. Number of Units Requested: 1		13. Number of Similar Items in Inventory: 3	
14. Cost of Purchase or Annual Lease: Per Unit: \$80,000.00 Total: \$ 80,000.00		15. Estimated Useful Life in Years: 10 years	
16. Description/Justification (attach any relevant background information): Replace 2002 F350. These vehicles are the work horse of our department and should not be kept more than 10 years due to the wear and tear they receive They are used 12 months of the year and most of the wear is due to plowing.			

17. Replaced Equipment (if any):					Prior Fiscal Year's	
Item	Make	Age	Mileage	Maintenance Costs	# of Breakdowns	Rental Costs
A. 2002 F350 dump truck	Ford	19		\$4,600.00 in 1-1/2 yrs.	4	
B.						

18. Recommended Disposal of Replaced Equipment (check):			
<input type="checkbox"/> () Trade-In	<input checked="" type="checkbox"/> (x) Sale	<input type="checkbox"/> () Possible Use by Other Agencies	<input type="checkbox"/> () Other _____

19. Estimated Net Effects on Future Operating Costs (+/-):			20. Recommended Financing Source (if known):	
	One-Time \$	Annual \$		
Personnel				
Utilities				
Supplies				
Other (specify):				
TOTAL	\$ -	\$ -	21. Signature: <i>James D. Smith</i>	
Notes (reserved):				


For Capital Planning Committee's Use Only:	Estimated Annual Debt Service (Initial Fiscal Year):
Recommended Number of Years (if any):	Maximum Number of Years Allowed:
Statutory Reference:	Date Estimated Provided:

**TOWN OF TOWNSEND CAPITAL PLANNING COMMITTEE
FORM B - EQUIPMENT PURCHASE/LEASE REQUEST**

1. Department Highway		2. Date: 11/07/19	
3. Contact Person & Title: James Smith - Highway Superintendent		4. Phone: Extension: 978-597-1712	
5. Project Title: New 6wheel dump truck with plow and sander		6. Contact Email Address: Jsmith@Townsend.MA.US	
7. Purpose of Equipment Request Form (check): <input checked="" type="checkbox"/> Add a New Equipment to the CIP <input checked="" type="checkbox"/> Modify a Equipment Already in the CIP <input type="checkbox"/> Resubmit Previous Equipment Request If Prior Unfunded Request, What FY 1st Submitted?		8. Fiscal Year Requested in CIP: FY2022	
		9. Department Priority: 1	
		10. Form of Acquisition (check): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Lease/Purchase	
11. Purpose of Expenditure (check all applicable):			
<input checked="" type="checkbox"/> Increased Safety/Emergency <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expanded Service <input type="checkbox"/> Mandated by Federal, State, or Local Law <input checked="" type="checkbox"/> Scheduled Replacement <input type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc. <input checked="" type="checkbox"/> Replace Worn-Out Equipment <input type="checkbox"/> Present Equipment Obsolete			
12. Number of Units Requested: 1		13. Number of Similar Items in Inventory: 5	
14. Cost of Purchase or Annual Lease: Per Unit: \$205,000.00 Total: \$205,000.00		15. Estimated Useful Life in Years: 20 years (+/-)	
16. Description/Justification (attach any relevant background information): Truck #8 will be 43 years old in FY22. Truck has met its useful life. Treating Roads and plowing puts an extreme amount of wear and tear on these trucks> Maintenance does increase as truck ages. Rust becomes and issue due to its use.			

17. Replaced Equipment (if any):				Prior Fiscal Year's		
Item	Make	Age	Mileage	Maintenance Costs	# of Breakdowns	Rental Costs
1978 6-wheel dump truck/plow truck	International	43				
B.						

