

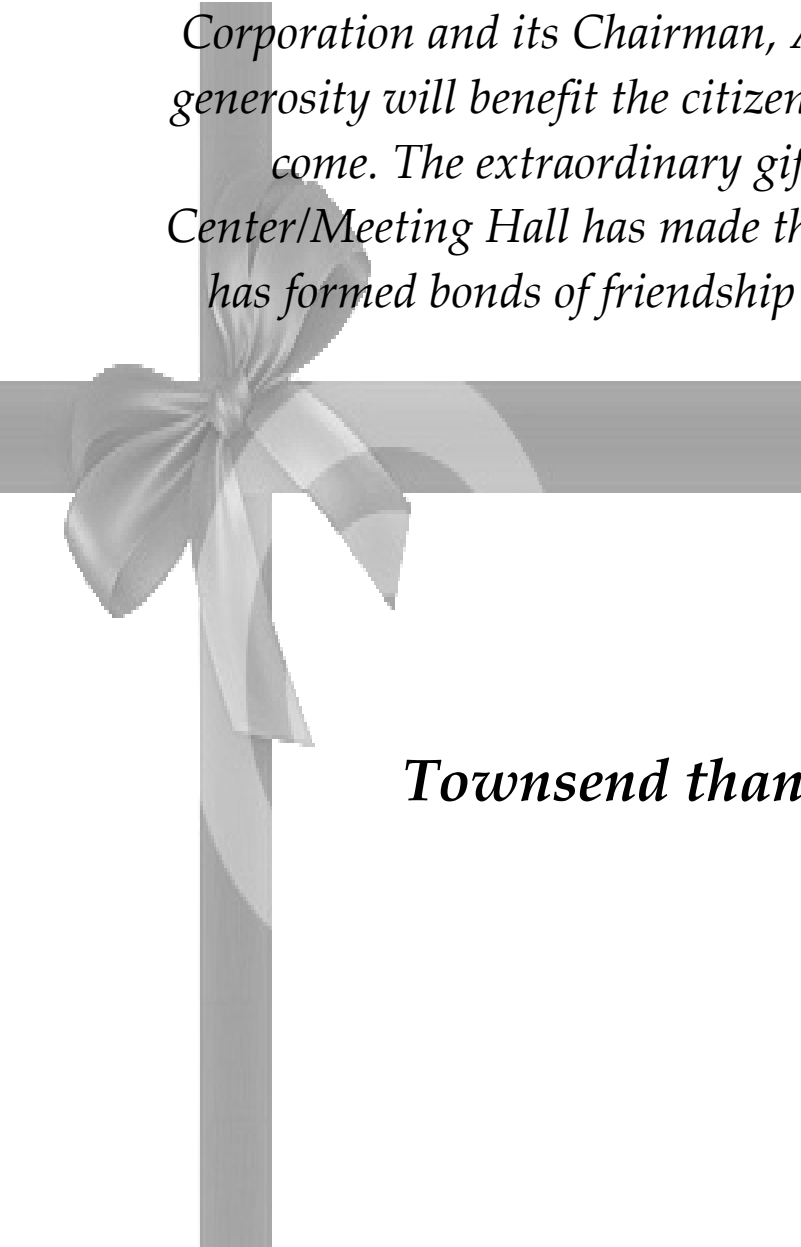
TOWNSEND ANNUAL REPORT 2009



The cover of the 2009 Annual Report is a photograph of the dedication
ceremony for the new
Library/Senior Center held on October 31, 2009

Courtesy of the Townsend Public Library
Photo taken by Lee Duckett

Special thank you to Stephen Cloutier for his continued assistance with formatting and
technical guidance in preparing the town report.



Townsend will forever be indebted to the employees of the Sterilite Corporation and its Chairman, Albert Stone. Their kindness and generosity will benefit the citizens of Townsend for generations to come. The extraordinary gift of the New Library/Senior Center/Meeting Hall has made this community shine brighter and has formed bonds of friendship that will not soon be forgotten.

Townsend thanks you Sterilite!



Library



Senior Center



Library

IN MEMORY OF FRIENDS

By Chris Clish

*Some knew you quite well, some not at all,
But in Winter, Spring, Summer and Fall:
One thing is so clear, you were always here
Working for us through Town Hall*

*Your reasons were sure varied,
As sometimes Town Business is harried:
Yet deep in your hearts,
Resolved from the start...
You followed the vision you carried!*

*That vision we have realized,
For a prosperous Town we should strive:
In your memory
There will always be
Incentive for Townsend to thrive!*

*You gave without hesitation,
Effort, Time and Determination:
You made it so clear
While you were still here...
Our Town was well worth dedication!*

*You brought us to where we are now,
In your memory one thing we will vow:
That we will march on*

*Through the darkness and dawn...
So from heaven you'll smile and be proud!*



IN MEMORIAM

*Judith Aaltonen
Michael Meehan
Hardy Deroian
Philip Klein
Chester Valcourt
Florence Hamilton*

GENERAL INFORMATION

Website: www.townsend.ma.us
Townsend is situated in Middlesex County
Incorporated in 1732

Town Seal:



Town Flag:



Land Area 32.83 Square Miles
5420.4 Acres of State-Owned Land
315 feet above Sea Level

Fiscal Year 2009

Tax Rate	\$13.64
Real Estate	\$929,583,900
Personal Property	\$18,978,060

Fiscal Year 2000

Tax Rate	\$17.26
Real Estate	\$453,209,925
Personal Property	\$9,379,000

Population

2009	9,326
1990	8,340
1920	1,575
1765	598

Registered Voters

2009	6,321
2001	5,478
1995	4,309
1990	4,475

Schools

North Middlesex Regional School District to include Pepperell and Ashby	
North Middlesex Regional High School	Grades 9-12, including all 3 Towns
Hawthorne Brook Middle School	Grades 6-8, including Ashby
Squannacook Elementary School	Grades 3-5
Spaulding Memorial School	Grades K-3
Nashoba Valley Technical High School	Grades 9-12 Westford, Massachusetts

Emergency calls Police, Fire and Ambulance 911

General Calls Police	978-597-6214
Fire Burning Permits	978-597-8150

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APPOINTED OFFICIALS

Abram S. French Fund Committee (3)

Kristine A. Vaz	2010
Renee Fossey	2010
Paul E. Sweet	2010

American Flag Committee

Alan Borneman
 Albert "Tubby" Boucher
 John L. Caten, Jr.
 Mary Flora Hale
 Avis A. Roy
 Susan Y. Vassallo

Americans with Disabilities Act Coordinator

Richard D Hanks	2010
-----------------	------

Animal Control Officer

Mary Letourneau	2010
-----------------	------

Band Concert Coordinator

Betty Mae Tenney

Board of Registrars

Susan Funaiole, Ex-Officio	2011
Katherine Thrasher	2012
Claire Devine	2010
Amy Collins	2011

Budget Sustainability Task Force Committee

Andrea R. Wood (Fin. Com. Rep.)
 Joseph Berman (Fin. Com. Rep.)
 James W. McCormick (Cap. Plan. Rep.)
 William Wilkinson (At large Member)
 Paul T. Concemi (At large Member)

Building Commissioner/Zoning Enforcement Officer

Richard D Hanks	Indefinite Term
Alternate Bentley Herget	2010
Alternate Peter Niall	2010

Burial Agent (appointed by Board of Health)

Susan Funaiole	April 2011
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Cable Television Advisory Committee

Stephen Cloutier (V. Chair)	2009
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Capital Planning Committee

Theresa Walsh	2010
John Whittemore	2009
Carolyn Smart	2009
Gini Lee King	2010

Chief Procurement Officer

Gregory Barnes, Town Administrator	2010
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Conservation Commission

Leslie Gabriliska (Interim Agent)	
Jennifer Pettit	2011
Karen Chapman (Vice Chair)	2011
John Stonefield (Chairman)	2012
Eric Johnson (Clerk)	2010
Michelle Cannon	2010
Linda Mack	2010
Mary Small	2012

Constables

David H. Muscovitz	2010
Lawrence E. Hartnett	2011
John Whittemore	2011
William Boyden	2010
Bertrand J. Kushinsnky	2011

Community Preservation Act Study Committee

Karen Chapman (Cons. Com.)
 Jeff Peduzzi (Plan. Brd.)
 Jane Stonefield (Hist. Dist. Com.)
 Niles Busler (Board of Assessors)
 Jules Melbin (Cons. Land Trust)
 Patrick Balcher (Rec. Com.)
 Michelle Cannon (Citizen at large)
 Paul Nicoli (Finance Com.)

Council on Aging

Arnold Howard	2011
Yvonne M. St. Hilaire	2010
David A Profit (Chair)	2011
M Eileen Violette (Vice Chair)	2011
Ginny Spinny	2010
Nancy Martin	2010
Leslie Rauhala	2010
Ray Jackson	2012
Nancy Shepherd	2012

Development & Industrial Commission

John A. Giardina	2010
Karen Coughlin	2009
Albert N. "Tubby" Boucher	2011
George King	2012
David Lamoureaux (Chair)	2011
Richard Shuford (Secretary)	2010

Election Officials Precincts I, II & III**Wardens**

Carol Beauchamp
 Betty Mae Tenney, II
 Elizabeth M. Houghton, III

Deputy Wardens

Sharon L. LaCasse
 Jane C. Stonefield
 Avis Roy

Ballot Clerk

Connie Giles
 Paula Woodman
 Carol R. Wright

Ballot Box Clerk

Cheryl Simoneau
 Norman Richard (PT)
 Brian Colby (PT)
 John T. Stonefield

Inspectors

Louise Thorpe
 Mildred B. Smith,
 Beulah E. Greenough
 Shirley F. Morton
 Shirley M. Call
 Irene E. Johnson
 Charlene J. Smith
 Mary West (PT)
 Carlene Whittemore
 Helen Kezar
 Arthur Vartanian
 Carol Buxton
 Eric Aaltonen
 Marcia MacMaster
 Donald Keefe
 Heidi Munroe
 Clare Kauppi (PT)
 Robert Amadon
 David Wright
 David Vanderwerf

Fence Viewer

John Whittemore

Finance Committee

Paul A. Nicoli, Jr	2012
Andrea R. Wood	2010
John Whittemore	2012
Jennifer Langton	2011
Gini Lee King	2011
Paul T. Concemi	2010
Carolyn Sellars	2012

**Fire Department
Chief**

Donald Klein	2009
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Deputy Chief/EMT

David C. Roy	2009
--------------	------

Full-Time Captain/EMT

Mike Grimley	2009
--------------	------

On- Call Captains

John Elliot	2009
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On-Call Lieutenants

William Elliott	2009
Greg Galeota (Acting)	2009
Brett King	2009
Brian Metivier	2009
Gary Shepherd	2009

On-Call EMS Lieutenants

William Biswanger (Acting)
 Christopher Cotter

Full-Time Firefighters/EMS

Daniel Gould
 John Tuomi

On-Call Firefighters/EMT

Jeffrey Cormier
 Andrew Gordon
 Keith Hanks
 Kris Klein
 Eric Modica
 Benjamin Niemiera
 Joshua Robichaud

On-Call Firefighter/Paramedic

Wanda Goodwin

On-Call EMTs

Sandy Biswanger

Dawn DeAvila

Steven Gay

Ryan Guilfoyle

Dave Quinn

Tim Kelly

On-Call Firefighters

Donald C. Amadon

Kenneth Amadon (resigned 7/28/09)

Andrew Brown

Richard Carlson

Austin J. Cote

Duane Creighton

Ryan Cronin

Brent Davis

Jason Denig (resigned 11/30/09)

Keith Feddersen

Brian Fenton

Randy S. Girard

Alan Mattila

James R. Misner (resigned 10/21/09)

Leon Niemiera

David O'Keefe (resigned 11/30/09)

Michael Paradis

Charles Rizzo

William Rogers

Adam Sharpe

Gregg S. Shepherd

Michael Sodano

David Stevens

David Webb

Per Diem Paramedics

JP Antonio

Tim Bellemore

Nicole Carter

Cyndi Childs

Mark D'Antico

Thomas Dardas

Francesco DeMaio

Zachary Driscoll

Nate Jarvi (resigned)

Tim Kelly

Peter Laitinen

Joshua McCrillis

Everett (Bill) Olson

James Pelletier

Daniel Quist

Joseph Reger

Kevin Roberto

Jeremy Stebbins

William (Bud) Thorpe

Gary Vinokur

Karen Weller

Jorge Yarzebski

Fire Station Planning Committee

Don Klein (Fire Chief)

Gary Shepherd (Fire Officer)

Duane Creighton (Fire Officer)

Jed Coughlin (Capital Planning)

Michael Sodano (Alt.)

Brian Borneman (At Large)

Gregory Niemiera (At Large)

Chris Cotter (EMS)

Michael Grimley (Alt.)

Gas/Plumbing Inspector

Richard M Kapenas 2010

Gary Williams (Alt.) 2010

Hazardous Waste Coordinator

Donald E. Klein 2010

Highway Superintendent

Edward A Kukkula Indefinite Term

Highway Department

Keith Letourneau

Jeffrey Camber

Matthew Brady

William Ladue

Andrew Player

Historic District Commission

Eino Kauppi (Chair) 2012

Niles Busler (Alt.) 2011

Michele Busler (Alt.) 2012

Susan R. Gerken 2012

Gloria Robinson (Alt.) 2011

Clare Kauppi 2010

Inspector of Animals			Carol Upham
John A. King, Barn Book	2010		
Inspector of Wires			Meeting Hall Committee
William F. Choate	2010		Linda Salisbury
Daniel Haney (Alternate)	2010		Jane Jackson
			Catherine Hill
			Karin Canfield
			Suzanne Doust
James H. Tucker Fund Committee			Middlesex County Advisory Board Representative
Pamela B. Haman			James E. Hamel
Robert L. Remelius			
Keeper of the Lockup			Montachusett Joint Transportation Committee
Erving M. Marshall, Jr.	2009		Edward A. Kukkula 2010
Labor Counsel			Montachusett Regional Planning Commission
David Jenkins of Kopelman & Paige, P.C.			Patricia McCloy
Land Use Coordinator			Nashoba Valley Technical High School Committee
Karen Chapman/Jeanne Hollows	2009		Nathan Buckley 2012
Library Director			Nicole Buckley 2011
Heidi Fowler			Parking Clerk
Library Study Committee			Susan Funioale 2010
Eileen Fitzgerald			Police Department
Edward R. Sabin			Chief
Josh Shaine			Erving M. Marshall, Jr. 2011
Carol Wright			Lieutenant
Gary Shepherd			David A. Profit 2010
Rebecca Shuford			Sergeants
Local Licensing Authority			Cheryl A. Mattson 2010
Erving M. Marshall, Jr.	2009		Mark Giancotti 2010
David A. Profit	2010		John W. Johnson 2010
Cheryl M. Mattson	2010		Detective
Mark Giancotti	2010		Jeffrey Thibodeau 2010
John Johnson	2010		Officers
Lowell Regional Transit Authority			Kimberly J. Rebovich 2010
Timothy J. Lorden			Robert J. Rebovich 2010
Maintenance Custodian Supervisor			Thaddeus G. Rochette 2010
Mark Mecurio			Thomas J. Pearson 2010
Master Plan Update Committee			James P. Marchand 2010
Christopher Genoter			Randy Girard 2010
William Hackler			George D. Reidy 2010
Jessica Halloran			Mark A. Francis 2010
Richard Guerriero			Communication Department
Michael Holt			Erving M. Marshall, Jr. Director 2011
Jeffrey Norton			Diane M. Babineau 2010
Amy Mulkern			Barbara A. Ammendolia 2010
Mark Bagley			Melody S. Cotter 2010

Michael Grimley (part time)	2010
Nim Collins	2010
Jean Nichols (part time)	2010
Janet Flahive (part time)	2010
James Landi (part time)	2010

Reserve Officers

Joseph Quinn	2010
Christopher Van Voorhis	2010
Tony Brennan	2010
Mary Ann Kinirey	2010
Austin Cote	2010
Joshua Tocci	2010
James Landi	2010
Robert Breault	2010

Matrons

Elizabeth Miles	2010
Robin McRae	2010
Barbara Ammendolia	2010
Jean Nichols	2010
Janet Flahive	2010

Crossing Guards (App't. End of August)

Patricia O'Reilly	2008
Joan M. Walton (Alt.)	2008

Problem Animal Control Officer (Wildlife)

Mary Letourneau	2010
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Right to Know Coordinator

Donald E. Klein	2010
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Sealer of Weights and Measures

Eric E. Aaltonen	2010
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Tax Work-Off Committee

Niles Busler	2009
Raynold C. Jackson	2009
Victoria Tidman	2009
Chris Clish	2009

Town Accountant

Kimberly Fales	2012
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Town Administrator

Gregory W. Barnes	2010
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Town Counsel

Kopelman and Paige

Town Flag Committee

Mary Jane Kruger
Mary Flora Hale
Albert N. "Tubby" Boucher
Susan Vassallo

Town Properties Committee

Albert N. "Tubby" Boucher	2010
Kevin Smith (At Large)	2010
Patricia McCloy (At Large)	2010
Nicholas Thalheimer	2010
John T. Stonefield	2010
Paul Nicoli	2010
John Hussey	2010

Townsend Recycling Committee

Irene Congdon
Susan Shaine
Susan Gerkin
Michele Cannon
Victoria Bender

Townsend Cultural Council (5+)

Mark Joubert	2010
Mary Jane Kruger	2010
Carol Swenor	2011
Ray Haapaoja	2011
Susan Shuford	2012
Alison Wright	2012

Town Treasurer/Tax Title Custodian

Kathleen A. Rossbach
2011

Townsend Emergency Management Agency

Shirley C. Coit (Director)
Karen Chapman
Wanda Goodwin
Diane Beaudoin
Randy Girard
David Profit
Eric Aaltonen
Ed Kukkula
Christine Clish
Lynn Carbone
Nancy Richards

**North Middlesex Regional
Emergency Planning Committee Representative**

Shirley Coit
Karen Chapman (Alternate)

Tree Warden

Donald G. Massucco 2011

Veteran's Agent

Joseph J. Mazzola 2010

Water Superintendent

Paul Rafuse

Townsend Electric Utility Study Committee

Ray Balboni
Michael Leonardo
Richard J. Penta
Gary Shepherd
Clinton Wright

West Townsend Reading Room Committee

Joy Niemiera

Vicki Coppinger

Lois Rearick

Zoning Board of Appeals

Karen Chapman (Dept. Ass't.)	2011
William J Cadogan (V. Chair)	2010
Darlene L Sodano (Chair)	2014
Craig M. Stevens	2012
Julie Johnson (Clerk)	2013
Anthony Genova	2010
John M. Giunta (Assoc. Member)	2010
Kelly Chambers (Assoc. Member)	2010

Zoning District Change Committee

Selectman	Stanley Dillis
Planning Board Member	William Cadogen
Zoning Board Member	Stanley Vladyka
Conservation Commissioner	Laura Shifrin
Assessor	Calvin Robbins
TBA Member	Francis Dold
Citizen-at-Large	



ELECTED OFFICIALS

Amanda E Dwight Entertainment Fund Committee

Michele R. Busler	2010
Faith B. Wilkinson	2011
Susan R. Gerken	2012

Moderator

Gene A. Rauhala	2012
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Board of Selectmen

David Chenelle	2010
Robert Plamondon	2011
Sue Lisio	2012

Board of Assessors

John Whittemore	2010
Niles S. Busler	2011
Laura Shifrin	2012

Board of Health

Michelle Dold	2010
James Le'Cuyer	2011
Christopher Genoter	2012

Cemetery and Parks Commissioners

Raymond P. Boyes, Sr.	2010
Albert N. "Tubby" Boucher	2011
John B. Barrett	2012

Democratic Town Committee

John Barrett
 Amy Collins
 David Funairole
 Lois Howgate
 Gene Rauhala
 Leslie Rauhala
 Lonna Theim
 Catherine Thrasher
 Mary Eileen Violette
 Michael Violette
 Mary West

Library Trustees

Karin Canfield	2010
Patricia Thomas-Jeanig	2011

Terri Duggan	2010
Suzanne Doust	2012
Kimberly King	2012

North Middlesex Regional School District Committee

Robert Templeton	2012
Susan A. Robbins	2010
Michael Morgan	2011
Randee Rusch	2011
Anne Buchholz	2011

Planning Board

Chris Jones (Assoc. Member)	2010
Jeffrey R. Peduzzi	2010
Gerald B. Coughlin	2011
Nicholas Thalheimer	2011
Gini Lee King	2012
Karen Coughlin	2013

Recreation Commissioners

Alice Kennedy	2011
Pamela Shifrin	2011
Richard Corsini	2012
Sharon Whittier	2012

Townsend Republican Committee

Albert N. "Tubby" Boucher
 Clair E. Devine
 Kenneth T. Miller
 William R. Martin
 Avis A. Roy
 Cornelia C. Giles
 Todd Arsenault
 Lois S. Simopoulos
 Rita K. Belloli
 Anthony J. Belloli
 Elaine Mary Carlo
 Mark David Goodwin

Townsend Republican Committee

Bill Roberts
 John Trovato, Jr.
 Francis M. Fred Sherrin
 Shirley E. Kao

Kristine A. Vaz
Dennis J. Murphy
Penelope Ann Murphy
Michael P. Murphy
Paul R. Morin
Scott D. Martin
Linda L. Sherrin
Nicholas E. Thalheimer
Keith M. Jackson
Susan Y. Vassallo
Paul A. Vassallo
Paul A. Nicoli, Jr.
Richard S. Shuford
Rise B. Silvestri

Tax Collector

Kathleen A. Rossbach 2012

Town Clerk

Susan A. Funaiole 2012

Townsend Housing Authority

Laura E. Shifrin 2011
Linda "Michelle" Cannon 2012
Will Hackler 2012
James Clish 2013
Gini Lee King (resigned State Rep)

Trust Fund Commissioners

Diane Morin 2010
Mary Flora Hale 2011
Heidi Munroe 2012

Trustees of Soldier's Memorials

Robert Tumber (Veteran) 2012
Avis Roy (Non-Veteran) 2011
Carol Beauchamp (Non-Veteran) 2010
Keith Jackson (Veteran) 2011
Walter Mann (Veteran) 2010

Board of Water Commissioners

Niles Busler 2010
Francis G. McNamara 2011
John L. Caten, Jr. 2012



BOARD OF SELECTMEN

The composition of the Board at the beginning of the year was Chairman David R. Chenelle, Vice Chairman Robert Plamondon, and Clerk David A. Funairole. However, in April at the Annual Town Election, Sue Lisio was elected to the seat previously occupied by David A. Funairole, who chose not to run for reelection. After the election, Mr. Chenelle, Mr. Plamondon, and Ms. Lisio respectively assumed the roles of Chairman, Vice Chairman, and Clerk. Gregory W. Barnes served his fifth full year as Town Administrator.

2009 was another memorable and challenging year for the Board of Selectmen and Town Administrator. Notable activities included assistance in coordinating the effort by the Highway Department, Cemetery & Parks Department, assorted Town employees, and a private contractor in cleaning up and associated monitoring after the December 2008 ice storm; participation in the Massachusetts Department of Public Utility hearings on the ice storm response of Unitil and other utilities; creation of a Facility Maintenance Department, including the new position of Facility Maintenance Coordinator, and privatization of all Town cleaning services; appointments to three newly created ad-hoc committees: Townsend Electric Utility Study Committee, Townsend Meeting Hall Committee, and Facility Maintenance Implementation Committee; shutdown of Wheeler Road Bridge to all vehicular traffic due to increasing safety concerns and accelerated efforts to assist MassHighway in getting necessary easements and permits so construction can begin in 2010 once MassHighway completed design and engineering in 2009 and went out to bid; helping to secure monies for the teardown of the front building of 13 Elm Street, in back of which is the Fire/EMS headquarters; and the aiding of the Water Department, particularly in the area of public relations, during a Town-wide boil order for drinking water in late September/early October. A special focus area in 2009 was energy and energy efficiency/alternative energy initiatives: a contract was entered into with Constellation Energy for the Town's energy supply needs; lighting upgrades subsidized by Unitil were completed on several Town buildings; a Town-wide energy audit through a program with the Massachusetts Department of Energy Resources was conducted; and assistance was provided to the Water Department in their successful effort to secure a \$325,000 grant for solar/energy efficiency upgrades to the Harbor Trace Pumping Station.

Charles Dickens in his book, *Tale of Two Cities*, once famously said that "It was the best of times, it was the worst of times..." This is a very appropriate description of the two major defining events of 2009. The biggest and most exciting event of the year for the Town was the completion of the new Library/Senior Center/Meeting Hall facility, which was the result of an extraordinary gift from the Sterilite Corporation. This gift was in addition to a new Highway Garage facility, construction of which was completed in 2008, and 45 acres, which were both deeded to the Town with no conditions in 2009. The new Library/Senior Center/Meeting Hall facility was greeted by the community with widespread acclaim. The building, approximately 25,000 square feet, features impressive and high-quality design and state-of-the-art technology.

It has rapidly become a new focal point to the community, with substantial increases in resident usage rates for the Library and Senior Center from what it was previously. Moreover, the new Townsend Meeting Hall has become a popular place for events, lectures, and art showings. Without the generosity of Sterilite, it likely would have been decades before the Town could fund such a project on its own, and then only at a reduced quality and scope. Thank you again to Sterilite; its Chairman, Al Stone; and the many others who took this historic and once-in-a-lifetime project from a dream to reality.

In contrast to the Town's good fortune brought forth by the Sterilite project, the other defining event of the year was less than welcome: the poor economy and resultant effects on the Town budget. The severe economic downturn that began in late 2007 continued throughout 2009. This downturn, known as the "Great Recession", has had significant impacts on the broader economy, including a much higher rate of joblessness and a tremendous loss of household wealth. Specific to Town government, significant drop-offs in State revenue resulted in major state aid cutbacks to Townsend in 2009, almost \$385,000 from a combination of mid-year reductions and a lowering of state aid for the FY 2010 budget (which began in July 2009) with the ever-present threat of even more cutbacks during 2009. Additional cutbacks were also incurred by the Town's regional school systems. When combined with stagnation or decline in key local revenue sources, the situation could have been dire. However, with Town services on the line, departments in FY 2010 made strategic cutbacks, reduced or eliminated dependence on general fund revenues, or restructured. Moreover, to avoid layoffs, the Town unions – Police, Telecommunications, and Highway - made significant wage, health care, and other voluntary concessions, in concert with non-union workers. Together, these initiatives resulted in savings totaling more than \$300,000. The North Middlesex Regional School District also played a key role by lowering its assessment from the previous year, although these gains were neutralized by an increase in the assessment of the Nashoba Valley Technical School. The net result was a lower general fund operating budget in FY 2010 than FY 2009. The Board of Selectmen and Town Administrator thank the employees and departments for their sacrifices and hope the spirit of cooperation will continue into what most think will be an extended period of difficult times. The continuing challenge will be to make cutbacks in such a way as to minimize the negative impact on the Town's residents. Hence, the Town continues to pursue other initiatives that might result in being able to do more with less, i.e. studying the viability through the Division of Local Services of a possible regionalization of Police/Communications functions with Ashby and further pursuing grant monies for energy efficiency upgrades.

With deep regret, the Board of Selectmen mourned the passing of Judith Aaltonen, former Alternate Sealer of Weights and Measures; Hardy Deroian, former Crossing Guard; Philip Klein, former Call Firefighter and Reserve Police Officer; and Chester Valcourt, former Call Firefighter.

The Board of Selectmen acknowledged the resignation and retirement of several employees: Robert Breault, Police Officer; Kenneth Amadon, Jason Denig, James Misner, David O'Keefe, and Vincent Shertzer, On-Call Firefighters; and Nathan Jarvi, Per Diem Paramedic. A special note of gratitude for her many years of service to the Town goes to Jennifer Pettit, Cleaner/Recycler, who is no longer in the employ of the Town due to the privatization of cleaning services. The Board thanks each and every one of them for their public service and wishes them well in their future endeavors.

The Board of Selectmen would like to welcome the new employees appointed in 2009 including Andrew Player, Fleet Mechanic; Brent Davis, On-call Firefighter; Donna Williams, Brian Mayer, Joseph Bassett, and Craig Coppinger, Call EMTs; and Jeffrey Ruppel and Anthony Caruso, Per Diem Paramedics.

The Board of Selectmen extends thanks to all elected and appointed officials, departments, and employees for their continued support and commitment to Town government. Their efforts are appreciated and do not go unnoticed.

Volunteers are very important to our form of government. To those citizens interested in serving on a board, committee, or commission, we strongly urge you to contact our office or consult the Town website or Town Hall bulletin board for a list of vacancies and fill out a Volunteer Response Form, which is available at our office during regular hours or on the Town website.

THE BOARD OF SELECTMEN:

David R. Chenelle, *Chairman*

Robert Plamondon, *Vice-Chairman*

Sue Lisio, *Clerk*

Gregory W. Barnes, *Town Administrator*



TOWN CLERK

The past year has been busy with the usual events of census gathering, elections and Town meetings, along with an increase in dog licensing, passports, and vital records. With the death of Edward M. Kennedy we were faced with a primary election in December of 2009 and subsequent Senate election in early January 2010. We continue to try to keep our spending to a minimum and our rates to consumers will not change in the upcoming year.

The following is a comparison of the last few years of several of the licenses and certificates:

	2009	2008	2007	2006	2005
Dog tags	1204	1200	1125	1180	1452
Passports	341	318	604	376	334
Births	60	56	82	70	62
Deaths	42	44	47	47	47
Marriages	41	37	44	40	28
Raffle Permits	10	9	12	11	11

A little History: March 2, 1959, the following prayer was given by the Rev. Charles E. Shelley, pastor of the First Baptist Church of West Townsend, before the Annual Town Meeting:

“Our Dear Heavenly Father, as we meet here tonight our hearts are filled with praise and thanks to Thee for our freedom to meet thus and to conduct the business at hand unmolested. We pray tonight for our leaders, especially those newly elected to public office. We thank Thee for their labors in our behalf. We thank Thee for every assurance of Thy love for us and that Thou art concerned with the problems and needs before us. Help us to acknowledge Thee each step of the way and to live for Thy Glory. Thou hast said, “Righteousness exalteth a nation but sin is a reproach to any people.” Guide us and help us in these proceedings and to Thee we shall give all the praise and Thanks for we pray in the Name and in the Spirit of Christ Jesus our Lord. Amen.”

The Selectmen in 1959 were Robert L. Robicaud, Richard O. Collette and Arnold E. Niemi.

The election was held on that day from 9am until 7:30 pm. There were 1,028 voters. The votes were counted, winners announced, and the Town Meeting began at 8pm with 278 voters attending the Business Meeting at Spaulding School. The Meeting adjourned at 10:45pm. One of the Articles was to make the quorum for Town Meetings 200 voters.

50 years later our population is 3 times what it was and our quorum is only 75. Kathy Spofford and I will continue to provide you with information and with Professional friendly service.

Respectfully submitted by,
Sue Funaiole, Town Clerk

ANNUAL TOWN ELECTION RESULTS

APRIL 27, 2009

Precinct	I	II	III	Total
Total Votes	218	305	169	692

Board of Selectmen	I	II	III	Total
Blanks	83	93	70	246
Sue Lisio	45	77	64	186
Robert L. Rebholz	15	33	10	58
Nicholas Thalheimer	56	69	16	141
David A. Funaiole	6	9	2	17
Write-ins	13	24	7	44
Total	218	305	169	692

Board of Assessors	I	II	III	Total
Blanks	65	92	47	204
Laura E. Shifrin	149	212	117	478
Write-ins	4	1	5	10
Total	218	305	169	692

Cemetery Parks Commissioner	I	II	III	Total
Blanks	41	52	31	124
John B. Barrett	175	246	135	556
Write-ins	2	7	3	12
Total	218	305	169	692

Board of Health	I	II	III	Total
Blanks	54	71	40	165
Christopher Joseph Genoter	85	152	93	330
George A. Getty	79	81	36	196
Mark Giancotti		1		1
Total	218	305	169	692

Board of Library Trustees 3 Year – Pick 2	I	II	III	Total
Blanks	93	142	76	311

Suzanne M. Doust	97	143	64	304
Robert Harrison	48	85	70	203
Kimberly W. King	87	105	54	246
Patricia A. Thomas-Jeanig	63	69	34	166
Patricia Q. Robinson	43	63	40	146
Write-ins	5	3		8
Total	436	610	338	1384

Board of Library Trustees 1 Year – Pick 1	I	II	III	Total
Blanks	62	92	48	202
Karin M. Canfield	150	209	121	480
Write-ins	6	4		10
Total	218	305	169	692

North Middlesex Regional School Committee	I	II	III	Total
Blanks	41	55	42	138
Sue Lisio	1			1
Gerald M. Copeland	97	109	51	257
Robert K. Templeton	79	141	76	296
Total	218	305	169	692

Planning Board 5 Year	I	II	III	Total
Blanks	202	286	166	654
Stanley Vldyka	3	2		5
Gerald Coughlin		2		2
Karen Coughlin	4	4		8
Write-ins	9	11	3	23
Total	218	305	169	692

Planning Board 3 Year	I	II	III	Total
Blanks	208	284	167	659
Karen Coughlin	2	6		8

Ginny King	2	2		4
Write-ins	6	13	2	21
Total	218	305	169	692

Recreation Commission (2)	I	II	III	Total
Blanks	270	376	219	865
Richard Corsini	139	197	99	435
Sharon Whittier		31	16	47
Eileen Moran		1	2	3
Susan Whittier	23		2	25
Write-ins	4	5	0	9
Total	436	610	338	1384

Trust Fund Commissioner	I	II	III	Total
Blanks	6	4	4	14
Robert Tumber	6			6
Write-ins	3	9	0	12
Total	218	305	169	692

Trustees of Soldiers Memorials Veteran	I	II	III	Total
Blanks	199	278	168	645
Robert Tumber	2	3		5
Joshua Romano	3	5		8
Write-ins	14	19	1	34
Total	218	305	169	692

Amanda E. Dwight Entertainment	I	II	III	Total

Blanks	52	77	39	168
Susan R. Gerken	164	228	130	522
Write-ins	2			2
Total	218	305	169	692

Townsend Housing Authority	I	II	III	Total
Blanks	71	98	53	222
William D. Hackler	146	204	115	465
Write-ins	1	3	1	5
Total	218	305	169	692

Board of Water Commissioners	I	II	III	Total
Blanks	57	82	52	191
John L. Caten, Jr.	161	223	117	501
Write-ins				
Total	218	305	169	692

Moderator	I	II	III	Total
Blanks	55	80	38	173
Gene A. Rauhala	161	224	129	514
Write-ins	2	1	2	5
Total	218	305	169	692

SPECIAL TOWN MEETING MAY 5, 2009

On May 5, 2009, we did not have a quorum so our Special Town Meeting was rescheduled by the Board of Selectmen until our Annual Town Meeting date of June 2, 2009.

We opened our Special Town Meeting at 7:08p.m. We completed and dissolved the Special Town Meeting at 7:20pm to continue the Annual Town Meeting.

STM ARTICLE 1:

I move that the Town vote to transfer from surplus revenue the sum of ~~276,829.05~~ **amended to 257,350.46** for the purpose of offsetting the Snow and Ice Deficit under the provisions of M.G.L. Chapter 44, Section 31D.

Submitted by: Board of Selectmen

Read by: Susan Lisio

Amended by: Kim Fales, Town Accountant

Vote: Amended amount passed

STM ARTICLE 2:

I move that the Town vote to transfer from water retained earnings the sum of **\$3,500.00** in order to reimburse the general fund for the full cost of intermunicipal expenses in FY 09.

Submitted by: Water Department

Read by: Paul Rafuse

Vote: Passed

STM ARTICLE 3:

I move that the Town accepts the alteration of layout of Wheeler Road to include within the layout of Wheeler Road the area shown as "Permanent Easement 1-C-1" on the plan entitled "Townsend Wheeler Road over Willard Brook Preliminary Right of Way Plan," and filed with the Town Clerk, and authorize the Board of Selectmen to acquire by gift, purchase,

eminent domain or other legal means the following land parcels and or rights in land for the purpose of obtaining a secure and public right of way as well as temporary construction and wetland replication easements and permanent drainage easements, to allow for the construction of the bridge replacement project 603645 TOWNSEND-BRIDGE REPLACEMENT, T-07-0008, WHEELER ROAD OVER WILLARD BROOK, the subject parcels being currently identified in the plans for said bridge replacement project entitled "Townsend Wheeler Road over Willard Brook - Preliminary Right of Way Plan - Parcel Summary," which plan is on file with the Town Clerk, and further to appropriate by transfer from surplus revenue the sum of **\$2,500.00** to defray the costs and expenses connected with this project, and to authorize the Board of Selectmen to petition the Legislature to authorize the Commonwealth of Massachusetts to grant or convey land or easements to the town, pursuant to Article 97, if necessary.

Submitted by: Board of Selectmen

Read by: Robert Plamondon

Vote: Passed

ANNUAL TOWN MEETING JUNE 2, 2009

We began our Annual Town Meeting at 7:04pm with 126 voters and 20 visitors attending. Our Moderator, Gene A. Rauhala, explained the rules of conduct for Town Meeting, All question are to be addressed to the chair, all motions are to be in writing and brought to Madam Clerk. If a matter is to be reconsidered tonight it may be a majority vote. If the meeting goes to a second night, articles will be reconsidered with a nine tenths vote. The moderator continued to inform the floor of the rules to be followed throughout the meeting. We elected our Deputy Moderator, John Barrett, unanimously. The return of the warrant was read by the Town Clerk and the meeting commenced. After Article 1 was complete we adjourned and took up the Special Town Meeting. At 7:20 we returned to the Annual Town Meeting dissolving at 10pm. Mr. Rauhala thanked the participants for a good Town Meeting.

ATM ARTICLE 1:

I move that the Town vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by M.G.L., by Town Charter, or by vote of the Town.

Submitted by: Town Clerk

Read By: Susan A. Funairole

Vote: Passed

ATM ARTICLE 2:

I move that the Town vote to hear reports of any Committees, Boards, Commissions, and other Town Officials.

Submitted by: Board of Selectmen

Read by: David Chenelle

Vote: Passed

ATM ARTICLE 3:

I move that the Town vote to appropriate and transfer from the Comcast Government Access Account the sum of \$14,000.00 to supplement the FY 10 Management Information Systems (Computer) Expense Account.

Submitted by: Board of Selectmen

Read By: Sue Lisio

Vote: Passed

ATM ARTICLE 4:

I move that the Town vote to appropriate and transfer from the Ambulance Receipts Reserved for Appropriation Account the sum of

\$300,000.00 to supplement the FY 10 Fire/EMS Department operating budget.

Submitted by: Fire/EMS Dept.

Read By: Donald Klein

Vote: Passed

ATM ARTICLE 5:

I move that the Town vote to appropriate and transfer from the West Townsend Reading Room Receipts Reserved for Appropriation Account the sum of \$4,900.00 to supplement the FY10 West Townsend Reading Room Account.

Submitted by: West Townsend Reading Room Committee

Read By: Joy Niemera

Vote: Passed

ATM ARTICLE 6:

I move that the Town vote to continue the Board of Health Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited revenues collected from recyclable items, which shall be expended for general operating cost and capital expenditures for the FY 10 Recycling Center operating budget, FY 10 Landfill operating budget, and the FY 10 Curbside Pickup & Disposal operating budget to be authorized by the Board of Health, of which expenditures shall not exceed \$22,000.00.

Submitted by: Board of Health
Read By: David Chenelle
Vote: Passed

ATM ARTICLE 7:

I move that the Town vote to continue the Recreation Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited revenues collected from recreation programs, which shall be expended for general operating cost and capital expenditures for recreation programs to be authorized by the Recreation Commission, of which expenditures shall not exceed \$52,000.00 in FY 10.

Submitted by: Recreation Dept.
Read By: Sharon Whittier
Vote: Passed

ATM ARTICLE 8:

I move that the Town vote to appropriate and transfer from the Cemetery Sale of Lot Fund Account the sum of \$12,200.00 into the Cemetery Improvement Fund Account.

Submitted by: Cemetery and Parks Commissioners
Read By: John Barrett
Vote: Passed

ATM ARTICLE 9:

I move that the Town vote to continue the Cemetery Cost of Internment Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited revenues collected from burials, which shall be used for general operating cost and capital expenditures for the Cemetery Department to be authorized by the Cemetery and Parks Commissioners, of which expenditures shall not exceed \$30,000.00 in FY 10.

Submitted by: Cemetery and Parks Commissioners

Read By: John Barrett
Vote: Passed

ATM ARTICLE 10:

I move that the Town vote to choose a committee of three (3) West Townsend Village residents, Robert L. Remelius, Kenneth Gerken, and Pamela B. Haman, to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to keep the curbing, grave stones, and monuments in good order, including installation/maintenance of fencing as necessary.

Submitted by: Cemetery and Parks Commissioners
Read By: John Barrett
Vote: Passed

ATM ARTICLE 11:

I move that the Town vote to appropriate and transfer the sum of \$27,697.00 from the Title V FB Receipts Reserved for Appropriation Account to the Massachusetts Water Pollution Abatement Trust (MWPAT) Debt Service Account for the purpose of paying back the Massachusetts Water Pollution Abatement Trust Septic Loan.

Submitted by: Treasurer
Read By: David Chenelle
Vote: Passed

ATM ARTICLE 12:

I move that the Town vote to transfer from surplus revenue the sum of \$4,000.00 for the purpose of funding the Assessors' Periodic Inspection and Property Verification Program as mandated by the Department of Revenue, Bureau of Local Assessments.

Submitted by: Board of Assessors
Read By: John Whittemore
Vote: Passed

ATM ARTICLE 13:

I move that the Town vote, pursuant to Section 5-1(a) of the Town Charter, to establish a Facilities Maintenance Department, and for such purposes, to amend the General Bylaws for the Town of Townsend by adopting a new bylaw, "Facilities Maintenance Department," as follows:

§ 43-1. Establishment.

There shall be a Facilities Maintenance Department.

§ 43-2. Appointment of Department Employees. Consistent with Section 3-2(d) of the Town Charter, the Board of Selectmen shall appoint the proposed Facilities Maintenance Coordinator and any other employees of the Facilities Maintenance Department.

§ 43-3. Transitional provisions.

A. As of July 1, 2009, the Facilities Maintenance Department is hereby established.

B. As of July 1, 2009, all custodial and cleaning personnel working in any Town facility, including but not limited to the Town Hall, Police Station, and Library, shall be transferred to the Facilities Maintenance Department. All such transfers of employees shall be made without loss of pay, and without change of rating, seniority, retirement or pension rights, or any other privileges under any provision of law or bylaw. Provided, however, that this provision shall not be deemed to preclude the Town from eliminating, on or after July 1, 2009, current custodial and cleaning positions, creating the new position of Facilities Maintenance Coordinator, or outsourcing routine cleaning tasks, subject to Town Meeting appropriation.

