



*Office of the*  
**BOARD OF SELECTMEN**  
272 Main Street, Townsend, Massachusetts 01469

Cindy King, *Chairman*  
James M. Kreidler, Jr.,  
*Town Administrator*

Gordon Clark, *Vice-Chairman*

Sue Lisio, *Clerk*  
(978) 597-1701

MEETING MINUTES - DECEMBER 15, 2017 3:30 P.M.  
**SELECTMEN'S CHAMBERS, TOWN HALL**  
272 MAIN STREET, TOWNSEND, MA

**I. PRELIMINARIES - VOTES MAY BE TAKEN:**

- 1.1 CK called the meeting to order at 3:35P.M.  
Roll call vote taken showed 3 members present: Chairman, Cindy King (CK), Vice-Chairman, Gordon Clark (GC) and Clerk, Sue Lisio (SL)  
There were no Chairman's additions or deletions.

**II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:**

- 2.1 3:30P.M. Public Hearing, RE: FY18 Tax Levy  
CK opened the public hearing at 3:35P.M. A sign-in sheet was circulated. CK read the legal notice into the record (see attached). Ms. Tidman, Chief Assessor explained why the Assessors are recommending the same percentage of taxes to be borne on both residential and commercial assessments.

SL moved to adopt a commercial/residential factor of 1.0 as recommended by the Board of Assessors. GC seconded. Unanimous vote.

CK closed the public hearing at 3:37P.M. GC seconded. Unanimous vote.

**III. MEETING BUSINESS - VOTES MAY BE TAKEN:**

- 3.1 SL moved to approve and sign a one-day special license for Terri Roy, V.F.W Post #6538, 491 Main Street, West Townsend, MA on December 16, 2017 in conjunction with a Christmas Party with sales hours from 7:00P.M. to 11:00P.M. GC seconded. Unanimous vote.
- 3.2 SL moved to approve and sign a one-day special license for Terri Roy, V.F.W Post #6538, 491 Main Street, West Townsend, MA on December 23, 2017 in conjunction with a Christmas Party with sales hours from 7:00P.M. to 11:00P.M. GC seconded Unanimous vote.

**VI. ADJOURNMENT:**

SL moved to adjourn at 3:40P.M. GC Seconded. Unanimous vote.

*Voted to approve and the meeting minutes of December 15, 2017, by the Board of Selectmen this*  
*16th day of January, 2018.*



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Office (978) 597-1701  
Fax (978) 597-1719

DATE: November 22, 2017  
TO: Lowell Publishing/Legal Ads  
FROM: Carolyn Smart, *Executive Assistant*  
RE: **LEGAL NOTICE**

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**LEGAL NOTICE  
TOWN OF TOWNSEND  
PUBLIC HEARING**

The Board of Selectmen will conduct a public hearing on Tuesday December 12, 2016 at 6:05P.M., in the Selectmen's Chambers, 272 Main Street, Townsend, Massachusetts for the purpose of determining the percentages of the local tax levy to be borne by each class of property for the Fiscal Year 2018. This hearing is in compliance with M.G.L. Chapter 40, Section 56.

Interested taxpayers may present verbal or written comments prior to or during the hearing.

**TOWNSEND BOARD OF SELECTMEN**

Cindy King, *Chairman*  
Gordon Clark, *Vice-Chair*  
Sue Lisio, *Clerk*

To be published in the December 1<sup>st</sup> & December 8<sup>th</sup> edition of The Nashoba Valley Voice

cc: Lauri Plourde, Town Accountant  
Victoria Tidman, Chief Assessor  
Kathy Spofford, Town Clerk  
Barbara Tierney, Town Treasurer  
Finance Committee

CLASSIFICATION TAX ALLOCATION

Fiscal Year 2018

1. The selected Residential Factor is 1.000000

If you desire each class to maintain 100% of its full values tax share, indicate a residential factor of "1" and go to question 3.

2. In computing your residential factor, was a discount granted to Open Space?

Yes ☐ No ☒

If Yes, what is the percentage discount? 0

3. Was a residential exemption adopted?

Yes ☐ No ☒

If Yes, please complete the following:

Class 1 Total Assessed Value = 776,910,535 X 0 = 0  
Class 1 Total Parcel Count \* 0 Selected Res. Exemption % Residential Exemption

\* Include all parcels with a Mixed-Use Residential designation

Applicable number of parcels to receive exemption 0

Net value to be exempted 0

4. Was a small commercial exemption adopted?

Yes ☐ No ☒

% Selected 0

If Yes, please complete the following:

No. of parcels eligible 0  
Total value of parcels 0  
Total value to be exempted 0

5. The following information was derived from the LA-7. Please indicate in column D percentages (accurate to 4 digits to the right of the decimal point) which result from your selected residential factor. (If a residential factor of "1" has been selected, you may leave Column D blank.)

A Class	B Certified Full and Fair Cash Value Assessments	C Percentage Full Value Shares of Total Tax Levy	D New Percentage Shares of Total Tax Levy
Residential	776,910,535.00	91.1814%	91.1814%
Open Space	0.00	0.0000%	0.0000%
Commercial	32,874,845.00	3.8583%	3.8583%
Industrial	18,093,500.00	2.1235%	2.1235%
Personal Property	24,170,730.00	2.8368%	2.8368%
TOTALS	852,049,610.00	100.0000%	100.0000%

NOTE : The information is preliminary and is subject to change.

CLASSIFICATION TAX ALLOCATION

Fiscal Year 2018

6. Notice was given to taxpayers on 12/01/2017 (date), noon (time), at Nashoba Valley Voice (place), by newspaper (describe type of notice) that a public hearing on the issue of adopting the tax levy percentages for fiscal year 2018 would be held on 12/12/2017 (meeting date).
7. We hereby attest that on 12/12/2017 (date), 6:05 pm (time), at Memorial Hall (place) in a public hearing on the issue of adopting the percentages for fiscal year 2018, that the Board of Assessors presented information and data relevant to making such determination and the fiscal effect of the available alternatives, and that the percentages set forth above were duly adopted in public session on 12/12/2017 (date).
8. The LA-5 excess capacity for the current fiscal year is calculated as 20,321.90
- The LA-5 excess capacity for the prior fiscal year is calculated as 12,620.07

For cities : City Councilors, Aldermen, Mayor

For towns : Board of Selectmen

For districts : Prudential Committee or Commissioners

Signatures

**Clerk**

I hereby attest that notice was given to taxpayers that a public hearing on the issue of adopting the tax levy percentages would be held on the date and time stated above.

Kathleen M. Spofford, Town Clerk , Townsend , kspofford@townsend.ma.us 978-597-1704 | 12/5/2017 9:46 AM

**Board of Assessors**

**Authorized Signature**

Signatures for LA5 Certification

For cities: City Councilors, Aldermen, Mayor

For towns: Board of Selectmen

For districts: Prudential Committee or Commissioners

We hereby attest that on the hearing date above the Board of Assessors presented information and data relevant to making such determination and the fiscal effect of the available alternatives at the hearing and that the percentages set forth above were duly adopted in public session on date stated above.