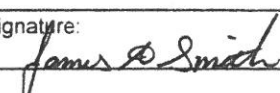
18. Recommended Disposal of Replaced Equipment (check):			
<input checked="" type="checkbox"/> Trade-In	<input type="checkbox"/> Sale	<input type="checkbox"/> Possible Use by Other Agencies	<input type="checkbox"/> Other _____

19. Estimated Net Effects on Future Operating Costs (+/-):			20. Recommended Financing Source (if known):
	One-Time \$	Annual \$	
Personnel			
Utilities			
Supplies			
Other (specify):			21. Signature: 
TOTAL	\$	-	

Notes (reserved):

For Capital Planning Committee's Use Only:	Estimated Annual Debt Service (Initial Fiscal Year):
Recommended Number of Years (if any):	Maximum Number of Years Allowed:
Statutory Reference:	Date Estimated Provided:

**TOWN OF TOWNSEND CAPITAL PLANNING COMMITTEE
FORM B - EQUIPMENT PURCHASE/LEASE REQUEST**

1. Department Highway				2. Date: 11/07/19			
3. Contact Person & Title: James Smith - Highway Superintendent				4. Phone: Extension: 978-597-1712			
5. Project Title: 1999 IT28 - install rebuilt motor and transmission				6. Contact Email Address: Jsmith@Townsend.MA.US			
7. Purpose of Equipment Request Form (check): <input type="checkbox"/> Add a New Equipment to the CIP <input type="checkbox"/> Modify a Equipment Already in the CIP <input checked="" type="checkbox"/> Resubmit Previous Equipment Request If Prior Unfunded Request, What FY 1st Submitted? _____				8. Fiscal Year Requested in CIP: FY23			
				9. Department Priority: 3			
				10. Form of Acquisition (check): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Lease/Purchase			
11. Purpose of Expenditure (check all applicable):							
<input type="checkbox"/> Increased Safety/Emergency				<input checked="" type="checkbox"/> Reduce Personnel Time		<input type="checkbox"/> Expanded Service	
<input type="checkbox"/> Mandated by Federal, State, or Local Law				<input type="checkbox"/> Scheduled Replacement		<input type="checkbox"/> New Operation	
<input type="checkbox"/> Improve Procedures, Records, etc.				<input checked="" type="checkbox"/> Replace Worn-Out Equipment		<input type="checkbox"/> Present Equipment Obsolete	
12. Number of Units Requested: 1 of each				13. Number of Similar Items in Inventory: N/A			
14. Cost of Purchase or Annual Lease: Per Unit: \$50,000.00 Total: \$ 50,000.00				15. Estimated Useful Life in Years: 10-15 years			
16. Description/Justification (attach any relevant background information): The engine and transmission are getting weak. With the cost of a new loader costing upwards of 180,000.00. Milton Cat will come out to our garage and perform a diagnostics test on the major components to investigate worn out parts that need replacing. This option could save thousands of dollars and keep the machine running for another 10-15 years. We would like to have the engine and transmission rebuilt. This piece of equipment is very essential to the operations of the highway dept.							
17. Replaced Equipment (if any):							
				Prior Fiscal Year's			
Item	Make	Age	Mileage	Maintenance Costs	# of Breakdowns	Rental Costs	
A.							
B.							
18. Recommended Disposal of Replaced Equipment (check):							
<input type="checkbox"/> Trade-In <input type="checkbox"/> Sale <input type="checkbox"/> Possible Use by Other Agencies <input type="checkbox"/> Other _____							
19. Estimated Net Effects on Future Operating Costs (+/-):				20. Recommended Financing Source (if known):			
		One-Time \$	Annual \$				
Personnel			yes				
Utilities							
Supplies							
Other (specify):							
TOTAL	\$	-	\$	21. Signature: 			
Notes (reserved):							

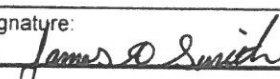
For Capital Planning Committee's Use Only:	Estimated Annual Debt Service (Initial Fiscal Year):
Recommended Number of Years (if any):	Maximum Number of Years Allowed:
Statutory Reference:	Date Estimated Provided:

**TOWN OF TOWNSEND CAPITAL PLANNING COMMITTEE
FORM B - EQUIPMENT PURCHASE/LEASE REQUEST**

1. Department Highway		2. Date: 11/7/2019	
3. Contact Person & Title: James Smith - Highway Superintendent		4. Phone: Extension: 978-597-1712	
5. Project Title: F550 4x4 one ton dump truck with plow		6. Contact Email Address: jsmith@townsend.ma.us	
7. Purpose of Equipment Request Form (check): <input type="checkbox"/> Add a New Equipment to the CIP <input type="checkbox"/> Modify a Equipment Already in the CIP <input checked="" type="checkbox"/> Resubmit Previous Equipment Request If Prior Unfunded Request, What FY 1st Submitted? FY14		8. Fiscal Year Requested in CIP: FY24	
		9. Department Priority: 1	
11. Purpose of Expenditure (check all applicable): <input checked="" type="checkbox"/> Increased Safety/Emergency <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expanded Service <input type="checkbox"/> Mandated by Federal, State, or Local Law <input checked="" type="checkbox"/> Scheduled Replacement <input type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc. <input checked="" type="checkbox"/> Replace Worn-Out Equipment <input type="checkbox"/> Present Equipment Obsolete		10. Form of Acquisition (check): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Lease/Purchase	
		12. Number of Units Requested: 1	
13. Number of Similar Items in Inventory: N 3			
14. Cost of Purchase or Annual Lease: Per Unit: \$90,000.00 Total: \$ 90,000.00		15. Estimated Useful Life in Years: 10 years	
16. Description/Justification (attach any relevant background information): Replace 2012 F450. These vehicles are the work horse of our department and should not be kept more than 10 years due to the wear and tear they receive They are used 12 months of the year and most of the wear is due to plowing. In 2012 we made a recommendation that once a one-ton reaches five years of age the Highway Department should purchase a new one and give the Cemetery the five year old vehicle. Then every five years keep the cycle going and take the ten year old vehicle and trade it in. At that point we should still be able to get something for a trade.			

17. Replaced Equipment (if any):					Prior Fiscal Year's	
Item	Make	Age	Mileage	Maintenance Costs	# of Breakdowns	Rental Costs
2012 F450	Ford	12				
B.						

18. Recommended Disposal of Replaced Equipment (check):			
<input checked="" type="checkbox"/> Trade-In	<input type="checkbox"/> Sale	<input checked="" type="checkbox"/> Possible Use by Other Agencies	<input type="checkbox"/> Other _____

19. Estimated Net Effects on Future Operating Costs (+/-):			20. Recommended Financing Source (if known):	
	One-Time \$	Annual \$		
Personnel		800	21. Signature: 	
Utilities				
Supplies		1,500		
Other (specify):				
TOTAL	\$ -	\$ 2,300		
Notes (reserved):				

For Capital Planning Committee's Use Only:	Estimated Annual Debt Service (Initial Fiscal Year):
Recommended Number of Years (if any):	Maximum Number of Years Allowed:
Statutory Reference:	Date Estimated Provided:

**TOWN OF TOWNSEND CAPITAL PLANNING COMMITTEE
FORM B - EQUIPMENT PURCHASE/LEASE REQUEST**

1. Department Highway		2. Date: 11/07/19	
3. Contact Person & Title: James Smith - Highway Superintendent		4. Phone: Extension: 978-597-1712	
5. Project Title: New 6wheel dump truck with plow and sander		6. Contact Email Address: Jsmith@Townsend.MA.US	
7. Purpose of Equipment Request Form (check): <input type="checkbox"/> Add a New Equipment to the CIP <input type="checkbox"/> Modify a Equipment Already in the CIP <input checked="" type="checkbox"/> Resubmit Previous Equipment Request If Prior Unfunded Request, What FY 1st Submitted?		8. Fiscal Year Requested in CIP: FY2024	
		9. Department Priority: 1	
		10. Form of Acquisition (check): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Lease/Purchase	
11. Purpose of Expenditure (check all applicable): <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> Increased Safety/Emergency <input type="checkbox"/> Mandated by Federal, State, or Local Law <input type="checkbox"/> Improve Procedures, Records, etc. </div> <div> <input type="checkbox"/> Reduce Personnel Time <input checked="" type="checkbox"/> Scheduled Replacement <input checked="" type="checkbox"/> Replace Worn-Out Equipment </div> <div> <input type="checkbox"/> Expanded Service <input type="checkbox"/> New Operation <input type="checkbox"/> Present Equipment Obsolete </div> </div>			
12. Number of Units Requested: 1		13. Number of Similar Items in Inventory: 5	
14. Cost of Purchase or Annual Lease: Per Unit: \$210,000.00 Total: \$210,000.00		15. Estimated Useful Life in Years: 20 years (+/-)	
16. Description/Justification (attach any relevant background information): Truck #6 will be 27 years old in FY24. Truck has met its useful life. Treating Roads and plowing puts an extreme amount of wear and tear on these trucks> Maintenance does increase as truck ages. Rust becomes and issue due to its use.			