C. All budgetary amounts for those custodial and cleaning personnel and/or routine cleaning services described in Paragraph B, above, shall be consolidated into the Facilities Maintenance Department budget, subject to Town Meeting appropriation. Additionally, budgetary expense amounts for maintenance/repair, utilities, custodial and building supplies, and rent for certain Town facilities, in particular for the Memorial Hall, Memorial Hall Annex, new Library/Senior Center Complex, Hart Memorial Free Library, and the Old Senior Center (the lease of which will be terminated in early fiscal year 2010) shall be consolidated into the Facilities Maintenance Department budget, subject to Town Meeting appropriation.

Submitted by: Board of Selectmen

Read By: Robert Plamondon

Vote: Passed

ATM ARTICLE 14:

I move that the Town vote to raise and appropriate the sum of \$15,683,636.00 and to transfer from surplus revenue the sum of \$158,000.00 for the purpose of defraying the charges and expenses of the Town for the ensuing fiscal year pursuant to a detailed budget totaling \$15,841,636.00.

Submitted by: Board of Selectmen and Finance Committee

Read By: David Chenelle

Vote: Passed

ATM ARTICLE 15:

I move that the Town vote to appropriate the sum of \$862,835.00 to operate the Water Department for the ensuing fiscal year and that \$727,835.00 of this sum come from enterprise revenues and, in order to fund the cost of intermunicipal expenses, that \$135,000.00 of this sum be appropriated in

the general fund and funded from enterprise revenues.

Submitted by: Water Department and Finance Committee

Read By: Paul Rafuse

Vote: Passed

ATM ARTICLE 16:

I move that the Town vote to fix the salaries and compensation of all elected Officers of the Town as provided by M.G.L. Section 108, Chapter 41, as amended, and as appropriated in this warrant.

Submitted by: Board of Selectmen and Finance Committee

Read By: Sue Lisio

Vote: Passed

ATM ARTICLE 17:

I move that the Town vote to transfer from surplus revenue the sum of \$750.00 for the purpose of funding the FY 10 rental of port-a-potties at the Town Common and Kids Kountry Playground, or take any other action thereto.

Submitted by: Cemetery and Parks Department

Read By: John Barrett

Vote: Passed

ATM ARTICLE 18:

I move that the Town vote to transfer to the Board of Cemetery and Park Commissioners for park purposes that portion of land known as Howard Park as shown on Assessor's Map 27, Block 5, Lot 0, acquired by deed of David G. Howard, Lewis W. Howard and Charles S. Howard dated October 30, 1944, and recorded with the Middlesex South District Registry of Deeds in Book 6823, Page 132, and that said land be dedicated as a public park, the same to be forever kept open and maintained as a public park, and to authorize the Selectmen to seek legislative approval for the transfer and change of use under Article 97 of the

Amendments to the Massachusetts Constitution, if needed.

Submitted by: Cemetery and Parks Department

Read By: John Barrett

Vote: Passed unanimous

ATM ARTICLE 19:

I move that the Town vote to amend the Town of Townsend General by-laws by adding a new bylaw, Chapter 112-21, under Part II "Streets and Sidewalks," as follows:

Chapter 112-21. Public Use of Marijuana or Tetrahydrocannabinol

No person shall consume marijuana or tetrahydrocannabinol as defined by General Laws Chapter 94C, Section 1, while on, in or upon any public way or upon any way which the public has the right of access, or upon any public common, park, playground, school ground, public building, or public land owned or under the control of the Town of Townsend. This bylaw may be enforced through any lawful means in law or in equity, including but not limited to noncriminal disposition in accordance with the provisions of G.L. c.40, §21D and Section 1-1 of the Townsend Code, Article II. The fine for violation of this bylaw shall be \$300. Any penalty imposed under this bylaw shall be in addition to any civil penalty imposed under G.L. c.94C, §32L.

And further, to amend Section 1-1 of the Townsend Code, Article II, by inserting a new paragraph (H) which provides as follows:

H. Public Use of Marijuana and Tetrahydrocannabinol

1. Enforcing Officer: Police Officers of the Town.

2. Fine Schedule

(a) Each Offense: \$300.

Submitted by: Police Department

Read By: Erving Marshall

Vote: Passed

ATM ARTICLE 20:

I move that the Town vote to add the following section to the General By-laws for the Town of Townsend:

All Board and Committees shall submit their minutes of open meetings to the Town Clerk's Office, for convenience and availability of the public, within four weeks following their meetings, unless the board or committee meets

less than once every four weeks within five business days after the next following meeting.

Submitted by: Town Clerk

Read By: Susan A. Funaiole

Vote: Failed 39 yes 48 no

ATM ARTICLE 21:

I move that the Town vote to accept the layout of Peter J Drive as a public town way, as shown on a definitive subdivision plan #389 recorded at the Middlesex Registry of Deeds in Plan Book #2005, Page 389 extending southerly from Dudley Rd. for a distance of 750+/- feet. Said layout acceptance shall be null and void if the Selectmen have not, prior to 180 days after this vote, acquired the necessary land or easements. Said proposed Town Way is to be called Peter J Drive.

Submitted by: Petition

Read By: David Chenelle

Vote: Passed

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
GENERAL GOVERNMENT									
114	<u>Moderator</u>								
*	Expenses	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0
119	<u>Charter</u>								
*	Expenses	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0
122	<u>Board of Selectmen</u>								
	Selectmen Salary	3	3	3	3	3	3	3	3
	Town Administrator Salary	63,780	64,737	67,003	68,679	70,395	70,395	70,395	70,395
	Administrative Assistant Wage	25,601	28,319	29,200	29,923	30,673	30,673	30,673	30,673
	Longevity	0	0	300	300	300	600	600	600
	Procurement Certification	0	0	0	0	0	0	0	0
	Dept. Assistant	0	0	0	0	0	0	0	0
*	Personnel Services	89,384	93,059	96,506	98,905	101,371	101,671	101,671	101,671
*	Expenses	8,100	8,100	7,900	7,900	7,900	7,600	7,600	7,600
	Total	97,484	101,159	104,406	106,805	109,271	109,271	109,271	109,271
124	<u>Certified Appraisals</u>								
*	Expenses (Property Appraisals, training & boundary survey)	1	0	0	0	0	0	0	0
	Total	1	0	0	0	0	0	0	0
131/132	<u>Finance Committee</u>								
*	Expenses	1	100	100	0	0	0	0	0
*	Reserve Fund	50,000	49,900	49,900	30,000	30,000	30,000	30,000	30,000
	Total	50,001	50,000	50,000	30,000	30,000	30,000	30,000	30,000

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 REQUEST	FY 2010 TOWN MEETING APPROP
135	<u>Town Accountant</u>								
	Accountant Salary	28,300	28,724	29,730	30,474	31,236	31,236	31,236	31,236
	Severance Payment	0	0	0	0	0	0	0	0
	Assistant Accounting Clerk Wage	2,706	2,857	2,956	3,029	3,105	3,105	3,105	3,105
	Acct. Certification	1	1	1	1	1	1	1	1
*	Personnel Services	31,007	31,582	32,687	33,504	34,341	34,341	34,341	34,341
*	Expenses	2,437	3,037	3,187	3,187	3,387	3,387	3,387	3,387
*	Municipal Audit	16,000	16,000	12,500	13,000	13,500	13,500	13,500	0
	Total	49,444	50,619	48,374	49,691	51,228	51,228	51,228	37,728
141	<u>Board of Assessors</u>								
	Assessors Salary	3	3	3	3	3	3	3	3
	Principal Assessor Salary	40,591	41,200	43,691	44,783	45,902	45,902	45,902	45,902
	Administrative Assessor Wage	18,226	18,570	19,213	18,846	19,342	19,342	19,342	19,342
	Longevity	0	0	300	300	300	300	300	300
	Property Inspector Wage	9,955	10,102	10,457	10,724	10,995	10,995	10,995	9,795
*	Personnel Services	68,775	69,875	73,684	74,656	76,542	76,542	76,542	75,342
*	Expenses	11,800	12,325	12,325	12,575	13,246	13,246	13,246	13,246
	Total	80,575	82,200	85,989	87,231	89,789	89,789	89,789	88,589
145	<u>Treasurer</u>								
	Treasurer Salary	8,977	9,112	9,431	9,667	9,909	9,909	9,909	9,909
	Payroll Clerk Wage	5,765	5,849	6,055	6,215	6,372	6,372	6,372	6,372
	Seasonal Help	1	0	0	0	0	0	0	0
	Treasurer Certification	1	1	1	1	1	1	1	1
*	Personnel Services	14,744	14,961	15,487	15,883	16,281	16,281	16,281	16,281
*	Expenses	10,939	10,939	10,939	10,939	10,939	10,939	10,939	10,939
	Total	25,683	25,900	26,426	26,822	27,220	27,220	27,220	27,220

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
146	<u>Tax Collector</u>								
	Tax Collector Salary	45,816	45,590	47,186	48,366	49,575	49,575	49,575	49,575
	Assistant Tax Collector Wage	25,342	25,726	26,622	27,300	27,976	27,976	27,976	27,976
	Dept. Assistant Wage	1,937	1,937	1,937	1,937	1,937	1,937	1,937	1,937
	Longevity		900	900	1,200	1,200	1,200	1,200	1,200
	Tax Collector Certification	1	1	1	1	1	1	1	1
*	Personnel Services	73,096	74,154	76,645	78,804	80,689	80,689	80,689	80,689
	Printing	0	0	0	0	0	0	0	0
	Postage	12,000	12,000	15,000	15,000	15,000	15,000	15,000	10,250
	Equipment	80	80	80	80	80	80	80	80
	Computer Maintenance	6,300	6,300	6,300	6,300	6,300	6,300	6,300	6,300
	Postage Meter Repair	0	0	0	0	0	0	0	0
	General Office Supplies	774	774	774	774	774	774	774	774
	Prof. Services	0	0	0	0	0	0	0	0
	Tax Title	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500
	Dues & Subscriptions	0	0	0	0	0	0	0	0
	Conferences	0	0	0	0	0	0	0	0
*	Expenses	32,654	32,654	35,654	35,654	35,654	35,654	30,904	30,904
	Total	105,750	106,808	112,299	114,458	116,343	116,343	111,593	111,593
151	<u>Legal</u>								
*	Expenses	48,500	48,500	48,500	48,500	48,500	48,500	48,500	48,500
	Total	48,500	48,500	48,500	48,500	48,500	48,500	48,500	48,500
153	<u>Personnel Board</u>								
*	Personnel Services	0	0	0	0	0	0	0	0
*	Expenses	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
155	<u>Management Information Systems (Computer)</u>								
*	Personnel Services			4,680	4,290	4,397	4,397	0	
*	Expenses	32,000	32,000	32,200	32,200	33,591	32,200	32,200	
		(14,000)	(14,000)	(14,000)	(14,000)	(14,000)	(14,000)	(14,000)	
Art. 3	Transfer - Comcast Government Access Account								
	Total	18,000	18,000	22,880	22,490	23,988	22,597	18,200	
160	<u>Town Clerk</u>								
	Town Clerk Salary	48,792	49,524	51,257	52,538	53,851	53,851	53,851	
	Assistant Town Clerk Wage	24,340	26,938	27,874	28,561	29,275	29,275	29,275	
	Longevity	600	600	600	600	600	900	900	
	Dept. Assistant Wage	1	0	0	0	0	0	0	
	Certification	0	0	0	0	0	0	0	
*	Personnel Services	73,732	77,062	79,731	81,699	83,727	84,027	84,027	
*	Expenses	10,000	10,000	10,000	10,000	9,950	9,800	9,800	
	Total	83,732	87,062	89,731	91,699	93,677	93,827	93,827	
162	<u>Elections/Town Meetings</u>								
*	Personnel Services	1,000	1,254	1,254	1,286	1,315	1,315	1,315	
*	Expenses	14,782	11,918	12,371	12,617	14,667	10,050	6,050	
	Total	15,782	13,172	13,626	13,903	15,981	11,365	7,365	
163	<u>Board of Registrars</u>								
*	Personnel Services	4,255	4,591	4,752	4,871	4,924	2,153	2,153	
*	Expenses	0	0	0	0	0	0	0	
	Total	4,255	4,591	4,752	4,871	4,924	2,153	2,153	
164	<u>Street Listings</u>								
*	Expenses	4,342	4,342	4,342	4,342	4,342	4,342	4,342	
	Total	4,342	4,342	4,342	4,342	4,342	4,342	4,342	

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
171	<u>Conservation Commission</u>								
	Agent Wage	14,074	18,246	18,888	19,432	19,923	19,923	19,923	19,923
	Dept. Assistant Wage	15,341	15,574	16,119	16,588	17,005	17,005	17,005	17,005
*	Personnel Services	29,415	33,820	35,007	36,020	36,928	36,928	36,928	36,928
*	Expenses	954	954	954	954	954	954	954	954
	Total	30,369	34,774	35,961	36,974	37,882	37,882	37,882	37,882
172	<u>Well Sites</u>								
*	Expenses	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0
174	<u>Montachusett Regional Planning Commission</u>								
*	Expenses	2,400	2,351	2,410	2,471	2,532	2,596	2,596	2,596
	Total	2,400	2,351	2,410	2,471	2,532	2,596	2,596	2,596
175	<u>Planning Board</u>								
	Dept. Assistant Wage	16,657	16,912	17,506	17,962	18,406	18,406	18,406	18,406
	Longevity	0	0	0	0	300	300	300	300
*	Personnel Services	16,657	16,912	17,506	17,962	18,706	18,706	18,706	18,706
*	Expenses	500	500	500	500	500	500	500	500
	Total	17,157	17,412	18,006	18,462	19,206	19,206	19,206	19,206
176	<u>Zoning Board</u>								
	Dept. Assistant Wage	4,068	4,193	4,338	4,449	4,562	4,562	4,562	4,562
*	Personnel Services	4,068	4,193	4,338	4,449	4,562	4,562	4,562	4,562
*	Expenses	0	0	0	0	0	0	0	0
	Total	4,068	4,193	4,338	4,449	4,562	4,562	4,562	4,562
179	<u>Land Use</u>								
	Land Use Coordinator Wage	20,768	23,122	23,934	24,484	25,041	25,041	25,041	20,541
*	Personnel Services	20,768	23,122	23,934	24,484	25,041	25,041	25,041	20,541
*	Expenses	3,350	3,350	3,350	3,350	5,800	5,800	5,800	5,800
	Total	24,118	26,472	27,284	27,834	30,841	30,841	30,841	26,341

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DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
183	<u>Housing Authority</u>								
*	Personnel Services		0	0	0	0	0	0	0
*	Expenses	1	150	150	150	150	150	150	150
	Total	1	150	150	150	150	150	150	150
191	<u>Facility Maintenance Department</u>								
	Facility Maintenance Coordinator Wage (11 months)						19,490	19,490	19,490
	Other Wages (1 month)						2,121	2,121	2,121
	Flexible Coverage Custodial						1,500	1,500	1,500
*	Personnel Services						23,111	23,111	23,111
	Energy						71,412	71,412	71,412
	Cleaning Services						37,879	37,879	37,879
	Other Expenses						26,500	26,500	26,500
*	Expenses						135,791	135,791	134,441
	Total	0	0	0	0	0	158,902	157,552	157,552
192	<u>Memorial Hall & Annex</u>								
	Custodial Services	23,582	20,594	21,320	21,857	22,408	0	0	0
	Maintenance Custodian Wage	0	0	0	0	0	0	0	0
	Custodian Cleaner/Recycler Wage	0	0	0	0	0	0	0	0
	Longevity			600	600	600	0	0	0
	Flexible Coverage Custodial	1,500	4,784	4,484	4,484	4,484	0	0	0
*	Personnel Services	25,082	25,378	26,404	26,941	27,492	0	0	0
*	Expenses	83,050	83,050	83,862	83,862	83,862	15,600	15,600	15,600
	Total	108,132	108,428	110,266	110,803	111,354	15,600	15,600	15,600
193	<u>W. Townsend Reading Room</u>								
	Expenses	4,271	4,769	5,500	3,540	4,900	4,900	4,900	4,900
Art. 5	Transfer - West Townsend Reading Room Receipts	(4,271)	(4,769)	(5,500)	(3,540)	(4,900)	(4,900)	(4,900)	(4,900)
	Total	0	0	0	0	0	0	0	0
195	<u>Town Reports</u>								
*	Expenses	2,800	2,800	2,800	2,800	2,800	2,800	2,400	2,400
	Total	2,800	2,800	2,800	2,800	2,800	2,800	2,400	2,400

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP
198	13 Elm Street							
*	Expenses	9,000	18,000	12,900	12,900	0	0	0
	Total	9,000	18,000	12,900	12,900	0	0	0
	TOTAL GENERAL GOVERNMENT	781,595	806,933	825,439	817,652	824,589	879,174	845,077
210	PUBLIC SAFETY							
	Police							
	Chief Salary	75,544	79,700	84,482	88,708	90,926	93,199	90,926
	Lieutenant Salary	63,472	67,281	71,386	73,171	75,001	75,001	75,001
	Sergeants (3) Wages	158,037	160,672	165,860	169,998	174,782	179,139	171,431
	Officers (10) Wages	458,445	446,183	477,552	489,050	507,728	522,122	498,045
	Administrative Assistant Wage	32,823	36,456	37,730	38,670	39,637	39,637	39,637
	Administrative Coordinator Wage	28,158	28,710	29,712	30,464	31,226	31,226	31,226
	Reserve Officer Wages	8,675	8,805	9,113	9,343	9,577	9,577	9,577
	Custodian Wage	7,988	8,939	9,219	8,770	8,990	0	0
	Holiday Pay	0	0	0	0	0	0	0
	Shift Differential	0	0	0	0	0	0	0
	Special Duty	0	0	0	0	0	0	0
	Uniform Allowance	13,150	14,300	15,000	16,100	17,600	18,300	18,300
	Incentive/Longevity	0	0	0	0	0	0	0
	Additional Gross (Overtime, Holiday, Longevity)	164,003	169,415	169,406	174,243	181,660	186,110	176,910
	Stipends (College)	96,282	113,569	125,741	144,243	152,980	165,945	165,945
	Training Salary/Special Invest. Salary	15,776	16,046	16,267	16,267	16,549	16,838	11,549
	Overtime	0	0	0	0	0	0	0
*	Personnel Services	1,122,353	1,150,076	1,211,468	1,259,027	1,306,656	1,337,094	1,288,547
	Training Expenses	3,636	3,636	12,036	12,036	12,036	13,536	13,536
	Police Vehicles	52,500	52,500	52,500	52,500	52,500	52,500	52,500
	Other Expenses	91,990	91,990	113,099	113,099	114,599	113,099	113,099
	Out of State Travel	0	0	0	0	0	0	0
*	Expenses	148,126	148,126	177,635	177,635	179,135	179,135	179,135
	Total	1,270,479	1,298,202	1,389,103	1,436,661	1,485,791	1,516,229	1,467,682

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	FY 2010 TOWN MEETING
220	<u>Fire/EMS Department*</u>								
	Chief Salary	54,213	70,000	72,450	74,261	76,118	76,118	76,118	76,118
	Full-time Firefighter Wage	28,850	29,663	32,141	33,065	0	0	0	0
	Full-time Fire Captain Wage (new to FY 2009)	0	0	0	0	37,239	37,239	37,239	37,239
	Full-time Staff EMS Wages			69,629	71,996	35,988	0	0	0
	Full-time Staff Fire/EMS (2) Wages	0	0	0	0	63,992	63,992	63,992	63,992
	Per Diem Staff EMS Wages			257,025	253,815	260,151	296,139	296,139	296,139
	Overtime Fire & Fire/EMS Full-time Staff	0	0	0	10,000	18,411	18,411	18,411	18,411
	Overtime EMS Full-time Staff			0	22,400	10,647	10,647	10,647	9,747
	Overtime On-Call Fire	0	0	0	0	2,082	3,082	3,082	3,082
	Overtime Per Diem/On-Call EMS			0	0	2,082	1,082	1,082	1,082
	Stipends	4,308	0	20,300	20,300	20,300	20,300	20,300	20,300
	On Call Firefighter Wages	53,856	71,122	73,611	65,201	63,602	63,602	63,602	63,602
	On Call EMT Wages			54,100	42,938	44,008	44,008	44,008	44,008
	Dept. Assistant Wages	22,197	24,529	25,298	25,939	0	0	0	0
	Training	14,550	0	0	0	0	0	0	0
	Clothing Allowance - Fire	885	0	0	1,600	1,600	1,600	1,600	1,600
	Clothing Allowance - EMS			2,700	2,700	2,700	2,700	2,700	2,700
	Longevity	1,500	1,500	1,500	1,500	900	900	900	900
*	Personnel Services	180,359	196,814	608,754	625,715	639,821	639,821	639,821	638,921
	Fire Truck Lease	40,476	40,476	40,476	40,476	16,000	0	0	0
	Hazardous Waste Collection	5,000	0	0	0	0	0	0	0
	Other Expenses	67,363	85,304	148,284	146,684	159,584	159,584	159,584	159,584
	Out of State Travel	300	100	100	100	100	100	100	100
*	Expenses	113,139	125,880	188,860	187,260	175,684	159,684	159,684	159,684
	Total Fire/EMS Operating Budget	293,498	322,694	797,614	812,975	815,505	799,505	798,605	798,605
Art. 4	Transfer - Ambulance Receipts			(250,000)	(250,000)	(275,000)	(300,000)	(300,000)	(300,000)
	Total	293,498	322,694	547,614	562,975	540,505	499,505	498,605	498,605

* See the Ambulance Department budget for the appropriations to EMS (aka Ambulance) from FY 2003 through FY 2006.

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
225	<u>Communication Center</u>								
	Director	1	1	1	1	1	1	1	1
	Wages/Training	179,255	190,291	198,157	203,549	208,515	213,126	205,341	205,341
*	Personnel Services	179,256	190,292	198,158	203,550	208,516	213,127	205,342	205,342
	Out of State Travel	0	0	0	0	0	0	0	0
	Other Expenses	14,400	14,400	14,400	14,400	14,400	14,400	14,400	14,400
*	Expenses	14,400	14,400	14,400	14,400	14,400	14,400	14,400	14,400
	Total	193,656	204,692	212,558	217,950	222,916	227,527	219,742	
227	<u>Hydrants</u>								
*	Expenses	1	0	0	0	0	0	0	0
	Total	1	0	0	0	0	0	0	0
230	<u>Ambulance</u>								
	Salaries & Wages (Support Staff & Director)	82,254	67,341	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
	Financial Asst	0	0	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
	ALS Wages	246,951	250,276	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
	EMT Wages	52,233	52,233	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
	Stipend & Clothing Allowance	25,000	23,000	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
*	Personnel Services	406,437	392,850						
	Purchase of Services	32,000	29,300	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
	Other Charges	6,500	6,500	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
	Supplies	25,700	25,700	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
	Capital Outlay	8,424	0	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
*	Expenses	72,624	61,500						
	Total Ambulance Operating Budget	479,061	454,350	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
	Transfer - Ambulance Receipts	(466,424)	(148,000)	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
	Total	12,637	306,350	N/A	N/A	N/A	N/A	N/A	N/A

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
241	<u>Building Department</u>								
*	Commissioner Salary	54,810	55,618	57,531	58,970	60,450	60,450	60,450	60,450
*	Alternate Commissioner					26	26	26	26
*	Dept. Assistant Wage	18,931	18,385	19,030	19,495	19,980	19,980	19,980	19,980
*	Longevity	300	300	300	600	600	600	600	600
*	Clothing Allowance	485	485	485	485	485	485	485	485
*	Certification	0	0	500	500	500	500	500	500
*	Personnel Services	74,526	74,788	77,845	80,050	82,041	82,041	81,941	81,941
*	Expenses	5,193	5,193	6,692	6,192	6,192	6,192	4,919	4,919
	Total	79,719	79,981	84,537	86,242	88,233	88,233	86,860	86,860
242	<u>Gas Inspector & Alternate</u>								
*	Personnel Services	4,545	4,614	4,775	4,895	5,017	5,017	5,017	5,017
*	Expenses	90	90	90	90	90	90	0	0
	Total	4,635	4,704	4,865	4,985	5,107	5,107	5,017	5,017
243	<u>Plumbing Inspector & Alternate</u>								
*	Personnel Services	6,414	6,510	6,738	6,907	7,080	7,080	7,080	7,080
*	Expenses	450	1,098	1,098	1,098	1,098	1,098	823	823
	Total	6,864	7,608	7,836	8,005	8,178	8,178	7,903	7,903
244	<u>Sealer Weights/Measures & Alternate</u>								
*	Personnel Services	3,968	3,520	3,643	3,735	3,828	3,828	3,828	3,828
*	Expenses	243	300	450	300	300	300	200	200
	Total	4,211	3,820	4,093	4,035	4,128	4,128	4,028	4,028
245	<u>Electrical Inspector & Alternate</u>								
*	Personnel Services	10,552	10,710	11,085	11,363	11,647	11,647	11,647	11,647
*	Expenses	612	962	962	1,462	962	962	850	850
	Total	11,164	11,672	12,047	12,825	12,609	12,609	12,497	12,497
246	<u>Inspector of Animals</u>								
*	Expenses	600	600	600	600	600	600	500	500
	Total	600	600	600	600	600	600	500	500

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DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
247	<u>Fence Viewer</u>								
*	Expenses	0	0	0	0	0		0	0
	Total	0	0	0	0	0		0	0
291	<u>Emergency Management Agency</u>								
*	Expenses	809	909	909	909	909		909	909
	Total	809	909	909	909	909		909	909
292	<u>Animal Control Officer</u>								
*	Personnel Services					9,333		16,000	16,000
*	Expenses	29,377	35,561	37,597	37,784	12,543		4,000	4,000
	Total	29,377	35,561	37,597	37,784	21,877		20,000	20,000
294	<u>Tree Warden</u>								
*	Personnel Services	8,758	8,889	9,200	9,430	9,666		9,666	9,666
*	Expenses	11,324	11,324	11,324	11,324	11,324		11,324	11,324
	Total	20,082	20,213	20,524	20,754	20,990		20,990	20,990
295	<u>Town Forest Committee</u>								
*	Expenses	0	0	0	0	0		0	0
	Total	0	0	0	0	0		0	0
297	<u>Burial Agent</u>								
*	Personnel Services	133	133	133	133	136		136	136
	Total	133	133	133	133	136		136	136
298	<u>Parking Clerk</u>								
*	Personnel Services	58	58	58	58	59		59	59
	Total	58	58	58	58	59		59	59
	TOTAL PUBLIC SAFETY	1,927,924	2,297,197	2,322,474	2,393,915	2,412,038		2,404,210	2,344,928

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DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 REQUEST	FY 2010 APPROP TOWN MEETING
EDUCATION									
300	<u>NMRSD</u>								
	Operating Budget	5,072,691	5,688,347	6,504,971	7,237,460	7,342,416	7,235,384	7,235,384	7,235,384
	Transportation	717,470	685,475	717,255	704,244	714,912	801,392	801,392	801,392
	Total Debt (Excluded)	372,724	290,791	260,205	130,923	194,363	99,381	99,381	99,381
*	Total	6,162,885	6,664,613	7,482,431	8,072,626	8,251,691	8,136,157	8,136,157	8,136,157
301	<u>Nashoba Technical</u>								
	Operating Budget	886,243	694,320	543,325	518,134	546,187	707,912	707,912	707,912
	Capital Equipment	21,376	18,058	16,547	15,767	15,726	19,666	19,666	19,666
	Transportation	64,128	63,205	57,914	47,300	47,177	58,998	58,998	58,998
	Total Debt (Excluded)	151,498	134,265	131,042	98,905	92,462	114,700	114,700	114,700
*	Total	1,123,245	909,848	748,828	680,106	701,552	901,276	901,276	901,276
302	<u>Minuteman Vocational School</u>								
	Tuition	18,415	18,747	19,247	19,247	22,000	0	0	0
*	Total	18,415	18,747	19,247	19,247	22,000	0	0	0
TOTAL EDUCATION		7,304,545	7,593,208	8,250,506	8,771,979	8,975,243	9,037,433	9,037,433	9,037,433

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DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP
								TOWN MEETING
STREETS & HIGHWAYS								
421/422	<u>Highway Department</u>							
	Superintendent Salary	56,265	57,109	59,108	72,886	74,708	74,708	74,708
	Certification	0	0	500	500	500	500	500
	Longevity	4,800	4,800	5,100	4,500	4,300	3,600	3,600
	Operational Staff Wages	245,269	260,729	263,140	272,338	279,187	286,182	246,752
	Dept. Assistant Wage	20,717	21,030	21,768	0	0	0	0
	Clothing Allowance	3,985	3,985	3,985	5,735	5,735	4,995	0
	Overtime & Differential	59,804	64,471	67,694	69,512	71,133	72,438	57,243
*	Personnel Services	390,839	412,124	421,295	425,470	435,563	442,423	382,803
*	Expenses	102,500	102,500	107,180	107,180	107,180	107,180	107,180
	Total	493,339	514,624	528,475	532,650	542,743	549,603	489,983
423	<u>Winter Operations</u>							
*	Expenses	95,000	95,000	125,000	125,000	125,000	125,000	125,000
	Total	95,000	95,000	125,000	125,000	125,000	125,000	125,000
424	<u>Street Lights</u>							
*	Expenses	12,325	12,925	13,701	17,500	17,500	17,500	16,800
	Total	12,325	12,925	13,701	17,500	17,500	17,500	16,800
	TOTAL STREETS & HIGHWAYS	600,664	622,549	667,176	675,150	685,243	692,103	631,783
SOLID WASTE SERVICES								
430	<u>Landfill Operations</u>							
*	Expenses	15,750	15,750	17,190	17,190	17,190	17,190	17,190
	Total	15,750	15,750	17,190	17,190	17,190	17,190	17,190
433	<u>Curbside Pickup & Disposal</u>							
*	Expenses	617,400	617,400	676,500	700,167	664,000	664,000	664,000
	Total	617,400	617,400	676,500	700,167	664,000	664,000	664,000

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
435	<u>North Central Regional Solid Waste Collaborative</u>								
*	Expenses	0	0	5,030	5,030	5,198	5,198	5,198	5,198
	Total	0	0	5,030	5,030	5,198	5,198	5,198	5,198
	TOTAL SOLID WASTE SERVICES	633,150	633,150	698,720	722,387	686,388	686,388	686,388	686,388
	HUMAN SERVICES								
491	<u>Cemetery & Parks</u>								
*	Personnel Services	41,703	59,596	61,664	63,207	64,794	64,794	64,794	64,794
*	Expenses/Playground/Pond	1	6,481	7,671	7,671	7,671	7,671	7,671	7,671
	Cemetery Improvement Fund	7,042	7,042	6,520	5,625	6,065	12,200	12,200	12,200
Art. 8	Transfer - Sale of Lot Receipts	(7,042)	(7,042)	(6,520)	(5,625)	(6,065)	(12,200)	(12,200)	(12,200)
	Total	41,704	66,077	69,335	70,878	72,465	72,465	72,465	72,465
520	<u>Board of Health</u>								
	Administrative Assistant	23,478	24,566	25,427	26,050	26,696	26,696	26,696	26,696
	Longevity	300	0	0	0	0	0	0	0
*	Personnel Services	23,778	24,566	25,427	26,050	26,696	26,696	26,696	26,696
*	Expenses	1,722	1,722	1,722	1,722	1,722	1,722	1,722	1,722
	Total	25,500	26,288	27,149	27,772	28,418	28,418	28,418	28,418
521	<u>Recycling Center Operations</u>								
*	Personnel Services	1	0	0	0	0	0	0	0
*	Expenses	0	0	0	0	0	0	0	0
	Total	1	0	0	0	0	0	0	0
523	<u>Mental Health</u>								
*	Expenses	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
522	<u>Nashoba Assessments</u>								
*	Board of Health Expenses	20,471	20,471	21,085	21,085	21,085	21,085	21,085	21,085
*	Nursing Expenses	5,986	5,986	6,166	6,166	6,166	6,166	6,166	6,166
	Total	26,457	26,457	27,251	27,251	27,251	27,251	27,251	27,251
524	<u>Landfill Engineering</u>								
*	Expenses	41,927	41,927	41,927	48,127	48,127	35,150	29,150	29,150
	Total	41,927	41,927	41,927	48,127	48,127	35,150	29,150	29,150
541	<u>Council on Aging</u>								
	Director Salary	30,105	32,137	33,128	34,089	34,947	34,947	34,947	34,947
	COA Clerk Wage	10,516	9,372	9,871	10,490	10,739	10,739	10,739	10,739
	Longevity	900	900	900	900	900	900	900	900
*	Personnel Services	41,521	42,409	43,899	45,479	46,586	46,586	46,586	46,586
*	Expenses	4,520	4,520	4,520	4,520	4,520	4,520	4,520	4,520
	Total	46,041	46,929	48,419	49,999	51,106	51,106	51,106	51,106
542	<u>Senior Center</u>								
*	Expenses	18,683	18,683	19,568	20,270	20,270	605	475	475
	Total	18,683	18,683	19,568	20,270	20,270	605	475	475
543/544	<u>Veteran's Agent</u>								
*	Salary	6,739	7,264	7,518	4,766	4,886	4,886	4,886	4,886
*	Expenses	113	113	113	113	113	113	113	33
*	Veterans Benefits	6,263	6,263	6,263	9,131	9,131	9,131	9,131	9,131
	Total	13,115	13,640	13,894	14,010	14,131	14,131	14,131	14,051
	TOTAL HUMAN SERVICES	213,427	240,002	247,544	258,307	261,768	229,126	222,916	222,916

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
CULTURE & RECREATION									
610	<u>Library</u>								
	Director Salary	35,781	35,613	36,722	37,644	38,585	38,585	38,585	38,585
	Library Operational Staff Wages	75,385	80,340	83,136	81,191	80,526	80,526	80,526	80,526
	Longevity		1,800	1,800	1,500	1,200	1,200	1,200	1,200
	Sick Time Replacement		0	0	0	0	0	0	0
*	Personnel Services	111,166	117,753	121,858	120,335	120,311	120,311	120,311	120,311
*	Expenses	33,476	41,292	43,747	47,723	50,720	42,736	43,586	43,586
	Total	144,642	159,046	165,405	168,058	171,031	163,047	163,897	163,897
630	<u>Recreation</u>								
*	Personnel Services	21,260	22,051	22,202	16,652	22,166	22,166	22,166	0
*	Expenses	1	0	0	0	0	0	0	0
	Total	21,261	22,051	22,202	16,652	22,166	22,166	22,166	0
631	<u>Squannacook Fields</u>								
*	Expenses	9,600	4,000	0	0	0	0	0	0
	Total	9,600	4,000	0	0	0	0	0	0
660	<u>Memorial Day</u>								
*	Personnel Services	2,225	0	0	0	0	0	0	0
*	Expenses	833	3,058	3,058	3,058	4,558	4,558	4,558	4,558
	Total	3,058	3,058	3,058	3,058	4,558	4,558	4,558	4,558
691	<u>Historic District Commission</u>								
*	Expenses	1	0	0	0	0	0	0	0
	Total	1	0	0	0	0	0	0	0
692	<u>Band Concerts</u>								
*	Personnel Services	7,928	0	0	0	0	0	0	0
*	Expenses	1	7,929	7,929	7,929	7,929	7,929	7,929	7,929
	Total	7,929	7,929	7,929	7,929	7,929	7,929	7,929	7,929
	TOTAL CULTURE & RECREATION	186,492	196,083	198,595	195,696	205,684	197,700	176,384	176,384

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 APPROP	TOWN MEETING
DEBT SERVICE									
<i>(Excluded from Prop 2 1/2)</i>									
710	Principal Police Station	100,000	35,000	0	0	0	0	0	0
713	Principal Memorial Hall/Land Purchase/Water	160,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
715	Principal Fire Station, Landfill, 6 & 13 Elm Property	190,000	180,000	180,000	173,110	173,110	173,110	173,110	173,110
720	Principal Fire Truck/Highway Dump Truck	0	0	0	96,000	96,000	96,000	96,000	96,000
723	Principal Water Ext.	0	40,000	40,000	35,000	35,000	35,000	35,000	35,000
750	Interest Police Station	6,163	1,269	0	0	0	0	0	0
752	Interest Fire Truck/Highway Dump Truck	0	0	0	24,000	15,360	11,520	11,520	11,520
753	Interest Memorial Hall/Land Purchase/Water	97,955	72,544	65,948	58,658	53,253	47,848	47,848	47,848
755	Interest Fire Station, Landfill, 6 & 13 Elm Property	148,630	141,270	134,070	121,246	114,321	107,399	107,399	107,399
763	Interest Water Ext.	0	19,910	18,563	16,248	14,603	12,958	12,958	12,958
Total Excluded Debt		702,748	604,993	553,581	639,262	616,647	598,835	598,835	
(Not Excluded from 2 1/2)									
713	Principal Water Extension	0	0	0	0	0	0	0	0
714	Principal MWPAT	18,545	18,171	18,171	18,171	27,697	27,697	27,697	27,697
753	Interest Water Extension	0	0	0	0	0	0	0	0
759	Interest Short Term and Issuance Costs	30,000	30,000	30,000	30,000	0	9,000	9,000	9,000
770	Principal - Witch's Brook	0	0	0	6,890	6,890	6,890	6,890	6,890
775	Interest - Witch's Brook	0	0	0	5,624	5,349	5,072	5,072	5,072
Art. 11	Transfer - Title V FB Receipts	(18,545)	(18,171)	(18,171)	(18,171)	(27,697)	(27,697)	(27,697)	(27,697)
Ladder Truck Principal							20,000	20,000	
Total Non-Excluded Debt		30,000	30,000	30,000	42,514	12,239	40,962	40,962	
* TOTAL DEBT SERVICE		732,748	634,993	583,581	681,776	628,886	639,797	639,797	

FY 2010 Town of Townsend Operating Budget - Article 14

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	DEPT LEVEL FUND REQUEST	FY 2010 REQUEST	FY 2010 APPROP	TOWN MEETING
INSURANCE										
911	Middlesex Retirement Fund	276,841	326,993	370,909	416,138	460,805		435,369	435,369	435,369
913	Unemployment Compensation	10,000	10,000	10,000	10,000	10,000		10,000	10,000	10,000
914	Employee Health Insurance	455,890	592,890	682,890	682,890	682,890		685,000	685,000	549,000
915	Employee Life Insurance	650	650	650	550	550		550	550	550
916	FICA	40,000	40,000	40,000	40,000	43,000		43,000	43,000	43,000
945	Property & Liability Insurance	168,000	176,400	202,860	223,146	223,146		219,011	219,011	219,011
*	TOTAL INSURANCE	951,381	1,146,933	1,307,309	1,372,724	1,420,391		1,392,930	1,392,930	1,256,930
GRAND TOTAL TOWN (except Water Dept.)		13,331,926	14,171,049	15,101,343	15,889,587	16,100,229		16,158,861		15,841,636

NOTE: Rows that contain a FY 2010 recommended line item to be voted by Town Meeting are marked with an asterisk (*).

FY 2010 Water Department Operating Budget - Article 15

DEPT #	DEPARTMENT	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 APPROP	FY 2010 DEPT REQUEST	FY 2010 APPROP TOWN MEETING
061	WATER DEPARTMENT							
	Superintendent Salary	57,317	59,010	61,955	63,520	63,520	63,520	63,520
	Water Technicians (2) Wages	71,537	72,160	77,995	80,525	83,195	84,070	84,070
	Clerk/Collector (2) Wages	33,641	41,341	45,385	46,585	51,465	51,465	51,465
	OT/Clothing/Special	11,960	19,421	21,951	19,386	24,601	25,526	25,526
	Commissioners Stipend	3	3	3	3	3	3	3
	Summer/Extra Help	0	0	0	0	0	0	0
	Retirement	2,000	2,000	2,000	0	2,000	2,000	2,000
*	Personnel Services	176,458	193,935	209,289	210,019	224,784	226,584	226,584
	Other Expenses	145,800	158,300	158,300	235,650	333,550	369,775	369,775
	Hydrants	6,723	1	1	1	1	1	1
	Out of State Travel	100	100	100	100	100	100	100
	New Meters	0	0	0	0	0	0	0
*	Expenses	152,623	158,401	158,401	235,751	333,651	369,876	369,876
	Debt Service - Phase I of Eastside Improvements	0	0	48,300	43,357	44,000	42,375	42,375
	Debt Service - Phase 2 of Eastside Improvements & Witch's Brook Purchase	0	0	0	104,643	105,000	89,000	89,000
*	Debt Service	0	0	48,300	148,000	149,000	131,375	131,375
	Sub-Total without Intermunicipal Expenses	329,081	352,336	415,990	593,770	707,435	727,835	727,835
	Intermunicipal Expenses (including Bond Reimbursement for Witch's Brook)	41,000	50,000	60,000	112,502	120,000	135,000	135,000
	Total	370,081	402,336	475,990	706,272	827,435	862,835	862,835
	GRAND TOTAL WATER DEPARTMENT	370,081	402,336	475,990	706,272	827,435	862,835	862,835

NOTE: Rows that contain a FY 2010 recommended line item to be voted by Town Meeting are marked with an asterisk (*).

SPECIAL TOWN MEETING SEPTEMBER 1, 2009

The Special Town Meeting of September 1, 2009 began at 7:05 pm in Memorial Hall with a quorum of 107 voters and 7 visitors. Mr. Rauhala, our Moderator explained that the Meeting would be conducted according to Town Meeting Time. Mr. John Barret was named and accepted by the floor as our deputy Moderator. The meeting adjourned at 8:05 pm.

STM ARTICLE 1:

I move that the Town appropriate \$325,000.00 for the purpose of financing the design and installation of a 40 kw solar photovoltaic system at the Harbor Trace Pumping Station including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$325,000 and issue bonds or notes therefore under Chapter 44 and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78, or any other enabling authority; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen is authorized to enter into a project regulatory

agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project.

Submitted by: Water Department

Read by: John Caten

Vote: Passed by 2/3 declared by Moderator

STM ARTICLE 2:

I move that the Town take no action on Article 2. Which read: To see if the Town will vote to transfer from available funds within the Special Project Accounts of the Water Department the sum of \$_____ in order to pay for debt issuance and other expenses related to the acceptance of a Green Infrastructure Project grant from MassDEP, or take any other action in relation thereto.

