

Appointment
Council on Aging

Selectman Kell called the meeting to order at 9:34A.M. Roll Call: Chairman, Veronica Kell - Present, Vice-Chairman, Joseph Shank - Present, Clerk, Chaz Sexton-Diranian - Present.
Interim Town Administrator, Perry - Present.

TA Search
Committee

Selectman Sexton-Diranian moved to appoint Lynn Pinkerton to the Council on Aging for a term beginning October 25, 2021, through June 2023. Selectman Shank seconded. Vote: Selectman Kell - yes, Selectman Shank - yes, and Selectman Sexton-Diranian - yes.

Don Hayes, Finance Committee Representative to the Town Administrator Search Committee appointment was confirmed.

Discussion ensued about the structure and the process that will be used for the Town Administrator Search Committee. The formation of the job description and the timeline for posting and reviewing resumes was discussed and examined.

Please see the attached report/criteria as incorporated into the meeting minutes outlining the process that that was discussed. Selectman Sexton-Diranian to make the changes as proposed and bring them to the Search Committee for their approval.

Discussion included:

- Objectives for the Committee
- Written Affidavits from each Committee member agreeing to the extent allowed the names and information of the candidates not chosen as finalists strictly confidential.
- Interviews of selected candidates with established questions.
- The Board of Selectmen to submit interview questions and its preferences for background checks and set interview dates
- Interim Town Administrator to receive the resumes and forward to the Committee.

ARPA Funding

The Board reviewed the ARPA outline (see attached)

Discussion included:

- Municipal reporting to the federal government
- Beginning would be by defining projects and finding the proper expenditure categories. The categories decide required metrics that apply to projects.
- Establish a plan for collecting and reporting date, and ensure you have the appropriate resources. The Treasury guidance states that recipients are permitted to use funds that make improvements to data or technology infrastructure and data analytics as well as program evaluations, noting the due January 2022.
- Show NEU Recipient Number and collect required documents that should be included in the report.
- Funds used to cover the cost of consultants for administering CSFRT/CLFRF program, including consultation for ensuring compliance with legal, regulatory, and other requirements.
- Townsend' distributed amount is \$994,979 and for FY22 \$497,489.50 and FY23 \$497,489.50.
- All funds must be committed by December 31, 2024

Town Documents to consider when projects discussed:

- Water Master Plan
- Shared Streets and Spaces application
- MVP Plan
- Open Space and Recreation Plan
- Master Plan

Allowable Uses for Recovery Fund (FRF Spending)

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- Covid-19 mitigation or prevention of expenses
- Aid to the unemployed such as small business grants and loans mitigate financial hardship
- In-kind or financial aid to households with documented negative impacts due to Covid-19
- Aid in the form of loans or grants to affected industries, tourism, or travel

Revenue replacement can virtually replace any government service except debt service for transfers to pension or stabilization funds.

Selectman Kell made a motion to move forward with what we need to do to continue working with Capital Strategic Solutions and Jennifer Thompson for the ARPA Funding. Selectman Sexton-Diranian Selectman so moved. Shank seconded. Vote: Selectman Kell - yes, Selectman Shank - yes, and Selectman - Sexton-Diranian - yes.

Selectman Kell commented there should be a process for the collecting of data as the reporting requirements are extensive.

The priorities for each Selectmen were discussed and listed below

Selectman Kell's priorities:

- Affordable Housing Trust seed money
- Culvert replacement Greenville Road
- Water Treatment
- Outdoor Spaces
- Broadband transfer funds to TCAM to provide WIFI Access
- Community Support
 - *Food, Mortgage, Public Health, Vaccines, Testing, Premium Pay

Selectman Shank's priorities:

- Water upgrades (PFAS)
- Road & Bridges
- Water & Sewage
- Capital Planning
- IT Broadband
- Public Safety

School Budget
Summit

Adjourn

Selectman Sexton-Diranian's priorities:

- Mental Health Services
- Substance Abuse Services
- Public Health Services
- Housing Assistance
- Small Business Economic Support Assistance
- Healthy Childhood Support
- IT Broadband to all customers and school age children in need
- Set-up Town Command Center
- Fiber to all Town Buildings
- Assess where the problem areas are for Water
- Water Conservation
- Treatment Plants
- Building permitting software
- Bylaw review
- Selectmen Kell to leave post blank pages for other Boards/Departments to list their priorities

Interim Town Administrator Perry priorities consisted of:

- Greenville Road Bridge
- Water Treatment (PFAS)

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-  Water Department Phone System
-  Facilities Truck
-  Fiber IT connect between buildings
-  Capital Projects

After discussion about the school budget forum, Selectman Kell moved that the liaison for the school committee be the one to attend the budget summit. Selectman Shank seconded. Vote: Selectman Kell - yes, Selectman Shank - yes, and Selectman Sexton-Diranian - yes.

Selectman Sexton-Diranian moved to adjourn at 11:15A.M. Selectman Shank seconded. Vote: Selectman Kell - yes, Selectman Shank - yes, and Selectman Sexton-Diranian - yes.

Video footage of the October 25, 2021, meeting:

<https://www.youtube.com/watch?v=1Q3pYRgDFZo&list=PLQpCwUSpXeCa-inxdzK0jQMgEx3wCFBbE&index=13>

Materials: agenda, ARPA Fiscal Recovery Fund Spending, Town Administrator Search Criteria