17. Replaced Equipment (if any):					Prior Fiscal Year's	
Item	Make	Age	Mileage	Maintenance Costs	# of Breakdowns	Rental Costs
1997 6-wheel dump truck/plow truck	International	27				
B.						

18. Recommended Disposal of Replaced Equipment (check):			
<input checked="" type="checkbox"/> Trade-In	<input type="checkbox"/> Sale	<input type="checkbox"/> Possible Use by Other Agencies	<input type="checkbox"/> Other _____

19. Estimated Net Effects on Future Operating Costs (+/-):			20. Recommended Financing Source (if known):	
	One-Time \$	Annual \$		
Personnel				
Utilities				
Supplies				
Other (specify):			21. Signature: 	
TOTAL	\$ -			
Notes (reserved):				

For Capital Planning Committee's Use Only: Recommended Number of Years (if any): Statutory Reference:	Estimated Annual Debt Service (Initial Fiscal Year): Maximum Number of Years Allowed: Date Estimated Provided:
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**TOWN OF TOWNSEND CAPITAL PLANNING COMMITTEE
FORM B - EQUIPMENT PURCHASE/LEASE REQUEST**

1. Department Highway				2. Date: 11/07/19			
3. Contact Person & Title: James Smith - Highway Superintendent				4. Phone: Extension: 978-597-1712			
5. Project Title: plow wings				6. Contact Email Address: Jsmith@Townsend.MA.US			
7. Purpose of Equipment Request Form (check): <input checked="" type="checkbox"/> Add a New Equipment to the CIP <input type="checkbox"/> Modify a Equipment Already in the CIP <input type="checkbox"/> Resubmit Previous Equipment Request If Prior Unfunded Request, What FY 1st Submitted? _____				8. Fiscal Year Requested in CIP: FY25			
				9. Department Priority: 1			
				10. Form of Acquisition (check): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Lease/Purchase			
11. Purpose of Expenditure (check all applicable):							
<input checked="" type="checkbox"/> Increased Safety/Emergency <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expanded Service <input type="checkbox"/> Mandated by Federal, State, or Local Law <input checked="" type="checkbox"/> Scheduled Replacement <input type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc <input checked="" type="checkbox"/> Replace Worn-Out Equipment <input type="checkbox"/> Present Equipment Obsolete							
12. Number of Units Requested: 2				13. Number of Similar Items in Inventory: 0			
14. Cost of Purchase or Annual Lease: Per Unit: \$10,000.00 Total: \$ 20,000.00				15. Estimated Useful Life in Years: 15-20 years			
16. Description/Justification (attach any relevant background information): These plows are 15+ years old and have met there useful life. Plowing and salting in very poor conditions puts an extreme amount of wear and tear on these plows. The structural integrity of these plows have been compromised do to rust and rot.							
17. Replaced Equipment (if any):							
				Prior Fiscal Year's			
Item	Make	Age	Mileage	Maintenance Costs	# of Breakdowns	Rental Costs	
A.							
B.							
18. Recommended Disposal of Replaced Equipment (check):							
<input type="checkbox"/> Trade-In <input type="checkbox"/> Sale <input type="checkbox"/> Possible Use by Other Agencies <input type="checkbox"/> Other _____							
19. Estimated Net Effects on Future Operating Costs (+/-):				20. Recommended Financing Source (if known):			
	One-Time \$		Annual \$				
Personnel			yes				
Utilities							
Supplies							
Other (specify):							
TOTAL	\$	-	\$	-			
Notes (reserved):				21. Signature: <i>James D. Smith</i>			

For Capital Planning Committee's Use Only:		Estimated Annual Debt Service (Initial Fiscal Year):	
Recommended Number of Years (if any):		Maximum Number of Years Allowed:	
Statutory Reference:		Date Estimated Provided:	