Submitted by: Water Department

Read by: Paul Rafuse

Vote: Passed to take no action

STM ARTICLE 3:

I move that the Town vote to raise and appropriate the sum of \$2,550.00 for the purpose of paying for the costs of temporary easements related to the Wheeler Road Bridge project.

Submitted by: Board of Selectment

Read by: Sue Lisio

Vote: Declared – Ayes have it

STM ARTICLE 4:

I move that the Town vote to raise and appropriate the sum of \$43.00 for the purpose of paying prior fiscal year bills.

Submitted by: Board of Selectmen

Read by: David Chenelle

Vote: Passed

STM ARTICLE 5:

I move that the Town vote to create a Facilities Maintenance Department Revolving Account in accordance with M.G.L. Chapter 44, Section 53E½, to which will be credited revenues collected from the rental of the Townsend Meeting Hall in the Library/Senior complex, which shall be expended for general operating cost and capital expenditures for Townsend Meeting Hall to be authorized by the Town Administrator, of which expenditures shall not exceed \$2,500.00 in FY 10.

Submitted by: Library Trustees

(Karin Canfield moved to take no action on article 5; however after discussion did not pass)

Reread by: Gary Shepherd

Vote: Passed

STM ARTICLE 6:

I move that the Town vote to rescind the \$25,000.00 unissued balance of the \$850,000.00 authorized to be borrowed under Article 16 of the Warrant at the Annual Town Meeting held on May 6, 2008 for purpose of purchasing and equipping a ladder/rescue truck, or to take any other action relative thereto.

Submitted by: Board of Selectmen

Read by: Robert Plamondon

Vote: Passed

STM ARTICLE 7:

I move that the Town amend the Town General Bylaws to add the following Bylaw, entitled "Sex Offender Bylaw":

Section 1. Definitions

1. "Town Library" means the structure in which the Townsend Public Library is located.
2. "Park" means land owned or controlled by a unit of local government, and located within the Town of Townsend, that is designated by the unit of local government for use solely or primarily for children's recreation, including recreation areas but not limited to jogging trails, hiking trails, water parks, swimming pools, soccer fields, baseball fields, football fields, or any other field or improved area under the jurisdiction of a unit of local government.
3. "School" means any public or private educational facility that provides services to children in grades kindergarten - 12.
4. "Day care center" means an establishment, whether public or private, which provides care for children and is registered with and licensed pursuant to the laws of the Commonwealth of Massachusetts by the Office of Child Care Services.
5. "Elderly housing facility" means a building or buildings on the same lot containing four or more dwelling units restricted to occupancy by households having one or more members fifty-five years of age or older.

6. "Place of worship" means a structure used for religious worship or religious education purposes on land owned by, or held in trust for the use of, any religious organization.
7. "Loiter" means remaining in or around park property for more than fifteen (15) minutes.
8. "Sex offender," as defined in G.L. c. 6, §178C, means a person who resides, works or attends an institution of higher learning in the commonwealth and who has been convicted of a sex offense or who has been adjudicated as a youthful offender or as a delinquent juvenile by reason of a sex offense or a person released from incarceration or parole or probation supervision or custody with the Department of Youth Services for such a conviction or adjudication or a person who has been adjudicated a sexually dangerous person under G.L. c. 123A, §14, as in force at the time of adjudication, or a person released from civil commitment pursuant to section 9 of said chapter 123A, whichever last occurs, on or after August 1, 1981.
9. "Sex offender registry" means the collected information and data that is received by the criminal history systems board pursuant to G.L. c. 6, §§ 178C to 178P, inclusive, as such information and data is modified or amended by the sex offender registry board or a court of competent jurisdiction pursuant to said Sections 178C to 178P, inclusive.
10. "Permanent residence" means a place where a person lives, abides, lodges, or resides for five (5) or more consecutive days or fourteen (14) or more days in the aggregate during any calendar year.
11. "Temporary Residence" means a place where a person lives, abides, lodges, or resides for a period of less than five (5) consecutive days or fourteen (14) days in the aggregate during any calendar year, which is not the person's permanent address or place where the person routinely lives, abides, lodges, or resides and which is not the person's permanent residence.
12. "Establishing a residence" means to set up or bring into being a dwelling place or an abode where a person sleeps, which may include more than one location, and may be mobile or transitory, or by means of purchasing real property or entering into a lease or rental agreement for real property (including a renewal or extension of a prior agreement whether through written execution or automatic renewal).
13. "Sex Offense Involving a Child" means an indecent assault and battery on a child under 14 under section 13B of Chapter 265; rape of a child under 16 with force under section 22A of said Chapter 265; rape and abuse of a child under section 23 of said Chapter 265;

assault of a child with intent to commit rape under section 24B of said Chapter 265; kidnapping of a child under the age of 16 under section 26 of said Chapter 265; enticing a child under the age of 16 for purposes of committing a crime under section 26C of said Chapter 265; inducing a minor into prostitution under section 4A of Chapter 272; living off or sharing earnings of a minor prostitute under section 4B of said Chapter 272; posing or exhibiting a child in the state of nudity under section 29A of said Chapter 272; dissemination of visual material of a child in a state of nudity or sexual conduct under section 29B of said Chapter 272; unnatural and lascivious acts with a child under 16 under section 35A of said Chapter 272; aggravated rape under section 39 of Chapter 277; and any attempt to commit a violation of any of the aforementioned sections pursuant to section 6 of Chapter 274 or a like violation of the laws of another state, the United States military, territorial or Indian tribal authority.

Section 2. Sexual Offender Residence Prohibition; Penalties; Exceptions

1. It is unlawful for any sex offender who is currently classified as a level 2 or level 3 sex offender, pursuant to the guidelines of the Sex Offender Registry Board, to establish a permanent residence within one thousand (1,000) feet of the Town Library or any school, day care center, park, elderly housing facility

or place of worship within the Town of Townsend

2. For purposes of determining the minimum distance separation, the requirement shall be measured by following a straight line from the outer property line of the permanent residence to the nearest outer property line of the Town Library or any school, day care center, park, elderly housing facility or place of worship.
3. Notice to move. Any currently classified level 2 or level 3 sex offender who establishes a permanent residence within one thousand (1,000) feet of the Town Library or any school, day care center, park, elderly housing facility or place of worship shall be in violation of this section and shall, within thirty (30) days of receipt of written notice of the sex offender's noncompliance with this chapter, move from said location to a new location, but said location may not be within one thousand (1,000) feet of the Town Library or any school, day care center, park, elderly housing facility or place of worship. It shall constitute a separate violation for each day beyond the thirty (30) days the sex offender continues to reside within one thousand (1,000) feet of the Town Library or any school, day care center, park, elderly housing facility or place of worship. Furthermore it shall be a separate violation each day that a sex offender shall move from one location in the Town of

Townsend to another that is within one thousand (1,000) feet of the Town Library or any school, day care center, park, elderly housing facility or place of worship.

4. Penalties. Violation of this bylaw, or of any regulations adopted hereunder, may be enforced through any lawful means in law or in equity by the Board of Selectmen, the Town Administrator or their duly authorized agents, or any police officer of the Town of Townsend including, but not limited to, enforcement by non-criminal disposition pursuant to G.L. c. 40, §21D. Each day a violation exists shall constitute a separate violation. The penalties shall be as follows:

- a. First Offense: Notification to sex offender that he/she has thirty (30) days to move.
- b. Subsequent Offense: Non-criminal fine of \$300.00 and notification to the sex offender's landlord, parole officer and/or probation officer and the Commonwealth's Sex Offender Registry Board that the person has violated a municipal bylaw.

5. Exceptions. A person residing within one thousand (1,000) feet of the Town Library or any school, day care center, park, elderly housing facility or place of worship does not commit a violation of this section if any of the following apply:

- a. The person established the permanent residence and reported and registered the residence pursuant to G.L. c. 6, §§178C to 178P, inclusive, prior to the date on which this Bylaw takes effect.
- b. The person was a minor when he/she committed the offense and was not convicted as an adult.
- c. The person is a minor.
- d. The Town Library or school, day care center, park, elderly housing facility or place of worship within one thousand (1,000) feet of the personal permanent residence was established after the person established the permanent residence and reported and registered the residence pursuant to G.L. c. 6, §§178C to 178P, inclusive.
- e. The person is required to serve a sentence at a jail, prison, juvenile facility, or other correctional institution or facility.
- f. The person is admitted to and/or subject to an order of commitment at a public or private facility for the care and treatment of mentally ill persons pursuant to G.L. c. 123.

- g. The person is a mentally ill person subject to guardianship pursuant to G.L. c. 201, §6 or a mentally retarded person subject to guardianship pursuant to G.L. c. 201, §6A, residing with his or her guardian or residing within a group residence that is licensed as a residential program and that provides 24-hour-a-day staffing and supervision, pursuant to G.L. c. 19, §19 and 104 CMR 28.13 et seq., or G.L. c. 19B, §15 and 115 CMR 8.01 et seq.

Section 3. Prohibition

- a. It shall be unlawful for a sex offender who has been convicted of a sex offense involving a child to knowingly be present at any town park.
- b. It shall be unlawful for a sex offender who has been convicted of a sex offense involving a child to loiter within 300 feet of a park.
- c. Enforcement. If a police officer reasonably believes that a sex offender who has been convicted of a sex offense involving a child is in a Town park or loitering within 300 feet of a Town park, in violation of this by-law, the officer shall require

said sex offender to provide his/her name, address, and telephone number. If it is established that the individual is a sex offender who has been convicted of a sex offense involving a child, then the officer shall notify said sex offender that he/she is in violation of this by-law.

- d. Non-Criminal Fine. In addition to enforcement by criminal complaint, a violation of this section may also be enforced by a police officer by non-criminal complaint pursuant to the provisions of Mass. G.L. c. 40 section 21D. Each day on which a violation exists shall be deemed to be a separate offense. The penalty for violation of this section shall be \$300.00.
- e. If any provision of this by-law is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall remain in full force and effect. If any provision of this by-law is in conflict with state law, state law will prevail.

Submitted by: Police Dept. Townsend
Read by: Chief Erving Marshall
Vote: Passed

SPECIAL TOWN MEETING NOVEMBER 17, 2009

Town Meeting opened at 7:10pm on November 17, 2009 with 85 voters and 5 guests in attendance. The meeting was adjourned at 8:15pm. Mr Rauahala, our moderator, introduced Shirley Coit, our TEMA director. Shirley reminded us of her past directions concerning a three day supply of water. She explained that a boil water order meant you boil your own water, you do not get water from another supply unless you can not use the water. She proceeded to alert people of the safe use of portable generators, knowing many people had purchased them since last years devastating ice storm. She had handouts for that purpose as well. After the Pledge of Allegiance, having a quorum present, Mr. Rauhala directed the Town Clerk, Susan A. Funaiole, to read the return of the Warrant.

STM ARTICLE 1:

I move that the Town will vote to raise and appropriate the sum of \$232.31

for the purpose of paying prior fiscal year bills.

Read by: Sue Lisio

Submitted by: Board of Selectmen

Vote: Passed

STM ARTICLE 2:

I move that the Town will vote to transfer from water retained earnings the sum of \$4,577.50 for the purpose of paying a prior fiscal year bill for the repair of a pump.

Read by: Niles Busler

Submitted by: Water Department

Vote: Passed Unanimous

STM ARTICLE 3:

I move that the Town will vote to reduce the operating budget appropriation for the Nashoba Valley Technical School District as voted under Article 14 at the Annual Town Meeting held on June 2, 2009 by \$19,666.00 in accordance with a recertified budget as voted by the Nashoba Valley Technical School Committee.

Read by: David R. Chenelle

Submitted by: Board of Selectmen

Vote: Passed Unanimous

STM ARTICLE 4:

I move that the Town will vote to raise and appropriate the sum of \$9,850.00 to supplement the Veterans Benefit Account in order to pay for increased claims and grave site flags.

Read by: Joseph J. Mazzola

Submitted by: Veterans' Agent

Vote: Passed Unanimous

STM ARTICLE 5:

I move that the Town will vote to raise and appropriate the sum of \$7,000.00 to supplement the Election Expenses Account in order to cover the unbudgeted cost of both the December 8, 2009 Primary and the January 19, 2010 Election being held to fill the Senate position open due to the death of Edward M. Kennedy.

Read by: Susan A. Funaiole

Submitted by: Town Clerk

Vote: Passed Unanimous

STM ARTICLE 6:

I move that the Town will vote to raise and appropriate the sums of \$13,034.00 to supplement the Police Department Personnel Services (Wages) Account; \$3,171.68 to supplement the Communication Center Personnel Services (Wages and Uniform Allowance); and \$29,900.00 to supplement Employee Health Insurance in order to honor agreements to partially restore certain cutbacks resulting from union and non-union employee concessions as state aid reductions have not

been as severe as projected during the time of the Annual Town Meeting.

Read by: Robert Plamondon
Submitted by: Board of Selectmen
Vote: Passed Unanimous

STM ARTICLE 7:

I move that the Town will vote to transfer from surplus revenue the sum of \$4,500.00 to make repairs to the Police/Communications building by replacing decaying external trim boards.

Read by: Chief Erving Marshall
Submitted by: Police Chief
Vote: Passed Unanimous

STM ARTICLE 8:

I move that the Town will vote to raise and appropriate the sum of \$2,555.00 to supplement the Facility Maintenance Personnel Services (Wages) Account in order to fund the position of Facility Maintenance Coordinator, which was newly created in FY 2010, at a classification commensurate with the duties and responsibilities of that position.

Read by: Sue Lisio
Submitted by: Board of Selectmen
Vote: Passed Unanimous

STM ARTICLE 9:

I move that the Town will vote to transfer from surplus revenue the sum of \$3,500.00 to purchase a snow thrower and trailer in order to facilitate sidewalk snow removal at the new Townsend Public Library, Senior Center, and Meeting Hall complex.

Read by: David R. Chenelle
Submitted by: Board of Selectmen
Vote: Passed Unanimous

STM ARTICLE 10:

I move that the Town will vote to transfer from surplus revenue the sum of \$3,000.00 to

perform an abatement survey on the building known as the Hart Free Library.

Read by: Robert Plamondon
Submitted by: Board of Selectmen
Vote: Passed

STM ARTICLE 11:

I move that the Town will vote to appropriate and transfer from the Ambulance Receipts Reserved for Appropriation Account the sum of \$22,000.00 to purchase laptops and related software for the Fire/EMS Department ambulances and medic truck in order to allow for paperless data entry of the run report and patient information.

Read by: Chief Donald Klein
Submitted by: Fire Chief
Vote: Passed

STM ARTICLE 12:

I move that the Town will vote to transfer from surplus revenue the sum of \$12,816.00 to fund the capital cost and to raise and appropriate the sum of \$1,649.00 to fund the FY 2010 operating cost that the Town must pay in order for the Town to join the Devens Regional Hazardous Products Collection Facility Program.

Read by: Chief Donald Klein
Submitted by: Board of Selectmen
Vote: Passed

STM ARTICLE 13:

I move that the Town will vote to transfer from surplus revenue the sum of \$5,000.00 to hire a consultant and/or attorney to assist the Charter Review Committee in reviewing and drafting any proposed amendments to the Town Charter.

Read by: Sue Lisio
Submitted by: Board of Selectmen
Vote: Passed

STATE ELECTION PRIMARY DECEMBER 8, 2009

DEMOCRATIC PARTY

Precinct	I	II	III	Total
Total Votes	333	347	286	966

Senator in Congress	I	II	III	Total
Blanks	1			1
Michael Capuano	38	32	40	110
Martha Coakley	102	121	97	320
Alan A. Kahzel	22	33	13	68
Stephen G. Pagliuca	24	26	33	83
Write-ins				0
Total	187	212	183	582

REPUBLICAN PARTY

Senator in Congress	I	II	III	Total
Blanks				0
Scott P. Brown	123	115	89	327
Jack E. Robinson	22	18	12	52
Write-ins	1		1	2
Total	146	133	102	381

LIBERTARIAN PARTY

Senator in Congress	I	II	III	Total
Blanks		2		2
Write-ins			1	1
Total		2	1	3

BOARD OF REGISTRARS

We had seven (7) voter registrations this year. We are open on these days from 9am to 8pm to give residents an opportunity to register to vote if they are not already registered to vote in the town, for an upcoming Election or Town Meeting.

The interest generated by the candidates campaigning for the Senate seat in the Fall caused a slight increase in our voter base but, our population has decreased.

The Board of Registrars has been helpful throughout the year entering data, mailing letters, filing new registrations, and pulling voter registrations of those who have moved, as well as verifying signatures on petitions and nomination papers. They were instrumental in getting our census letters ready and mailed. They have become more familiar with the Voter Information Registration System (VRIS) that we use to verify census and voter information. This is a wonderful team to work with.

If you have any questions about your voting status please call 597-1704 for information. You may Register to vote whenever the Clerk's office is open and only need to register once, unless you move within the Town or from another town. Thank you.

Count of Residents	Dec. 2009		
	6321 voters	3005 non-voters	Total Residents 9326
Count of Residents	April 2009		
	6244 voters	3121 non-voters	Total Residents 9365

Respectfully submitted by,
The Board of Registrars

Amy Collins Chair ~ Claire Devine, V. Chair ~ Catherine Tharsher, Member ~
Susan A. Funaiole, Clerk, ex-officio

MIS DIRECTOR

This past year brought major changes to the Town's network and computer infrastructure. The biggest change was brought about as a result of the construction of the new library/senior center complex.

As a result of the generous donation the Town received from Sterilite/Al Stone, another approximately 50 desktop computers, several servers and 20 laptops were added to the network, effectively doubling its size to over 100 systems. All of the additional systems were new, state of the art computer systems.

Additionally, the MIS department implemented a town-wide Virtual Private Network (VPN). This network now links most town facilities and provides secure access to Town resources from any location.

The Town has redundant connections to the Internet from different providers and on different networks. This significantly increases the reliability of the Town's connectivity, and also spreads the load among more than one connection.

The network backbone is based on a variant of Unix, and each facility has an active firewall with access to the VPN and file services. Constructing the network in this way saves a significant amount of money in:

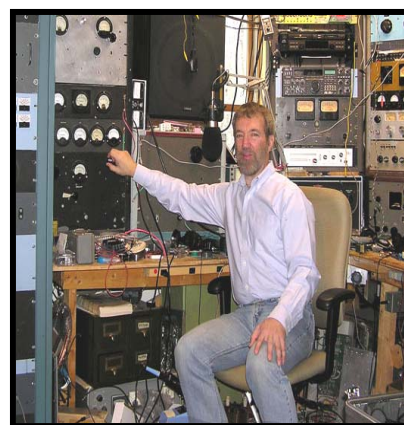
- a) Software licensing (we use free software)
- b) Removing the need for specialized hardware (we use standard PCs)

Furthermore, the MIS director has written numerous pieces of software for the Town, saving license costs and consultant's fees. Some of this software includes:

- Utilities to extract data from the Patriot Properties database and import this data to the GIS database
- Active, real-time web services
- Network failover code running on various routers to automatically switch between network connections in the event of an outage.
- A robust email Spam (Unsolicited Commercial Email) blocker
- A network monitor that runs 24/7

Future software projects envisioned by the department include putting the Town's GIS system on-line, and handling all meeting postings on-line. We would also like to stream the Selectmen's meetings, as well as make past meetings available on-line, on-demand.

Respectfully submitted by,
Stephen Cloutier, MIS Director



BOARD OF ASSESSORS

Members of the Board of Assessors are elected to serve three-year terms. The Assessors' primary responsibility is to value all real estate and personal property subject to taxation. Assessed valuations are based on "full and fair cash value" as of the January 1st preceding each fiscal year. When reviewing information to make adjustments for the fiscal year 2009 assessments the Assessors look at sales information from the calendar year 2007. Assessment-to-sale ratio statistics are analyzed to determine the median assessment level, as well as, assessment uniformity.

Our office requires a substantial amount of information in order to carry out its valuation mandate. Much of the office effort centers on maintaining current ownership records, tax maps, and property characteristic data. Under our current periodic inspection program every property in Town will be inspected on a 9-year revolving cycle.

We would like to thank the Town for its support of our office and the efforts we have made to insure that the tax revenues flow to the Town in a consistent and timely manner.

Respectfully,
Victoria Tidman, Principal Assessor

For the Members of the Board of Assessors and Staff

John Whittemore, Chairman
Laura Shifrin, Member
Niles Busler, Member

Janina Majeran - Administrative Assessor
Janet Leavitt - Property Inspector

Fiscal Year 2009 Assessments and Revenues by Major Property Class

Property Class	Levy Percent	Valuation by Class	Tax Rate	Tax Levy
Residential	91.6607	869,457,990	13.64	11,859,406.98
Commercial	4.2039	39,876,810	13.64	543,919.69
Industrial	2.1347	20,249,100	13.64	276,197.72
Personal Property	2.0007	18,978,060	13.64	258,860.74

Valuation and Tax History

Fiscal Year	Tax Rate	Valuation by Class	Accounts	Tax Levy	Change (%)
2009	13.64	948,561,960	4,110	12,938,385.13	3.9421
2008	13.44	926,166,205	4,120	12,447,673.80	9.1969
2007	12.47	914,136,694	4,093	11,399,284.55	3.6624
2006	12.25	897,676,676	4,026	10,996,539.28	2.6302
2005	13.52	792,508,637	4,004	10,714,716.78	8.1136

Fiscal Year 2009 Abstract of Assessments

Property Class Code and Description	Accts	Class Valuation	Avg. Value
012 - 043 Mixed Use Properties	116	39,384,800	339,524
101 Residential Single Family	2,765	762,309,700	275,700
102 Residential -Condominiums	272	26,257,300	96,534
104 Residential Two Family	45	11,679,500	259,544
105 Residential Three Family	10	3,377,600	337,760
Misc. Residential	18	4,806,100	267,005
111 - 125 Apartments	7	2,515,700	359,385
130 - 132, 106 Vacant Land	454	30,537,700	67,263
200 - 231 Open Space	-0-	-0-	-0-
300 - 393 Commercial	80	28,111,100	351,388
400 - 442 Industrial	18	19,532,400	1,085,133
500 - 508 Personal Property	213	18,978,060	89,098
600 - 821 Chapter 61, 61A, 61B	60	1,072,000	17,866
900 - 909 Exempt	186	125,759,000	676,123

New Growth Revenue

Fiscal Year	Added Valuation	Tax Rate	New Revenues	Change
2009	12,157,987	13.44	163,403.00	-16.15
2008	15,629,068	12.47	194,895.00	-11.37
2007	17,951,210	12.25	219,903.00	12.69
2006	14,432,227	13.52	195,124.00	-6.62
2005	15,438,774	14.07	217,224.00	3.58

FINANCE COMMITTEE

2009 will be remembered as the year of the greatest economic downturn since the 1930s. Local and State revenues were significantly lower causing many communities to dramatically cut budgets with resulting layoffs and reduction in services. The effect of the down economy was felt in Townsend, however, because town departments, town employees, unions, and various committees, commissions, etc., worked together, the business of the town was able to on with minimum disruption. We had no layoffs or reductions in town services.

State aid was cut half way through the fiscal year, prompting more budget cuts but again, no layoffs or reductions in service were necessary. The establishment of a Facilities Maintenance Department was completed through consolidation of various positions with the loss of a 0.5FTE position.



New Library/Senior Center Complex

TAX COLLECTOR/TREASURER

	Receipts	Disbursed	Notes	Balance
Beginning Balance 6.30.08				2,649,057.00
July 2008	746,898.00	2,023,492.00	324,409.00	1,696,872.00
August	2,545,285.00	2,694,907.00		1,547,250.00
September	584,178.00	293,178.00		1,837,797.00
October	1,564,170.00	634,445.00		2,767,522.00
November	2,565,859.00	2,576,645.00		2,756,736.00
December	844,568.00	1,133,102.00		2468,202.00
January 2009	600,305.00	743,622.00		2,324,885.00
February	3,271,625.00	2,677,588.00		2,918,922.00
March	1,012,877.00	673,492.00		3,258,307.00
April	1,228,403.00	524,077.00		3,962,633.00
May	2,791,627.00	2,617,451.00		4,136,809.00
June	625,030.00	1,963,550.00	825,000.00	3,623,289.00
Balance Performance Bond				383,790.23
Collective for Tax Title Accountants				146,483.60

2010 Real Estate	5,987,934.77	2004 Motor Vehicle	107.50
2009 Real Estate	6,430,801.09	2003 Motor Vehicle	74.38
2008 Real Estate	91,615.02	2002 Motor Vehicle	113.55
2007 Real Estate	32,570.95	2001 Motor Vehicle	81.98
2006 Real Estate	22,339.17		
		Pilot	2,000.00
09 Personal Property	256,753.97	Interest on Taxes	67,143.61
08 Personal Property	486.12	CML	10,225.00
07 Personal Property	272.96	Bank Interest	1,815.87
		RMV Non-renewal	9,180.00
2009 Motor Vehicle	895,291.55	Bank Charges	200.00
2008 Motor Vehicle	70,940.41	Demand & Warrant Fees	23,185.00
2007 Motor Vehicle	7,690.07	Title V	30,036.21
2006 Motor Vehicle	1,418.11	Water Lien	756.05
2005 Motor Vehicle	658.13		
		TOTAL	13,943,691.47

Respectfully submitted by,
Kathleen Rossbach, Treasurer/Tax Collector

TOWN ACCOUNTANT

The General Laws of the Commonwealth provides for the appointment of a town accountant. The town accountant possesses training and experience to maintain the municipality's key financial records. The records verify that a town's monies are being collected and disbursed in accordance with the municipality's financial policies, including its operating budget.

I have continued to enjoy my sixth year as the Town Accountant. I have continued efforts to strengthen the Town's compliance with all Procurement laws. The continuing goal of this department is to process the information received from all other town departments in a timely and accurate manner to allow responsible parties to make informed operating decisions. This department continues to run smoothly. Free cash was certified on October 21, 2009 and the Schedule A state filing was submitted before the October 31st due date. I again assisted the assessing department with a timely filing of the tax recapitulation sheet.

Kathy Jastrab continues as the department assistant and is responsible for preparing the weekly warrants. Kathy continues to be a wonderful employee whose efforts are valued each and every week.

The financial statements included in this report are unaudited for the year ending June 30, 2009. The audited financial statements for fiscal year 2008 are available at any time by contacting this office. The Town is in the process of a financial statement audit for fiscal year 2009. There is no single audit requirement for FY09.

The Town continues to have a strong balance sheet and adhered to its operating budget in 2009 only spending 95.13%. Actual revenues fell short of budgeted revenues by \$44,878, even with a reduction in state aid of \$130,817. \$162,750 in certified free cash from FY08 is being used to support the FY10 operating budget. The \$1,004,767 in FY09 free cash is expected to be used, in part, to support the Town's FY11 operating budget, as the Town will again be fiscally challenged to meet rising costs for education assessments, energy, healthcare, retirement, and collective bargaining agreements. Over \$400,000 of free cash will be used to reduce water department related debt from receipt of a legal settlement. FY10 and FY11 revenue will again be negatively impacted due to the declining revenue projections at the state level for local aid distributions. With the continued support of all departments and guidance from the Board of Selectmen and the Finance Committee, smart financial decisions will be made to keep a high level of service to this community.

Respectfully submitted by,
Kimberley S. Fales CPA, CGA
Town Accountant

Combined Balance Sheet All Fund Types and Groups

June 30, 2009

	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECTS	WATER ENTERPRISE	TRUST FUNDS	AGENCY FUND	ACCOUNT GROUPS		GROUP TOTAL
ASSETS							GENERAL FIXED ASSETS	LONG TERM OBLIGATIONS	
Cash & Investments	\$ 2,040,567.89	\$ 2,129,780.81	\$ 100,931.51	\$ 381,958.77	\$ 582,459.00	\$ 242,742.35	\$ -	\$ -	\$ 5,478,440.33
Personal Property Tax Prior	13,604.43	-	-	-	-	-	-	-	13,604.43
Personal Property Tax Current	2,189.07	-	-	-	-	-	-	-	2,189.07
Real Estate Tax Prior	227,133.03	-	-	-	-	-	-	-	227,133.03
Real Estate Tax Current	322,764.12	-	-	-	-	-	-	-	322,764.12
Provisions for Abate & Exemptions	(115,227.57)	-	-	-	-	-	-	-	(115,227.57)
Tax Liens Receivable	467,526.45	-	-	-	-	-	-	-	467,526.45
Special Conveyance Tax Current	-	-	-	-	-	-	-	-	-
Deferred Tax Receivable	21,036.51	-	-	-	-	-	-	-	21,036.51
Motor Vehicle Excise Tax Prior	42,964.82	-	-	-	-	-	-	-	42,964.82
Motor Vehicle Excise Tax Current	63,327.02	-	-	-	-	-	-	-	63,327.02
Dept. Accounts Rec. Ambulance	168,663.48	-	-	-	-	-	-	-	168,663.48
Water User Charges Receivable	-	-	-	36,620.10	-	-	-	-	36,620.10
Water Other Services Receivable	-	-	-	1,781.21	-	-	-	-	1,781.21
Water Lien Added to Taxes	-	-	-	651.04	-	-	-	-	651.04
Loans Receivable Title 5	-	297,792.98	-	-	-	-	-	-	297,792.98
Betterments Receivable Title 5	-	3,250.89	-	-	-	-	-	-	3,250.89
Due (To)/From Commonwealth of Mass	(3,464.55)	-	96,253.66	-	-	-	-	-	92,789.11
Due (To)/From Other Funds	-	(9,200.00)	-	-	9,200.00	-	-	-	-
Prepaid Expenditures	1,909.65	-	-	2,516.35	-	-	-	-	4,426.00
Land	-	-	-	-	-	-	3,955,383.00	-	3,955,383.00
Buildings & Improvements	-	-	-	-	-	-	7,711,451.48	-	7,711,451.48
Accum Depr Buildings & Improv	-	-	-	-	-	-	(2,440,417.00)	-	(2,440,417.00)
Machinery, Equipment, Vehicles	-	-	-	-	-	-	5,586,134.15	-	5,586,134.15
Accum Depr Mach, Equip & Vehicles	-	-	-	-	-	-	(3,663,792.00)	-	(3,663,792.00)
Infrastructure	-	-	-	-	-	-	11,216,647.22	-	11,216,647.22
Accum Depr Infrastructure	-	-	-	-	-	-	(3,645,713.00)	-	(3,645,713.00)
Construction in Progress	-	-	-	-	-	-	69,267.86	-	69,267.86
Art & Historical Treasures	-	-	-	-	-	-	55,200.00	-	55,200.00
Amt. Prov. For Landfill Monitoring Costs	-	-	-	-	-	-	-	707,900.00	707,900.00
Amt. Prov. for Retirement of Obligations	-	-	-	-	-	-	-	6,021,541.83	6,021,541.83
TOTAL ASSETS	\$ 3,252,994.35	\$ 2,421,624.68	\$ 197,185.17	\$ 423,528.07	\$ 591,659.00	\$ 242,742.35	\$ 18,844,161.71	\$ 6,729,441.83	\$ 32,703,337.16
LIABILITIES & FUND EQUITY									
Warrants Payable	\$ 250,240.42	\$ 5,352.01	\$ 1,018.00	\$ 5,093.05	\$ 1,940.02	\$ 258.44	\$ -	\$ -	\$ 263,901.94
Grant Payable	-	200.00	-	-	-	-	-	-	200.00
Employee Withholdings Payable	-	-	-	-	-	136.59	-	-	136.59
Unclaimed Items	-	-	-	-	-	-	-	-	-
Taxes Paid in Advance	22,794.23	-	-	-	-	-	-	-	22,794.23
Water User Charges Paid in Advance	-	-	-	735.62	-	-	-	-	735.62
Deferred Revenue	-	-	96,253.66	39,052.95	-	-	-	-	135,306.61
Deferred Revenue Property Tax	418,673.50	-	-	-	-	-	-	-	418,673.50
Deferred Revenue Tax Liens	467,526.45	-	-	-	-	-	-	-	467,526.45
Deferred Revenue Special Conveyance	-	-	-	-	-	-	-	-	-
Deferred Revenue Deferred Tax	21,036.51	-	-	-	-	-	-	-	21,036.51
Deferred Revenue Motor Vehicle	106,291.84	-	-	-	-	-	-	-	106,291.84
Deferred Revenue Dept. Receivable	168,663.48	-	-	-	-	-	-	-	168,663.48
Deferred Revenue Loans Rec	-	297,792.98	-	-	-	-	-	-	297,792.98
Deferred Revenue Betterments	-	3,250.89	-	-	-	-	-	-	3,250.89
Interest Payable	-	402.93	-	-	-	-	-	-	402.93
Performance Security Deposit Payable	-	-	-	3,122.34	-	242,347.32	-	-	245,469.66
Bonds Payable	-	-	825,000.00	-	-	-	-	5,738,928.50	6,563,928.50
Notes Payable	-	-	-	324,409.47	-	-	-	282,613.33	607,022.80
Post Closure Landfill Obligations	-	-	-	-	-	-	-	707,900.00	707,900.00
TOTAL LIABILITIES	\$ 1,455,226.43	\$ 306,998.81	\$ 922,271.66	\$ 372,413.43	\$ 1,940.02	\$ 242,742.35	\$ -	\$ 6,729,441.83	\$ 10,031,034.53
FUND EQUITY									
Reserve (Deficit) for Encumbrances	\$ 24,047.83	\$ -	\$ 124,913.51	\$ (254,220.37)	\$ -	\$ -	\$ -	\$ -	\$ (105,259.03)
Reserve for Expenditures	162,750.00	358,797.00	-	-	-	-	-	-	521,547.00
Reserve for Continued Appropriations	345,468.43	-	-	196,292.41	-	-	-	-	541,760.84
Reserve for Prepaid Expenses	1,909.65	-	-	2,516.35	-	-	-	-	4,426.00
Reserve for Bond Premium	3,371.00	-	-	-	-	-	-	-	3,371.00
Reserve for Special Purposes	238.00	868,601.90	-	114.04	323,098.31	-	-	-	1,192,052.25
Investment in General Fixed Assets	-	-	-	-	-	18,844,161.71	-	-	18,844,161.71
Undesignated Fund Balance	1,259,983.01	887,226.97	(850,000.00)	106,412.21	266,620.67	-	-	-	1,670,242.86
TOTAL FUND EQUITY	\$ 1,797,767.92	\$ 2,114,625.87	\$ (725,086.49)	\$ 51,114.64	\$ 589,718.98	\$ -	\$ 18,844,161.71	\$ -	\$ 22,672,302.63
TOTAL LIABILITIES & FUND EQUITY	\$ 3,252,994.35	\$ 2,421,624.68	\$ 197,185.17	\$ 423,528.07	\$ 591,659.00	\$ 242,742.35	\$ 18,844,161.71	\$ 6,729,441.83	\$ 32,703,337.16

Changes in fund balance for Special Revenue Funds by Department

July 1, 2008 to June 30, 2009

	BEGINNING <u>BALANCE</u>	RECEIPTS	EXPENDED PAYROLL	EXPENDED OTHER	ENDING <u>BALANCE</u>
BOARD OF SELECTMEN:					
Cablevision Access Account	130,367.48	35,006.64	-	(26,032.34)	139,341.78
Audio Visual Equipment	10,880.28	-	-	-	10,880.28
Capital Donations	600.00	-	-	-	600.00
CDBG Program Income Fund Townsend	38,750.74	16,823.14	-	-	55,573.88
CDBG Program Income Fund Ashby	43,908.14	837.32	-	-	44,745.46
CONSERVATION COMMISSION:					
Benjamin Builders Escrow	978.92	18.67	-	-	997.59
Cy Realty Escrow	2,324.13	44.32	-	-	2,368.45
Lorden Escrow	2,218.27	42.30	-	-	2,260.57
Toxic Use Reduction Grant	2.00	653.96	-	(3,335.52)	(2,679.56)
Wetland Protection Notice of Intent	35,618.32	727.50	-	(2,001.11)	34,344.71
PLANNING BOARD:					
53G Escrow - Locke Estates	1,170.48	22.32	-	-	1,192.80
53G Escrow - Brick Steamer	184.56	3.52	-	-	188.08
53G Escrow - Harrison Harco Homes	1.46	0.03	-	-	1.49
53G Escrow - Patriot Comm Def OSPD	673.14	3,024.15	-	(2,024.50)	1,672.79
53G Escrow - Locke Brook Run	158.65	3.03	-	-	161.68
53G Escrow - Deer Run	2,099.74	39.43	-	(217.50)	1,921.67
53G Escrow - Ball Road Tower	19,130.80	364.82	-	-	19,495.62
53G Escrow - Sprint Tower	1,732.65	33.04	-	-	1,765.69
53G Escrow - Waterhouse Devel	2,067.63	39.43	-	-	2,107.06
53G Escrow - Cousins Realty Trust	10.98	0.21	-	-	11.19
53G Escrow - B-Squared Dudley Proj	71.73	252.07	-	-	323.80
53G Escrow - Sterilite Comm Building	2,006.04	12.56	-	(1,939.61)	78.99
53G Escrow - Harbor Trace	3,330.48	63.51	-	-	3,393.99
ZONING BOARD OF APPEALS:					
53G Escrow - Townsend Elder Housing	-	5,028.43	-	(5,500.00)	(471.57)
W. TOWNSEND READING ROOM:					
WTRR Gifts and Donations	647.68	565.00	-	-	1,212.68
WTRR Receipts Reserved	5,144.53	8,023.76	-	(4,900.00)	8,268.29
CIVIL DEFENSE:					
MEMA Ice Storm Grant	-	26,005.52	(5,689.93)	(20,315.59)	-
MEMA Ice Storm Grant	-	19,508.31	(6,070.11)	(13,438.20)	-
MEMA Ice Storm Grant	-	1,677.56	(305.97)	(1,371.59)	-
MEMA Ice Storm Grant	-	-	-	(5,200.00)	(5,200.00)

	<u>BEGINNING BALANCE</u>	RECEIPTS	EXPENDED PAYROLL	EXPENDED OTHER	<u>ENDING BALANCE</u>
POLICE DEPARTMENT:					
Special Detail Revolving	(12,426.65)	111,352.22	(117,128.50)	-	(18,202.93)
Law Enforcement Grant	1,153.76	-	-	-	1,153.76
Local Law Enforcement Grant	85.05	-	-	-	85.05
Donations & Gifts	250.00	3,632.37	-	(1,351.58)	2,530.79
Donations - DARE	2,215.58	-	-	(1,472.94)	742.64
Donations - Quimby Invest Fund	332.42	-	-	-	332.42
COPS In School Grant	7,257.43	-	-	-	7,257.43
Community Policing Grant	8,728.53	8,609.84	(7,326.36)	(2,711.41)	7,300.60
Body Armor Matching Federal Grant	(6,000.00)	-	-	-	(6,000.00)
Govenor's Highway Safety Grant	4,120.44	6,754.45	(4,150.00)	(8,837.33)	(2,112.44)
FIRE/EMS DEPARMENT:					
Right to Know Law	485.16	-	-	-	485.16
Gifts & Donations	2,428.00	983.00	-	(1,023.06)	2,387.94
S.A.F.E. Grant	4,131.50	3,664.62	(1,784.14)	(4,408.84)	1,603.14
Gifts & Donations - SAFE Program	-	1,500.00	-	-	1,500.00
Volunteer Fire Assistance Grant	-	1,878.37	-	(1,878.37)	-
Fire Fighter Equipment Grant	-	5,296.00	-	(5,296.00)	-
Walmart Safe Neighborhood Hero Grant	0.08	-	-	-	0.08
Ambulance Receipts Reserved for Approp.	131,185.92	315,580.38	-	(300,000.00)	146,766.30
COMMUNICATION DEPARTMENT:					
911 PCAP Grant Comm Center Upgrade	-	-	-	(16,987.77)	(16,987.77)
HIGHWAY DEPARTMENT:					
Highway Machinery Fund	800.15	-	-	-	800.15
CEMETERY & PARKS DEPARTMENT:					
Cemetery Revolving Fund	42,589.58	26,115.00	(11,394.77)	(12,586.17)	44,723.64
Cemetery Sale of Lot Fund	1,930.00	12,795.00	-	(12,200.00)	2,525.00
Cemetery Buriel Ground	621.00	-	-	-	621.00
Parks Bandstand Fund	2,922.60	-	-	(55.75)	2,866.85
Playground Donations	1,720.38	45.00	-	(994.20)	771.18
American Flag Committee	3,126.40	-	(83.52)	(215.46)	2,827.42
Town Common Maintenance Donations	133.40	150.00	-	-	283.40
BOARD OF HEALTH:					
Solid Waste Revolving	30,736.56	10,698.50	(5,364.70)	(11,487.45)	24,582.91
Composting Bins Donations	522.75	180.00	-	(700.00)	2.75
Emergency Preparedness Coalition Grant	-	2,530.14	-	(1,757.73)	772.41
Septic Title V Repair Grant	30,831.33	-	-	(18,236.57)	12,594.76
Septic Title V Management Grant Ph III	(18,236.57)	18,236.57	-	-	-
Septic Title V Res for Approp	175,955.84	28,924.79	-	(27,697.00)	177,183.63

	<u>BEGINNING BALANCE</u>	RECEIPTS	EXPENDED PAYROLL	EXPENDED OTHER	<u>ENDING BALANCE</u>
COUNCIL ON AGING:					
Elder Affairs Formula Grant	-	5,616.00	(1,501.77)	(4,114.23)	-
Elder Affairs Incentive Grant	-	2,000.00	-	(2,000.00)	-
Elder Affairs Gifts & Donations	683.45	419.37	-	(100.00)	1,002.82
Elder Affairs LRTA Grant	3,469.00	37,404.50	(19,957.56)	(16,590.69)	4,325.25
BOARD OF LIBRARY TRUSTEES:					
Library Incentive Grant	5,706.60	14,149.75	-	(10,130.81)	9,725.54
Planning & Design Grant	20,000.00	-	-	(20,000.00)	-
Public Library Match Fundraising Grant	277.99	-	-	-	277.99
Compact Disk Antitrust Settlement Gift	57.26	2.51	-	-	59.77
Library Memorial Gifts	4,483.38	860.00	-	-	5,343.38
Carolyn Kinney Library Gift	1,465.00	-	-	-	1,465.00
RECREATION COMMISSION:					
Recreation Revolving Fund	77,767.74	48,893.52	(13,769.12)	(22,889.66)	90,002.48
Gifts & Fundraising Recreation Building	-	5,226.38	-	-	5,226.38
MISCELLANEOUS:					
Veterans Memorial Marker Gifts	1,258.33	-	-	-	1,258.33
Arts Lottery Council	6,487.63	4,362.31	-	(5,901.90)	4,948.04
Sam Thorpe Prints	11,730.49	150.00	-	-	11,880.49
Insurance Reimbursements <20,000	7,037.00	8,210.00	-	(10,085.25)	5,161.75
Performance Bonds	970.00	-	-	-	970.00
Laurel Woods Escrow	3,000.00	-	-	-	3,000.00
Fund Balance Res. For Expenditures	<u>367,662.00</u>	<u>358,797.00</u>	<u>-</u>	<u>(367,662.00)</u>	<u>358,797.00</u>
Total Fund Balances	\$1,233,735.34	\$1,163,838.14	\$(194,526.45)	\$ (975,648.13)	\$1,227,398.90
	=====	=====	=====	=====	=====
STABILIZATION FUNDS:					
Stabilization Fund	\$ 858,135.79	\$ 16,364.10	\$ -	\$ -	\$ 874,499.89
Stabilization Fund - Capital	11,260.86	1,466.22	-	-	12,727.08
Fund Balance Res. For Capital Expend	<u>215,000.00</u>	<u>-</u>	<u>(215,000.00)</u>	<u>-</u>	<u>-</u>
Total Stabilization Funds Balance	\$1,084,396.65	\$ 17,830.32	\$(215,000.00)	\$ -	\$ 887,226.97
	=====	=====	=====	=====	=====

