



OFFICE OF THE SELECTBOARD  
272 Main Street Townsend Massachusetts 01469



Chaz Sexton-Diranian, *Chairman*

Joseph Z. Shank, *Vice Chairman*

Theresa A. Morse, *Clerk*

R. Eric Slagle, *Town Administrator*

Sabrina Moore, *Administrative Assistant*

Topic: Selectboard

RECEIVED  
NOV 15 2023

Time: September 26, 2023 18:00 Eastern Time {US and Canada} TOWN OF TOWNSEND  
TOWN CLERK

I. PRELIMINARIES:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being recorded and uploaded to YouTube.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Review/Approve the meeting minutes for NONE

Board of Selectmen meeting called to order at 6:00 p.m. with Chaz Sexton-Diranian, Joseph Z. Shank and Theresa A. Morse present in person.

Pledge of Allegiance recited.

Chaz Sexton-Diranian announced that the meeting is being recorded, is live on channel 9 and will be available on the Town's YouTube channel afterwards. Additions: 2.4 ARPA Project for the Townsend Fire Department, fire rescue vehicle. 2.5 Appointment of Lunenburg Police Officers as Special Officers. Deletions: None  
NONE

II. MEETING BUSINESS:

- 2.1 Review/Approve RFP Response from Townsend Fire-EMS Relief Association for Old Central Fire Station.
- 2.2 Review/Approve RFP Response from Townsend Fire-EMS Relief Association for Old Harbor Fire Station.
- 2.3 Review Electronic Sign Board Request(s).
- 2.4 ARPA Project for the Townsend Fire Department - fire rescue vehicle

Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to approve the RFP response for the Townsend Fire-EMS Relief Association for the Old Central Fire Station. Short discussion about the request of the Fire EMS Relief Association to sign a 50-year lease with possible extension after a future Town Meeting vote. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes, Theresa A. Morse yes.

Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to approve the RFP from the Townsend Fire EMS Relief Association for the Old Harbor Fire Station. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes, Theresa A. Morse yes.

Discussion of the Sign Board Usage Policy as to being able to approve other requests as well as Town business only requests and possible amendment of this policy. Town Counsel will review this. The Board agreed to leave the decision in the discretion of the Board of Selectmen Chair and decide on a first come first serve basis.

Photographs were provided with the ARPA Project Form. Fire Chief Gary Shepherd was present and explained why a purchase of a used fire rescue vehicle to use in place of the current ladder truck for emergency rescue responses is wished and shared information about the potential vehicles found during his search. Short Discussion about inclusion in capital plan and support of the Board of Selectmen of the purchase and other possible plans in the future for an emergency boat.

Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to approve the ARPA project request form from the Townsend Fire-EMS Department. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes, Theresa A. Morse yes.

The Town of Lunenburg Police Department, unlike other surrounding Town Police Departments were not covered by either the County Mutual Aid

2.5 Appointment of Lunenburg Police Officers as Special Officers.

Agreement or the NEMLEC Mutual Aid Agreement with the Town of Townsend, therefore an appointment as Special Officers in Townsend was necessary.

Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to request that the officers as listed in this document be re-appointed as Specials in the Town of Townsend effective July 1st, 2023. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes, Theresa A. Morse yes.

### III. WORK SESSION:

#### 3.1 Town Administrator Updates and Reports

1. A request was received for the Fall Food Fest on 09/30/2023 to allow the Public to park in the Town Hall parking lot and in the grass field in the back. The Board okayed.
2. The Highway Department purchase of a big Highway truck was previously approved and funded, but not purchased yet. A request was made to put out on an RFP to have a vehicle in time for the winter. The funds previously approved fell short and a plan was verbally shared to initially take the funds out of the snow and ice account and then get capital approval to pay it back. This was cleared up with Town Counsel and the Town Accountant prior to asking the Boards permission. Motion was made by Theresa A. Morse and seconded by Joseph Z. Shank to authorize the plan to allow for the purchase of the truck now and potentially put it on the capital plan. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes, Theresa A. Morse yes.

#### 3.2 Next meeting - October 3, 2023

Next meeting will be Tuesday, October 3, 2023, at 6 p.m.

#### 3.3 Review and sign payroll and bills payable warrants out of session.

Motion was made by TheresaA. Morse and seconded by Joseph Z. Shank to review and sign payroll and bills payable warrants out of session. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes, Theresa A. Morse yes.

### IV: ADJOURNMENT:

Motion was made by Theresa A. Morse and seconded Joseph Z. Shank to adjourn at 6:45 p.m. Motion was passed with Chaz Sexton-Diranian yes, Joseph Z. Shank yes, Theresa A. Morse yes.

Recording of meeting found

at: <https://www.youtube.com/watch?v=7CFufj1Vooc&list=PLQpCwUSpXeCa-inxdzK0jQMgEx3wCFBbE&index=4&t=1499s>

Minutes submitted by Sabrina Moore on 11/14/2023.