**TOWN OF TOWNSEND CAPITAL PLANNING COMMITTEE
FORM B - EQUIPMENT PURCHASE/LEASE REQUEST**

1. Department <u>Cemetery/Parks</u>		2. Date: <u>11/15/2019</u>	
3. Contact Person & Title: <u>KOSIN / SUPERINTENDENT</u>		4. Phone: _____ Extension: <u>978 424 5221</u>	
5. Project Title:		6. Contact Email Address: <u>Cemetery@Townsend.MA.US</u>	
7. Purpose of Equipment Request Form (check): <input checked="" type="checkbox"/> Add a New Equipment to the CIP <input type="checkbox"/> Modify a Equipment Already in the CIP <input type="checkbox"/> Resubmit Previous Equipment Request If Prior Unfunded Request, What FY 1st Submitted? _____		8. Fiscal Year Requested in CIP: <u>2020</u>	
		9. Department Priority: <u>1</u>	
		10. Form of Acquisition (check): <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Lease/Purchase	
11. Purpose of Expenditure (check all applicable):			
<input checked="" type="checkbox"/> Increased Safety/Emergency		<input checked="" type="checkbox"/> Reduce Personnel Time	
<input checked="" type="checkbox"/> Mandated by Federal, State, or Local Law		<input type="checkbox"/> Expanded Service	
<input type="checkbox"/> Improve Procedures, Records, etc.		<input type="checkbox"/> Scheduled Replacement	
		<input type="checkbox"/> New Operation	
		<input checked="" type="checkbox"/> Replace Worn-Out Equipment	
		<input type="checkbox"/> Present Equipment Obsolete	
12. Number of Units Requested: <u>1</u>		13. Number of Similar Items in Inventory: <u>1</u>	
14. Cost of Purchase or Annual Lease: Per Unit: \$ _____ Total: \$ <u>50,000</u>		15. Estimated Useful Life in Years: <u>20+</u>	
16. Description/Justification (attach any relevant background information): <u>REPLACE 97 F350 4X4 DUAL WHEEL</u> <u>WITH A NEW W350 DODGE 2WD NO PLow</u> <u>Dump</u>			

17. Replaced Equipment (if any):					Prior Fiscal Year's	
Item	Make	Age	Mileage	Maintenance Costs	# of Breakdowns	Rental Costs
A.	<u>FORD F350</u>	<u>22</u>	<u>45K</u>	<u>CONSTANT</u>		
B.						

18. Recommended Disposal of Replaced Equipment (check):			
<input type="checkbox"/> Trade-In	<input type="checkbox"/> Sale	<input type="checkbox"/> Possible Use by Other Agencies	<input checked="" type="checkbox"/> Other <u>SALVAGE</u>

19. Estimated Net Effects on Future Operating Costs (+/-):			20. Recommended Financing Source (if known):	
	One-Time \$	Annual \$		
Personnel				
Utilities				
Supplies				
Other (specify):				
TOTAL	\$ -	\$ -	21. Signature: <u>[Signature]</u>	

Notes (reserved):

For Capital Planning Committee's Use Only: Recommended Number of Years (if any): Statutory Reference:	Estimated Annual Debt Service (Initial Fiscal Year): Maximum Number of Years Allowed: Date Estimated Provided:
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Central Chrysler Jeep Dodge Of Raynham

Joe Warsofsky, Fleet Sales Service Representative
(O) 508-823-0101 Ext 4249 Cell 774-930-2345
E-Mail jwarsofsky@central.us

Vehicle Quote

Date November 22, 2019

Invoice #

For: Roger Rapoza

Bill To: Townsend Cemetery

2020 Pricing Using Greater Boston Police Council
Contract

29 Highland Street
Townsend , Ma. 01469

Telephone 978-579-1714

Cell
Phone 978-424-5521

Email cemetery@townsend.ma.us

DESCRIPTION

AMOUNT

DP4L63 4500 Cab Chassis 4X2 (144.5" WB-60") \$34,354.00

Seat

Included

ESB 6.4L V8 Heavy Duty HEMI Engine

Included

DF3 6-Spd Auto Aisin AS665RC HD Trans.