Schedule of Special Revenue Funds June 30, 2009

BOARD OF HEALTH

SPENDING AUTHORIZATION FROM TOWN MEETING				\$ 30,000.00	
MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					30,736.56
JULY	649.00	-150.16	-21.00	477.84	31,214.40
AUGUST	1,195.00	-337.27	0.00	857.73	32,072.13
SEPTEMBER	1,325.00	-341.22	-2,261.76	-1,277.98	30,794.15
OCTOBER	560.00	-362.94	-755.80	-558.74	30,235.41
NOVEMBER	1,073.00	-141.91	0.00	931.09	31,166.50
DECEMBER	507.00	-566.84	-1,806.36	-1,866.20	29,300.30
JANUARY	491.00	-220.06	-1,227.92	-956.98	28,343.32
FEBRUARY	419.00	-308.06	0.00	110.94	28,454.26
MARCH	851.00	-525.78	-1,581.04	-1,255.82	27,198.44
APRIL	1,025.00	-788.70	-503.55	-267.25	26,931.19
MAY	994.00	-687.38	-2,731.09	-2,424.47	24,506.72
JUNE	1,609.50	-934.38	-598.93	76.19	24,582.91
TOTALS	10,698.50	-5,364.70	-11,487.45	-6,153.65	
TOTAL EXPENDED			-16,852.15		

CEMETERY & PARKS DEPARTMENT

SPENDING AUTHORIZATION FROM TOWN MEETING				\$ 25,000.00	
ADDITIONAL AUTHORIZATION FROM BOS & FINCOM					
MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					42,589.58
JULY	1,750.00	0.00	-70.00	1,680.00	44,269.58
AUGUST	530.00	0.00	-1,250.00	-720.00	43,549.58
SEPTEMBER	2,095.00	0.00	-2,192.06	-97.06	43,452.52
OCTOBER	1,700.00	-203.80	-1,290.84	205.36	43,657.88
NOVEMBER	3,495.00	-789.75	-825.91	1,879.34	45,537.22
DECEMBER	1,720.00	-381.06	0.00	1,338.94	46,876.16
JANUARY	1,870.00	-621.18	-645.62	603.20	47,479.36
FEBRUARY	1,400.00	-584.64	-828.96	-13.60	47,465.76
MARCH	2,100.00	-1,117.08	-913.28	69.64	47,535.40
APRIL	2,175.00	-1,905.30	-1,035.04	-765.34	46,770.06
MAY	4,700.00	-3,442.96	-2,960.29	-1,703.25	45,066.81
JUNE	2,580.00	-2,349.00	-574.17	-343.17	44,723.64
TOTALS	26,115.00	-11,394.77	-12,586.17	2,134.06	
Total Expended			-23,980.94		

RECREATION COMMISSION

AUTHORIZED EXPENDITURES: **\$ 40,000.00**

ADD'L AUTHORIZED EXPENDITURES: **\$ -**

GENERAL LEDGER ACCOUNT 24-655-3001-000

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					77,767.74
JULY	12,134.35	-1,596.81	-4,217.06	6,320.48	84,088.22
AUGUST	414.15	-2,152.94	-4,250.19	-5,988.98	78,099.24
SEPTEMBER	2,280.00	-1,030.20	-632.04	617.76	78,717.00
OCTOBER	1,382.00	-824.16	-765.76	-207.92	78,509.08
NOVEMBER	50.00	-824.16	-547.84	-1,322.00	77,187.08
DECEMBER	200.00	-872.45	-505.60	-1,178.05	76,009.03
JANUARY	7,076.02	-1,056.00	-1,099.76	4,920.26	80,929.29
FEBRUARY	337.00	-844.80	-4,876.40	-5,384.20	75,545.09
MARCH	3,735.00	-1,737.00	-1,494.88	503.12	76,048.21
APRIL	1,337.00	-844.80	-1,120.00	-627.80	75,420.41
MAY	3,776.00	-844.80	-832.56	2,098.64	77,519.05
JUNE	16,172.00	-1,141.00	-2,547.57	12,483.43	90,002.48
TOTALS	48,893.52	-13,769.12	-22,889.66	12,234.74	
TOTAL EXPENDED			-36,658.78		

Statement of Revenues, Budget vs Actual

July 1, 2008 to June 30, 2010

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
TAXES			
Personal Property Tax-Prior	\$ -	\$ (2,332.95)	\$ (2,332.95)
Personal Property Tax-Curr.	258,860.74	256,627.95	(2,232.79)
Real Estate - Prior	-	203,042.03	203,042.03
Real Estate - Current	12,679,524.39	12,267,383.38	(412,141.01)
Payment In Lieu Of Taxes	2,000.00	2,000.00	-
Tax Liens Receivable	-	66,028.42	66,028.42
Motor Vehicle Excise-Prior	-	233,275.02	233,275.02
Motor Vehicle Excise-Curr.	892,600.00	771,164.29	(121,435.71)
Special Conveyance	1,000.00	-	(1,000.00)
Forest Product Tax	1,000.00	2,296.59	1,296.59
Payments After Abatements	-	3,447.62	3,447.62
	<hr style="border-top: 1px dashed black;"/>		
TOTAL TAX REVENUE	13,834,985.13	13,802,932.35	(32,052.78)
INTEREST & PENALTIES			
Interest on Property Tax	45,000.00	56,411.24	11,411.24
Interest on Motor Vehicle	5,000.00	11,323.37	6,323.37
Interest on Tax Liens	-	78,176.64	78,176.64
Interest on Invest - Treasurer	67,000.00	33,048.40	(33,951.60)
Interest on Invest - Collector	8,000.00	3,522.85	(4,477.15)
	<hr style="border-top: 1px dashed black;"/>		
TOTAL INTEREST REVENUE	125,000.00	182,482.50	57,482.50
TAX COLLECTOR FEES	17,500.00	25,185.00	7,685.00
LICENSES & PERMITS			
Entertainment	200.00	500.00	300.00
Common Victullar	500.00	600.00	100.00
Used Car	500.00	800.00	300.00
Alcoholic	7,500.00	7,245.00	(255.00)
Driveway Permits	900.00	1,225.00	325.00
Dog Licenses	7,000.00	7,430.00	430.00
Marriage Intentions	500.00	665.00	165.00
Raffle Permits	200.00	115.00	(85.00)
Gasoline Permits	-	450.50	450.50
ZBA Earth Removal Permit	500.00	-	(500.00)
ZBA Special Permits	700.00	380.00	(320.00)
Pistol Permits Class A/B License	3,500.00	937.50	(2,562.50)
FID Card ClassC/D License	500.00	262.50	(237.50)
Oil & Wood Burner Permits	-	1,450.00	1,450.00
Fuel Storage Permits	1,500.00	1,575.00	75.00
Burning Permits	6,000.00	13,454.00	7,454.00
Blasting Permits	-	150.00	150.00
Tank Removal Permits	200.00	850.00	650.00
Sprinkler Permit	-	100.00	100.00
Septic & Well Permits	5,000.00	4,750.00	(250.00)

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
Food and Tobacco Permits	400.00	491.00	91.00
Weights & Measurers	2,000.00	1,070.00	(930.00)
Building Permits	40,000.00	34,024.18	(5,975.82)
Gas & Oil Permits	4,500.00	4,972.00	472.00
Plumbing Permits	5,000.00	4,683.00	(317.00)
Electrical Permits	9,500.00	11,521.00	2,021.00
TOTAL LICENSE REVENUE	96,600.00	99,700.68	3,100.68
FEES AND CHARGES FOR SERVICES			
SELECTMEN			
Memorial Hall Rent	-	300.00	300.00
Rental Income	24,000.00	28,765.50	4,765.50
Other	200.00	9,378.54	9,178.54
ASSESSORS	1,500.00	553.00	(947.00)
TOWN CLERK			
Dog License Fees	700.00	775.00	75.00
Dog License Fines	500.00	430.00	(70.00)
Street Listings	200.00	185.00	(15.00)
Vital Statistics	2,000.00	2,302.00	302.00
UCC's	100.00	-	(100.00)
Business Certificates	1,000.00	1,010.00	10.00
Passport Fees	9,500.00	7,900.00	(1,600.00)
Wildlife Fees	400.00	477.54	77.54
Marajuana Citation Fines	-	1,100.00	1,100.00
Other	100.00	220.25	120.25
TAX COLLECTOR			
Municipal Liens	-	7,900.00	7,900.00
Registry of M V Fees	6,000.00	7,580.00	1,580.00
Other		255.00	255.00
TREASURER			
Tax Title Redemptions	100.00	225.00	125.00
Tax Title Legal Fees	-	2,053.54	2,053.54
Other	100.00	30.00	(70.00)
CONSERVATION COMMISSION			
Public Hearing Fees	3,000.00	1,200.00	(1,800.00)
Fines & Violations	-	2,275.00	2,275.00
PLANNING BOARD			
ANR Filing Fee	3,000.00	1,675.00	(1,325.00)
Site Plan Review Fee	3,000.00	-	(3,000.00)
Prelim / Defin Subdivision Filing Fee	500.00	-	(500.00)
Open Space Pres Devel Filing Fee	-	-	-
Rules & Regulations	200.00	-	(200.00)
Miscellaneous	300.00	-	(300.00)

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
ZONING BOARD OF APPEALS			
Variance Filing fees	200.00	5,390.00	5,190.00
Appeal Filing fees	100.00	-	(100.00)
Fines & Violations	-	75.00	75.00
Books & Maps	200.00	-	(200.00)
POLICE DEPARTMENT			
Accident Reports	1,000.00	1,053.36	53.36
Sp. Detail Surcharge	8,550.00	8,368.44	(181.56)
Court Restitution	20,800.00	8,191.00	(12,609.00)
Photocopies	-	-	-
Other	100.00	-	(100.00)
TREE WARDEN	-	-	-
PARKING CLERK	500.00	1,099.00	599.00
FIRE DEPARTMENT			
Inspection Fees	-	72.00	72.00
Smoke Alarm	8,000.00	5,600.00	(2,400.00)
Alarm Applications	-	200.00	200.00
Court Restitution	-	65.00	65.00
Other	100.00	5,579.00	5,479.00
COMMUNICATION ALARMS	1,000.00	1,080.00	80.00
HEALTH & SANITATION			
Other	50.00	2,325.00	2,275.00
LIBRARY			
Fines and Fees	300.00	1,397.98	1,097.98
Other	-	217.80	217.80
TOTAL FEE REVENUE	97,300.00	117,303.95	20,003.95
COURT FINES	18,000.00	27,350.00	9,350.00
STATE RECEIPTS			
Abate - Elderly	12,550.00	13,556.00	1,006.00
Chapter 70 Education	8,704.00	8,704.00	-
State Timber Cutting	-	-	-
Add'l Polling Hours	-	1,694.00	1,694.00
Abate - Blind/Vets/Spouse	24,013.00	27,913.00	3,900.00
Veteran Benefits	-	2,090.00	2,090.00
Lottery	1,454,476.00	1,312,743.00	(141,733.00)
State Owned Land	324,324.00	324,324.00	-
Quinn Bill/Police Career Inct.	55,312.00	57,457.64	2,145.64
FEMA Storm Emergency	-	-	-
State Assessments	(68,524.00)	(68,444.00)	80.00

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
TOTAL STATE RECEIPTS	1,810,855.00	1,680,037.64	(130,817.36)
OTHER RECEIPTS Legal Settlement	-	416,211.54	416,211.54
TOTAL REVENUE RECEIVED	16,000,240.13	16,351,203.66	350,963.53
INTERFUND TRANSFERS			
Government Access	14,000.00	14,000.00	-
Receipts Reserved for Approp	353,662.00	353,662.00	-
Public Safety Grants	-	5,837.33	5,837.33
COA Grant	-	14,284.39	14,284.39
Water Enterprise	123,500.00	124,474.85	974.85
Capital Stabilization	215,000.00	215,000.00	-
Other	980.00	252.83	(727.17)
TOTAL INTERFUND TRANSFERS	707,142.00	727,511.40	20,369.40
TOTAL RECEIPTS	\$ 16,707,382.13	\$ 17,078,715.06	\$ 371,332.93

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Balance Sheet – Capital Projects

June 30, 2009

	Memorial Hall	Fire Station	Recycle Ctr Upgrade	Fire/Rescue Truck	Highway Imprv Ch 90	TOTALS
<u>ASSETS</u>						
Cash	\$18,791.99	\$2,209.38	\$129,720.16	\$4,643.75	\$ (54,433.77)	\$100,931.51
Due From the Commonwealth	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>96,253.66</u>	<u>96,253.66</u>
TOTAL ASSETS	\$ 18,791.99	\$ 2,209.38	\$ 129,720.16	\$ 4,643.75	\$ 41,819.89	\$ 197,185.17
	=====	=====	=====	=====	=====	=====
<u>LIABILITIES</u>						
Warrants Payable	-	-	-	1,018.00	-	1,018.00
Bond Anticipation Note Payable	-	-	-	825,000.00	-	825,000.00
Deferred Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>96,253.66</u>	<u>96,253.66</u>
TOTAL LIABILITIES	<u>-</u>	<u>-</u>	<u>-</u>	<u>826,018.00</u>	<u>96,253.66</u>	<u>922,271.66</u>
<u>FUND BALANCES</u>						
Undesignated Fund Balance	-	-	-	(850,000.00)	-	(850,000.00)
Reserve for Encumbrances	<u>18,791.99</u>	<u>2,209.38</u>	<u>129,720.16</u>	<u>28,625.75</u>	<u>(54,433.77)</u>	<u>124,913.51</u>
TOTAL FUND BALANCES	<u>18,791.99</u>	<u>2,209.38</u>	<u>129,720.16</u>	<u>(821,374.25)</u>	<u>(54,433.77)</u>	<u>(725,086.49)</u>
TOTAL LIABILITIES AND FUND BALANCES	\$ 18,791.99	\$ 2,209.38	\$ 129,720.16	\$ 4,643.75	\$ 41,819.89	\$ 197,185.17
	=====	=====	=====	=====	=====	=====

Water Enterprise Fund – Operations

July 1, 2008 to June 30, 2009

Retained Earnings Unreserved, beginning	\$ 114,734.23
Retained Earnings Reserved for Special Purposes, beginning	2,866.80
Retained Earnings Reserved for Encumbrances, beginning	436.00
Retained Earnings Reserved for Continued Appropriations, beginning	164,414.57
Retained Earnings Reserved for Back Flow Prevention, beginning	908.79

283,360.39

<u>Revenues:</u>	<u>Existing Takers</u>	<u>Witch's Brook</u>	
Water User Charges	\$ 548,313.95	\$ 156,869.93	\$ 705,183.88
Other Service Charges	30,975.12	793.31	31,768.43
Connection Fees	12,000.00	2,000.00	14,000.00
Interest & Demands	5,570.63	2,379.88	7,950.51
Back Flow Prevention	6,555.25	-	6,555.25

765,458.07

1,048,818.46

<u>Expenditures:</u>	
Salary and Wages	(216,771.51)
Expenses	(274,694.07)
Debt Service	(119,327.40)
Special Article - Storage Tank Maintenance	-
Special Article - Legal & Engineering Witch's Brook Acquisition	(444.00)
Back Flow Prevention	(7,350.00)

(618,586.98)

Other Financing Sources/(Uses):

Intermunicipal Agreement - Earnings on Investment	3,146.98
Intermunicipal Agreement - Reimbursement to General Fund	(125,120.21)
Intermunicipal Agreement - Reimbursement to General Fund - Prior Year	(2,501.62)

\$ 305,756.63
=====

Retained Earnings Unreserved, ending	\$ 106,412.21
Retained Earnings Reserved for Special Purposes, ending	2,516.35
Retained Earnings Reserved for Encumbrances, ending	421.62
Retained Earnings Reserved for Continued Appropriations, ending	196,292.41
Retained Earnings Reserved for Back Flow Prevention, ending	114.04

Total Fund Equity June 30, 2009 \$ 305,756.63
=====

Water Enterprise Fund – Capital Projects

July 1, 2008 to June 30, 2009

	EAST SIDE IMPROVEMENT PROJECT	WITCH'S BROOK WATER CO ACQUISITION
ASSETS		
Cash	\$ 69,767.48	\$ -
TOTAL ASSETS	<u>\$ 69,767.48</u>	<u>\$ -</u>
LIABILITIES		
Note Payable - BAN	-	324,409.47
FUND EQUITY		
Retained Earnings/(Deficit) Reserved for Encum.	<u>69,767.48</u>	<u>(324,409.47)</u>
TOTAL LIABILITIES & FUND EQUITY	<u>\$ 69,767.48</u>	<u>\$ -</u>
Retained Earnings Reserved for Encumbrances, beginning	\$ 69,767.48	\$ (324,409.47)
<u>Other Financing Sources:</u>		
Proceeds from MWPAT Loan	-	-
Refund of construction charged in prior period	-	-
Transfer from operations to reduce BAN	-	-
<u>Expenditures:</u>		
Construction	-	-
Final Deposit on Acquisition	-	-
<u>Other Financing Uses:</u>		
Transfer to operations	-	-
Retained Earnings/(Deficit) Reserved for Encumbrances, ending	<u>\$ 69,767.48</u>	<u>\$ (324,409.47)</u>

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE
WATER DEPARTMENT MONTHLY EXPENDITURES

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: GENERAL OPERATIONS 000								
Object: PERSONAL SERVICES 1								
61-000-5100-000	SALARIES & WAGES-WATER SUPER	63520.00	0.00	63520.00	5589.56	63496.10	23.90	99.96%
61-000-5110-000	SALARY & WAGES-OPER STAFF	83195.00	0.00	83195.00	8526.69	83893.41	-698.41	100.84%*
61-000-5112-000	SALARY & WAGES-SUPPORT STAFF	51465.00	0.00	51465.00	4888.95	47886.35	3778.65	92.66%
61-000-5130-000	ADDITIONAL GROSS	1.00	0.00	1.00	0.00	0.00	1.00	
61-000-5131-000	ADDITIONAL GROSS - OVERTIME	6000.00	0.00	6000.00	0.00	1244.52	4755.48	20.74%
61-000-5132-000	ADDITIONAL GROSS - LONGEVITY	2100.00	0.00	2100.00	0.00	2100.00	0.00	100.00%*
61-000-5135-000	ADDITIONAL GROSS - REG & SPEC ON-CALL	14250.00	0.00	14250.00	610.15	16637.84	-2387.84	116.76%*
61-000-5190-000	OTHER - STIPENDS WATER COMMISSIONERS	3.00	0.00	3.00	0.00	0.00	3.00	
61-000-5191-000	OTHER - RETIREMENT BENEFIT	2000.00	0.00	2000.00	0.00	0.00	2000.00	
61-000-5195-000	OTHER - CLOTHING ALLOWANCE	2250.00	0.00	2250.00	383.83	1713.29	536.71	76.15%
sub-total (2)	>PERSONAL SERVICES	224784.00	0.00	224784.00	20958.18	216771.51	8012.49	96.44%
Object: PURCHASED SERVICES 2								
61-000-5201-000	PRIOR YEAR UNPAID BILLS	0.00	2501.62	2501.62	0.00	2501.62	0.00	100.00%*
61-000-5210-000	ENERGY	115000.00	0.00	115000.00	16180.33	114308.57	691.43	99.40%
61-000-5240-000	REPAIR & MAINT BUILDING	5000.00	0.00	5000.00	19.16	7229.48	-2229.48	144.59%*
61-000-5245-000	REPAIR & MAINT EQUIPMENT	17000.00	0.00	17000.00	-7540.69	23178.85	-6178.85	136.35%*
61-000-5270-000	RENTALS	950.00	0.00	950.00	104.40	911.60	38.40	95.96%
sub-total (2)	>PURCHASED SERVICES	137950.00	2501.62	140451.62	8763.20	148130.12	-7678.50	105.47%*
Object: PURCHASED SERVICES 3								
61-000-5300-000	PROFESSIONAL SERVICES	17000.00	0.00	17000.00	979.00	20569.33	-3569.33	121.00%*
61-000-5340-000	COMMUNICATION	16000.00	0.00	16000.00	2103.03	14344.50	1655.50	89.65%
61-000-5380-000	OTHER SERVICES	1100.00	0.00	1100.00	0.00	0.00	1100.00	
sub-total (2)	>PURCHASED SERVICES	34100.00	0.00	34100.00	3082.03	34913.83	-813.83	102.39%*
Object: PURCHASED SUPPLIES 4								
61-000-5420-000	OFFICE SUPPLIES	5000.00	0.00	5000.00	4.00	2843.78	2156.22	56.88%
61-000-5430-000	BUILDING SUPPLIES	1500.00	0.00	1500.00	56.99	710.85	789.15	47.39%
61-000-5435-000	EQUIPMENT MAINT SUPPLIES	1500.00	0.00	1500.00	0.00	34.04	1465.96	2.27%
61-000-5460-000	GROUNDKEEPING SUPPLIES	500.00	0.00	500.00	49.98	114.57	385.43	22.91%

WATER DEPARTMENT MONTHLY EXPENDITURES

Account Number	Account Title	Original Approp	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
61-000-5480-000	VEHICULAR SUPPLIES	8000.00	8000.00	-325.53	7691.02	308.98	96.14%
sub-total [2]	>PURCHASED SUPPLIES	16500.00	16500.00	-214.56	11394.26	5105.74	69.06%
Object: PURCHASED SUPPLIES 5							
61-000-5530-000	PUBLIC WORKS SUPPLIES	32000.00	32000.00	593.55	18228.80	13771.20	56.97%
61-000-5531-000	CHEMICALS	16000.00	88000.00	4624.72	59918.29	28081.71	68.09%
61-000-5580-000	OTHER SUPPLIES	1000.00	1000.00	7.58	242.77	757.23	24.28%
sub-total [2]	>PURCHASED SUPPLIES	49000.00	121000.00	5225.85	78389.86	42610.14	64.79%
Object: title not on file 6							
61-000-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	436.00	0.00	35.99	400.01	8.25%
sub-total [2]	>title not on file	0.00	436.00	0.00	35.99	400.01	8.25%
Object: OTHER CHGS & EXP 7							
61-000-5710-000	TRAVEL/MILEAGE-IN STATE	300.00	300.00	881.47	917.79	-617.79	305.93%*
61-000-5720-000	OUT OF STATE TRAVEL	100.00	100.00	0.00	0.00	100.00	
61-000-5730-000	DUES & MEMBERSHIPS	1500.00	1500.00	0.00	918.72	581.28	61.25%
61-000-5780-000	OTHER CHARGES	500.00	500.00	0.00	0.00	500.00	
61-000-5785-000	WATER ASSESSMENT D.E.P.	1700.00	1700.00	387.08	1646.87	53.13	96.87%
sub-total [2]	>OTHER CHGS & EXP	4100.00	4100.00	1268.55	3483.38	616.62	84.96%
Object: ARTICLES 8							
61-000-5850-000	NEW EQUIPMENT	10000.00	10000.00	0.00	848.25	9151.75	8.48%
61-000-5870-000	REPLACEMENT EQUIPMENT	10000.00	10000.00	0.00	0.00	10000.00	
61-000-5890-000	HYDRANTS	1.00	1.00	0.00	0.00	1.00	
sub-total [2]	>ARTICLES	20001.00	20001.00	0.00	848.25	19152.75	4.24%
Object: DEBT SERVICE 9							
61-000-5900-000	DEBT SERVICE - MWPAT - EAST SIDE IMP	44000.00	44000.00	0.00	42373.35	1626.65	96.30%
61-000-5901-000	DEBT SERVICE - MWPAT EAST SIDE PHASE II	79000.00	79000.00	0.00	62875.68	16124.32	79.59%
61-000-5902-000	DEBT SERVICE - WITCH'S BROOK BORROWING	26000.00	26000.00	0.00	14078.37	11921.63	54.15%
61-000-5975-000	INTERMUNICIPAL AGREEMENT	0.00	0.00	0.00	0.00	0.00	
61-000-5990-000	EMERGENCY RESERVE FUND	0.00	0.00	0.00	0.00	0.00	
sub-total [2]	>DEBT SERVICE	149000.00	149000.00	0.00	119327.40	29672.60	80.09%
sub-total [1]	>GENERAL OPERATIONS	635435.00	710372.62	39083.25	613294.60	97078.02	86.33%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: SPECIAL CONSTRUCTION PROJECTS 400								
Object: 0								
61-400-5005-000	MASTER PLAN REVISION	0.00	118.50	118.50	0.00	0.00	118.50	
61-400-5006-000	SO. STREET BRIDGE PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5009-000	MAIN STREET STATION UPGRADE	0.00	58219.23	58219.23	0.00	0.00	58219.23	
61-400-5011-000	STORAGE TANK MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5012-000	SYSTEM ENHANCEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5013-000	WATER MAIN EXTENSION	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5013-001	WATER MAIN EXTENSION - UNITIL ELEC EXTENSION	0.00	127911.75	127911.75	0.00	0.00	127911.75	
61-400-5014-000	WELL DEVELOPMENT & EXPLORATION	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5015-000	EAST SIDE IMP (TRANS)INITIAL DESIGN	0.00	6276.29	6276.29	0.00	0.00	6276.29	
61-400-5015-001	EAST SIDE IMP (DMSR F04-16)APPRVD CONSTRUCT	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5015-002	EAST SIDE IMP (DMSRF) CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5015-003	EAST SIDE IMP (TRANSFER)	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5015-004	EAST SIDE IMP (TRANS WELL EXPLORATION)	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5015-015	EAST SIDE IMP (RECLASSIFIED FUNDS) CARDILLO	0.00	0.00	0.00	0.00	0.00	0.00	
61-400-5016-000	HARBOR TRACE WELL CONSTRUCTION	0.00	3566.64	3566.64	0.00	0.00	3566.64	
sub-total [2] >		0.00	196092.41	196092.41	0.00	0.00	196092.41	
sub-total [1] >SPECIAL CONSTRUCTION PROJECTS		0.00	196092.41	196092.41	0.00	0.00	196092.41	
Department: WATER DEPT SPECIAL ARTICLES 500								
Object: 0								
61-500-5000-000	EQUIPMENT REPLACEMENT FUND STM 12/04 ART 29	0.00	0.00	0.00	0.00	0.00	0.00	
61-500-5010-000	LAND INT VINTON POND ATM 5/06 ART 18	0.00	0.00	0.00	0.00	0.00	0.00	
61-500-5020-000	STORAGE TANK MAINT FUND ATM 5/06 ART 19	0.00	0.00	0.00	0.00	0.00	0.00	
61-500-5025-000	LEGAL FEES & ENGINEERING COSTS WITCH'S BROOK	0.00	3322.16	3322.16	0.00	444.00	2878.16	13.36%
sub-total [2] >		0.00	3322.16	3322.16	0.00	444.00	2878.16	13.36%
sub-total [1] >WATER DEPT SPECIAL ARTICLES		0.00	3322.16	3322.16	0.00	444.00	2878.16	13.36%
GRAND TOTALS >>>> 15:09:07		635435.00	274352.19	909787.19	39083.25	613738.60	296048.59	67.46%

Trust Fund Balance Sheet

June 30, 2009

ASSETS	NON EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
Cash, Restricted	\$313,898.31	\$0.00	\$313,898.31
Cash, Unrestricted	-	268,560.69	268,560.69
Due From Other Funds	9,200.00	-	9,200.00
TOTAL ASSETS	323,098.31	268,560.69	591,659.00
=====			
LIABILITIES			
Warrants Payable	-	1,940.02	1,940.02
Wages Payable	-	-	-
TOTAL LIABILITIES	-	1,940.02	1,940.02
=====			
FUND BALANCES			
Amanda E Dwight Poor Fund	-	59,609.02	59,609.02
Albert J Atwood Worthy Fund	16,000.71	20,595.13	36,595.84
Abram S French Welfare Fund	10,000.00	19,306.70	29,306.70
Susan Wilson Worthy Fund	634.00	4,126.11	4,760.11
Steven Coffey Library Fund	500.00	271.09	771.09
Amanda E Dwight Library Fund	-	41,216.36	41,216.36
Charles Emery Library Fund	500.00	474.90	974.90
Lorraine Peterson Library Fund	368.00	646.12	1,014.12
Mary Worcester Library Fund	5,000.00	4,331.39	9,331.39
Charles A Sloan Memorial Fund	7,507.50	907.82	8,415.32
Maria L Lane School Fund	1,500.00	3,315.22	4,815.22
Francis E Boucher Memorial Fund	600.00	1,210.51	1,810.51
Townsend Grange Library Fund	100.00	143.11	243.11
Walter & Beuhla Murray Fund	500.00	583.04	1,083.04
Frances Rafferty Library Fund	4,500.00	2,575.37	7,075.37
H.A.R.T. Library Donations	-	4,620.95	4,620.95
Hale Memorial Library Trust	917.00	1,413.44	2,330.44
Amanda E Dwight Concert Fund	-	8,168.39	8,168.39
M E Homer W.T. Reading Room	10,000.00	13,070.49	23,070.49
John Birney Blood Monument Fund	5,055.85	8,554.78	13,610.63
Memorial Common	1,400.00	567.87	1,967.87
Charles & Gertrude Packard Parks	5,000.00	306.67	5,306.67
W Townsend Reading Room Grange	200.00	27.29	227.29
Bandstand Fund	2,889.50	3,514.03	6,403.53
Spaulding Alumni Fund	1,500.00	2,967.01	4,467.01
Amanda E Dwight Cemetery Fund	-	5,585.87	5,585.87
Cemetery Perpetual Care	238,500.75	36,620.58	275,121.33
Maude Hyde Gates Cemetery Fund	500.00	378.59	878.59
Joel Giles Cemetery Fund	2,200.00	1,046.00	3,246.00
James N Tucker Cemetery Fund	500.00	16.81	516.81
Combined Floral Funds	6,725.00	3,262.09	9,987.09
M C MacEarchern Memorial Fund	-	8,465.63	8,465.63
Conservation Fund	-	4,672.00	4,672.00
Memorial Hall Preservation	-	1,862.28	1,862.28
Town Common Holiday Lighting	-	2,188.01	2,188.01
TOTAL FUND BALANCES	323,098.31	266,620.67	589,718.98
=====			
TOTAL LIABILITIES AND FUND BALANCES	\$323,098.31	\$268,560.69	\$591,659.00
=====			

Changes in Fund Balance for Expandable Trust Funds July 1, 2008 to June 30, 2009

NAME	BALANCE JULY 1, 2008	INVESTMENT INCOME	OTHER RECEIPTS	EXPENDED OTHER	EXPENDED PAYROLL	BALANCE JUNE 30, 2009
Amanda E Dwight Poor Fund	\$ 57,476.28	\$ 2,132.74	\$ -	\$ -	\$ -	\$ 59,609.02
Albert J Atwood Worthy Fund	20,867.08	703.05	-	(975.00)	-	20,595.13
Abram S French Welfare Fund	19,926.44	790.19	-	(1,409.93)	-	19,306.70
Susan Wilson Worthy Fund	4,037.04	89.07	-	-	-	4,126.11
Stephen Coffey Library Fund	453.42	18.18	-	(200.51)	-	271.09
Amanda E Dwight Library Fund	40,314.91	2,331.45	-	(1,430.00)	-	41,216.36
Charles Emery Library Fund	648.81	21.74	-	(195.65)	-	474.90
Lorraine Peterson Library Fund	627.15	18.97	-	-	-	646.12
Mary Worcester Library Fund	7,237.05	232.81	-	(3,138.47)	-	4,331.39
Charles A Sloan Memorial Fund	750.35	157.47	-	-	-	907.82
Maria L Lane School Fund	3,720.74	94.48	-	(500.00)	-	3,315.22
Francis E Boucher Mem. Fund	1,176.63	33.88	-	-	-	1,210.51
Townsend Grange Library Fund	407.99	9.69	-	(274.57)	-	143.11
Walter & Beulah Murray Library	562.78	20.26	-	-	-	583.04
Frances Rafferty Library Fund	2,478.90	133.08	-	(36.61)	-	2,575.37
H.A.R.T. Library Donations	4,534.48	86.47	-	-	-	4,620.95
Hale Memorial Library Trust	1,369.83	43.61	-	-	-	1,413.44
Amanda E Dwight Concert Fund	7,235.73	2,482.66	-	(1,550.00)	-	8,168.39
M E Homer W.T. Reading Rm	17,217.07	512.48	-	(4,659.06)	-	13,070.49
John Birney Blood Monument Fund	8,300.09	254.69	-	-	-	8,554.78
Memorial Common	643.49	38.84	-	(114.46)	-	567.87
Charles & Gertrude Packard Parks	207.37	99.30	-	-	-	306.67
W. Townsend Reading Rm Grange	23.03	4.26	-	-	-	27.29
Bandstand Fund	3,394.08	119.95	-	-	-	3,514.03
Spaulding Alumni Fund	2,881.95	85.06	-	-	-	2,967.01
Amanda Dwight Cemetery Fund	3,844.69	1,741.18	-	-	-	5,585.87
Cemetery Perpetual Care	31,669.51	4,951.07	-	-	-	36,620.58
Maude Hyde Gates Cemetery Fund	362.15	16.44	-	-	-	378.59
Joel Giles Cemetery Fund	1,854.95	77.32	-	(886.27)	-	1,046.00
James N Tucker Cemetery Fund	7.14	9.67	-	-	-	16.81
Combined Floral Funds	3,475.39	194.70	-	(408.00)	-	3,262.09
M C MacEarchern Memorial Fund	8,307.21	158.42	-	-	-	8,465.63
Conservation Fund	4,584.58	87.42	-	-	-	4,672.00
Memorial Hall Preservation	1,827.43	34.85	-	-	-	1,862.28
Town Common Holiday Lights	2,182.03	41.45	175.00	(210.47)	-	2,188.01
Total Fund Balances	\$ 264,607.77	\$ 17,826.90	\$ 175.00	\$ (15,989.00)	\$ -	\$ 266,620.67

Statement of Long Term Obligation

June 30, 2008

ASSETS	NON EXPENDABLE TRUSTS	EXPENDABLE TRUSTS	TOTAL
Cash, Restricted	\$313,898.31	\$0.00	\$313,898.31
Cash, Unrestricted	-	268,560.69	268,560.69
Due From Other Funds	9,200.00	-	9,200.00
TOTAL ASSETS	323,098.31	268,560.69	591,659.00
=====			
LIABILITIES			
Warrants Payable	-	1,940.02	1,940.02
Wages Payable	-	-	-
TOTAL LIABILITIES	-	1,940.02	1,940.02
=====			
FUND BALANCES			
Amanda E Dwight Poor Fund	-	59,609.02	59,609.02
Albert J Atwood Worthy Fund	16,000.71	20,595.13	36,595.84
Abram S French Welfare Fund	10,000.00	19,306.70	29,306.70
Susan Wilson Worthy Fund	634.00	4,126.11	4,760.11
Steven Coffey Library Fund	500.00	271.09	771.09
Amanda E Dwight Library Fund	-	41,216.36	41,216.36
Charles Emery Library Fund	500.00	474.90	974.90
Lorraine Peterson Library Fund	368.00	646.12	1,014.12
Mary Worcester Library Fund	5,000.00	4,331.39	9,331.39
Charles A Sloan Memorial Fund	7,507.50	907.82	8,415.32
Maria L Lane School Fund	1,500.00	3,315.22	4,815.22
Francis E Boucher Memorial Fund	600.00	1,210.51	1,810.51
Townsend Grange Library Fund	100.00	143.11	243.11
Walter & Beuhla Murray Fund	500.00	583.04	1,083.04
Frances Rafferty Library Fund	4,500.00	2,575.37	7,075.37
H.A.R.T. Library Donations	-	4,620.95	4,620.95
Hale Memorial Library Trust	917.00	1,413.44	2,330.44
Amanda E Dwight Concert Fund	-	8,168.39	8,168.39
M E Homer W.T. Reading Room	10,000.00	13,070.49	23,070.49
John Birney Blood Monument Fund	5,055.85	8,554.78	13,610.63
Memorial Common	1,400.00	567.87	1,967.87
Charles & Gertrude Packard Parks	5,000.00	306.67	5,306.67
W Townsend Reading Room Grange	200.00	27.29	227.29
Bandstand Fund	2,889.50	3,514.03	6,403.53
Spaulding Alumni Fund	1,500.00	2,967.01	4,467.01
Amanda E Dwight Cemetery Fund	-	5,585.87	5,585.87
Cemetery Perpetual Care	238,500.75	36,620.58	275,121.33
Maude Hyde Gates Cemetery Fund	500.00	378.59	878.59
Joel Giles Cemetery Fund	2,200.00	1,046.00	3,246.00
James N Tucker Cemetery Fund	500.00	16.81	516.81
Combined Floral Funds	6,725.00	3,262.09	9,987.09
M C MacEarchern Memorial Fund	-	8,465.63	8,465.63
Conservation Fund	-	4,672.00	4,672.00
Memorial Hall Preservation	-	1,862.28	1,862.28
Town Common Holiday Lighting	-	2,188.01	2,188.01
TOTAL FUND BALANCES	323,098.31	266,620.67	589,718.98
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TOTAL LIABILITIES AND FUND BALANCES	\$323,098.31	\$268,560.69	\$591,659.00
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Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: CHARTER COMMISSION 119								
01-119-5400-000	PROF & TECH- CHARTER COMM	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >CHARTER COMMISSION		0.00	0.00	0.00	0.00	0.00	0.00	
Department: SELECTMEN 122								
01-122-5100-000	SALARY & WAGES - TOWN ADMINISTRATOR	68678.00	1716.94	70394.94	6916.66	70394.94	0.00	100.00%*
01-122-5112-000	SALARY & WAGES - SUPPORT STAFF	29924.00	749.07	30673.07	2995.10	30411.29	261.78	99.15%
01-122-5190-000	OTHER - STIPENDS LONGEVITY	300.00	0.00	300.00	0.00	300.00	0.00	100.00%*
01-122-5191-000	OTHER - STIPENDS	3.00	0.00	3.00	0.00	0.00	3.00	
01-122-5300-000	PROF SERVICES	1500.00	0.00	1500.00	0.00	0.00	1500.00	
01-122-5340-000	COMMUNICATIONS	200.00	0.00	200.00	1.00	6.50	193.50	3.25%
01-122-5420-000	OFFICE SUPPLIES	1250.00	0.00	1250.00	86.75	866.54	383.46	69.32%
01-122-5580-000	OTHER SUPPLIES	300.00	0.00	300.00	0.00	0.00	300.00	
01-122-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-122-5710-000	TRAVEL/MILEAGE-IN STATE	250.00	0.00	250.00	0.00	0.00	250.00	
01-122-5730-000	DUES & MEMBERSHIPS	2000.00	0.00	2000.00	0.00	766.52	1233.48	38.33%
01-122-5780-000	OTHER CHARGES	2400.00	0.00	2400.00	304.53	3644.96	-1244.96	151.87%*
sub-total [1] >SELECTMEN		106805.00	2466.01	109271.01	10304.04	106390.75	2880.26	97.36%
Department: 123								
01-123-5100-000	SALARY & WAGES - TOWN ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00	
01-123-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >		0.00	0.00	0.00	0.00	0.00	0.00	
Department: TOWN MEETING ARTICLE 124								
01-124-5300-000	PROF SVCS - TOWN GRANT WRITER	0.00	0.00	0.00	0.00	0.00	0.00	
01-124-5301-000	PROF SVCS - EASEMENT WHEELER RD BRIDGE	0.00	2500.00	2500.00	0.00	0.00	2500.00	
01-124-5402-000	CERTIFIED PROPERTY APPRAISAL ATM 5/05 ART 37	0.00	2470.00	2470.00	0.00	0.00	2470.00	
sub-total [1] >TOWN MEETING ARTICLE		0.00	4970.00	4970.00	0.00	0.00	4970.00	
Department: UNPAID BILLS 125								
01-125-5000-000	UNPAID BILLS	0.00	183.52	183.52	0.00	183.52	0.00	100.00%*
sub-total [1] >UNPAID BILLS		0.00	183.52	183.52	0.00	183.52	0.00	100.00%*
Department: FINANCE COMMITTEE 131								
01-131-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >FINANCE COMMITTEE		0.00	0.00	0.00	0.00	0.00	0.00	
Department: FIN COMM RESERVE FUND 132								
01-132-5401-000	FIN COM RESERVE FUND	30000.00	-17425.02	12574.98	0.00	0.00	12574.98	
sub-total [1] >FIN COMM RESERVE FUND		30000.00	-17425.02	12574.98	0.00	0.00	12574.98	

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: ACCOUNTING 135								
01-135-5100-000	SALARY & WAGES - TOWN ACCOUNTANT	30474.00	761.80	31235.80	3231.74	31235.80	0.00	100.00%*
01-135-5112-000	SALARY & WAGES-SUPPORT STAFF	3029.00	75.69	3104.69	362.98	2975.66	129.03	95.84%
01-135-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	
01-135-5245-000	REPAIR & MAINT EQUIPMENT	1950.00	0.00	1950.00	0.00	1950.00	0.00	100.00%*
01-135-5300-000	PROF & TECH SERVICES	800.00	0.00	800.00	375.88	613.88	186.12	76.74%
01-135-5420-000	OFFICE SUPPLIES	400.00	0.00	400.00	0.00	176.66	223.34	44.17%
01-135-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	13000.00	13000.00	0.00	0.00	13000.00	
01-135-5710-000	TRAVEL/MILEAGE IN-STATE	197.00	0.00	197.00	0.00	67.81	129.19	34.42%
01-135-5730-000	DUES & MEMBERSHIPS	40.00	0.00	40.00	0.00	240.00	-200.00	600.00%*
01-135-5900-000	AUDIT OF BOOKS	13500.00	0.00	13500.00	0.00	0.00	13500.00	
sub-total [1] >ACCOUNTING		50391.00	13837.49	64228.49	3970.60	37259.81	26968.68	58.01%
Department: ASSESSING DEPARTMENT 141								
01-141-5100-000	SALARY & WAGES-PRINCIPAL ASSESSOR	44783.00	1119.30	45902.30	4691.64	45902.30	0.00	100.00%*
01-141-5110-000	SALARY & WAGES - OPER STAFF	10724.00	271.25	10995.25	1011.35	5987.22	5008.03	54.45%
01-141-5112-000	SALARY & WAGES-SUPPORT STAFF	18846.00	495.90	19341.90	1939.23	19341.66	0.24	100.00%
01-141-5130-000	ADDITIONAL GROSS - LONGEVITY	300.00	0.00	300.00	0.00	300.00	0.00	100.00%*
01-141-5190-000	OTHER - STIPENDS	3.00	0.00	3.00	0.00	0.00	3.00	
01-141-5245-000	REPAIR & MAINT EQUIPMENT	8121.00	0.00	8121.00	0.00	7881.00	240.00	97.04%
01-141-5300-000	PROF SERVICES	3500.00	0.00	3500.00	2892.75	3185.32	314.68	91.01%
01-141-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	414.80	666.16	133.84	83.27%
01-141-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	649.00	649.00	0.00	363.00	286.00	55.93%
01-141-5710-000	TRAVEL/MILEAGE-IN STATE	650.00	0.00	650.00	57.48	207.09	442.91	31.86%
01-141-5730-000	DUES & MEMBERSHIPS	175.00	0.00	175.00	0.00	273.00	-98.00	156.00%*
01-141-5900-000	ASSESSORS PROPERTY MAPPING ART	0.00	0.00	0.00	0.00	0.00	0.00	
01-141-5901-000	ASSESSORS ASSESSMENT SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >ASSESSING DEPARTMENT		87902.00	2535.45	90437.45	11007.25	84106.75	6330.70	93.00%
Department: ASSESSORS SPECIAL ARTICLES 142								
01-142-5902-000	ASSESSORS DATA VERIFICATION	6000.00	4239.03	10239.03	0.00	4232.95	6006.08	41.34%
01-142-5903-000	MAPS DIGITIZED STM 11/29/05 ART 10	0.00	1675.00	1675.00	0.00	1675.00	0.00	100.00%*
sub-total [1] >ASSESSORS SPECIAL ARTICLES		6000.00	5914.03	11914.03	0.00	5907.95	6006.08	49.59%
Department: TREASURY 145								
01-145-5100-000	SALARY & WAGES-TREASURER	9667.00	241.65	9908.65	1651.45	9908.65	0.00	100.00%*
01-145-5112-000	SALARY & WAGES-SUPPORT STAFF	6215.00	156.60	6371.60	597.80	5706.59	665.01	89.56%
01-145-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	
01-145-5300-000	PROF SERVICES	1500.00	0.00	1500.00	1240.00	2265.00	-765.00	151.00%*
01-145-5380-000	OTHER SERVICES	8000.00	0.00	8000.00	1231.65	8449.90	-449.90	105.62%*
01-145-5420-000	OFFICE SUPPLIES	864.00	0.00	864.00	0.00	168.35	695.65	19.48%
01-145-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-145-5710-000	TRAVEL/MILEAGE - IN STATE	225.00	0.00	225.00	0.00	32.38	192.62	14.39%
01-145-5730-000	DUES & MEMBERSHIPS	350.00	0.00	350.00	-126.00	0.00	350.00	
sub-total [1] >TREASURY		26822.00	398.25	27220.25	4594.90	26530.87	689.38	97.47%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
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Department: COLLECTION DEPARTMENT 146							
01-146-5100-000	SALARY & WAGES-TAX COLLECTOR	48366.00	1209.13	49575.13	5125.79	49575.13	0.00 100.00%*
01-146-5110-000	SALARY & WAGES - OPER STAFF	27300.00	675.99	27975.99	2859.80	28333.63	-357.64 101.28%*
01-146-5112-000	SALARY & WAGES-SUPPORT STAFF	1937.00	0.00	1937.00	0.00	314.15	1622.85 16.22%
01-146-5130-000	ADDITIONAL GROSS - LONGEVITY	1200.00	0.00	1200.00	300.00	1200.00	0.00 100.00%*
01-146-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00
01-146-5245-000	REPAIR & MAINT EQUIPMENT	6300.00	0.00	6300.00	0.00	7290.35	-990.35 115.72%*
01-146-5270-000	EQUIPMENT RENTAL	80.00	0.00	80.00	0.00	891.16	-811.16 >*
01-146-5300-000	PROF & TECH SVS TAX TITLE	13500.00	0.00	13500.00	2280.00	3345.50	10154.50 24.78%
01-146-5340-000	COMMUNICATION	15000.00	0.00	15000.00	2075.77	13127.60	1872.40 87.52%
01-146-5420-000	OFFICE SUPPLIES	774.00	0.00	774.00	608.88	4272.36	-3498.36 551.98%*
01-146-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	3883.00	3883.00	0.00	3383.00	500.00 87.12%
01-146-5730-000	DUES & MEMBERSHIPS	0.00	0.00	0.00	126.00	126.00	-126.00
sub-total [1] >COLLECTION DEPARTMENT		114458.00	5768.12	120226.12	13376.24	111858.88	8367.24 93.04%
Department: COLLECTOR SPECIAL ARTICLES 147							
01-147-5900-000	POSTAGE METER REPAIR/PURCH ATM 5/05 ART 19	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1] >COLLECTOR SPECIAL ARTICLES		0.00	0.00	0.00	0.00	0.00	0.00
Department: TOWN COUNSEL 151							
01-151-5300-000	PROF & TECH - GENERAL LEGAL SVS	22500.00	0.00	22500.00	12310.00	29912.50	-7412.50 132.94%*
01-151-5301-000	PROF & TECH - LABOR & LITIGATION	26000.00	0.00	26000.00	3825.69	10039.99	15960.01 38.62%
01-151-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1] >TOWN COUNSEL		48500.00	0.00	48500.00	16135.69	39952.49	8547.51 82.38%
Department: MANAGEMENT INFO SYSTEMS 155							
01-155-5110-000	SALARY & WAGES - GIS ADMINISTRATOR	4290.00	107.01	4397.01	0.00	753.11	3643.90 17.13%
01-155-5245-000	REPAIR & MAINT EQUIPMENT	750.00	0.00	750.00	0.00	518.22	231.78 69.10%
01-155-5300-000	PROFESSIONAL SERVICES	28000.00	0.00	28000.00	11666.66	27999.98	0.02 100.00%
01-155-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	383.04	-383.04
01-155-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00
01-155-5870-000	REPLACEMENT EQUIPMENT	3450.00	1390.77	4840.77	1501.44	4445.43	395.34 91.83%
sub-total [1] >MANAGEMENT INFO SYSTEMS		36490.00	1497.78	37987.78	13168.10	34099.78	3888.00 89.77%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: TOWN CLERK 160								
01-160-5100-000	SALARY & WAGES-TOWN CLERK	52538.00	1313.45	53851.45	5381.98	53851.45	0.00	100.00%*
01-160-5110-000	SALARY & WAGES - OPER STAFF	28561.00	714.10	29275.10	2472.30	27442.89	1832.21	93.74%
01-160-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5130-000	ADDITIONAL GROSS - LONGEVITY	600.00	0.00	600.00	0.00	300.00	300.00	50.00%
01-160-5131-000	ADDITIONAL GROSS - OVERTIME	0.00	0.00	0.00	0.00	148.91	-148.91	
01-160-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5245-000	REPAIR & MAINT EQUIPMENT	400.00	0.00	400.00	0.00	0.00	400.00	
01-160-5300-000	PROF SERVICES	8343.00	-1938.13	6404.87	725.00	4011.17	2393.70	62.63%
01-160-5420-000	OFFICE SUPPLIES	967.00	0.00	967.00	0.00	823.25	143.75	85.13%
01-160-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5710-000	TRAVEL/MILAGE-IN STATE	100.00	0.00	100.00	0.00	181.59	-81.59	181.59%*
01-160-5730-000	DUES & MEMBERSHIPS	140.00	0.00	140.00	0.00	320.00	-180.00	228.57%*
01-160-5900-000	CODIFYING TOWN BYLAWS	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >TOWN CLERK		91649.00	89.42	91738.42	8579.28	87079.26	4659.16	94.92%
Department: ELECTIONS & REGISTRATIONS 162								
01-162-5110-000	SALARY & WAGES - OPER STAFF	1286.00	28.62	1314.62	0.00	1310.64	3.98	99.70%
01-162-5245-000	REPAIR & MAINT EQUIPMENT	500.00	0.00	500.00	0.00	636.00	-136.00	127.20%*
01-162-5300-000	PROF SERVICES	10077.00	1694.00	11771.00	280.00	10282.81	1488.19	87.36%
01-162-5580-000	OTHER SUPPLIES	4040.00	1938.13	5978.13	0.00	5947.40	30.73	99.49%
01-162-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-162-5710-000	TRAVEL/MILEAGE IN-STATE	50.00	0.00	50.00	0.00	10.22	39.78	20.44%
sub-total [1] >ELECTIONS & REGISTRATIONS		15953.00	3660.75	19613.75	280.00	18187.07	1426.68	92.73%
Department: REGISTRARS 163								
01-163-5190-000	OTHER - STIPENDS	4871.00	52.50	4923.50	350.00	2100.00	2823.50	42.65%
sub-total [1] >REGISTRARS		4871.00	52.50	4923.50	350.00	2100.00	2823.50	42.65%
Department: STREET LISTINGS 164								
01-164-5300-000	PROFESSIONAL SERVICES	4342.00	0.00	4342.00	639.50	3134.80	1207.20	72.20%
01-164-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >STREET LISTINGS		4342.00	0.00	4342.00	639.50	3134.80	1207.20	72.20%
Department: CONSERVATION COMMISSION 171								
01-171-5100-000	SALARY & WAGES-CONSERV.AGENT	19432.00	490.68	19922.68	3596.58	28936.02	-9013.34	145.24%*
01-171-5112-000	SALARY & WAGES-SUPPORT STAFF	16588.00	417.60	17005.60	332.27	3552.36	13453.24	20.89%
01-171-5190-000	STIPEND - LONGEVITY	0.00	0.00	0.00	0.00	300.00	-300.00	
01-171-5300-000	PROF SERVICES	754.00	0.00	754.00	37.00	313.61	440.39	41.59%
01-171-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-171-5730-000	DUES & MEMBERSHIPS	200.00	0.00	200.00	0.00	369.00	-169.00	184.50%*
01-171-5780-000	OTHER CHARGES	0.00	0.00	0.00	169.71	169.71	-169.71	
sub-total [1] >CONSERVATION COMMISSION		36974.00	908.28	37882.28	4135.56	33640.70	4241.58	88.80%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: CONSERVATION LAND FUND 172								
01-172-5300-000	PROF & TECH SVCS - WELL SITES	0.00	0.00	0.00	0.00	0.00	0.00	
01-172-5900-000	TRANSFER TO CONSERV LAND TRUST FUND	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >CONSERVATION LAND FUND		0.00	0.00	0.00	0.00	0.00	0.00	
Department: MONTACHUSETT REGIONAL PLANNING 174								
01-174-5730-000	DUES & MEMBERSHIPS - MRPC	2532.00	0.00	2532.00	0.00	2531.78	0.22	99.99%
sub-total [1] >MONTACHUSETT REGIONAL PLANNING		2532.00	0.00	2532.00	0.00	2531.78	0.22	99.99%
Department: COMMUNITY PLANNING 175								
01-175-5112-000	SALARY & WAGES-SUPPORT STAFF	17962.00	443.70	18405.70	1921.13	18404.03	1.67	99.99%
01-175-5190-000	STIPENDS - LONGEVITY	300.00	0.00	300.00	0.00	300.00	0.00	100.00%*
01-175-5300-000	PROF SERVICES	100.00	0.00	100.00	0.00	0.00	100.00	
01-175-5340-000	COMMUNICATION	200.00	0.00	200.00	0.00	0.00	200.00	
01-175-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-175-5710-000	TRAVEL/MILAGE-IN STATE	50.00	0.00	50.00	12.65	30.01	19.99	60.02%
01-175-5730-000	DUES & MEMBERSHIPS	150.00	0.00	150.00	0.00	0.00	150.00	
sub-total [1] >COMMUNITY PLANNING		18762.00	443.70	19205.70	1933.78	18734.04	471.66	97.54%
Department: BOARD OF APPEALS 176								
01-176-5110-000	SALARY & WAGES - OPER STAFF	4449.00	113.27	4562.27	363.38	2950.84	1611.43	64.68%
01-176-5300-000	PROFESSIONAL SERVICES - LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >BOARD OF APPEALS		4449.00	113.27	4562.27	363.38	2950.84	1611.43	64.68%
Department: LAND USE 179								
01-179-5100-000	SALARY & WAGES-LAND USE ADMIN.	24484.00	556.66	25040.66	2283.86	20632.61	4408.05	82.40%
01-179-5300-000	PROF & TECH SERVICES	5000.00	0.00	5000.00	613.50	1825.42	3174.58	36.51%
01-179-5420-000	OFFICE SUPPLIES	600.00	0.00	600.00	407.82	920.74	-320.74	153.46%*
01-179-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-179-5710-000	TRAVEL/MILEAGE-IN STATE	100.00	0.00	100.00	75.90	75.90	24.10	75.90%
01-179-5730-000	DUES & MEMBERSHIPS	100.00	0.00	100.00	0.00	0.00	100.00	
sub-total [1] >LAND USE		30284.00	556.66	30840.66	3381.08	23454.67	7385.99	76.05%
Department: HOUSING AUTHORITY 183								
01-183-5400-000	HOUSING AUTHORITY	150.00	0.00	150.00	0.00	0.00	150.00	
sub-total [1] >HOUSING AUTHORITY		150.00	0.00	150.00	0.00	0.00	150.00	
Department: MEMORIAL HALL REST. COMM. 191								
01-191-5300-000	MEMORIAL HALL RESTORATION COMM	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >MEMORIAL HALL REST. COMM.		0.00	0.00	0.00	0.00	0.00	0.00	

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: MEMORIAL HALL 192								
01-192-5110-000	SALARY & WAGES-OPER STAFF	21857.00	550.71	22407.71	2441.12	23151.49	-743.78	103.32%*
01-192-5120-000	SALARY & WAGES - TEMP HELP	4484.00	0.00	4484.00	0.00	0.00	4484.00	
01-192-5130-000	ADDITIONAL GROSS - LONGEVITY	600.00	0.00	600.00	600.00	600.00	0.00	100.00%*
01-192-5210-000	ENERGY	41412.00	0.00	41412.00	3878.58	44832.21	-3420.21	108.26%*
01-192-5240-000	REPAIR & MAINT BUILDING	21000.00	-1075.52	19924.48	2857.90	15012.51	4911.97	75.35%
01-192-5245-000	REPAIRS & MAINTENANCE EQUIPMENT	4000.00	0.00	4000.00	-26.19	2054.79	1945.21	51.37%
01-192-5300-000	PROF SERVICE	1200.00	0.00	1200.00	0.00	0.00	1200.00	
01-192-5320-000	WATER	1250.00	0.00	1250.00	0.00	1036.20	213.80	82.90%
01-192-5340-000	COMMUNICATION	8000.00	0.00	8000.00	925.09	3527.24	4472.76	44.09%
01-192-5420-000	OFFICE SUPPLIES	3400.00	0.00	3400.00	510.24	2665.41	734.59	78.39%
01-192-5430-000	BUILDING SUPPLIES	1700.00	0.00	1700.00	192.62	1443.02	256.98	84.88%
01-192-5450-000	CUSTODIAL SUPPLIES	1700.00	0.00	1700.00	180.83	1072.34	627.66	63.08%
01-192-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	4486.99	4486.99	0.00	4486.50	0.49	99.99%
01-192-5710-000	TRAVEL/MILEAGE IN-STATE	200.00	0.00	200.00	0.00	191.86	8.14	95.93%
01-192-5901-000	ROOF 274 MAIN ST STM 11/29/05 ART 15	0.00	0.00	0.00	0.00	0.00	0.00	
01-192-5902-000	DIGITAL COPIER STM 11/29/05 ART 16	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >MEMORIAL HALL		110803.00	3962.18	114765.18	11560.19	100073.57	14691.61	87.20%
Department: WEST TOWNSEND READING ROOM 193								
01-193-5210-000	ENERGY	3869.00	0.00	3869.00	287.98	2494.48	1374.52	64.47%
01-193-5240-000	REPAIR & MAINT BUILDING	350.00	0.00	350.00	0.00	668.19	-318.19	190.91%*
01-193-5300-000	PROFESSIONAL SERVICES	250.00	0.00	250.00	0.00	0.00	250.00	
01-193-5320-000	WATER	125.00	0.00	125.00	0.00	117.60	7.40	94.08%
01-193-5340-000	COMMUNICATION	100.00	0.00	100.00	0.00	5.32	94.68	5.32%
01-193-5380-000	OTHER SERVICES	0.00	0.00	0.00	0.00	86.31	-86.31	
01-193-5430-000	BUILDING SUPPLIES	106.00	0.00	106.00	22.49	225.96	-119.96	213.17%*
01-193-5460-000	GROUNDSKEEPING SUPPLIES	100.00	0.00	100.00	0.00	25.00	75.00	25.00%
01-193-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	2580.00	2580.00	0.00	2580.00	0.00	100.00%*
sub-total [1] >WEST TOWNSEND READING ROOM		4900.00	2580.00	7480.00	310.47	6202.86	1277.14	82.93%
Department: TOWN REPORTS 195								
01-195-5300-000	PROF & TECH - TOWN REPORTS	2800.00	0.00	2800.00	2439.60	2439.60	360.40	87.13%
sub-total [1] >TOWN REPORTS		2800.00	0.00	2800.00	2439.60	2439.60	360.40	87.13%
Department: TOWN - RT 119 SIDEWALK 196								
01-196-5900-000	DESIGN/ENGINEER 119 SIDEWALK STM 11/29/05 A18	0.00	100000.00	100000.00	0.00	0.00	100000.00	
sub-total [1] >TOWN - RT 119 SIDEWALK		0.00	100000.00	100000.00	0.00	0.00	100000.00	
Department: TOWN PROPERTY - 5 JEFTS ST 197								
01-197-5820-000	ENGINEERING DESIGN COST STM 12/04 ART 25	0.00	1134.70	1134.70	0.00	0.00	1134.70	
sub-total [1] >TOWN PROPERTY - 5 JEFTS ST		0.00	1134.70	1134.70	0.00	0.00	1134.70	

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: TOWN PROPERTY - 13 ELM STREET 198								

01-198-5210-000	ENERGY	0.00	0.00	0.00	0.00	0.00	0.00
01-198-5240-000	REPAIR & MAINT BUILDING	0.00	0.00	0.00	0.00	0.00	0.00
01-198-5320-000	WATER	0.00	0.00	0.00	0.00	0.00	0.00
01-198-5430-000	BUILDING MAINTENANCE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
01-198-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00
01-198-5820-000	13 ELM ST - PRELIM & CONCEPT DESIGN COSTS	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>TOWN PROPERTY - 13 ELM STREET	0.00	0.00	0.00	0.00	0.00	0.00
Department: DUE TO STABILIZATION FUND 199							
01-199-5000-000	DUE TO STABILIZATION FUND	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>DUE TO STABILIZATION FUND	0.00	0.00	0.00	0.00	0.00	0.00
Department: POLICE DEPARTMENT 210							
01-210-5100-000	SALARY & WAGES-POLICE CHIEF	90926.00	0.00	90926.00	9405.92	90926.00	0.00 100.00%*
01-210-5110-000	SALARY & WAGES-OPER STAFF	755682.00	1829.40	757511.40	75587.77	754864.95	2646.45 99.65%
01-210-5112-000	SALARY & WAGES-SUPPORT STAFF	77904.00	1949.00	79853.00	8258.76	79834.68	18.32 99.98%
01-210-5120-000	SALARY & WAGES-RESERVE OFFICERS	9343.00	234.00	9577.00	1495.80	8333.09	1243.91 87.01%
01-210-5130-000	ADDITIONAL GROSS - OVERTIME	123871.00	-29000.00	94871.00	14561.36	91842.36	3028.64 96.81%
01-210-5131-000	ADDITIONAL GROSS - HOLIDAY	43661.00	-1922.00	41739.00	3781.12	39556.74	2182.26 94.77%
01-210-5132-000	ADDITIONAL GROSS - LONGEVITY	14050.00	0.00	14050.00	0.00	14050.00	0.00 100.00%*
01-210-5190-000	OTHER - STIPENDS COLL/QUINN	152613.00	-14633.00	137980.00	0.00	134055.00	3925.00 97.16%
01-210-5195-000	OTHER - UNIFORM ALLOWANCE	17600.00	0.00	17600.00	5019.51	14658.13	2941.87 83.28%
01-210-5196-000	OTHER - TRAINING	11549.00	-1500.00	10049.00	7161.72	11027.04	-978.04 109.73%*
01-210-5197-000	OTHER - SPECIAL INVESTIGATIONS	5000.00	-4100.00	900.00	0.00	269.64	630.36 29.96%
01-210-5198-000	OTHER - WAGES, GROUNDSKEEPING MAINT	0.00	500.00	500.00	62.64	62.64	437.36 12.53%
01-210-5199-000	OTHER - 3% BUDGET CUT	0.00	44600.00	44600.00	0.00	0.00	44600.00
01-210-5210-000	ENERGY	19500.00	0.00	19500.00	3472.49	28214.87	-8714.87 144.69%*
01-210-5240-000	REPAIR & MAINT BUILDING	5000.00	6500.00	11500.00	9425.00	12973.18	-1473.18 112.81%*
01-210-5245-000	REPAIR & MAINT EQUIPMENT	42750.00	0.00	42750.00	2499.44	30530.44	12219.56 71.42%
01-210-5270-000	EQUIPMENT RENTAL	375.00	0.00	375.00	0.00	42.00	333.00 11.20%
01-210-5300-000	PROF SERVICES	1000.00	0.00	1000.00	1316.20	2007.64	-1007.64 200.76%*
01-210-5320-000	WATER	1090.00	0.00	1090.00	0.00	1109.40	-19.40 101.78%*
01-210-5340-000	COMMUNICATION	2960.00	0.00	2960.00	269.03	3793.25	-833.25 128.15%*
01-210-5380-000	OTHER SERVICES	500.00	0.00	500.00	60.00	219.78	280.22 43.96%
01-210-5420-000	OFFICE SUPPLIES	3549.00	0.00	3549.00	727.93	2643.43	905.57 74.48%
01-210-5480-000	VEHICULAR SUPPLIES	26935.00	0.00	26935.00	3273.23	23159.93	3775.07 85.98%
01-210-5580-000	OTHER SUPPLIES	4809.00	2940.00	7749.00	4350.42	9834.01	-2085.01 126.91%*
01-210-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00
01-210-5710-000	TRAVEL/MILEAGE-IN STATE	231.00	0.00	231.00	270.19	483.73	-252.73 209.41%*
01-210-5720-000	TRAVEL-OUT OF STATE	0.00	0.00	0.00	0.00	779.83	-779.83
01-210-5730-000	DUES & MEMBERSHIPS	4400.00	0.00	4400.00	0.00	8065.00	-3665.00 183.30%*
01-210-5780-000	OTHER CHARGES - TRAINING	13536.00	0.00	13536.00	0.00	3755.50	9780.50 27.74%
01-210-5850-000	NEW EQUIPMENT	52500.00	0.00	52500.00	3850.00	47526.88	4973.12 90.53%
01-210-5870-000	REPLACE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>POLICE DEPARTMENT	1481334.00	7397.40	1488731.40	154848.53	1414619.14	74112.26 95.02%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: POLICE DEPT - ARTICLES 211								
01-211-5303-000	POLICE HEPETITIS B SHOTS	0.00	1320.00	1320.00	0.00	0.00	1320.00	
01-211-5304-000	POLICE DEPT COMPUTER ART # 32	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5306-000	POLICE MOBILE DATA TERMINAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5308-000	POLICE COPS MORE 2001 COMPUTER	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5310-000	POLICE PHONE SYSTEM	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5800-000	CAP BUDGET - BODY ARMOR (MATCH GRNT FUNDS)	0.00	3500.00	3500.00	0.00	0.00	3500.00	
sub-total [1] >POLICE DEPT - ARTICLES		0.00	4820.00	4820.00	0.00	0.00	4820.00	
Department: FIRE DEPARTMENT 220								
01-220-5100-000	SALARY & WAGES-FIRE CHIEF/EMS DIR	74261.00	1856.53	76117.53	7866.66	76117.53	0.00	100.00%*
01-220-5110-000	SALARY & WAGES - OPER STAFF FULL TIME FIRE	36331.00	908.28	37239.28	4058.60	37477.52	-238.24	100.64%*
01-220-5110-220	SALARIES & WAGES - OPER STAFF FT FIRE/EMS	62431.00	1560.78	63991.78	6595.26	61353.01	2638.77	95.88%
01-220-5110-230	SALARY & WAGES- OPER STF FULL TIME EMS	35988.00	0.00	35988.00	0.00	0.00	35988.00	
01-220-5111-230	SALARY & WAGES-OPER STF PER DIEM ALS EMS	253815.00	6336.19	260151.19	28832.46	280262.82	-20111.63	107.73%*
01-220-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5120-000	SALARY & WAGES - ON CALL FIREFIGHTERS	62051.00	1551.27	63602.27	3725.19	66321.28	-2719.01	104.28%*
01-220-5120-230	SALARY & WAGES-ON CALL BLS EMT	42938.00	1069.75	44007.75	2574.70	28070.64	15937.11	63.79%
01-220-5130-000	ADDITIONAL GROSS -LONGEVITY	900.00	0.00	900.00	0.00	900.00	0.00	100.00%*
01-220-5131-000	ADDITIONAL GROSS - OVERTIME OPER STAFF	18000.00	411.44	18411.44	-1057.31	17249.39	1162.05	93.69%
01-220-5131-230	ADDITIONAL GROSS-OVERTIME EMS OPER STAFF	10400.00	246.86	10646.86	1894.22	9706.44	940.42	91.17%
01-220-5132-000	ADDITIONAL GROSS - OVERTIME ON-CALL FF	2000.00	82.29	2082.29	337.91	5159.16	-3076.87	247.76%*
01-220-5132-230	ADDITIONAL GROSS-OVERTIME ON CALL EMT	2000.00	82.29	2082.29	0.00	900.40	1181.89	43.24%
01-220-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5190-230	OTHER - STIPENDS - ON CALL EMS	20300.00	-2500.00	17800.00	2963.00	5231.00	12569.00	29.39%
01-220-5195-000	OTHER - UNIFORM ALLOWANCE	1600.00	0.00	1600.00	681.00	1573.83	26.17	98.36%
01-220-5195-230	OTHER - UNIFORM ALLOWANCE EMS	2700.00	0.00	2700.00	789.75	2699.27	0.73	99.97%
01-220-5210-000	ENERGY	24000.00	0.00	24000.00	2457.34	26561.59	-2561.59	110.67%*
01-220-5240-000	REPAIR & MAINT BUILDING	4450.00	5741.02	10191.02	3307.22	11588.97	-1397.95	113.72%*
01-220-5245-000	REPAIR & MAINT EQUIPMENT	36936.00	0.00	36936.00	-8405.39	31702.84	5233.16	85.83%
01-220-5245-230	REPAIR & MAINT - EMS EQUIP, VEHICLES	11000.00	0.00	11000.00	507.33	6354.72	4645.28	57.77%
01-220-5300-000	PROF SERVICES	5400.00	2500.00	7900.00	3139.50	7462.98	437.02	94.47%
01-220-5300-230	PROFESSIONAL & TECHNICAL - EMS BILLING	10000.00	0.00	10000.00	1966.70	13368.38	-3368.38	133.68%*
01-220-5310-000	PROF & TECH SVCS - TRAINING	1000.00	0.00	1000.00	0.00	325.00	675.00	32.50%
01-220-5320-000	WATER	900.00	0.00	900.00	0.00	979.40	-79.40	108.82%*
01-220-5340-000	COMMUNICATION	10000.00	0.00	10000.00	2191.56	8129.31	1870.69	81.29%
01-220-5380-000	OTHER SERVICES	1500.00	7050.00	8550.00	7106.19	10863.41	-2313.41	127.06%*
01-220-5380-230	OTHER PURCHASED SERVICES - EMS	1500.00	0.00	1500.00	867.50	2222.00	-722.00	148.13%*
01-220-5420-000	OFFICE SUPPLIES	1550.00	0.00	1550.00	0.00	1902.70	-352.70	122.75%*
01-220-5430-000	BUILDING SUPPLIES	1500.00	0.00	1500.00	0.00	1717.30	-217.30	114.49%*
01-220-5435-230	EQUIPMENT MAINTENANCE SUPPLIES EMS	300.00	0.00	300.00	24.22	49.61	250.39	16.54%
01-220-5450-000	CUSTODIAL/HOUSEKEEPING SUPPLIES	400.00	0.00	400.00	465.01	896.99	-496.99	224.25%*
01-220-5480-000	VEHICULAR SUPPLIES	18015.00	0.00	18015.00	-3036.83	12251.75	5763.25	68.01%
01-220-5500-230	MEDICAL SUPPLIES	19000.00	0.00	19000.00	3844.94	20053.98	-1053.98	105.55%*
01-220-5580-000	OTHER SUPPLIES	6800.00	0.00	6800.00	15859.29	18573.31	-11773.31	273.14%*
01-220-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	963.58	963.58	0.00	958.76	4.82	99.50%
01-220-5710-000	TRAVEL/MILEAGE - IN STATE	100.00	0.00	100.00	70.08	185.39	-85.39	185.39%*
01-220-5720-000	TRAVEL-OUT OF STATE	100.00	0.00	100.00	0.00	0.00	100.00	
01-220-5730-000	DUES & MEMBERSHIPS	1000.00	0.00	1000.00	0.00	870.40	129.60	87.04%
01-220-5730-230	DUES & MEMBERSHIPS EMS	1000.00	0.00	1000.00	0.00	1880.00	-880.00	188.00%*
01-220-5780-000	OTHER CHARGES	1600.00	0.00	1600.00	3.76	278.45	1321.55	17.40%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-220-5850-000	NEW EQUIPMENT	9600.00	0.00	9600.00	4800.00	9104.55	495.45	94.84%
01-220-5870-000	REPLACE EQUIPMENT	8033.00	0.00	8033.00	0.00	542.60	7490.40	6.75%
01-220-5890-000	TRUCK LEASE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5900-000	HAZARDOUS WASTE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >FIRE DEPARTMENT		801399.00	27860.28	829259.28	94429.86	781846.68	47412.60	94.28%
Department: FIRE DEPT - ARTICLES 222								
01-222-5800-000	CAP BUDGET - FIRE PREVENTION VEHICLE	0.00	176.62	176.62	0.00	176.62	0.00	100.00%*
01-222-5810-000	CAP BUDGET - FIREFIGHTING GEAR	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5850-000	FOREST FIRE FIGHTING EQUIPMENT ART 23	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5860-000	FEMA EQUIPMENT GRANT MATCHING FUNDS - FEDERAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5870-000	SCOTT 50 AIR PACKS - ART 16 STM 12/14/04	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5875-000	PHYSICAL EXAMS FOR NEW FIREFIGHTERS	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5876-230	CAP BUDGET - MEDIC 1 TRUCK	40000.00	0.00	40000.00	0.00	38365.44	1634.56	95.91%
sub-total [1] >FIRE DEPT - ARTICLES		40000.00	176.62	40176.62	0.00	38542.06	1634.56	95.93%
Department: COMMUNICATIONS CENTER 225								
01-225-5100-000	SALARY & WAGES - DIRECTOR	1.00	0.00	1.00	0.00	0.00	1.00	
01-225-5110-000	SALARY & WAGES - OPER STAFF	152997.00	0.00	152997.00	15581.36	152669.35	327.65	99.79%
01-225-5120-000	SALARIES & WAGES - TEMP HELP	17870.00	-2050.48	15819.52	3029.04	22938.97	-7119.45	145.00%*
01-225-5130-000	ADDITIONAL GROSS	31448.00	-3200.00	28248.00	1633.32	22684.05	5563.95	80.30%
01-225-5132-000	ADDITIONAL GROSS - LONGEVITY	3750.00	0.00	3750.00	0.00	3750.00	0.00	100.00%*
01-225-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	119.97	142.97	-142.97	
01-225-5195-000	OTHER - UNIFORM ALLOWANCE	2000.00	0.00	2000.00	985.93	1285.88	714.12	64.29%
01-225-5199-000	OTHER - 3% BUDGET CUT	0.00	5700.00	5700.00	0.00	0.00	5700.00	
01-225-5245-000	REPAIR & MAINT EQUIPMENT	4350.00	-1000.00	3350.00	0.00	1686.00	1664.00	50.33%
01-225-5300-000	PROF & TECH SERVICES	750.00	0.00	750.00	0.00	0.00	750.00	
01-225-5340-000	COMMUNICATION	7400.00	0.00	7400.00	995.06	4163.63	3236.37	56.27%
01-225-5380-000	OTHER SERVICES	1000.00	0.00	1000.00	0.00	0.00	1000.00	
01-225-5420-000	OFFICE SUPPLIES	500.00	0.00	500.00	163.19	774.58	-274.58	154.92%*
01-225-5580-000	OTHER SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00	
01-225-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-225-5610-000	EXPENSE 3% BUDGET CUT	0.00	1000.00	1000.00	0.00	0.00	1000.00	
01-225-5710-000	TRAVEL, MILEAGE - IN STATE	300.00	0.00	300.00	0.00	106.77	193.23	35.59%
01-225-5720-000	TRAVEL-OUT OF STATE	0.00	0.00	0.00	0.00	0.00	0.00	
01-225-5870-000	REPLACE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >COMMUNICATIONS CENTER		222466.00	449.52	222915.52	22507.87	210202.20	12713.32	94.30%
Department: COMM CENTER SPECIAL ARTICLES 226								
01-226-5900-000	2 24/7 INTENSIVE USE CHAIRS ATM 5/05 ART 16	0.00	0.00	0.00	0.00	0.00	0.00	
01-226-5901-000	CAP BUDGET - COMM CENTER UPGRADE	250000.00	0.00	250000.00	38275.20	45122.23	204877.77	18.05%
sub-total [1] >COMM CENTER SPECIAL ARTICLES		250000.00	0.00	250000.00	38275.20	45122.23	204877.77	18.05%
Department: FIRE DEPT - MECHANICAL 227								
01-227-5850-000	HYDRANT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >FIRE DEPT - MECHANICAL		0.00	0.00	0.00	0.00	0.00	0.00	

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: AMBULANCE DEPARTMENT 230								
01-230-5100-000	SALARIES & WAGES-AMB DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5110-000	SALARY & WAGES - OPER STAFF ALS	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5111-000	SALARY & WAGES - OPER STAFF EMT	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5130-000	ADDITIONAL GROSS - OT ALS OPER STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5131-000	ADDITIONAL GROSS - OT EMT OPER STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5132-000	ADDITIONAL GROSS - OT SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5195-000	OTHER - UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5245-000	REPAIR & MAINT EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5300-000	PROF & TECH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5340-000	COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5435-000	EQUIPMENT MAINT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5450-000	CUSTODIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5480-000	VEHICULAR SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5500-000	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5730-000	DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5780-000	OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5850-000	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5870-000	REPLACEMENT EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >AMBULANCE DEPARTMENT		0.00	0.00	0.00	0.00	0.00	0.00	
Department: AMBULANCE - ARTICLES 231								
01-231-5407-000	UPGRADE 2 LIFEPAK W/CAPNOG STM 11/29/05 A 13	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5900-000	COMSTAR COLLECTION AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5901-000	COASTAL COLLECTION AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5902-000	DEFIBRILLATOR/MONITOR/2 LIFEPAK 500'S	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5904-000	AMBULANCE A.L.S. VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5909-000	PARAMEDIC RESPONSE VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5910-000	AMBULANCE ATM 11/29/05 ART 12	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >AMBULANCE - ARTICLES		0.00	0.00	0.00	0.00	0.00	0.00	

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: BUILDING INSPECTOR 241								
01-241-5100-000	SALARY & WAGES-BLDG COMMISSIONER	58970.00	1479.89	60449.89	6005.48	60449.89	0.00	100.00%*
01-241-5110-000	SALARY & WAGES - OPER (ALT BLDG INSP)	0.00	26.17	26.17	0.00	0.00	26.17	
01-241-5112-000	SALARY & WAGES-SUPPORT STAFF	19495.00	485.46	19980.46	1512.06	13203.43	6777.03	66.08%
01-241-5120-000	SALARY & WAGES - TEMP HELP	0.00	0.00	0.00	0.00	1378.30	-1378.30	
01-241-5130-000	ADDITIONAL GROSS - LONGEVITY	600.00	0.00	600.00	0.00	600.00	0.00	100.00%*
01-241-5190-000	OTHER - STIPEND CERTIFICATION	500.00	0.00	500.00	0.00	500.00	0.00	100.00%*
01-241-5195-000	OTHER - UNIFORM ALLOWANCE	485.00	0.00	485.00	0.00	380.62	104.38	78.48%
01-241-5245-000	REPAIRS AND MAINTENANCE - EQUIPMENT	500.00	0.00	500.00	29.00	1681.14	-1181.14	336.23%*
01-241-5300-000	PROFESSIONAL SERVICES	1690.00	0.00	1690.00	5.00	1484.35	205.65	87.83%
01-241-5340-000	COMMUNICATIONS	432.00	0.00	432.00	67.32	472.86	-40.86	109.46%*
01-241-5420-000	OFFICE SUPPLIES	540.00	0.00	540.00	155.10	299.48	240.52	55.46%
01-241-5480-000	VEHICULAR SUPPLIES	2783.00	0.00	2783.00	451.48	1601.68	1181.32	57.55%
01-241-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-241-5710-000	TRAVEL, MILEAGE IN-STATE	0.00	0.00	0.00	0.00	0.00	0.00	
01-241-5730-000	DUES & MEMBERSHIPS	247.00	0.00	247.00	0.00	272.90	-25.90	110.49%*
sub-total [1] >BUILDING INSPECTOR		86242.00	1991.52	88233.52	8225.44	82324.65	5908.87	93.30%
Department: GAS INSPECTOR 242								
01-242-5100-000	GAS INSPECTOR SALARY	4793.00	119.81	4912.81	409.85	4912.81	0.00	100.00%*
01-242-5110-000	SALARY & WAGES - OPER (ALT INSP)	102.00	2.55	104.55	104.55	104.55	0.00	100.00%*
01-242-5400-000	GAS INSP EXPENSE	90.00	0.00	90.00	0.00	0.00	90.00	
sub-total [1] >GAS INSPECTOR		4985.00	122.36	5107.36	514.40	5017.36	90.00	98.24%
Department: PLUMBING INSPECTOR 243								
01-243-5100-000	PLUMBING INSP SALARY	6805.00	170.09	6975.09	585.52	6975.09	0.00	100.00%*
01-243-5110-000	SALARY & WAGES - OPER (ALT INSP)	102.00	2.55	104.55	104.55	104.55	0.00	100.00%*
01-243-5400-000	PLUMBING INSP EXPENSE	450.00	0.00	450.00	0.00	0.00	450.00	
01-243-5710-000	TRAVEL, MILEAGE IN-STATE	648.00	0.00	648.00	436.15	436.15	211.85	67.31%
sub-total [1] >PLUMBING INSPECTOR		8005.00	172.64	8177.64	1126.22	7515.79	661.85	91.91%
Department: SEALER of WEIGHTS & MEASURES 244								
01-244-5100-000	SEALER OF WEIGHTS & MEASURERS	3674.00	91.83	3765.83	313.81	3765.83	0.00	100.00%*
01-244-5110-000	SALARY & WAGES - OPER (ALT INSP)	61.00	1.53	62.53	0.00	0.00	62.53	
01-244-5195-000	OTHER - UNIFORM ALLOWANCE	0.00	0.00	0.00	57.98	57.98	-57.98	
01-244-5400-000	WEIGHTS & MEASURER EXPENSE	243.00	0.00	243.00	0.00	25.00	218.00	10.29%
01-244-5710-000	TRAVEL, MILEAGE IN-STATE	57.00	0.00	57.00	0.00	16.74	40.26	29.37%
sub-total [1] >SEALER of WEIGHTS & MEASURES		4035.00	93.36	4128.36	371.79	3865.55	262.81	93.63%
Department: ELECTRICAL INSPECTOR 245								
01-245-5100-000	WIRE INSP SALARY	11200.00	279.86	11479.86	957.47	11479.86	0.00	100.00%*
01-245-5110-000	SALARY & WAGES - OPER (ALT INSPECTOR)	163.00	4.09	167.09	167.09	167.09	0.00	100.00%*
01-245-5300-000	PROFESSIONAL & TECHNICAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-245-5400-000	WIRE INSPECTOR EXPENSE	112.00	0.00	112.00	112.00	112.00	0.00	100.00%*
01-245-5710-000	TRAVEL, MILEAGE IN-STATE	850.00	0.00	850.00	813.65	813.65	36.35	95.72%
sub-total [1] >ELECTRICAL INSPECTOR		12325.00	283.95	12608.95	2050.21	12572.60	36.35	99.71%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: ANIMAL INSPECTOR 246								
01-246-5400-000	ANIMAL INSPECTOR	600.00	0.00	600.00	0.00	500.00	100.00	83.33%
sub-total [1] >ANIMAL INSPECTOR		600.00	0.00	600.00	0.00	500.00	100.00	83.33%
Department: T.E.M.A. 291								
01-291-5245-000	REPAIR & MAINT EQUIPMENT	0.00	0.00	0.00	106.57	106.57	-106.57	
01-291-5340-000	COMMUNICATION	0.00	0.00	0.00	79.08	79.08	-79.08	
01-291-5420-000	OFFICE SUPPLIES	109.00	0.00	109.00	603.95	603.95	-494.95	554.08%*
01-291-5580-000	OTHER SUPPLIES	200.00	0.00	200.00	119.40	119.40	80.60	59.70%
01-291-5900-000	N. MIDDX. EMG. PL. COMM.	600.00	0.00	600.00	0.00	0.00	600.00	
sub-total [1] >T.E.M.A.		909.00	0.00	909.00	909.00	909.00	0.00	100.00%*
Department: DOG OFFICER 292								
01-292-5100-000	SALARY & WAGES - ANIMAL CONTROL OFFICER	0.00	9333.31	9333.31	1333.00	9331.00	2.31	99.98%
01-292-5300-000	ANIMAL CONTROL PROFESSIONAL SERVICE	20000.00	-8056.75	11943.25	36.05	9405.44	2537.81	78.75%
01-292-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	25.00	-25.00	
01-292-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	3549.95	3549.95	0.00	3549.95	0.00	100.00%*
01-292-5610-000	EXPENSE 3% BUDGET CUT	0.00	600.00	600.00	0.00	0.00	600.00	
01-292-5710-000	TRAVEL, MILEAGE - IN STATE	0.00	0.00	0.00	55.05	201.84	-201.84	
sub-total [1] >DOG OFFICER		20000.00	5426.51	25426.51	1424.10	22513.23	2913.28	88.54%
Department: TREE WARDEN 294								
01-294-5100-000	TREE WARDEN SALARY	9430.00	235.76	9665.76	1021.63	9665.76	0.00	100.00%*
01-294-5270-000	EQUIPMENT RENTAL	9374.00	0.00	9374.00	2200.00	10150.00	-776.00	108.28%*
01-294-5380-000	OTHER PURCHASED SERVICES	1350.00	0.00	1350.00	0.00	0.00	1350.00	
01-294-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-294-5710-000	TRAVEL, MILEAGE - IN STATE	150.00	0.00	150.00	67.04	443.94	-293.94	295.96%*
01-294-5730-000	DUES AND MEMBERSHIPS	450.00	0.00	450.00	0.00	105.00	345.00	23.33%
sub-total [1] >TREE WARDEN		20754.00	235.76	20989.76	3288.67	20364.70	625.06	97.02%
Department: FOREST COMMITTEE 296								
01-296-5580-000	OTHER SUPPLIES-FOREST COMMITTEE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >FOREST COMMITTEE		0.00	0.00	0.00	0.00	0.00	0.00	
Department: BURIEL AGENT 297								
01-297-5100-000	BURIEL AGENT	133.00	3.32	136.32	25.52	136.32	0.00	100.00%*
01-297-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >BURIEL AGENT		133.00	3.32	136.32	25.52	136.32	0.00	100.00%*
Department: PARKING CLERK 298								
01-298-5100-000	PARKING CLERK	58.00	1.46	59.46	11.16	59.46	0.00	100.00%*
01-298-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >PARKING CLERK		58.00	1.46	59.46	11.16	59.46	0.00	100.00%*