Included

PX8 Black Clear Coat

Included

APA Monotone Paint

Included

TX-X8 HD Vinyl 40/20/40 Split Bench Seat Black
Diesel Gray

Included

Z4C GVW Rating 16,000#

Included

GXJ 2 Extra Base Keys

Included

XAW Rear Backup Alarm

\$135.94

XAC Park View Rear Back-up Camera

\$464.07

TBB Full Size Spare Tire

\$370.32

MR Black Tubular Side Steps

\$370.32

JJ4 65 MPH Maximum Speed

\$89.97

DPL 4.89 Rear Axle Ratio

\$182.82

AZB Heavy Duty Front Suspension Group

\$243.75

Subtotal

\$36,211.19

Off Contract Item

Metropolitan Truck Dura Mag Aluminum Dump
Body

Attached Is A Detailed Information Memo

\$12,571.97

Total

\$48,783.16

Supply and install a (DuraMag Aluminum Dump Body) on customers chassis.

This will be a 9'6" DuraMag Aluminum $\frac{3}{4}$ yard Black Power Coat Dump body, Sides are 20" high Tail Gate is 24" high. Will have a 26" Cab Protector . This will include a Champion 9 ton underbody hoist to work in conjunction with body to operate as a dump . Installation includes all necessary lights . Complete pintle set up , Combo, D rings , 7 way plug, ICC bumper , manual tarp and mud flaps. 3

Body is Power Coat Matt Black Finish.

Central Chrysler Jeep Dodge Ram

Vehicle Quote

Joseph I. Warsofsky, Fleet Sales / Service Rep

Date

11/15/19

(508) 823-0101 ext. 4249 Fax 508-828-2131

Invoice #

Email address jwarsofsky@central.us

191 New State Highway Raynham, Ma. 02767

For:

Roger Rapoza

Bill

Townsend Cemetery

2020 Pricing Using Greater Boston Police Council Contract

29 Highland

Townsend, Ma. 01469

Telephone

978-597-1714

Cell

978-424-5221

Email

cemetery@townsend.ma.us

DESCRIPTION

DP4L63 4500 Reg Cab Chassis 4X2 (144.5" WB-CA 60")

AMOUNT

\$34,354.00

27A Customer Preferred Package

Included

ESB 6.4L V8 Heavy Duty HEMI Engine

Included

DF3 6-Spd Auto Aisin AS665RC HD Trans

Included

PX8 Black Clear Coat

Included

APA Monotone Paint

Included

*TX-X8 HD Vinyl 40/20/40 Split Bench Seat Black / Diesel Gray

Included

Z4C GVW Rating - 16,000 #

Included

GXJ 2 Extra Base Keys

\$135.94

XAW Rear Backup Alarm

\$464.07

ZAC Park View Rear Back-up Camera

\$370.32

TBB Full Size Spare Tire

\$370.32

MUR Black Tubular Side Steps

\$89.07

JJ4 65 MPH Maximum Speed

\$182.82

DPL 4.89 Rear Axle Ratio

\$243.75

AZB Heavy Duty Front Suspension Group

Subtotal

\$36,210.29

Metropolitan Truck Center

See Dump Body Reading Describes Body Info Attached

\$9,594.49

Total

\$45,805.68

Supply and install a (Reading 9' x2 /4 Cubic Yard Marauder Dump) body on customer's chassis.

This is Reading's 9' Heavy Duty Body: This body is constructed of Galvaneled Steel . Cargo area floor is 12 gauge A-60 Coating weight steel continuous weld construction, Understructure is constructed using 7" 7 GA FORMED CHANNEL longitudinal sill, cross member are 3# structural steel interfaced through longitudinal sill sides are 10 GA sides are 10 GA double walled construction, tail gate is 12GA double walled , headboards is 12GA single wall construction. Body is A-60 Weight E coated and Power Coat Black.

Champion Model 9 Ton electric over hydraulic double acting hoist assembly , cab shield, Manual Tarp, body-up alarm, back-up alarm, pintle plate assembly with a 7 pole flat trailer socket and a 25/16" combination pintle hook/ assembly , ICC bumper, all necessary lighting, and painted black .