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: SCHOOL N.M.R.S.D. ASSESSMENT 300								
01-300-5400-000	N.M.R.S.D. ASSESSMENT	8251691.00	0.00	8251691.00	0.00	8251690.65	0.35	100.00%
sub-total [1] >SCHOOL N.M.R.S.D. ASSESSMENT		8251691.00	0.00	8251691.00	0.00	8251690.65	0.35	100.00%
Department: SCHOOL N.V.T.H.S. ASSESSMENT 301								
01-301-5400-000	N.V.T.H.S. ASSESSMENT	701552.00	0.00	701552.00	175388.00	701552.00	0.00	100.00%*
sub-total [1] >SCHOOL N.V.T.H.S. ASSESSMENT		701552.00	0.00	701552.00	175388.00	701552.00	0.00	100.00%*
Department: SCHOOL NON REG ASSESSMENT 302								
01-302-5400-000	NON REGIONAL SCHOOL ASSESSMENTS	22000.00	0.00	22000.00	0.00	0.00	22000.00	
sub-total [1] >SCHOOL NON REG ASSESSMENT		22000.00	0.00	22000.00	0.00	0.00	22000.00	
Department: HIGHWAY DEPT - WAGES 421								
01-421-5100-000	SALARY & WAGES-HIGHWAY SUPERINTENDENT	72886.00	1822.14	74708.14	7692.85	74708.14	0.00	100.00%*
01-421-5110-000	SALARY & WAGES-OPER STAFF	279187.00	0.00	279187.00	22261.68	237090.96	42096.04	84.92%
01-421-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	563.76	563.76	0.00	0.00	563.76	
01-421-5130-000	ADDITIONAL GROSS - OT & DIFFRL	71133.00	-10000.00	61133.00	1920.10	49923.68	11209.32	81.66%
01-421-5132-000	ADDITIONAL GROSS - LONGEVITY	4300.00	0.00	4300.00	1200.00	3600.00	700.00	83.72%
01-421-5191-000	OTHER STIPEND - CERTIFICATION	500.00	0.00	500.00	0.00	500.00	0.00	100.00%*
01-421-5195-000	OTHER - UNIFORM ALLOWANCE	5735.00	0.00	5735.00	0.00	4767.19	967.81	83.12%
sub-total [1] >HIGHWAY DEPT - WAGES		433741.00	-7614.10	426126.90	33074.63	370589.97	55536.93	86.97%
Department: HIGHWAY EXPENSES 422								
01-422-5210-000	ENERGY	13680.00	4000.00	17680.00	1146.35	16176.68	1503.32	91.50%
01-422-5240-000	REPAIR & MAINT BUILDING	1000.00	0.00	1000.00	0.00	0.00	1000.00	
01-422-5245-000	REPAIR & MAINT EQUIPMENT	4500.00	3000.00	7500.00	3500.53	11693.33	-4193.33	155.91%*
01-422-5270-000	EQUIPMENT RENTAL	1500.00	0.00	1500.00	0.00	1675.99	-175.99	111.73%*
01-422-5300-000	PROFESSIONAL SERVICES	1500.00	0.00	1500.00	0.00	6244.90	-4744.90	416.33%*
01-422-5320-000	WATER	200.00	0.00	200.00	0.00	329.80	-129.80	164.90%*
01-422-5340-000	COMMUNICATION	3000.00	0.00	3000.00	377.63	2673.67	326.33	89.12%
01-422-5380-000	OTHER SERVICES	1000.00	13049.99	14049.99	35.00	17265.57	-3215.58	122.89%*
01-422-5420-000	OFFICE SUPPLIES	1000.00	0.00	1000.00	688.83	2000.92	-1000.92	200.09%*
01-422-5430-000	BUILDING SUPPLIES	2000.00	0.00	2000.00	0.00	2307.55	-307.55	115.38%*
01-422-5480-000	VEHICULAR SUPPLIES	41000.00	0.00	41000.00	1900.73	34961.49	6038.51	85.27%
01-422-5530-000	PUBLIC WORKS SUPPLIES	30000.00	3000.00	33000.00	1764.91	32414.75	585.25	98.23%
01-422-5580-000	OTHER SUPPLIES	3000.00	0.00	3000.00	0.00	456.73	2543.27	15.22%
01-422-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	254.36	254.36	0.00	254.36	0.00	100.00%*
01-422-5730-000	DUES & MEMBERSHIPS	300.00	0.00	300.00	0.00	600.75	-300.75	200.25%*
01-422-5850-000	NEW EQUIPMENT	2000.00	0.00	2000.00	0.00	0.00	2000.00	
01-422-5870-000	REPLACE EQUIPMENT	1500.00	0.00	1500.00	0.00	499.15	1000.85	33.28%
sub-total [1] >HIGHWAY EXPENSES		107180.00	23304.35	130484.35	9413.98	129555.64	928.71	99.29%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: SNOW & ICE REMOVAL 423								
01-423-5120-000	SALARY & WAGES-TEMPORARY HELP	2000.00	7409.56	9409.56	0.00	9409.56	0.00	100.00%*
01-423-5270-000	EQUIPMENT RENTAL	25000.00	34455.45	59455.45	0.00	59455.45	0.00	100.00%*
01-423-5480-000	VEHICULAR SUPPLIES	4000.00	18215.06	22215.06	0.00	22215.06	0.00	100.00%*
01-423-5512-000	SALT	70000.00	161247.62	231247.62	0.00	231247.62	0.00	100.00%*
01-423-5513-000	SAND	22000.00	25308.80	47308.80	0.00	47308.80	0.00	100.00%*
01-423-5870-000	REPLACEMENT EQUIPMENT	2000.00	10713.97	12713.97	0.00	12713.97	0.00	100.00%*
sub-total [1] >SNOW & ICE REMOVAL		125000.00	257350.46	382350.46	0.00	382350.46	0.00	100.00%*
Department: STREET LIGHTING 424								
01-424-5210-000	ENERGY - HWY STREET LIGHTS	17500.00	1075.52	18575.52	2700.88	18575.52	0.00	100.00%*
01-424-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	219.61	219.61	0.00	181.66	37.95	82.72%
sub-total [1] >STREET LIGHTING		17500.00	1295.13	18795.13	2700.88	18757.18	37.95	99.80%
Department: HIGHWAY - ARTICLES 425								
01-425-5858-000	HIGHWAY TRUCK LEASE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5859-000	HIGH BAND RADIOS - STM 12/04 ART 18	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5860-000	TRUCK W/ASSOC EQUIP - STM 11/07 ART 8	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5861-000	SANDER BODY W/ASSOC EQUIP ATM 5/05 ART 18	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5862-000	CAP BUDGET - SANDER BODY	15000.00	0.00	15000.00	0.00	14206.30	793.70	94.71%
sub-total [1] >HIGHWAY - ARTICLES		15000.00	0.00	15000.00	0.00	14206.30	793.70	94.71%
Department: LANDFILL OPERATIONS 430								
01-430-5210-000	ENERGY	5440.00	0.00	5440.00	531.42	9348.02	-3908.02	171.84%*
01-430-5240-000	REPAIR & MAINT LANDFILL BUILDING	1900.00	0.00	1900.00	133.78	1031.13	868.87	54.27%
01-430-5300-000	PROFESSIONAL SERVICES	9550.00	0.00	9550.00	1970.00	6239.24	3310.76	65.33%
01-430-5301-000	LANDFILL BUILDING MAINTENANCE - SPEC ARTICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-430-5340-000	COMMUNICATIONS	300.00	0.00	300.00	56.06	457.36	-157.36	152.45%*
01-430-5414-000	LANDFILL AIR PUMP ART # 12	0.00	0.00	0.00	0.00	0.00	0.00	
01-430-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >LANDFILL OPERATIONS		17190.00	0.00	17190.00	2691.26	17075.75	114.25	99.34%
Department: SOLID WASTE OPERATIONS 433								
01-433-5301-000	CURBSIDE PICKUP & TRANS.	664000.00	0.00	664000.00	104221.79	626969.48	37030.52	94.42%
sub-total [1] >SOLID WASTE OPERATIONS		664000.00	0.00	664000.00	104221.79	626969.48	37030.52	94.42%
Department: NORTH CENT REG SOLID WASTE COLL 435								
01-435-5300-000	PROF SVS - HAZARDOUS WASTE COLLECTION	5198.00	0.00	5198.00	0.00	5198.00	0.00	100.00%*
sub-total [1] >NORTH CENT REG SOLID WASTE COLL		5198.00	0.00	5198.00	0.00	5198.00	0.00	100.00%*

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: CEMETERY/PARKS DEPARTMENT 491								
01-491-5100-000	SALARY & WAGES-CEMETERY SUPER	30980.00	785.09	31765.09	3396.24	34937.17	-3172.08	109.99%*
01-491-5110-000	SALARY & WAGES - OPER STAFF	29613.00	730.80	30343.80	539.60	5844.43	24499.37	19.26%
01-491-5112-000	SALARIES & WAGES - SUPPORT STAFF	2574.00	71.06	2645.06	477.83	1669.19	975.87	63.11%
01-491-5120-000	SALARIES & WAGES - TEMP HELP	0.00	0.00	0.00	741.24	19168.34	-19168.34	
01-491-5130-000	ADDITIONAL GROSS - OVERTIME	0.00	0.00	0.00	120.45	2263.17	-2263.17	
01-491-5195-000	OTHER - UNIFORM ALLOWANCE	40.00	0.00	40.00	0.00	0.00	40.00	
01-491-5210-000	ENERGY	3525.00	0.00	3525.00	234.70	2635.06	889.94	74.75%
01-491-5245-000	REPAIR & MAINTENANCE EQUIPMENT	100.00	0.00	100.00	-13.72	2259.43	-2159.43	>*
01-491-5270-000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-491-5320-000	WATER	300.00	0.00	300.00	0.00	244.80	55.20	81.60%
01-491-5340-000	COMMUNICATION	300.00	0.00	300.00	35.09	118.32	181.68	39.44%
01-491-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	145.00	595.00	-595.00	
01-491-5420-000	OFFICE SUPPLIES	46.00	0.00	46.00	0.00	0.00	46.00	
01-491-5430-000	BUILDING MAINTENANCE SUPPLIES	100.00	0.00	100.00	7.58	304.81	-204.81	304.81%*
01-491-5460-000	GROUNDSKEEPING SUPPLIES	600.00	0.00	600.00	68.81	1067.75	-467.75	177.96%*
01-491-5480-000	VEHICULAR SUPPLIES	2500.00	0.00	2500.00	-474.27	117.81	2382.19	4.71%
01-491-5580-000	OTHER SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00	
01-491-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >CEMETERY/PARKS DEPARTMENT		70878.00	1586.95	72464.95	5278.55	71225.28	1239.67	98.29%
Department: CEMETERY ARTICLES 493								
01-493-5000-000	CEMETERY IMPROVEMENT FUND	6065.00	4439.31	10504.31	378.99	1478.99	9025.32	14.08%
01-493-5010-000	OTHER CHARGES - PORT A POTTIES	0.00	200.00	200.00	0.00	200.00	0.00	100.00%*
01-493-5800-000	CAP BUDGET - MINI EXCAVATOR	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >CEMETERY ARTICLES		6065.00	4639.31	10704.31	378.99	1678.99	9025.32	15.69%
Department: BOARD OF HEALTH 520								
01-520-5112-000	SALARY & WAGES-SUPPORT STAFF	26050.00	645.98	26695.98	2789.38	26691.03	4.95	99.98%
01-520-5130-000	ADDITIONAL GROSS	0.00	0.00	0.00	0.00	0.00	0.00	
01-520-5300-000	PROF SERVICES	939.00	0.00	939.00	510.00	615.70	323.30	65.57%
01-520-5340-000	COMMUNICATION	270.00	0.00	270.00	0.00	36.39	233.61	13.48%
01-520-5420-000	OFFICE SUPPLIES	213.00	0.00	213.00	128.25	219.03	-6.03	102.83%*
01-520-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	60.00	60.00	0.00	60.00	0.00	100.00%*
01-520-5710-000	TRAVEL/MILEAGE IN-STATE	200.00	0.00	200.00	35.28	507.70	-307.70	253.85%*
01-520-5730-000	DUES & MEMBERSHIPS	100.00	0.00	100.00	0.00	100.00	0.00	100.00%*
sub-total [1] >BOARD OF HEALTH		27772.00	705.98	28477.98	3462.91	28229.85	248.13	99.13%
Department: RECYCLING CENTER 521								
01-521-5100-000	SOLID WASTE WAGES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >RECYCLING CENTER		0.00	0.00	0.00	0.00	0.00	0.00	
Department: NASHOBA ASSESSMENTS 522								
01-522-5300-000	NURSING CONTRACT	6166.00	0.00	6166.00	0.00	6166.00	0.00	100.00%*
01-522-5301-000	NASHOBA ASSESSMENT	21085.00	0.00	21085.00	0.00	21085.00	0.00	100.00%*
sub-total [1] >NASHOBA ASSESSMENTS		27251.00	0.00	27251.00	0.00	27251.00	0.00	100.00%*

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: LANDFILL 524								
01-524-5300-000	LANDFILL ENGINEERING SERVICES	48127.00	0.00	48127.00	12035.50	31190.00	16937.00	64.81%
sub-total [1] >LANDFILL		48127.00	0.00	48127.00	12035.50	31190.00	16937.00	64.81%
Department: 540								
01-540-5800-000	CAP BUDGET - SENIOR CTR BUILDING DESIGN	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >		0.00	0.00	0.00	0.00	0.00	0.00	
Department: COUNCIL ON AGING 541								
01-541-5100-000	SALARY & WAGES-C.O.A DIRECTOR	34088.00	858.69	34946.69	3625.15	34975.49	-28.80	100.08%*
01-541-5110-000	SALARY & WAGES - OPER STAFF	10491.00	248.47	10739.47	1302.32	10255.58	483.89	95.49%
01-541-5130-000	ADDITIONAL GROSS - LONGEVITY	900.00	0.00	900.00	0.00	900.00	0.00	100.00%*
01-541-5245-000	REPAIR & MAINT EQUIPMENT	345.00	0.00	345.00	989.45	2137.95	-1792.95	619.70%*
01-541-5300-000	PROFESSIONAL SERVICES	400.00	0.00	400.00	0.00	160.00	240.00	40.00%
01-541-5340-000	COMMUNICATIONS	1300.00	0.00	1300.00	597.57	896.66	403.34	68.97%
01-541-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	0.00	694.38	105.62	86.80%
01-541-5580-000	OTHER SUPPLIES	1525.00	0.00	1525.00	0.00	326.29	1198.71	21.40%
01-541-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	1550.00	1550.00	0.00	1500.00	50.00	96.77%
01-541-5730-000	DUES & MEMBERSHIPS	150.00	0.00	150.00	0.00	140.00	10.00	93.33%
sub-total [1] >COUNCIL ON AGING		49999.00	2657.16	52656.16	6514.49	51986.35	669.81	98.73%
Department: SENIOR CITIZENS CENTER 542								
01-542-5210-000	ENERGY	5385.00	2800.00	8185.00	1394.32	7750.40	434.60	94.69%
01-542-5240-000	REPAIR & MAINT BUILDING	100.00	200.00	300.00	180.00	441.00	-141.00	147.00%*
01-542-5242-000	RENT - BUILDING	14280.00	250.00	14530.00	1182.43	14377.42	152.58	98.95%
01-542-5320-000	WATER	75.00	0.00	75.00	0.00	65.40	9.60	87.20%
01-542-5380-000	OTHER SERVICES	100.00	0.00	100.00	0.00	0.00	100.00	
01-542-5450-000	BUILDING SUPPLIES	300.00	0.00	300.00	0.00	153.48	146.52	51.16%
01-542-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-542-5850-000	NEW EQUIPMENT	30.00	0.00	30.00	0.00	0.00	30.00	
sub-total [1] >SENIOR CITIZENS CENTER		20270.00	3250.00	23520.00	2756.75	22787.70	732.30	96.89%
Department: VETERAN AGENT 543								
01-543-5100-000	VETERANS AGENT SALARY	4767.00	119.16	4886.16	517.07	4886.16	0.00	100.00%*
01-543-5340-000	COMMUNICATION	41.00	0.00	41.00	0.00	0.00	41.00	
01-543-5420-000	OFFICE SUPPLIES	22.00	0.00	22.00	0.00	0.00	22.00	
01-543-5730-000	DUES	50.00	0.00	50.00	0.00	35.00	15.00	70.00%
sub-total [1] >VETERAN AGENT		4880.00	119.16	4999.16	517.07	4921.16	78.00	98.44%
Department: VETERANS BENEFITS 544								
01-544-5300-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-544-5380-000	OTHER SERVICES - VET BENEFITS	9131.00	0.00	9131.00	781.53	8488.76	642.24	92.97%
sub-total [1] >VETERANS BENEFITS		9131.00	0.00	9131.00	781.53	8488.76	642.24	92.97%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: LIBRARY 610								
01-610-5100-000	SALARIES & WAGES-LIBRARY DIRECTOR	37640.00	944.52	38584.52	3986.96	38691.34	-106.82	100.28%*
01-610-5110-000	SALARY & WAGES - OPER STAFF	78498.00	2028.31	80526.31	8773.37	78149.40	2376.91	97.05%
01-610-5130-000	ADDITIONAL GROSS - LONGEVITY	1200.00	0.00	1200.00	600.00	1500.00	-300.00	125.00%*
01-610-5210-000	ENERGY	7980.00	0.00	7980.00	0.00	5673.10	2306.90	71.09%
01-610-5240-000	REPAIR & MAINT BUILDING	500.00	0.00	500.00	0.00	815.10	-315.10	163.02%*
01-610-5270-000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-610-5320-000	WATER	225.00	0.00	225.00	30.00	281.70	-56.70	125.20%*
01-610-5340-000	COMMUNICATION	500.00	0.00	500.00	82.70	306.19	193.81	61.24%
01-610-5380-000	OTHER PURCHASED SERVICES	8742.00	0.00	8742.00	0.00	7063.50	1678.50	80.80%
01-610-5420-000	OFFICE SUPPLIES	150.00	0.00	150.00	0.00	1626.68	-1476.68	>*
01-610-5450-000	CUSTODIAL SUPPLIES	150.00	0.00	150.00	0.00	247.78	-97.78	165.19%*
01-610-5580-000	OTHER SUPPLIES	32432.00	0.00	32432.00	245.05	32178.16	253.84	99.22%
01-610-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-610-5730-000	DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	2515.00	-2515.00	
01-610-5780-000	OTHER CHARGES	41.00	0.00	41.00	0.00	0.00	41.00	
sub-total [1] >LIBRARY		168058.00	2972.83	171030.83	13718.08	169047.95	1982.88	98.84%
Department: LIBRARY - ARTICLES 611								
01-611-5241-000	LIBRARY FRONT STAIRS	0.00	0.00	0.00	0.00	0.00	0.00	
01-611-5242-000	PLAN & DESIGN MATCHING FUNDS GRANT ART 14	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >LIBRARY - ARTICLES		0.00	0.00	0.00	0.00	0.00	0.00	
Department: RECREATION DEPARTMENT 630								
01-630-5100-000	SALARY & WAGES-REC. DIRECTOR	0.00	114.68	114.68	0.00	114.68	0.00	100.00%*
01-630-5110-000	SALARY & WAGES - OPER STAFF	22051.00	0.00	22051.00	0.00	21390.00	661.00	97.00%
01-630-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >RECREATION DEPARTMENT		22051.00	114.68	22165.68	0.00	21504.68	661.00	97.02%
Department: REC SQUANNOCOOK FIELDS 631								
01-631-5000-000	SQUANNACOOK REC FIELDS - SPEC ARTICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5210-000	ENERGY	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5230-000	WATER	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5460-000	GROUNDKEEPING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >REC SQUANNOCOOK FIELDS		0.00	0.00	0.00	0.00	0.00	0.00	
Department: MEMORIAL DAY COMMITTEE 660								
01-660-5120-000	SALARY & WAGES TEMPORARY HELD	0.00	0.00	0.00	0.00	0.00	0.00	
01-660-5300-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	1417.68	1417.68	-1417.68	
01-660-5350-000	BAND SERVICES	3725.00	0.00	3725.00	53.00	1674.00	2051.00	44.94%
01-660-5580-000	OTHER SUPPLIES	833.00	0.00	833.00	0.00	528.00	305.00	63.39%
sub-total [1] >MEMORIAL DAY COMMITTEE		4558.00	0.00	4558.00	1470.68	3619.68	938.32	79.41%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: HISTORICAL COMMISSION 691								
01-691-5780-000	HISTORICAL COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >HISTORICAL COMMISSION		0.00	0.00	0.00	0.00	0.00	0.00	
Department: BAND CONCERTS 692								
01-692-5120-000	SALARY & WAGES TEMPORARY HELP	0.00	0.00	0.00	0.00	0.00	0.00	
01-692-5350-000	BAND SERVICES	7629.00	0.00	7629.00	3354.00	7502.00	127.00	98.34%
01-692-5580-000	OTHER SUPPLIES	300.00	0.00	300.00	247.86	247.86	52.14	82.62%
sub-total [1] >BAND CONCERTS		7929.00	0.00	7929.00	3601.86	7749.86	179.14	97.74%
Department: LONG TERM DEBT 710								
01-710-5000-000	LONG TERM DEBT POLICE STATION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >LONG TERM DEBT		0.00	0.00	0.00	0.00	0.00	0.00	
Department: LONG TERM DEBT 713								
01-713-5000-000	LONG TERM DEBT MEMORIAL HALL	115000.00	0.00	115000.00	0.00	115000.00	0.00	100.00%*
sub-total [1] >LONG TERM DEBT		115000.00	0.00	115000.00	0.00	115000.00	0.00	100.00%*
Department: LONG TERM DEBT 714								
01-714-5000-000	LONG TERM DEBT W.P.A.T.	27697.00	0.00	27697.00	0.00	27696.00	1.00	100.00%
sub-total [1] >LONG TERM DEBT		27697.00	0.00	27697.00	0.00	27696.00	1.00	100.00%
Department: LONG TERM DEBT 715								
01-715-5000-000	LONG TERM DEBT - FIRE STATION/ELM/CAPPING	173110.00	0.00	173110.00	173110.00	173110.00	0.00	100.00%*
sub-total [1] >LONG TERM DEBT		173110.00	0.00	173110.00	173110.00	173110.00	0.00	100.00%*
Department: title not on file 720								
01-720-5000-000	LONG TERM NOTE - FIRE TRUCK/HWY DUMP TRUCK	96000.00	0.00	96000.00	96000.00	96000.00	0.00	100.00%*
sub-total [1] >title not on file		96000.00	0.00	96000.00	96000.00	96000.00	0.00	100.00%*
Department: title not on file 723								
01-723-5000-000	LONG TERM DEBT PRINC WATER EXTENSION	35000.00	0.00	35000.00	0.00	35000.00	0.00	100.00%*
sub-total [1] >title not on file		35000.00	0.00	35000.00	0.00	35000.00	0.00	100.00%*
Department: INTEREST 750								
01-750-5000-000	LONG TERM INT POLICE STATION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >INTEREST		0.00	0.00	0.00	0.00	0.00	0.00	
Department: title not on file 752								
01-752-5000-000	LONG TERM INT - FIRE TRUCK/HWY DUMP TRUCK	15360.00	0.00	15360.00	7572.26	15122.00	238.00	98.45%
sub-total [1] >title not on file		15360.00	0.00	15360.00	7572.26	15122.00	238.00	98.45%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: INTEREST 753								
01-753-5000-000	LONG TERM INTEREST MEMORIAL HA	53253.00	0.00	53253.00	25275.50	53253.00	0.00	100.00%*
sub-total [1] >INTEREST		53253.00	0.00	53253.00	25275.50	53253.00	0.00	100.00%*
Department: INTEREST 755								
01-755-5000-000	INTEREST - FIRE STATION/ELM/CAPPING	114321.00	0.00	114321.00	54486.00	114321.00	0.00	100.00%*
sub-total [1] >INTEREST		114321.00	0.00	114321.00	54486.00	114321.00	0.00	100.00%*
Department: INTEREST ON TEMPORARY LOANS 759								
01-759-5000-000	INTEREST ON TEMPORARY LOANS	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >INTEREST ON TEMPORARY LOANS		0.00	0.00	0.00	0.00	0.00	0.00	
Department: title not on file 763								
01-763-5000-000	LONG TERM INTEREST WATER EXTENSION	14603.00	0.00	14603.00	6889.50	14602.00	1.00	99.99%
sub-total [1] >title not on file		14603.00	0.00	14603.00	6889.50	14602.00	1.00	99.99%
Department: title not on file 770								
01-770-5000-000	NON-EXCLD - BOND PRINC - WITCH'S BROOK	6890.00	0.00	6890.00	6890.00	6890.00	0.00	100.00%*
sub-total [1] >title not on file		6890.00	0.00	6890.00	6890.00	6890.00	0.00	100.00%*
Department: title not on file 775								
01-775-5000-000	NON-EXCLD - BOND INTEREST - WITCH'S BROOK	5349.00	0.00	5349.00	5349.00	5349.00	0.00	100.00%*
sub-total [1] >title not on file		5349.00	0.00	5349.00	5349.00	5349.00	0.00	100.00%*
Department: COUNTY RETIREMENT 911								
01-911-5000-000	COUNTY RETIREMENT SYSTEM	460805.00	0.00	460805.00	0.00	460805.00	0.00	100.00%*
sub-total [1] >COUNTY RETIREMENT		460805.00	0.00	460805.00	0.00	460805.00	0.00	100.00%*
Department: UNEMPLOYMENT 913								
01-913-5000-000	UNEMPLOYMENT COMPENSATION	10000.00	0.00	10000.00	882.97	882.97	9117.03	8.83%
sub-total [1] >UNEMPLOYMENT		10000.00	0.00	10000.00	882.97	882.97	9117.03	8.83%
Department: HEALTH INSURANCE 914								
01-914-5000-000	HEALTH INSURANCE TOWN SHARE	682890.00	0.00	682890.00	54923.60	609420.54	73469.46	89.24%
sub-total [1] >HEALTH INSURANCE		682890.00	0.00	682890.00	54923.60	609420.54	73469.46	89.24%
Department: LIFE INSURANCE 915								
01-915-5000-000	LIFE INSURANCE TOWN SHARE	550.00	0.00	550.00	26.00	311.00	239.00	56.55%
sub-total [1] >LIFE INSURANCE		550.00	0.00	550.00	26.00	311.00	239.00	56.55%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: MEDICARE 916								
01-916-5000-000	MEDICARE TOWN SHARE	43000.00	0.00	43000.00	4982.80	43645.35	-645.35	101.50%*
sub-total [1] >MEDICARE		43000.00	0.00	43000.00	4982.80	43645.35	-645.35	101.50%*
Department: GENERAL LIABILITY INSURANCE 945								
01-945-5000-000	PROPERTY, LIABILITY & VEHICLE	223141.00	-3250.00	219891.00	891.00	205429.00	14462.00	93.42%
01-945-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	10000.00	10000.00	0.00	0.00	10000.00	
sub-total [1] >GENERAL LIABILITY INSURANCE		223141.00	6750.00	229891.00	891.00	205429.00	24462.00	89.36%
GRAND TOTALS >>>>		16693072.00	479813.70	17172885.70	1249823.21	16337394.51	835491.19	95.13%

POLICE DEPARTMENT

As Chief of Police, I respectfully submit the following 2009 annual report for the Townsend Police Department.

While statistics for 2009 showed that overall incidents decreased slightly with 16,407 overall incidents in 2009 compared to 16,730 in 2008, major incidents (those requiring reporting) increased by 6.5%. Those incidents showing significant change over the past year were:

Arrests	-15%
Motor Vehicle B&E	-60%
Motor Vehicle Accidents w/o injury	-12%
M/V Summons	-15%
Probate issues	+100%
Shoplifting	-80%

The balance of incidents handled by the police department for 2009 showed moderate increases/decreases of +/- 10%.

I am pleased to report that crimes such as motor vehicle B&E's which were up 300% and shoplifting which were up 200% in 2008 showed significant decreases this year. Motor vehicle accidents w/o injury were also reduced by 12% for the second year in a row. Decreases in arrests and motor vehicle summons are in direct correlation with the fact that we were running one officer short this past year due to the vacancy left by Officer Bob Breault who left the department to join the Groton Police Department and whose vacancy was left unfilled due to fiscal uncertainty. The 15% decrease in motor vehicle summons also showed a decrease in overall revenue generated from \$68,105.00 in 2008 to \$44,906.00 in 2009.

Due to the fact that regionalization has become a focus throughout the state, especially in the area of public safety communications, and that funding for regionalized communications projects is also being made available, I informally approached the Chief of Police in Ashby in January about the idea of regionalization. What this led to was my suggestion to the Townsend Board of Selectmen and Town Administrator that we at least look at the feasibility of this concept and ultimately a meeting between the Towns of Ashby and Townsend, along with auditors assigned to the Department of Revenue, Division of Local Services took place. Since November, auditors of the Division of Local Services have been requesting data from both agencies in an effort to determine what, if any advantage there might be to not only consolidating communications, but in regionalizing both police and communications departments. While I am not convinced that this idea is feasible for a number of different reasons, I am

looking forward to reviewing the report that is to be issued by DOR and to take a closer look at this idea should this report be favorable. My overall concerns center around the facts that we can provide enhanced emergency services to both communities that is also cost beneficial. I will review this report, once it is made available and open-mindedly make recommendations based on its contents.

As in the past several years, we have continued our quest to become state certified as well as a state accredited police agency. In doing so, we have made adjustments within the organization to meet the standards which are set by The Massachusetts Police Accreditation Commission. This is a very labor intensive process and involves adopting policies and procedures as well as rules and regulations that cover practically every phase of police work. The idea behind this process is to become a more professional organization, to decrease liability, and to clearly define our mission. We have scheduled an assessment to take place in the fall of 2010 which will move us forward to accomplishing this goal.

This year we continued to rely on our affiliations with local and state agencies. In September we conducted a two-day search for an individual in a very rough and wooded area which comprised approximately one square mile in the northwest section of town. Those agencies assisting us in this somewhat mammoth undertaking were the Townsend Fire/EMS Department, Massachusetts State Police, Massachusetts Environmental Police, Massachusetts Department of Conservation and Recreation, and approximately 60-70 members of the North Eastern Massachusetts Law Enforcement Council's Regional Response Team.

It is unfortunate that the individual involved in this incident was found deceased, however, I am proud to say that those involved in this search worked tirelessly and even though the outcome was not what we wanted, we were at least able to come to some resolution in this case in a relatively short period of time. I am firmly convinced that this would not have been possible had we not had those resources available to us.

Once again this past year we continued our overall efforts to focus on those areas which are troubling to our community. I find it helpful to those of you who use our website www.townsendpd.org and go to our survey section to provide your comments on those areas in which we should focus our attention and areas where we can improve. While I find most of the comments positive, I also find those of you that are not satisfied or critical about the services that your police department provides and try to use some of the negative comments, along with statistical data to improve what we do here. With that being said, I would urge anyone who has an issue or comment to use this tool that is available to you to provide your input either way.

This past year, two by-laws were sponsored by the police department and approved by voters at town meeting. The first had to do with the consumption of marijuana in public places which came about as the direct result of the state statute C. 94C s. 32L being amended and decriminalizing the possession of one ounce or less of marijuana. As explained at town meeting, the introduction of this by-law was not meant to subvert the state ballot question which was passed by an overwhelming margin of 65%, it was only meant to address what the revised law had intended, which had allowances for the passage of local by-laws and ordinances for issues of public consumption which could be offensive to others.

The second by-law involved residency restrictions for sex offenders. While this is a somewhat complicated issue, as it involves rights that are constitutionally protected, the intention of this by-law was to protect those youngsters especially, who because of their age alone, fall victim to those who have likelihood of re-offending.

It is with sincere appreciation that I thank those who voted to accept these two by-laws as it gives us the tools that we need in order to protect the community.

We continue our efforts to find additional funding through grants and programs to help enhance our efforts which include DARE, the Officer Phil Program, traffic enforcement initiatives, and other community oriented programs as with our senior citizens. In addition, we began receiving funding for training and expenses two years ago from the State 911 Department, Public Safety Answering Point (PSAP) grant and received a total this past year of \$17,223.27 which we used to enhance our Communications upgrade project.

This year there were six internal affairs investigations conducted as a result of complaints being filed against officers. Four of these complaints were sustained requiring some disciplinary action against the officer and two of these complaints were not sustained.

In this year's report I would like to add a few words of caution: Do not become the victim of crime due to complacency. Lock your vehicles at night, leave lights on in and around your homes and businesses and notify us while you are away on vacation so that we can make checks which are assigned to regular patrols. Do not give out any information about yourself over the phone or internet unless you can verify who it is you are giving the information to. Do not fall victim to computer scammers as we have found an increase in the number of incidents being reported to us involving computer crimes and unauthorized use of bank and credit card accounts. If you do find that you have become a victim of identity theft, please notify us and fill out the identity theft packet that you will conveniently find as a link on our website.

In closing, I would like to say that it has once again been my privilege to serve this past year as your Chief of Police. I would like to thank the men and women of the Townsend Police Department that gave so much of themselves this past year and who carried themselves honestly and professionally. I would also like to thank and acknowledge the business owners and citizens of Townsend for their support and extend my appreciation to the Massachusetts State Police, Attorney General and District Attorney's Offices, and Chiefs of Police from the Northeastern

Massachusetts Law Enforcement Council and across the state. Further, I would like to thank Senator Flannagan and Representative Hargraves for their support, as well as the department heads, boards and committees, Board of Selectmen, and Town Administrator for their support in our endeavors throughout this past year.

Respectfully submitted by,
Erving M. Marshall, Jr., Chief of Police

COMMUNICATIONS CENTER

As Communications Director, I respectfully submit the following annual report for the Townsend Communications Center.

The Townsend Communications Center, the hub of emergency services for the Town of Townsend, recorded 16,407 overall incidents for the year. These incidents are recorded for reporting purposes and include all incidents both major as well as minor in detail within ninety-seven separate categories.

While these incident statistics give us an accounting of the type, quantity, and nature of calls received, they do not account for the thousands of informational-type general service calls that do not require incident reporting, thus do not account for the overall work performed on a daily basis by the department's telecommunicators. The work performed by the telecommunicator, who besides answering phone calls and handling radio traffic, also handles walk-in customers to the police/communications facility.

The four full-time and five part-time telecommunicators employed by the communications center handle a wide variety of services which include emergency calls for police, fire, and emergency medical services as well general information calls. In addition, the telecommunicators handle radio traffic for highway and water departments and is equipped to handle mutual aid radio traffic for out of town services and during incidents where mutual aid enters the community.

The communications center is a very active place that can go from routine one minute to utter pandemonium the next. In some respects it is a clearing house of information that is sought by the general public and which the public relies on not only in an emergency, but when they don't know where else to turn for answers to their questions. This can sometimes become troublesome for the telecommunicators when they are attempting to handle an emergency call at the same moment and is why I urge those seeking general information to use the communications center as a last resort.

Upgrades to the communications center have continued throughout the year with funding received for capitol improvements at town meeting as well as funding received through state 911 grants. Among those improvements made thus far are the installation of a two-position ADA compliant dispatch console, a town-wide alerting system (reverse 911) which we have entered into agreement with the Worcester County Sheriff's Office to obtain, an automated vehicle location system (AVLS) for our primary response vehicles as well as EMS vehicles, updated security including video and voice monitoring systems, updated radios and related equipment, computers for police and fire including networking software as well as the

installation of this equipment, which has included relocating our network servers into a secure climate controlled environment. We are still in the process of these upgrades which has been moving forward at the direction of Lieutenant David Profit. It is noteworthy that this project has been coordinated and required moving the entire dispatching capability of the communication center into our training room and then back into the center without interruption of services. This has been a large scale upgrade which has enhanced our overall capabilities and has allowed us to stay current with technological advancements.

In closing, I would like to extend my thanks to all the citizens, department heads and members of their respective departments, members of boards and committees, as well as the Board of Selectmen and Town Administrator who have supported us throughout this past year. I would especially like to thank Lt. Profit for his Herculean efforts with the communications center upgrade and to the men and women of the Townsend Communications Center for their outstanding work and professional dedication in ensuring the safety of emergency service personnel as well as the community at large in 2009.

Respectfully submitted,
Erving M. Marshall, Jr., Director of Communications

TOWNSEND FIRE-EMS DEPARTMENT

Calendar year 2009 was a very challenging year given the continued decline in available money to support our emergency service operations. Since mid fiscal year 2003 we have either had to cut or level fund our operating budget, while costs have continued to increase; yet we have managed to maintain our current level of service. We have been able to do this by sub-lamenting our revenue from tax dollars, with money from the ambulance reserve receipts account. We have just about maxed out our ability to off-set lost tax revenue, with ambulance receipts; in the future we may have to start cutting personnel and/or closing fire department facilities and taking equipment out of service in order to balance our budget. Up to this point we have managed to avoid this possibility, but a lack of investment in the operational side of the department over the last seven years has put a tremendous strain on the department's ability to deliver the quality service the citizens have come to expect.

Our new ladder truck arrived in late June and we spent several week training department members to operate this newest member of our fleet. All of the useable equipment from our old ladder and rescue trucks where moved over and mounted on the new truck; it finally went into full service in mid-august. Our new medic truck arrived in late January; again we spent a couple of weeks transferring and mounting equipment before putting this vehicle into service.

We have continually applied for grants, this year being no different. Some of the grants we applied for were first time grants. We were awarded a SAFE grant from the State of Massachusetts totaling \$4,100 and a first time grant from North Middlesex Regional Saving Bank totaling \$1,500 for the SAFE program in our elementary school. We also received a \$2,000 matching VFA grant for forestry equipment from the State as well. We applied for a \$4,900,000 stimulus grant from the Federal Government for building a new central fire station, but were unsuccessful. There are still a number of other grants we have applied for or are in the process of applying for, that we hope will help in obtaining the necessary funding to upgrade or replace aging equipment.

We presented our annual Firefighter and EMS provider of the year award at our annual Christmas party. This year's recipients were James Misner, Firefighter of the year, and James Pelletier, EMS provider of the year. Jim Misner has been a member of the Townsend Fire-EMS Department for over 47 years and in late fall announced his retirement. Given all that he has done for the department and the community over his 47 years of service, we felt it appropriate to honor him with this award. Jim Pelletier is one of our paramedics; Jim does not live in town and has no vested interest other than trying to help us deliver the best possible medical care to the people of Townsend. Yet he has come forward to help support the department by helping design and maintain our web site, helping with our emergency radio programming, and designing the paint and lettering scheme for our new medic truck.

Apparatus:

We have spent a great deal of time and money getting our fleet of vehicles back into working order. Those that needed to be replaced have been and those that had long standing maintenance issue, have had a majority of those issues resolved. We still need to replace one of our daily service vehicles; currently we operate three, with a fourth being utilized mostly during winter months for snow removal

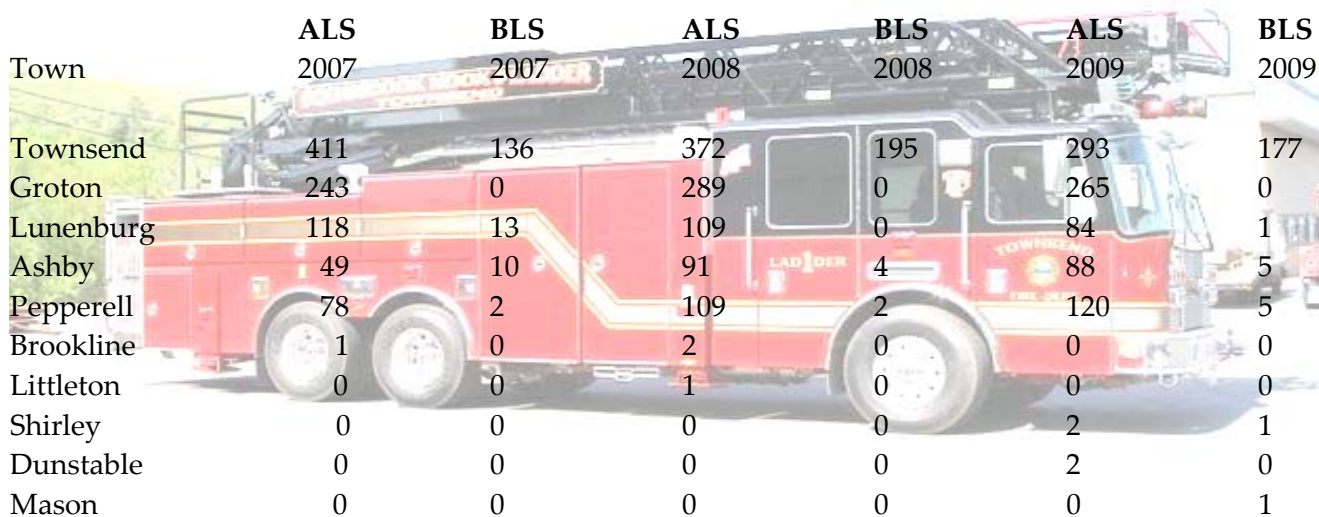
at our stations, dry hydrants and other support activities. Three of the four have over 100,000 miles and are constant need of repair. It is our hope to be able to replace the worst one this coming fiscal year.

Buildings:

This remains my biggest concern going forward: we have two stations that we built in 1875 and are in desperate need of being replaced. We have been putting band aid repairs to these facilities for years; to the point we are now repairing the band aid fixes. There are five building that we currently operate out of, but are only responsible for the up keep of four. Our newest station in the Harbor was open in 2004 and is the first new Fire Station built in this community since the three original stations were built in 1875. The Town purchased another building in 2002 with the intention of building a new center station on the site; to date this has not happened. It is my intent to replace the current three building complex in the Town center, with one new station as soon as we can secure the funding. The sub-station in the West end of Town we hope to replace as well, but at this time there is no date set for this to happen. I applied for a stimulus grant earlier this year to help pay for the cost of building a new central fire station; unfortunately we were unsuccessful in obtaining that grant. Something needs to be done in the next 12–18 months to either secure the necessary funding to replace or do major renovation to these buildings.

On a good note, we have done a number of energy improvements to our Headquarters, Harbor Station, and West Station that should reduce our energy cost.

The EMS call volume for 2009 is as follows:



	ALS	BLS	ALS	BLS	ALS	BLS
Town	2007	2007	2008	2008	2009	2009
Townsend	411	136	372	195	293	177
Groton	243	0	289	0	265	0
Lunenburg	118	13	109	0	84	1
Ashby	49	10	91	4	88	5
Pepperell	78	2	109	2	120	5
Brookline	1	0	2	0	0	0
Littleton	0	0	1	0	0	0
Shirley	0	0	0	0	2	1
Dunstable	0	0	0	0	2	0
Mason	0	0	0	0	0	1
Total calls	900	161	983	201	850	190

FIRE STATISTICS

TYPE OF INCIDENT	2004	2005	2006	2007	2008	2009
Structure Fire	17	6	5	8	9	10
Vehicle Fire	6	5	5	4	1	5
Motor Vehicle Accidents	35	28	27	23	34	51
Rescues	6	4	6	6	9	3
Animal Rescues	2	0	0	1	0	0
Search	0	0	0	0	1	2
Mutual Aid Given	33	37	22	29	39	20
Investigations	55	87	63	59	94	46
Chimney Fire	1	7	2	9	8	3
Brush Fires	5	13	13	18	12	6
Alarm Activation	36	40	53	40	47	43
Municipal Box Alarm	20	28	24	37	39	37
Oil Burner Malfunction	2	2	2	0	0	0
Hazardous Spills	18	8	9	12	10	7
Unauthorized Burning	16	15	21	26	0	33
Electrical Hazard	10	28	36	20	17	12
Domestic Terrorism	2	0	2	5	0	0
Carbon Monoxide Alarm	6	18	24	17	40	27
Severe Weather	2	5	3	7	1	0
House Lockout	3	7	2	6	2	0
Gas Odor / Leak	1	5	8	0	3	0
Assist Police	8	4	5	3	0	0
Assist EMS	26	49	77	18	0	0
Aircraft Standby	6	2	3	5	1	1
Station Coverage	2	6	3	3	3	5
P/SA wood Acres	4	3	3	1	3	0
P/S Ice Removal	0	0	0	0	0	8
P/S Resident	14	4	12	6	42	0
P/S Water Removal	34	3	1	33	34	28
P/STown Department	37	28	16	14	5	26
Other Incidents	0	0	0	0	7	13
TOTAL INCIDENTS	407	442	447	410	464	386

CLOSING REMARKS

Even though it has been a tough year financially, we have had the support of a number people and boards that without them we could not have kept things going. I would like to thank the Board of Selectmen, Town Administrator Greg Barnes for their continued support and all of the other boards and departments we interact with on a daily bases. I especially would like to thank the people of Townsend for their continued support. In these difficult financial times, I will do my best to provide the community with the highest level of service given our financial limitations.

Respectfully submitted by,
Donald E. Klein, Chief Townsend Fire-EMS Department



ANIMAL CONTROL

Another Busy Year! Wildlife issues were top of the list again this year, followed closely by “Stray” or “Dumped” cats and kittens. The shelters are overflowing with cats of all ages, Please get your pets Spayed/Neutered. Millions of Pets are euthanized every year because of over breeding by Back Yard Breeders and Puppy Mills. There are programs out there to help with the cost. Contact me for a list of programs. Another option to a veterinarians office visit for routine vaccinations is the “Luv My Pet Clinics” at Petco in Leominster and Nashua at least twice a month, Tuesday nights and Sunday mornings. Rabies Vaccines are under \$20.00 and require no office visit. The clinics are for dogs and cats. Bring your current rabies certificate in order to get a 3 year certificate for the same price. Call your local store for the schedule.

As the economy gets tighter, more pets will be left without families and/or homes. If I can be of any assistance, or if you know someone who might need help with their animals, please don't hesitate to contact me.

Respectfully submitted by,
Mary L Letourneau, Animal Control Officer



HIGHWAY DEPARTMENT

Roadway Maintenance/Repairs: During the year, the staff carried out routine roadway maintenance that included: pothole repair, street sign installation and replacement, brush trimming, catch basin repairs, street sweeping and culvert replacement.

Roadway Asphalt Repairs and Overlays: Turner Road and a portion of South Row Rd were reclaimed and paved. A one-half mile of Rte 13 was overlaid.

Sidewalk Construction: Unfortunately, no funds were available for sidewalk construction this year. If funds do become available next year our department plans to construct new sidewalk along School St and the west side of Rte. 119 from Depot St. to the strip mall.

Winter Operations: Although there have only been a few snow storms the crews have been out either sanding and plowing nine times this year. The Highway Department staff and subcontractors continue to do an excellent job of keeping the roads clear and safe.

Scheduled Construction for 2009: Next year's plans include paving the remaining section of Warren Road. Chapter 90 funding will again dictate how much road construction and sidewalk replacement can actually be completed this coming year.

Waste Oil: 951 gallons of waste oil were collected from January through December of 2009. Waste oil is collected at the Highway Department on the first Saturday of each month from 8:00 AM until 12:00 PM. Containers are returned to the resident. If a holiday falls on the Friday before the first Saturday or during that weekend, then waste oil will be collected on the second Saturday of the month. This service has continued at the new facility located at 177 Main Street. Waste oil collection dates can be found on the towns' web site. We thank you for your cooperation regarding this matter.

A new Fleet Mechanic (Andrew Player) was hired this past September. He comes to us with a great deal of knowledge and is proving that he is very capable of handling all of the vehicle repairs and maintenance performed at our facility.

My sincerest thanks go out to my staff for all the hard work they perform throughout the year. Our subcontractors also do an incredible job helping us keep the roads safe and clear during the winter and my thanks goes out to them for all their help.

Please feel free to contact our office if you have any questions or concerns regarding any of the Town's roads. We will be glad to help in any way possible.

Respectfully submitted by,
Ed Kukkula, Highway Superintendent

WATER DEPARTMENT

The Water Department is pleased to This year we pumped a total of approximately 7,900 customers. Also, of corrosion control 6,146 gallons of Sodium Hydroxide was introduced sites. We also recorded a total snow inches.



submit its annual report for the year 2009. 225,416,000 gallons of water that supplied to maintain a neutral P.H. for the purpose Potassium Hydroxide and 11,204 gallons into the distribution system at all well fall of 59 inches and a total rain fall of 42

Annual Statistical Data 2009	Main St. Pumping Station	Cross St. Pumping Station	Harbor Trace Pumping Station	Witch's Brook Well # 1	Witch's Brook Well # 2	Source Totals
Total Days Pumped-January	26	22	14	31	31	124
Total Days Pumped-February	21	22	26	28	28	125
Total Days Pumped - March	21	27	29	31	31	139
Total Days Pumped - April	24	23	30	30	30	137
Total Days Pumped - May	21	23	31	31	30	136
Total Days Pumped - June	5	30	29	30	30	124
Total Days Pumped - July	23	31	29	31	31	145
Total Days Pumped - August	31	20	31	31	31	144
Total Days Pumped - Sept	30	27	29	30	30	146
Total Days Pumped - October	31	31	17	31	31	141
Total Days Pumped - Nov	28	30	28	30	30	146
Total Days Pumped - Dec	23	30	26	31	31	141
Total Pumpage (MG) - January	5.678	4.012	2.745	1.971	1.872	16.277
Total Pumpage (MG) - February	3.767	2.697	4.610	1.749	1.668	14.492
Total Pumpage (MG) - March	3.337	3.296	5.232	1.970	1.919	15.754
Total Pumpage (MG) - April	4.648	2.487	6.745	2.313	2.100	18.292
Total Pumpage (MG) - May	3.518	4.406	8.462	3.448	2.805	22.639
Total Pumpage (MG) - June	0.537	6.035	7.821	3.050	2.679	20.122
Total Pumpage (MG) - July	3.751	4.049	6.300	2.961	2.798	19.858
Total Pumpage (MG) - August	6.820	2.724	7.398	4.438	2.941	24.319
Total Pumpage (MG) - September	6.542	3.910	6.562	3.079	2.962	23.054
Total Pumpage (MG) - October	6.848	4.533	2.496	2.047	2.330	18.253
Total Pumpage (MG) - November	3.378	3.853	4.523	1.990	2.453	16.197

Total Pumpage (MG) - December	2.449	4.048	4.931	2.013	2.716	16.158
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Total Pumping Days 2009	284	316	319	365	364	
Total Pumpage (MGY) 2009	51.272	46.049	67.826	31.027	29.243	* 225.416
Average Daily Pumpage (MGD) 2009	0.140	0.126	0.186	0.085	0.080	0.618
Maximum Daily Pumpage (MGD) 2009	0.520	0.408	0.573	0.345	0.218	1.559

MGY= Million Gallons per Year MGD=Million Gallons per Day *Pumpage amounts are in million gallons, i.e. 225.416 = 225,416,000 gallons

PROJECTS/IMPROVEMENTS

- The beginning of 2009 we addressed damages caused by the December 2008 ice storm. A repeater used for our 2 way radio communication was replaced. A bid was advertised and awarded to purchase and install a new back up generator at the West Meadow Road Booster Station.
- Due to the vandalism we've experienced at the Witch's Brook Wells in Timberlee Park, a bid was advertised and awarded to purchase and install a security surveillance camera system.
- At the beginning of the year due to foreign trade we were notified that we could expect an approximate 300% increase in the cost for Potassium Hydroxide we use for corrosion control. Since the most cost effective and more common alternative chemical being Sodium Hydroxide, we requested our engineering firm Stantec to assist us in performing the necessary testing at each source to determine proper dosages according to each sources water chemistry, and if any modifications needed to be done to the current treatment process. Test results determined no modifications to the existing treatment process was required, but that sodium levels would increase slightly. For more detailed water quality information please call the Water Department office and/or watch for our annual Water Quality Report that will be out before July 1st.
- We were made aware as a result of several meetings with FEMA after the December 08 ice storm that future assistance would be predicated on having and providing a formal agreement with other communities or agencies for mutual aid. In March we signed an agreement at no cost to join the Massachusetts Water/Wastewater Agency Response Network (MaWARN). This formally and legally provides us with assistance if needed from the majority of the states 351 communities.
- A bid was advertised and awarded to have a professional Rate Survey done. The survey takes into consideration all aspects of the operation of the Water Department such as administrative costs, operational costs, capital needs taking into consideration our Master Plan, etc.
- In 2007 we were fortunate enough to be chosen with 13 other water and wastewater systems by the Department of Environmental Protection (DEP) to participate in a "Energy Pilot Study". Because the study focused on a combination of energy efficiency measures and renewable energy generation, as part of the study our application for federal stimulus funds was looked at more favorably. As a result

we are happy and proud to report that we received federal stimulus funds provided by the American Recovery and Reinvestment Act (ARRA) in the amount of \$325,000. The funds are for the installation of a 40kW solar photovoltaic ground mounted system to be installed at the Harbor Trace Pumping Station. In addition, to reduce energy the funds will also pay for the replacement and upgrade of a pump, motor and variable frequency drive (VFD) at well No. 2 at Witch's Brook. Because these are (ARRA) funds, the principle is forgiven which means we do not have to pay the amount back. The funds were administered through the state's State Revolving Fund (SRF). This is the reason, because of time constraints to meet the required deadlines, we had to request a Special Town Meeting in August to acquire the necessary borrowing authorization from the Town. We want to take this opportunity to thank everyone for their time, consideration and approval in order to make this possible.

- The vertical turbine pump and motor was pulled at the Cross St. Station for repair. The center bearing and motor windings were replaced.
- The 50hp pump motor at the Main St. Station was sent out for repair and rebuilt. Shaft seal sleeves and bronze wear rings were replaced and the volute and impeller was inspected.

GENERAL MAINTENANCE

- Maintenance of the distribution system consists of approximately 50 miles of water main, 2,063 service connections, approximate population of 7,900 residents, 365 hydrants, 5 pumping stations with treatment for corrosion control, 2 storage tanks and an office/garage.
- The distribution system was flushed by means of our semi-annual uni-directional flushing program. All dead end hydrants were flushed semi-annually as well. Hydrants were also inspected in the spring and fall for leakage; replace gaskets as needed, grease caps and flags installed for winter operations.
- We continued inspecting and assessing each hydrant in the Timberlee Park distribution system. Repairs were made as needed. We estimate we will complete our assessment and repair of all the remaining hydrants sometime in 2010. Also, we continued inspecting all main line gate valves and boxes. Gate boxes were cleaned out and straightened to make sure the gate valves can be accessed. We hope to have these completed sometime in 2010 as well.
- Master meters, flow and pressure transmitters were serviced and calibrated at all pumping stations and at both storage tanks.
- Main operating valves at both pumping stations were serviced as well as the 16" altitude valve at the Highland St. Storage Tank.
- Chemical feed pumps were serviced, pH probes and analyzers were cleaned and calibrated at all pumping stations. The PH probes at the Main St. & Cross St. stations were replaced due to age.
- As part of our ongoing Cross Connection Control Program, annual and semi-annual testing was performed on all commercial, industrial and municipal back flow prevention devices. These devices are

designed to prevent any non-potable substance from contacting and contaminating the public water supply. Regular testing and proper maintenance of these devices is essential in protecting public health.

- Six (6) new water services were installed. Six (6) services were replaced and twelve (12) leaks were repaired.
- Water Department personnel also repaired, raised/lowered or replaced main line gate boxes as needed.
- As a member of Dig Safe, we are electronically notified of any excavation within the distribution system. This requires Water department personnel to locate and mark all water lines in the area of excavation. Water Department personnel responded to and marked out 194 dig safe requests.
- As always part of winter operations means keeping all hydrants accessible. With nearly 5 feet of snow fall this year it continues to be a challenging and time consuming task. We want to thank Fire/EMS Chief Don Klein and the Fire Department for their assistance. Although we work diligently after every snowstorm to clear snow from hydrants, it can take several days to 2-3 weeks to clear every hydrant or longer if snowstorms are only a day or two apart. Residents and business owners are encouraged to clear snow away from hydrants in front of or close to your home or business. Taking a few minutes to clear snow away from a hydrant could mean significantly limiting damage to or possibly saving your home or business.

WATER QUALITY

- All State and Federal required water quality testing for approximately 100 regulated and unregulated contaminants was performed. Samples taken for analysis include Nitrate, Nitrite, Perchlorate, Secondary Contaminants, Synthetic Organic Compounds, Volatile Organic Compounds, Sodium, Radium and monthly Bacteriological Analysis. We are happy to report that water quality for the residents and businesses of Townsend continues to meet or exceed all state and federal requirements.



- In late September early October we unfortunately experienced a water quality “Boil Water Order” emergency because of the detection of small amount of E.coli at one location. The main cause was due to a major water main break on Meadow Rd. The break was on a 12 inch main that was installed through a swampy wetland section of Meadow Rd. We estimated a loss of approximately 3 million gallons. Water Department personnel worked diligently for several days to resolve the problem as quickly as possible while complying with all the regulatory requirements enforced by the state (DEP). Both storage tanks were disinfected with chlorine and released into the system. Chlorine disinfection was set up at Main St. & Cross St. Pumping stations. Hydrants were flushed daily at key points and on the outlying parts of the distribution system. Daily sampling was performed to monitor water quality needing two consecutive rounds of clean samples before the “Boil Water Order” could be lifted. First and foremost, I would like to thank our customers the water takers for their patience and understanding. I would also like to thank the Fire/EMS Department, the Board of Health agent Carla

Walter, Town Administrator, Greg Barnes, the Police Department, Matt Walsh, Chief Operator from the Pepperell Water Division, Fran McNamara & Josh Chapman of the Lunenburg Water District for their efforts and assistance.

EDUCATION

- Seminars and classes were attended to further education in the water industry and to stay current with changing regulations, up to date technology, new products and to accrue mandated total contact hours (TCH'S) in order to retain state and federal required operator's licenses for distribution and treatment. Water Department's are strictly monitored by the state and subject to random audits to assure that employees possess the required licenses and total contact hours (TCH's). I would like to recognize and congratulate Jim Blanchard in passing his T1 exam for treatment. Jim also received an upgrade in his D1 license from operator-in-training to full operator.

CONCLUSION

- As Superintendent, I would like to take this opportunity to recognize and thank all the employees of the Water Department, Mike MacEachern, Jim Blanchard, Jean Dinon and Brenda Boudreau for their diligence and hard work . It takes a combined effort to continue to maintain and provide safe high quality drinking water to the residents and businesses of Townsend.

- Maintenance and operating reports of the Water Department are available at the office at 540 Main Street, West Townsend. The office is open Monday through Friday from 9:00 a.m. to 3:00 p.m., and the hours of operation are from 7:00 a.m. to 3:30 p.m. Monday through Friday. The Board of Water Commissioners meets the second Monday of each month at 5:30 p.m. Please feel free to attend and participate in these meetings.

Respectfully submitted by,
Paul L. Rafuse, Superintendent

BOARD OF WATER COMMISSIONERS

John L. Caten Jr.
Chairman

Niles S. Busler
Vice Chairman

Francis McNamara
Member

CEMETERY & PARKS DEPARTMENT



This past year proved to be another busy year for the Cemeteries and Parks Department. The Department continues to provide a variety of grounds keeping and maintenance services especially during the aftermath of the ice storm to the town while holding a line on the department budget.

Projects to the Cemetery included a new irrigation system started in Hillside Cemetery. A ground imaging study was done at Riverside Cemetery showing more lots are available for sale. Stones continue to be cleaned and up righted in all three cemeteries. Unfortunately one the older pines in Hillside

Cemetery needed to be removed to preserve the history of the stones.

The Common fence was painted thanks to an Eagle Scout project of Mike Cloutier. A fresh coat of paint was added to the Gazebo. The Department is also indebted to Terry McNabb for his donation of flowers and providing the upkeep to the floral barrels on the Common. They were a lovely addition for all to enjoy.

Work at Howard Park continues with brush removal and clearing of the trails so that the town's people can continue to use this natural open space.

The department would like to thank all the organizations that used the common and made a donation to the Town Common Accountant. These donations will help maintain and preserve the beauty of the common.

The department greatly appreciated the help and support received from the Highway, Fire and Water Departments.



The Commissioners continue to be amazed at the hard work and professionalism shown by the department employees. Their dedication, flexibility and willingness to work in adverse weather conditions continue to be a credit to the department. The Commissioners would like to thank Roger Rapoza for his leadership, always having a crew ready for what ever task comes along and his ability to step up to the plate when needed.

Respectfully submitted by,
Cemetery & Park Commissioners

Raymond Boyes

Albert (Tubby) Boucher

John Barrett

PLANNING BOARD

The Planning Board is responsible for reviewing and issuing endorsements on Subdivisions, Site Plan Special Permits, "Approval Not Required" (ANR) Plans, and applications submitted under the "Scenic Roads Act," as well as serving as the Stormwater Authority to oversee the Stormwater Management Bylaw. The Planning Board is also in charge of updating the Town's Master Plan. The Board's Agendas are posted on the Town Web Site. Meetings are open to the public and all are welcome to attend. The Board typically meets twice each month on the 1st and 3rd Monday, or the 2nd and 4th, as holidays and schedules dictate.

A dedicated group of five members and one associate have met together throughout 2009 to review proposals, address issues and service the needs of the Town. In April, the Board regrettably bid farewell to Stan Vladyka, who completed yet another 5-year term and had served as Chairman for the previous two years. The Board offers a sincere "thank you" to Stan for his time, energy and dedication, effectively invested for the benefit of the Town. April elections resulted in Karen Coughlin accepting a full-term membership position, moving up from her Associate's position, and Gini L. King being elected to fill 3 years remaining on a five-year term. The Board seated Jed Coughlin as Chairman, Nik Thalheimer as Vice-Chairman, and Karen Coughlin as Clerk. Jeff Peduzzi has continued to serve through several terms, formerly as Chairman, and now as a member. In September, Chris Jones was welcomed as the Board's new Associate Member, following a joint appointment by the Planning Board and Board of Selectmen. An Associate Member is designated by the Chairman to act on special permit applications in the case of absence, inability to act, or conflict of interest, on the part of any member, or in the event of a vacancy.

Jed Coughlin was appointed to serve as the Board's Representative to the Montachusett Joint Transportation Committee. Nik Thalheimer continued to represent the Board on the Town Properties Committee. Jeff has served as the Board's representative to the Master Plan Update Committee. Gini King, who is also a member of the Finance Committee, was appointed to serve as the Board's Representative to the Capital Planning Committee.

Jeanne Hollows has continued to serve the Board as their Administrative Assistant, and also covers Land Use work, in her position as Co-Land Use Coordinator. She has been the liaison to the Master Plan Update Committee, worked with Co-Land Use Coordinator, Karen Chapman and a Nashua River Watershed Associate to prepare draft Stormwater Regulations, and has continued to provide service to the public along with handling the day-to-day workings of the office.

During the year, the Board reviewed and endorsed 4 applications for Approval Not Required Plans, resulting in the creation of 8 lots (2 of which involved lot-line adjustments on pre-existing lots), and 1 non-build-able parcel.

A Site Plan Review public hearing resulted in the granting of a Special Permit to Worker's Credit Union to construct an addition, including interior renovations, improvements to the drive-through area, and the installation of drainage measures, to protect adjacent wetlands.

The Board reviewed a Referral Notice from the Zoning Board of Appeals and determined that a Special Permit was not required for a project at 159 Brookline Road to re-build five rental cottages on the road and paint and fix up four cottages in the back, since there would be no change in the use or increase in intensity of use.

The Board voted to extend the duration of a Special Permit to the owner of "Locke Brook Run," to build a 20-unit Open Space Multi-Family Development, off West Meadow Road. One unit is to be donated to Habitat for Humanity to provide additional affordable housing to the Town. Such a permit expires after two years if a substantial part of construction has not been performed, except for good cause. The Board concurred that given the current state of the economy, it may be difficult for first time home owners or other potential buyers to secure funding, and it would not make sense to begin construction, only to leave new homes vacant and subject to vandalism. 34.5 acres along Locke Brook had been subdivided and donated to the Town to preserve open space. The Permit was extended to October 15, 2011.

2009 brought closure to a project that began several years ago with a proposal for a 27-lot Open Space Preservation Development on 111 acres off Haynes and Proctor Road entitled "Village at Patriot Common." After resolving environmental issues with the State's Department of Environmental Protection, office of Natural Heritage and Endangered Species, and Division of Fisheries and Wildlife, the developer finally received Board approval for 7 lots, which include a proposal to market "Lot 7" as an Equestrian Farm, and will protect 48 acres of deed-restricted open space.

A Public Hearing was held to review a Road Acceptance Petition for Peter J Drive, off Dudley Road. The Highway Superintendent confirmed the road was constructed according to plans for the 11-lot "Dudley Meadows" Open Space Preservation Development completed this year. The developer worked with engineers to inspect storm drains and clean out drainage systems, and also purchased a "sludge judge" for the Town, used to monitor and capture sediments and determine when to clean out drains. A walking trail open to the public, located within 25 acres of open space was finalized with an entrance sign and trail markers.

The Board worked with the owner of an approved 17-lot Open Space Preservation Development off South St. entitled Harbor Trace, to reduce a Performance Bond based on the satisfactory completion of the road, infrastructure and other items outlined in a construction schedule. Seven homes have been constructed thus far. A 15-Lot Open Space Preservation Development off Ash Street entitled "Deer Run" was bonded with a Tri-Party Agreement and a passbook deposit. Four lots were released with 3 homes built to date.

The Board worked with the developer and his attorney of an Open Space Preservation Development off Granite Road, approved several years ago, to rectify an oversight in a condition to donate open

space to the Town. Two parcels totaling 36.5 acres were conveyed and are currently protected under the care of the Conservation Commission.

A draft Master Plan Update, offered through the efforts of a citizen ad hoc committee, was dispersed to Town Departments and to the public via the Town website with a request for input. Upon receipt of anticipated additional comments, the Board will undergo a final review and set up a public hearing to formally approve the Plan.

Jeanne Hollows and Karen Chapman attended a Land Use Partnership Act Seminar, held to discuss Land Use amendments proposed at the State level and have, along with Board Members, participated in the Conflict of Interest Law on-line Training. MRPC (Montachusett Regional Planning Commission) has continued to work with the Board to provide resources and assistance.

The Planning Board remains committed to encourage and guide community growth and development with an eye on protective measures to insure the best interests of the Town and its community members.

Respectfully submitted by,
THE PLANNING BOARD
Administrative Assistant, Jeanne Hollows

CONSERVATION COMMISSION

Looking back at 2009, the Commission's activity was largely a reflection of our country's economic situation. Rather than the traditional review of proposed new developments, the Commission received requests largely for permit extensions and public works projects. The Commission also investigated and addressed violations, some of which are ongoing.

The Conservation Commission unanimously voted John Stonefield to chair for another year. He has served 7 years on the board. His sincere, straightforward style makes him well respected and appreciated by whoever comes before the Commission. Karen Chapman continues to serve another year as Vice-Chairman, and Eric Johnson handed over the Clerkship reins to one of our newer members, Mary Small. Former Commission Agent, Chairman and member Linda Mack rejoined in April. At the time Linda served as Executive Director of the Massachusetts Association of Conservation Commissions, so we are very fortunate to have her experience and expertise on our "team". Jennifer Pettit and Michele Cannon round out what has become a seasoned and knowledgeable Commission. We are very proud of Michele, who was selected as one of the "2009 Unsung Heroines of Massachusetts by Massachusetts Commission on the Status of Women". A ceremony recognizing these women was held at the State House in Boston.

We are also proud of Karen Chapman, whose hard work obtained a \$4,000 grant from the Toxics Use Reduction Institute for the second year of the Organic Lawn Care Demonstration Project! Through the grant the Commission was able to sponsor the workshop, *Vermicomposting for the Health of your Garden and Yard* at the Nashua River Watershed Association. Her hard work writing the new stormwater and illicit discharge bylaws, which were approved at the 2007 Fall Special Town Meeting earned her recognition by the NRWA as one of the "Forty on the Fortieth" at the NRWA's 40th anniversary celebration.

The Commission is lucky to have a very skilled assistant in Leslie Gabrilksa, who has been serving as Acting Conservation Agent and Administrative Assistant for over 2 years now. Leslie became Administrative Assistant in 2001 and has been an integral part of the Commission's success and smooth operation ever since. Leslie's dedication, attention to detail and genuine love of the work she does proves her to be an enormous asset to the Commission and the Town. Her professionalism and ability to effectively work together with applicants, other Town departments, State and Federal agencies, as well as violators is invaluable. Leslie has completed many training sessions to further her knowledge in all areas of conservation and wetlands protection and to keep current with ever changing laws. She has worked tirelessly with State agencies to successfully protect valuable wildlife habitat as open space.

The Conservation Commission won a significant victory in Land Court in a case involving a proposed development. As a result of the Court's decision, the developer substantially downsized the project. What were once 27 house lots became 6 house lots, a horse farm, and approximately 48 acres of protected open space. Most importantly, the developer eliminated the proposed entrance off Proctor Road, which would have severely impacted a perennial stream that is also an Outstanding Resource

Water. We are grateful for the very capable representation of our Town Counsel, Kopelman and Paige, PC.

As mentioned above, a large part of the Commission's work this year was on public works projects, particularly with MassHighway. We have found them to be very responsive to our concerns, particularly with the replacement of the headwall at the culvert under Rt. 119 near Edwards Road. They were also very helpful in removing beaver from the wetland on the upstream side of Rt. 119 in the same location. Though the Wheeler Road bridge project is exempt from review under the Wetlands Protection Act by law, they initiated contact with the Commission to learn our concerns, and incorporated them in their proposal. The Commission also issued an Order of Conditions to the Department of Conservation and Recreation to remove nuisance vegetation at Pearl Hill Brook pond.

In addition to the usual Notices of Intent and Requests for Determination of Applicability, the Commission issued 6 Order of Conditions extensions. An Order of Conditions expires after 3 years, at which time an extension is necessary if the work has not yet begun, or is incomplete. The Commission goes out and rechecks the wetland delineation to determine whether the wetland line has changed. We also issued 14 Certificates of Compliance, which is necessary to clear the Order of Conditions from a title. Field inspections are also required for these applications to be sure that the work was completed as approved by the Commission.

The Commission pursued several violations of the Wetlands Protection Act that fortunately were resolved with the cooperation of the homeowners. Several enforcement matters are ongoing, and the Commission will continue to enforce the Act and Bylaw whenever and wherever needed to protect the wetlands and quality of waters in Townsend.

The Commission worked with the Planning Board on two issues: requirements that needed to be met before the town's acceptance of Peter J. Drive, and the acquisition of 36 acres of conservation land off Haynes and Granite Roads. With the development of Peter J. Drive came open space with a new trail, which is posted on Dudley Road. We work with the Planning Board with the same goal in mind, to protect and improve the quality of life in our town.

Speaking of open space, we are thrilled to advise you that the Massachusetts Division of Fisheries and Wildlife has created a new wildlife management area in Townsend, the *Townsend Hill Wildlife Management Area*! They have acquired two large parcels of land off Wallace Hill and Haynes Roads, and hope to add more to that area as well as other areas in town in the near future. Thank you Fisheries & Wildlife for your investment in Townsend!

We sponsored two DEP Circuit Rider workshops: the *Wetlands Protection Act and Agricultural Exemptions*, and *Wildlife Habitat Evaluations as required under the Wetlands Protection Act*. The DEP Circuit Rider program may once again fall to the state budget axe, an unfortunate decision because the Circuit Riders serve as an invaluable source of advice and information for local Commissions and their agents.

We are pleased to report that another leg of the Old Meetinghouse Park Trail has been completed. This past summer Timothy Gabrilksa completed the majority of the trail work in the middle section of the Park, with 4 wetland crossings of various sizes, for his Eagle Project. We would like to thank Don Massucco, associate member of the Commission and Townsend Tree Warden, for mentoring yet another Eagle Scout through the process. Volunteers are now needed to complete the final section – one wetland crossing and a small section of trail clearing – and the trail will then be connected from the top of Old Meetinghouse Road to Highland Street. We plan to have a map of the Park trails through the 277 acre parcel available at the kiosk at the top of Old Meetinghouse Road.

The Commission always welcomes volunteers who are interested in trail work, because once the trails are in, they must be maintained or they soon become overgrown. We also need help with making signs for the Commission's conservation land. We will provide the materials at no cost to you. If you are interested and have a few hours to spare, please call the office for further details.

One last thing – we ask your vigilance in watching out for two invasive species. The first, the Asian Longhorned Beetle, is a serious threat to many species of deciduous hardwood trees, such as maple, elm, willow, birch, horsechestnut and poplar. According to the USDA, if it were to become established here, it could be one of the most destructive and costly invasive species ever to enter this country. The Mile-a-minute Vine grows 6 inches per day, overgrowing native vegetation. Discovered in two Massachusetts communities in 2006, it has now been documented in 3 more towns, including Littleton. Photos to help you identifying these species, and other invasives, are available in the office.

Respectfully submitted by,
Townsend Conservation Commission



One of the oldest trees in the cemetery cut down due to the Ice Storm.

ZONING BOARD OF APPEALS

In the year 2009, the members of the Zoning Board of Appeals (the “Board”) were William Cadogan, Darlene Sodano, Craig Stevens, Anthony Genova and Julie Johnson. The Board had two Associate members, John Giunta and Kelly Chambers. Having associate members allows the Board to have alternates that are allowed to vote at public hearings if any members are absent. This allows the Board to carry on its business without delay to applicants. For the first half of 2009 William Cadogan served as Chairman, Darlene Sodano served as Vice-chairman and Craig Stevens served as Clerk. For the second half of 2009, Darlene Sodano became Chairman, William Cadogan became Vice-chairman and Julie Johnson became Clerk. Karen Chapman continues as the Boards Administrative Assistant.

William Cadogan joined the Board in 1992 and Darlene Sodano joined the Board in 1995, making the experience of these two members invaluable to the Town and the continuity of the Board. Craig, Anthony and Julie provide valuable insight and renewed interest in the function of the Zoning Bylaws of the Town. Associate members John and Kelly show dedication and ambition in providing their roles in assisting the Board.

The Board meets as needed on Wednesday nights for hearings on applications for variances from the Zoning Bylaws, special permits for various uses, and appeals of decisions made by the Building Commissioner, who is also the Zoning Enforcement Officer.

The Board had a relatively slow year, receiving only ten new applications. There were eight special permit applications and two appeal applications. Both of the appeals were upheld by the Board. Of the eight special permit applications, two were withdrawn by the applicant, one was denied and five were granted. The application denied was to store hazardous materials in the Aquifer Protection Overlay District. Of the five special permits granted, three were to alter or rebuild preexisting nonconforming structures, one was to operate a beauty parlor in a residential neighborhood and one was for an accessory apartment.

The Board also had one application that was carried over from 2008; a Comprehensive 40B Permit application to construct thirty-six low-income elderly housing rental units on land behind Atwood Acres. This project was approved by the Board and added 36 units of affordable housing to Townsend’s Affordable Housing Inventory, helping Townsend move closer to the 10% affordable housing requirement set by the State.

ZBA meetings are open to the public and interested parties are welcome to attend. The Board has one opening for an Associate member and anyone interested should submit a Volunteer Response Form to Town Clerk.

Respectfully submitted by,
Darlene Sodano, Chairman

BOARD OF HEALTH

The Board of Health had an exciting year and many changes. We welcomed Chris Genoter as the newest member of the Board serving currently as Clerk and said goodbye to one, Linda Tarantino. Linda had served the Board of Health from 1995 – 1999 before moving to London. Upon her return 4 years later, she returned to the Board for another 7 years. Linda's expertise was instrumental to the successful landfill closing. We wish to thank her again for her 11 years of service. Michelle Dold who was elected in 2007 still serves as Vice-Chairman and James Le'Cuyer now not only serves as Chairman but has a position on the Nashoba Board of Directors. Meetings are still held the second and fourth Mondays of the month at 6:30 p.m. in the Town Hall. Agendas are always posted in the Board of Health Office several days in advance.

Environmental monitoring of the leachate ponds and wells continue to be a necessity at the landfill, which was capped 5 years ago. The Department of Environmental Protection (DEP) granted a reduction in some of the monitoring over the next 3 years which in turn, grants us a reduction on our fees. The Board has authorized Weston & Sampson to start conducting testing on the collection lagoons to gather data for the eventual shutdown of the treatment system which could happen as early as 2020.

The curbside trash and recycling program with G.W. Shaw enters its 2nd year and residents have welcomed the small family business. Curbside recycling continues to work well. We only earned \$3667.00 in paper revenue as opposed to the previous years but the market is coming back. For 2009 the town collected 444 tons of paper, 260 tons of glass, cans and plastic and 3017 tons of trash. Please remember that only plastics labeled 1-7 are recyclable except for plastic grocery bags and Styrofoam.

We urge the community to continue with recycling and help the environment for our future. Remember: "Reduce, Reuse, Recycle".

One of the most exciting projects the Board of Health has taken on is the upgrading of the Recycling Center. Students from Nashoba Valley Technical High School have done extensive plumbing, electrical and carpentry work to the Building at 33 Greenville Road. The building is now handicapped accessible and up to Commercial codes.

The Recycling Center is open the 1st and 3rd Saturday from 8:30 AM until 4:00 PM. You may drop off furniture, mattresses, box springs, scrap metal, appliances, tires, batteries, computers, misc. electronics, T.V's, monitors, fluorescent bulbs, books, yard waste, propane tanks and carpeting. Some items have fees to cover off-site disposal costs. You may also purchase yard composters there and at Apple Meadow Hardware. The Recycling Center welcomes volunteers who wish to learn more about recycling and work at our Center. Volunteers need to be at least 16 years old.

Townsend is a member of the North Central Regional Solid Waste Commission. Currently membership includes 11 towns. The Commission meets approximately every 6-8 weeks to discuss solid waste and recycling issues, DEP updates and open grants. Membership has enabled us to

participate in regional household hazardous waste days at Fort Devens in the spring and Lunenburg DPW in the fall. The town voted in the fall of 2009 to allocate \$14,465.00 to build a new hazardous waste facility at Devens that will be 20 times a year on Saturday's and Wednesday by appointment only.

The Board of Health reviewed and approved 23 new construction septic permits, 13 upgrades for existing homes and 4 transfers. We had 9 failed septic systems that will need to be repaired or replaced within 2 years. The Montachusett Regional Planning Commission (MRPC) is working with Townsend to create and submit a Community Development Block Grant application which was due in February. The Town requested funds to continue the highly successful housing rehabilitation and septic replacement program. Income eligible homeowners can receive up to \$35,000 to correct health and safety code violations within their home. The Town has chosen the southern side of West Townsend as this year's Target Area.

A note of caution to all homeowners, when or if you plan on selling your home, please be sure to get a Title V inspection. Title V reports are valid for 2 years from the report date. A Title V report can be extended for an additional year if you provide two annual pumping receipts. The Board is currently seeking support to appeal the 3 year expiration date for new construction septic permits due to the economy and low demand for new construction.

If you have a well, a water quality test plus radon is necessary. Water quality tests are valid for 3 years. *Don't let surprises ruin your sale or put off your closing date.*

If you have any questions or concerns please call your Board of Health office at (978) 597-1713 Monday and Tuesday 9 AM until 4 PM, Tuesday evenings from 6 PM until 8 PM and Wednesday through Fridays 9 AM – 12 PM. Should we be unavailable, please call Nashoba Associated Boards of Health at 978-772-3335.

Respectfully submitted by,
Townsend Board of Health Members:

James Le'Cuyer, Chairman

Michelle Dold, Vice-Chairman

Chris Genoter, Clerk

BUILDING DEPARTMENT

Listed below is the yearly report of activities of the Building Department for 2009

2009 brought the opening of the new Library and Senior Center. This new complex is absolutely stunning. Thanks to the generous donation from Al Stone and the Sterilite Corporation.

Some of the most commonly overlooked items that require building permits are siding, roofing, swimming pools and hot tubs, decks, and replacement windows. If you have any projects or repairs planned, or have any questions please feel free to contact the Building Department. We will be pleased to assist you with your permit process.

Finally I would like to thank all of the other departments and boards that interact with the Building Department for their continuous support and excellent working relations.

Respectfully submitted by:

Richard D. Hanks, Building Commissioner

Report 2009

Number of Permits

Single Family Dwellings	11
Multi Family Dwellings	-1-
Remodeling and Additions	40
Accessory Buildings	27
Swimming Pool and Hot Tubs	13
Commercial and Industrial Buildings	-6-
Commercial and Industrial Renovations	-5-
Solid Fuel Appliances	43
Demolition	-8-
Siding, Roofing, Replacement Windows	91
Decks and Porches	27
Signs	-9-
Business Permits	29
Other	25
Total	335

Total Increase in Valuation	\$10,736,396
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Collected for 2009	Permits Issued	Fee Collected
Building Permits	333	\$67,915
Safety Inspections	12	\$828
Collected for the Plumbing Inspector	108	\$5,570
Collected for the Gas Inspector	143	\$4,599
Collected for the Wiring Inspector	225	\$13,861
Collected for the Sealer of Wghts. & Msrs.	106	\$2,400
Total Collected by the Building Department		\$95,173.00



Richard Hanks, Building Commissioner



Sherry Vaughan, Building Department Assistant

INSPECTOR OF WIRES

I, hereby submit my annual report year ending December 31, 2009. A total of 225 permits were taken out.

Permits Issued: 225

Fee Received: \$12,128

All electrical work done must be according to the Massachusetts Electrical Code.

Permits may be obtained in the Building Department, Townsend Memorial Hall.

I wish to thank Dan Haney, Alternate Inspector of Wires for his help. Also, thanks to all other Departments and Boards for their ongoing cooperation and support.

Respectfully submitted by:

William Choate, Inspector of Wires

SEALER OF WEIGHTS AND MEASURES

The following inspections for accuracy were performed during 2009:

Inspections Performed: 106

Amount of fees collected: \$1,190

Anyone acquiring new or replacement scales or pumps must have them officially checked and sealed before they can be used. Appointments to have pumps and scales inspected and sealed are made through Eric Aaltonen, Sealer, 978-597-8855.

Respectfully submitted by,

Eric Aaltonen, *Sealer of Weights and Measures*

PLUMBING INSPECTOR

I hereby submit my annual report for the year ending December 31, 2009. There were 108 plumbing permits issued. These permits were issued for new homes, renovations and commercial buildings. All installation of plumbing must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. The Plumbing Code is founded upon certain principles of environmental sanitation and safety through proper design, acceptable and adequate installation, and maintenance. Construction may vary, but the basic sanitary and safety principles are desirable and necessary to protect the health of the people are the same everywhere.

Permits are also required for the installations of hot water tanks, solar heat installations, and any other domestic water connections, including back flow preventers, lawn sprinkler systems, and all septic tank installations must be installed by a licensed plumber. All plumbing must be done by a Massachusetts licensed plumber and is subject to inspection. Permits may be obtained at the Building Department office in the Town Hall.

Permits Issued: 108

Fee Received: \$5,753

Respectfully submitted by,
Richard Kapenas, Plumbing Inspector

GAS INSPECTOR

I hereby submit my annual report for the year ending December 31, 2009. There were 143 gas permits issued. These permits were issued for new homes, renovations, commercial buildings, and heating appliances. All installation of gas, both natural and liquid propane must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. The Gas Code is founded upon certain principles of safety through proper design, accepted and adequate installation, and maintenance. Construction may vary, but the basic safety principles are desirable and necessary to protect the safety of the people and are the same everywhere.

Permits are also required for the installations of water heaters, fireplace logs, heating boilers and furnaces, new or when they are replaced. All gas must be done by a Massachusetts licensed plumber or licensed gas fitter, and are subject to inspections. Permits may be obtained at the Building Department office in the Town Hall. I recommend the purchase and installation of a Carbon Monoxide Detector and the regular maintenance of your heating system.

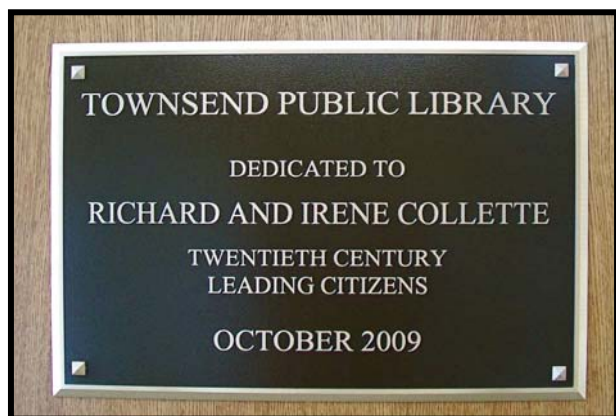
Permits Issued: 143

Fee Received: \$5,642

Respectfully submitted by,
Richard Kapenas, Gas Inspector

The Plumbing and Gas Inspector would like to thank the people of Townsend for their support in helping him to give better service.

TOWNSEND PUBLIC LIBRARY



On October 31, 2009, eighty years and one day after the wonderful Hart Free Library building was dedicated, the new Townsend Public Library was opened to the public. Hundreds of people attended a moving Dedication Ceremony, despite a bit of rain. There were many heartfelt speeches and thank you to the employees of the Sterilite Corporation. A particular highlight happened as the American Flag was being raised on the new flagpole by representatives of each Armed Force; a gust of wind unfurled the flag. This very flag had draped the late

Richard Collette's casket during his memorial service in June of 2009. With that gust of wind, we all felt that Dick was there looking down at us approvingly. The new library building is dedicated to "Dick" and his wife Irene Collette, for all they have been to the town of Townsend.

In 2009, we were also grateful for the continuing efforts of the Townsend Public Library Endowment Committee. They have made great progress this year in raising funds. They are more than half way to the \$1,000,000 goal. We are thankful that generous donors offered to match all gifts and pledges of up to 5 years, received by the Endowment through March 31, 2010.

On September 26, 2009 at 2pm The Townsend Public Library closed for the last time at the Hart Free Building location (276 Main Street). Following this, Monica Kleeman, Elizabeth Sciatica, Darlene Gray, Jane Jackson, Tracy Taylor, Alice Struthers, Christine Clish, Ginny Spinney, and others, held the "Relocation Relay" they had organized. The relay started at Memorial Hall with John King speaking about our library's history, and welcoming comments by Karin Canfield. *Divinity and Dust: A History of Townsend, Massachusetts* by Richard N. Smith and the *History of the Town of Townsend, Middlesex County, Massachusetts: from the grant of Hathorn's Farm, 1676-1878* by Ithamar B. Sawtelle, were carried from Memorial Hall, where the Townsend Public Library had its first home, to The Hart Free Building. Heidi Fowler said a few parting words and then ceremonially locked the front doors. The books were then passed from person to person, ending at the Richard and Irene Collette building, where Irene Collette received the books. After the relay, everyone was invited back to Memorial Hall for a lawn party with food and entertainment.

We are thankful for Melissa Hermann, Steve Cloutier, Kim King and Joan Wotkowicz, who did a wonderful job redesigning our website. The address is: www.townsendlibrary.org.

We also added EventKeeper to our website. EventKeeper allows people to see what is going on at the library and to register for events. Just click on "Events" to see the calendar. If you find an event that you would like to register for, click on "Register." Only your name and phone number are required. If there is no "Register" button, then the program does not require registrations.

Program Highlights for 2009:

- * Knitting Class for adults and older children run by Theresa Sawyer and Ellen Duval.
- * Renaissance Dance class, taught by Townsend resident Michael McDonald.
- * St. Patrick's Day concert, performed by Kate Chadbourne.
- * Children's Storytimes, given by Stacy Schuttler and Molly Benevides.
- * Gingerbread House Decorating, program provided by David and Stacy Schuttler.
- * Lego Club and a Lego Robotics Club, both run by Robert Harrison.
- * Super Science Tuesdays, also run by Robert Harrison.
- * Summer Reading Program for all ages, organized by library staff.
- * Ice Cream Social for kids. The ice cream was donated by the Brick Steamer.
- * National Novel Writing Month Write-In Workshop, presented by a local author, Valerie Griswold-Ford.
- * "Creature Teachers" Amphibian Program.
- * Holiday Cooking Demonstration and Tasting Class, presented by chef Liz Barbour of Creative Feast.
- * Rocketry, presented by David Schuttler.
- * Simple Sewing Class series for kids, taught by Molly Benevides.
- * Children's Holiday Felt Ornament Class presented by Linda Salisbury.
- * "Redesign to Sell" Workshop, presented by Karen Kelley of Morning Glory ReDesign.
- * Storytelling by Big Ryan, aka Ryan Racette.
- * Manners Workshops for students, by Mannersmith Etiquette Consulting.
- * Brain Fitness Class presented by Townsend resident Russell Kruger.
- * Family Movie Nights presented by the Children's Room Staff.
- * Cupcake Decorating, presented by Stacy Schuttler and Molly Benevides.
- * Creative Dance and Yoga for children by Jennifer McGowan.
- * Tea Bag Folding Class, presented by Linda Salisbury.
- * Watercolor Greeting Card Workshop, presented by Linda Salisbury.
- * Centerpiece Design Workshop, presented by Dixie Pickard of the Bronze Bell.

Other highlights of the year included:

- * Cooperating with the Townsend Recreation Department's Summer Recreation program, and the Townsend Cultural Council, to bring Todd Brodeur "The Frisbee Guy" to town.
- * Receiving a Target Grant to support a "Books and Blocks" children's program.
- * Providing multiple copies of the Summer Required Reading books necessary for students in grades 6-12.
- * Working with Volunteer Co-ordinator, Eileen Barnacoat, to help us organize and train volunteers to work with us in our new building. (Did you know that in December of 2008 volunteers gave us 15 1/2 hours of their time and in December of 2009, they had given us 196 hours!!!)
- * Holding The Friends of the Library's Annual Book Sale, and having the 3rd Annual Plant Sale.

Thank you to everyone, named and not, who made 2009 such an outstanding year!"

In 2009, we had a significant increase in the number of items that passed in and out of our library. During the year people borrowed a total of 71,582 items at the library. They borrowed 40,706 books, 736 magazines, 2,365 audio books, 975 music CD's, 14,588 videos, 294 museum passes (for more information see www.townsendlibrary.org), 138 video games, 29 MP3 audio books, 11 playaways and 11,740 items borrowed from other libraries through the inter-library loan system. There were also 12,359 renewed items. Almost 10,000 more items were borrowed in 2009, than in 2008!

Share the excitement, joy and wonder of being in the new Townsend Public Library. We are excited about being able to help you here. It is beautiful and more than we could've hoped for! It is wonderful to see the smiles and hear the awe in the voices of the library users as they visit us here for the first time and their enthusiasm that stays strong visit after visit.

LIBRARY TRUSTEES:

January - April 2009

Carol Wright - Chairperson
Cheryl Simoneau - Vice Chairperson
Terry Duggan - Secretary
Linda Craig-Bowes
Faith Wilkinson
Karin Canfield - Appointed

April - December

Suzanne Doust - Co-Chairperson
Karin Canfield - Co-Chairperson
Terry Duggan - Secretary
Cheryl Simoneau
Kimberly King

LIBRARY STAFF:

Heidi Fowler, MLS -Library Director
Stacy Schuttler - Children's Librarian
Molly Benevides - Children's Room Senior Technician
Catherine Hill - Senior Library Technician
Lori Stevenson - Library Technician
Theresa Sawyer - Library Technician
Bethany Dominick - Library Technician
Karen Savage - Library Technician

WEST TOWNSEND READING ROOM

It was an eventful year for the Reading Room Committee. We gratefully thank the Cemetery and Parks Department for their assistance in maintaining the parking lot, wheelchair ramp and walkways this winter and the lawn mowing this summer.

We extend many thanks to the clubs who have aided us in the many ongoing projects. We are looking for individuals willing to help in the area of gardening, cleaning, carpentry and masonry.

We especially thank those groups and individuals who have rented the Reading Room and did their best in keeping the building clean and available for the next rental group.

Respectfully submitted by,
The Reading Room Committee

Vicki Coppinger

Joy Niemiera

Lois Rearick

BAND CONCERT COORDINATOR



The Townsend Military Band plays concerts on the Common between 7:30P.M. and 9:30P.M. on Thursday evening during the summer months. I request that money be appropriated each year for nine concerts, but the number actually played depends on the weather.

Local organizations sponsor lawn parties in conjunction with these concerts. It is my responsibility to assign dates on a rotating basis. The following groups held lawn parties during the 2009 season:

Townsend Scout Groups
Townsend Couples Club
Townsend Recreation Department
Townsend Congregational Church
Townsend United Methodist Church
Townsend Ecumenical Outreach

Townsend VFW Post #6538 Ladies Auxiliary
Townsend Business Association
Townsend Fire-EMS Relief Association
Townsend Rod and Gun Club
Townsend – Lunenburg Rotary Club
Friends of the Townsend Library

Respectfully submitted by,
Betty Mae Tenney, Band Concert Coordinator

RECREATION COMMISSION

The Town of Townsend Recreation Department continues to explore new activities that will be of interest to area residents. Led by an enthusiastic board - Rick Corsini, Alice Kennedy, Pam Shifrin and Sharon Whittier - I am amazed by their driven spirit! They spend hours of their time doing this volunteer job. The board is currently one commissioner short. Hopefully that position will be filled in the spring election.

Our summer program continues to be our most popular program. Close to 150 children attended our



new six week summer program. Field trips included: Roll-On America, Cinema World, Southwick Zoo and the Boston's Children Museum. Townsend Library presented a Frisbee Show and hired the Yo Yo Guy to entertain us! The Silver Lining Circus troupe presented an amazing show. We hired Crystal Entertainment to present an interactive game show. Thank you to 1st Class Gymnastics Academy for expanding our program to include tumbling every Thursday. A thanks too for The House of Moves dance instruction day! Theme days included Cowboy Day, Crazy Hat/Hair Day, Hippie/Disco Day, Christmas in July,

Halloween Day, and Sport Shirt Days. The annual bike and scooter safety rodeo was held with representatives from both the VFW and Townsend Police. The Townsend Police provided free popsicles and an ice cream certificate to those wearing their helmets. The last day would not be complete without the annual "hose down" by the Townsend Fire Department! We again offered a 9X12 and a 9X2 program. The new Counselor in Training program was well attended. This class prepares students to work in the recreation field as summer/camp counselors. The Talent Show remains a popular part of summer rec. The play, directed by John Lord, Alice in Wonderland, was performed and our first musical adventure, The Pinocchio Show, directed by Abigail Clarke, was a hit! Parents continue to ask us to expand the day; however, we are bound to comply with the schools hours. With high hopes for the future, with the newly formed TRAC (Townsend Recreational Activity Council), a recreation center may turn from a dream to a reality! First though, this group is working on revamping the Hawthorne Brook tennis courts and building a skateboard park. Interested in helping? Contact Karin Canfield at masscanfields@verizon.net

With tennis courts in poor condition in all three towns that encompass our school district, it is time to work toward grants that will help us reopen the courts in Townsend. Please e-mail clem6six@verizon.net to be part of this committee. The United States Tennis Association has provided new racquets to each school in the district, with the stipulation that an in school and after school

program will be held. Townsend Recreation will be running the after school sessions in gyms or outside. Someday, we will have courts to use!

The town playground, "Kids Kountry", once again was the location for our summer parent/toddler program. This two morning a week program for six weeks offered music, crafts, book reading and free play.

Under the directorship of Ben Mahon, The Brother Grimm Spectacular, was presented in Memorial Hall. We would like to thank the Amanda E. Dwight Fund and the Townsend Cultural Council, for funding this presentation. By receiving funds, we are able to present this show free of charge each summer to the spectators.



Townsend's Earth Day, "Endangered Species", held on the Town Common is a collaboration between the Recycling Committee and Townsend Recreation and was well attended. Acts ran continuously on the gazebo, families enjoyed Jungle Encounters (courtesy of the Townsend Cultural Council), informational talks were given and both businesses and nonprofit groups were at hand to explain their business or cause.

The middle school dances continue to attract 200 children to each dance. We are allowed to use Hawthorne Brook Middle School once during each month the school is not holding a dance.

Volleyball continues to have a good core of students. It is held on Friday evenings at the Hawthorne Brook Middle School gym for 5th-8th graders. This has proven to be a great feeder program for the high school! A 9th-12th grade clinic has been added too! Many thanks to Becky Adams and Al Mudgett for doing these training sessions. Group rate tickets were made available to Monster Jam in March.

The Haunted House, held in the old vestry of the Congregational Church, had spooky scenes. We once again gave an admittance discount, if the person brought canned food for TEO with them. The Brick Steamer provided ice cream certificates for all the children that came and Goss Farm in Dunstable gave a \$1. off coupon for their corn maze. Due to fire regulations, we need to move into an outdoor venue next year.

Thanks to the ski program coordinators; Mrs. Terleanian for the Spaulding Elementary School and Mr.Ferguson for the Hawthorne Brook Middle School. This program would not occur without these dedicated leaders and their volunteer chaperones.

New offerings this year included archery, Beachbody's Slim in 6 and P90X. ABC Follow Me and Kindermusik still have a good following.

We continue to offer babysitting classes. If you need a sitter, contact clem6six@verizon.net. We have an established list to send to you.

The Recreation Commission continues to depend on the school district and other town departments to enable us to run our activities. We are thankful for their help.

Unfortunately the town is unable to fund recreation, thus we are self supporting. We ran a Texas Hold'em Tournament and hosted a band concert lawn party, to help raise funds.

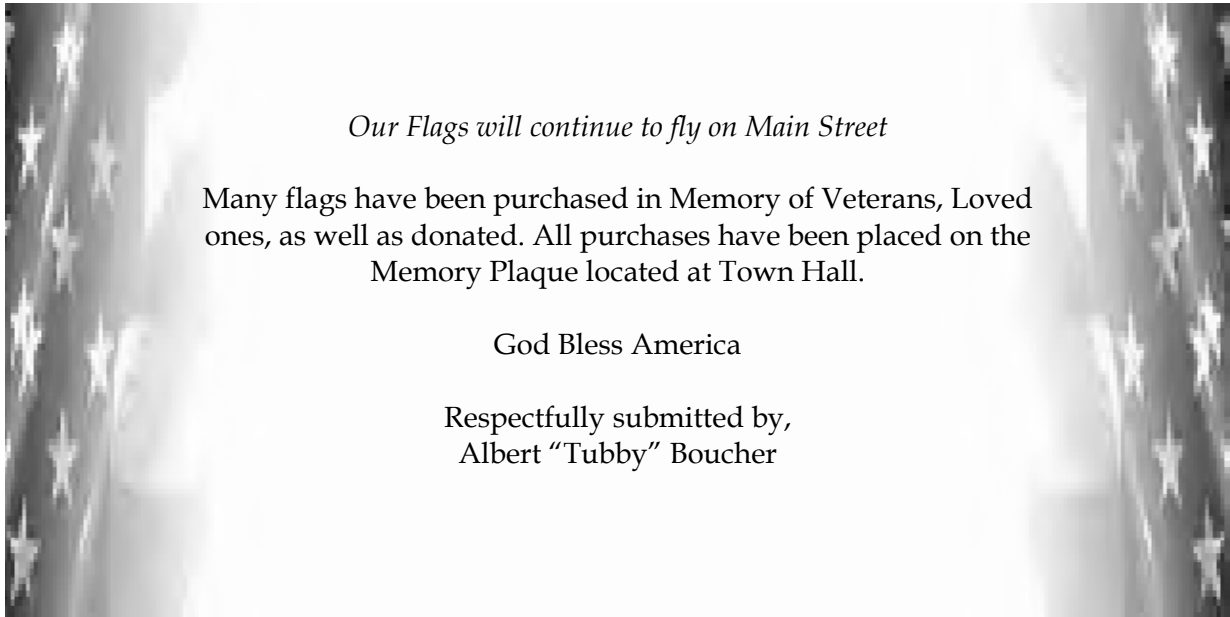
If you have any ideas for programs, please contact Karen Clement at clem6six@verizon.net. Also, we always need help at the haunted house and I continue to seek a person to run an adult fitness program.



Respectfully submitted by,
Karen Clement, Recreation Director



AMERICAN FLAG COMMITTEE



Our Flags will continue to fly on Main Street

Many flags have been purchased in Memory of Veterans, Loved ones, as well as donated. All purchases have been placed on the Memory Plaque located at Town Hall.

God Bless America

Respectfully submitted by,
Albert "Tubby" Boucher

VETERANS' AGENT

I am appointed by the Board of Selectman, but the position is mandated by the State. Each city or town must, by law, have a representative responsible for assisting the Veterans of that community and administering the appropriate funds. Each year the Veterans' Service Officer submits a budget which must be approved by the Town. Part of the budget is allocated for the Service Officer salary and the remainder is used for the funding of Veterans' claims. The claims are reimbursed by the State through the Department of Veterans' services in Boston.

Veterans' Service Officer holds office hours in the Town Hall on Tuesday at 1:00 P.M. until 4:00 P.M. Veterans' Service Officer can be contacted at 978-597-1700 Ext 1729.

Many Veterans and their families are unaware of the benefits available to them. Benefits include financial assistance for food, heat, medical expenses, and aid for educational expenses. Assistance is available to the unemployed and disabled Veterans. Legal claims are referred to the Boston Veterans' Service office.

Each case is service with the utmost discretion. Individual cases are confidential and not open to the public. Approximately 50 Veterans are assisted each year in Townsend. Townsend veterans eligible to receive Chapter 115 benefits will exceed \$10.000 this year.

Respectfully submitted by,
Joseph J. Mazzola, Veterans' Service Officer

COUNCIL ON AGING

Mission Statement: The Townsend Council on Aging is committed to the continued growth and well being of our senior citizens by providing programs, education, information and referral services with a goal of helping seniors achieve the best quality of life possible.

The Council on Aging and Senior Center (dedicated to Roy & Nancy Shepherd) are now located at the new Complex and our address is **16 Dudley Rd.** We are grateful beyond words to Mr. Al Stone and his Sterilite family for this overwhelming gift. We have truly moved from a *one room schoolhouse* to a *palace!*

Our **new hours** are **9-3 Monday** through **Thursday; 9 – 2 Friday.**

2009 was a year filled with anticipation for our new senior center to be completed. A Transition Team was formed to help make the transition from the old senior center to the new complex. Much time was spent on writing policies and procedures for the new center and the Meeting Hall. The COA met with Gary Shepherd, project coordinator, periodically to keep informed as to the progress of the complex. In October we were able to move in and more than 1,000 people attended the dedication on the 31st.

For the first few weeks we were here, each day we were more amazed than the day before. Every little detail was thought out and executed so beautifully!

Within a couple of weeks the number of senior citizens coming through the senior center doubled from the number we had at the old senior center. By the end of the year we were providing 30 programs instead of 14. Some of those programs are: Line Dancing; Qi Gong; Meditation; Watercolor Classes Including beginner classes taught by our own Linda Salisbury; and Linda's husband Peter held classes on Digital Cameras; Also offered by the senior center, Bingo (thank you Bob Tumber & Avis Roy); Computer Classes (Bill Conaway); Arts & Crafts; Walking Group (John D'Angelillo); Fitness; Chair exercises; and much more. This wonderful Gift from Sterilite has brought in groups of men - one group who do wood carving under the tutelage of Master Carver, Floyd Truitt. And a couple smaller groups who play golf and bowling by way of the Wii program. Many thanks to Glen Shepherd for this great gift. Thank you to Sterilite seems so inadequate for such a wonderful gift to the town of Townsend. We will attempt to say thank you by utilizing the senior center as much as possible and continue to provide education, socialization, opportunities, support and entertainment for the sixty-plus age group of Townsend.

The COA office continues to provide information and referral services as needed and works with local and state organizations providing services for our senior citizens. Office hours are the same as the senior center hours.

Congregate meals continue at the Hawthorne Brook Middle School and are served at 12:40 pm. We look forward to starting meals at the senior center by June, 2010. Meals at the school are \$1.50 each. Take out meals are also provided.

Meals on Wheels continues to be going strong and serving shut-ins throughout Townsend. Many thanks to Jen; Jack; John and Ellen for their continued time and commitment to MOW! Many thanks to *Mommies Mobile Meals* for their delicious treats shared with us once a month at Bingo! There are a lot of good cooks/bakers in Townsend!

SHINE (Serving Health Information Needs of Elders) services are available by appointment. Volunteer, Ann Sheldon, is available to counsel seniors about their health care choices. Many thanks to Ann for her dedication and many hours served.

TAX RETURN ASSISTANCE is available in February and March with AARP volunteers Carol & Duane. Many thanks to them for their volunteer hours (many) in helping our seniors. In November Mark Lynch "Christened" the kitchen by putting on his annual Thanksgiving Dinner. More than 160 seniors enjoyed a delicious meal either here at the center or by delivered meals. Many, many, volunteers (including people from the Library – and Dunkin Donuts). Thank you once again Mark & volunteers!

A GREAT DEAL OF THANKS to Volunteer Coordinator, Judy Concemi who sought out and oversees many, many volunteer s to help out at the senior center. In our new location, there are many opportunities to volunteer such as at the reception desk (which is a beautiful antique table from the old library). Greeter s pair up with receptionists and give tours to people who come in for the first time. Volunteers also make sure the coffee's on, decorations are up when needed and put away when the season's over, for the monthly birthday, and more. MANY THANKS to Melissa Hoffman who has offered to bake & decorate the monthly birthday cakes! They are so beautiful and very tasty too! Many thanks to the Friends of the Townsend Seniors for their continued support and appreciated bus trips, dinners, etc. Also many thanks to the Golden Age Club for their support as well with trips, bake sales and recently the rolling cart that is used every day.

There's not enough room to list all the volunteers but we thank everyone so very much for your time and commitment to the senior center. We appreciate you beyond words!

Anyone wishing to donate to the senior center for programs, special events, etc. may do so by sending them to the **COA Gift Account , Townsend Senior Center at 16 Dudley Rd., Townsend, MA 01469-1019.**

Respectfully submitted by,
Christine Clish, Director

Council on Aging Board members:

Eileen Violette, *Chair*

Carole M. Buxton

Nancy Martin

Ginny Spinney

Lt. David Profit, *Police Liaison*

Arnie Howard

Ray Jackson

Nancy Shepherd

Leslie Rauhala

MONTACHUSETT REGIONAL PLANNING COMMISSION

The Montachusett Regional Planning Commission (MRPC) located in Fitchburg, MA was hired by the Town of Townsend to administer their Community Development Block Grant programs. Below is an accounting of each of the grant programs.

FY'00, FY'02 and FY'03 CDBG Programs: The Town successfully completed its FY'00, FY'02, and FY'03 Community Development Block Grant Programs. Within these three grants, the following was accomplished: in Townsend twenty-two (22) housing units were assisted and twenty-five (25) septic systems were replaced.

FY'05 CDBG: The Town was awarded \$600,000 to continue the highly successful regional housing rehabilitation program in the towns of Townsend, Ashburnham and Ashby. Within this grant, seven (7) housing units were assisted; six (6) of the units were assisted with their housing rehabilitation issues and one (1) unit we replaced their septic system.

FY'07 CDBG: This program is now completed. The Town joined with three towns on another regional housing rehabilitation grant program. The Town of Lancaster is the lead community with Townsend, Lunenburg and Ashburnham being joint participants. \$1,183,249 was awarded to these four towns in July of 2007 and the projects within all of the four towns have been completed. These grant funds were used for housing rehabilitation, septic repair or replacement, and to conduct a First Time Homebuyer Counseling program. In Townsend, these funds assisted nine (9) homeowners; eight (8) with housing rehabilitation projects and one (1) unit with a septic replacement project. There were four (4) sessions of the First Time Homebuyer classes held.

FY'10 CDBG: The Town agreed to partner again with the Town of Lancaster to submit a new grant application the first part of February 2010. Lancaster will again be the lead community. If these funds are awarded they will be used to assist twelve (12) additional units with housing rehabilitation issues or septic repairs/replacement. The application also requested funding to conduct a financial literacy project in both towns. These funds would help homeowners with basic financial issues, budgeting concerns, help to keep homeowners out of foreclosure, and sessions for the elderly in regards to the reverse mortgage program. Announcements will be made by the State in July.

American Dream Downpayment Initiative: The Town continued to participate with the other cities and towns in the Montachusett Region in this highly successful program to supply funds to assist First Time Homebuyers. These funds have assisted income eligible residents buy their first home by providing downpayment and closing cost assistance. All funds have now been committed and the program will be completed by spring. The Staff of the Montachusett Regional Planning Commission continues to enjoy working with the residents and local officials in Townsend. We hope to continue this relationship for many years to come.

Respectfully submitted by,
Shelly Hatch, Community Development Director

LOWELL REGIONAL TRANSIT AUTHORITY

The Lowell Regional Transit Authority (L.R.T.A.) is one of fifteen regional transit authorities established by the Commonwealth of Massachusetts in 1974 dedicated to the mission of increasing the use of mass transit on a regional basis. Headquartered at the Charles A. Gallagher Intermodal Transportation Center in Lowell, the LRTA provided nearly 1.7 million passenger trips on their fixed route bus service in nine communities in fiscal year 2001. Additionally, the mobility of elderly and disabled citizens is enhanced through the Councils on aging and the LRTA Road Runner program providing approximately 34,846 passenger trips in fiscal year 2009. The LRTA serves an area of over 300,000 populations with an operating budget of more than \$6 million annually.

The LRTA currently provides Road Runner van service to eleven communities in the region. The LRTA provides curb-to-curb transportation service in Townsend and surrounding towns on a 24 hour advance registration basis. Townsend residents aged 60 years and older or those who are disabled may avail themselves of the Road Runner program. All of the vehicles are fully accessible and wheelchair lift-equipped.

Many trip purposes can be accommodated: shopping, medical appointments, Senior Center events, social and recreational activities. The fare schedule is \$1.25 one-way within Townsend and \$1.75 one-way to the surrounding communities.

The ridership in fiscal Year 2009 was 3,961 trips. In October 2008, the LRTA provided a brand new 14 passenger 2008 Ford E350 Superduty van as a replacement for the 1999 Ford Diesel. Townsend will be receiving a 2009 16 passenger Superduty van in the very near future. New vehicles are acquired through the commonwealth's Mobility Assistance Program, which provides 80% of the cost of the new vehicle, while the Federal Transit Administration provides the remaining 20% matching share.

The year 2009 continues to show strong support for Road Runner services. The LRTA feels that Townsend is doing an excellent job under the leadership of Christine Clish. So we feel confident that our partnership will only improve in the upcoming years.

SUMMARY OF LRTA SERVICES TO TOWNSEND

ROAD RUNNER:

Type of service:	Dial-A-Ride and prescheduled
Service Area:	Townsend, Ayer, Fitchburg, Lunenburg, Leominster, Nashua, N.H.
Eligible Riders:	Elderly over 60 years of age and any handicapped person
Trip Purposes:	All trip purposes accommodated, medical, shopping, recreational, social.
Availability:	Monday 8:00 a.m. – 2:00 p.m. (Medical, lunch) Tuesday 8:00 a.m. – 3:00 p.m. (Shopping) Wednesday 8:00 a.m. – 2:00 p.m. (Medical, lunch, senior center)
Fare: (one way)	\$ 1.25 Local (within Townsend) \$ 1.75 Leominster, Fitchburg, Groton, Pepperell, Ayer, Lunenburg
Advance Notification:	By 4:00 p.m. the previous day.
Vehicles:	One 12 Passenger Ford E350 Superduty van with wheelchair lift.





NASHOBA ASSOCIATED BOARDS OF HEALTH

TOWNSEND ANNUAL REPORT 2009

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Townsend**. In addition to the day to day public health work we conduct for **Townsend**, we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See *nashoba.org*)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Townsend Board of Health up-to date on matters of emergency preparedness planning. Currently we are working on the Emergency Dispensing Site plan for the Town.
- Nashoba assisted the Board with the H1N1 pandemic by coordinating and administering the H1N1 flu vaccine for the resident of the district with the assistance and support of your school district.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.

We look forward to continuing our work with **Townsend's Board of Health**. Included in the day to day work of Nashoba in 2009 were the following:

- Through membership in the Association Townsend benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists**
- Provided health education programs in collaboration with the Townsend Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.
- Reviewed **75** Title 5 state mandated private Septic System Inspections for **Townsend** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Townsend Board of Health for enforcement action.

By the **Townsend** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service, under local control, at a reasonable cost!

TOWN OF TOWNSEND

Environmental Health Department

Environmental Information Responses

Townsend Office (days).....121

The Nashoba sanitarian is generally scheduled to be available for the on Tuesday and Thursday mornings at the Townsend Board of Health Office. Other meetings occur informally. *This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.*

Food Service Licenses/Inspections..... 36

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing.

Licenses are inspection on an at risk method of inspection. Where deficiencies are found, a re inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Beach/Camp Inspections.....12

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

Housing & Nuisance Investigations.....29

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Test Applications.....24

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

Septic System Lot Tests.....101

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

Septic System Plan Applications.....25

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews33

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots)....23

Septic System Permit Applications (upgrades)...13

Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

Septic System Construction Inspections.....64

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

Septic System Consultations.....30

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

Well Permits.....4

Water Quality/Well Consultations.....152

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

Rabies Clinics - Animals Immunized.....28

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits 1,623

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits 1122

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit..... 1257

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits..... .65

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Hospice Spiritual Care/Volunteer Visits.....91

Nashoba's Clergy and volunteers provide patients with emotional/spiritual support and guidance.

Clinics

Local Well Adult, Support Groups, & Other Clinic

Visits 363

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended

Flu Clinics held in Townsend 323

Number of patients whom received

Flu Shots that live in Townsend..... 212

Number of H1N1 flu vaccinations given 509

Number of patients whom attended Well

Adult Clinics from Townsend 275

Communicable Disease

Communicable Disease Reporting & Control

Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within **Townsend** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases

Investigated 49

Communicable Disease Number of Cases:

- Campylobacter.....2
- Ehrlichiosis.....1
- Hepatitis.....6
- Giardiasis.....1
- Human Granulocytic Anaplasmosis. 1
- Influenza 7
- Lyme Disease 27
- Rocky Mountain Spotted Fever..... 1
- Salmonellosis..... .1
- Varicella..... 2

Health Promotion

Skilled Nursing..... 75

Dental Health Department

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba’s Registered Dental Hygienists, operating out of the school nurse’s office and records, provide these services to those children whose parents have given written consent.

Students Eligible..... 358
Students Participating.....177
Referred to Dentist.....47

Instruction - Grades K, 1 & 5

Nashoba’s Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs..... 15

NORTH MIDDLESEX REGIONAL SCHOOL DISTRICT

SUPERINTENDENT OF SCHOOLS

The 2008-09 school year was filled with many varied accomplishments. Some of the more significant include the establishment of more cost effective and educationally appropriate special needs classrooms in the district. Developing such opportunities for our students enabled the district to better address student needs. Ending the long travel for students who were, prior to the establishment of specialized educational program, transported to out of district programs often more than an hour drive away has allowed students access to quality education programs within their own community. At the high school, we expanded and strengthened pre-engineering, robotics, digital design, and on-line educational programs. Additionally, in an effort to better meet the needs of students, the high school was reorganized around an upper and lower house model. This model has proven successful in helping students adjust to the transition between middle school and high school and high school and college and/or the world of work. Clearly, 9th graders need different support systems than do 12th graders who must prepare to leave the security of their local high school. Our goal is constant...preparing students for success in a global society. While our work at the high school was significant, elementary and middle school teachers and administrators continued their efforts to strengthen elementary education programs via the implementation of a comprehensive, standards based curriculum.

All of our efforts to improve the quality of instruction and to expand educational opportunities for students were dwarfed by the impact of the deepest economic recession in 75 years. While the school year began quietly, by December 2008 it was obvious that the communities would not be able to sustain the educational delivery patterns we had enjoyed in the past. Working with town officials, parents, teachers, administrators, and other stakeholders, the school committee approved a plan to consolidate schools. K-2 grade students from the Peter Fitzpatrick School and 3-5 grade students from Squannacook Elementary School were reassigned to other school buildings within the district. The district preschool program was centralized and moved to the vacated Squannacook Elementary School Building. While the consolidation enabled the district to reduce force and decrease building operational costs, these school closures were difficult for both the school and town communities. The idea of closing schools was clearly difficult to contemplate never mind accept. However, the actual move of dozens of teachers and tons of classroom supplies was even more difficult. The summer of 2009 was filled with incredible activity. Members of the plant and facilities and technology departments, teachers, students, parents and administrators all worked to ensure that "new" classrooms were ready for students on the first day of the 2009-10 school year.

Sadly, cost savings from school consolidation did not close the budget gap, but a magnanimous offer from members of employee groups did. The district received more than \$650K in salary concessions. The district also caused quite a stir when it entered into an agreement to share the services of its superintendent with another school district. Dollars saved from this plan allowed the district to hire back three more teachers who had been "pink-slipped." The collective efforts of all within the school

community enabled the district to keep educational programs vital to the future success of our students. The unselfish way in which all addressed the financial crisis is testament to the integrity and resolve of both the school district and the communities that it serves.

Finally, those of us who work and learn within the North Middlesex Regional School District are grateful to the citizens of Ashby, Pepperell and Townsend for the continued support. The future is uncertain, but our collective commitment to our children is not.

Respectfully submitted by,
Maureen M. Marshall, Superintendent of Schools



NORTH MIDDLESEX REGIONAL HIGH SCHOOL

It is with great pride that I provide this update about North Middlesex Regional High School, a student centered learning community that is committed to excellence. Our mission is to insure that each individual is challenged and supported to develop, pursue and accomplish goals in an environment of empathy and mutual respect. We are committed to empowering personal growth and thinking beyond our geographic borders. In June of 2009, North Middlesex Regional High School graduated a class of 272 students. We are proud of both their academic accomplishments and their contributions to our school and community. A survey of this graduating class shows that 87% continued on to post secondary education, 7% went directly into the work force and 3% joined the armed services. This past fall, North Middlesex Regional High School welcomed 279 freshmen, to bring our current enrollment to 1181 students in grades 9 – 12.

Our primary goal at NM is to provide curriculum and instruction that is student centered, aligned to the Massachusetts Curriculum Frameworks, and develops 21st century skills that our students need to be successful in their future. We are proud of our current 11th grade students who participated in the MCAS last year and scored higher than the state average in all subtests. We are pleased with our advanced placement scores, which continue to be above national averages. We would like to recognize our twenty-six advanced placement scholars, as well as our seventy-seven John and Abigail Adams Scholarship recipients for outstanding MCAS achievement. We remain committed to improving instructional practices to increase student achievement. Beyond the classroom, NM students excel. Our wind symphony group earned the right to perform at Symphony Hall in Boston last spring, after earning a gold medal in the state MICCA competition. We would also like to recognize our marching band and choral group for earning awards and recognition at state MICCA competitions. Our athletic program continues to compete at a high level in the Midland-Wachusett League, with several athletes and teams qualifying for tournament play. The number of after school clubs and organizations continues to expand each year, bringing our current total to thirty-four. These programs provide students with different interests and abilities the opportunity to become involved in our school community. NM students are socially aware and are committed to improving the community beyond the school. We are very proud of our *Relay for Life* event, which raised over \$90,000.00 last year, and was the fifth most successful student organized relay in the country! Our Adopt a Family coin drive to support local families around the holidays was very successful, and our New Orleans community service learning group will again travel to help those still affected by Hurricane Katrina. NM students know the importance of building a strong community both in and out of school. We are extremely proud of our students for both organizing and sponsoring these events.

We are pleased to work closely with our school council to help build partnerships with families and community organizations. We encourage open communication with parents and invite you to visit our website at <http://nmiddlesex.mec.edu> and click on the link to NMRHS.

Respectfully submitted by,
Michael Flanagan, Principal

HAWTHORNE BROOK MIDDLE SCHOOL



During the 2009/10 school year we are finally done with the 'oh' decade, starting on the next one—preparing for those 'teen-years', and Hawthorne Brook Middle School is now officially 'thirty-something'. Regardless of any numerology or perceived trends of the times, we remain committed to preparing our students for success in the 21st Century.

A major change this year is the inclusion of the Townsend 5th grade into our middle school. It is a little crowded but they have fit right in and have been a positive addition to our culture. Student success is our first

priority and is evident in our commitment to teaming. The 5th and 6th graders are both organized into two teams. Each team of teachers shares the same group of students and follows a common schedule. This shared schedule provides the teachers with the flexibility to modify and adjust student schedules to best meet the needs of each group. This year we reconfigured our resources and restructured our 7th and 8th grades into three mixed grade teams. Although students stay within grade levels for classes, the mixed teams afford opportunities for students to work with and get to know students in other grades. This configuration also benefits students and teachers by providing the opportunity to work together for two years creating stronger momentum within the curriculum and supporting deeper understanding of student learning.

Teachers work closely to coordinate team building, interdisciplinary activities, assignments, and tests. The curriculum is aligned with the Massachusetts Curriculum Frameworks, but the staff reviews and revises it to meet the wide range of needs and styles within the classroom. Ultimately, the team model allows us to create a strong web of support to enhance student success.

The primary focus of Hawthorne Brook Middle School is academics and we strive to provide a vigorous academic program for all students. In addition to the core classes of math, English, science, social studies and foreign language (grades 7 and 8), all students receive instruction in art, music, health and physical education. Our 5th and 6th grade students also have a computer skills class. Students have the opportunity to receive instruction and participate in band or chorus. Our library media program is fully integrated into the curriculum via collaborative classroom projects. Students are enthusiastically using the newly updated library database which utilizes web based search skills and even shows the top ten books being taken out at HBMS along with new arrivals as they are entered in the system.

There is also a wide range of extra curricular activities in which students can participate. Extra curricular activities provide students additional opportunities to develop many of the essential skills necessary to grow and mature in our society. Students can be involved in interscholastic sports, theatrical productions, intramurals and a variety of other clubs and activities throughout the year.

This year we have focused our efforts on developing 21st Century Learning Skills and embedding them within our curriculum throughout the school. The importance of both technology and communication skills are stressed along with the strong foundation of academic content knowledge. Interactive white boards have been installed for use on every team. In addition to our two computer labs, two new mobile carts, each with 25 laptop computers, have been well utilized throughout the building. Students are actively engaged in collaborative learning in every classroom, providing them opportunities to work effectively in groups as well as on their own and process new information with their peers on a daily basis.

We are grateful to the PTO for their support and for providing funding for items and programs that otherwise would not be possible. In addition to the fundraising efforts and donations, parents have stepped forward and offered their time and talents whenever needed.

Communication with parents and the community is an essential component of a successful middle school. We can be reached via email at HAdmin@nmiddlesex.mec.edu or through our website that can be accessed through the district page at <http://nmiddlesex.mec.edu>

Respectfully submitted by,
Stephen Coughlan, Principal

SQUANNACOOK EARLY CHILDHOOD CENTER

As principal of the newly formed Squannacook Early Childhood Center I am honored to present my first annual report to the citizens of Ashby, Pepperell, and Townsend.

Squannacook Early Childhood Center serves 120 students ages 3, 4, and 5. Our class ratios vary from 8 - 12 students. Currently, there are 7 integrated morning classes, 5 integrated afternoon classes and 1 Substantially Separate Preschool class which is full day. The integrated preschool educates special needs students along side typically developing students. The class ratios are significant in providing an excellent learning environment for all students. The faculty and staff of Squannacook Early Childhood Center is a strong, cohesive group that works together to provide a safe and challenging environment for all students. The teachers and paraprofessionals have been incorporated from three different towns and bring a unique teaching style for students benefit.

The district curriculum correlates with the Massachusetts Curriculum Frameworks. These frameworks are based on recommendations from the Early Childhood Advisory Council to the Massachusetts Board of Education. Teachers utilize a variety of instructional strategies to teach various skills. This year we are continuing with the Scott-Foresman reading series, in order to prepare our students for entrance into kindergarten programs. Our newly opened gross motor room gives students an opportunity to exercise during the winter months. Utilizing a grant from the Amanda Dwight Entertainment Fund, students will participate in a performance of "Music Programs for Children" by Rick Goldin.

Communications is important and to this end we have a monthly newsletter, bulletin boards, lobby, and route 13 signs. Connect-Ed, a district wide program, is also used for communication. Many of our students arrive and dismiss with parents which offers a daily opportunity for communication between parents and teachers.

Our staff consists of teachers who previously worked in the towns of Ashby, Pepperell, and Townsend. All teachers are highly qualified with degrees in Early Childhood Education as well as Special Education. One of the strengths of this program is having a variety of therapists centrally located. The program includes speech therapists, occupational therapists, physical therapists and behavior specialists. Having all therapists centrally located makes it easier to access their information which fills students' needs.

The newly formed Squannacook Early Childhood Center has established a new Parent Teacher Organization. Our officers consist of: President – Rachel Loprinze, Vice President – Karen Cerone, Secretary – Karen Cusick, and Treasurer – Nicole Waite. The meetings take place monthly at Squannacook Early Childhood Center. The first fundraiser, which took place in the fall, was a success. The next fundraiser will take place this spring. We are forming a committee to continue to use and maintain the beautiful Squannacook Elementary School Gardens.

The support and assistance of Dr. Maureen Marshall, Superintendent of Schools, and Mrs. Linda Rakiey, Chairperson for Special Education, are greatly appreciated. The students and staff of Squannacook Early Childhood Center recognize and appreciate the support of the Ashby, Pepperell, and Townsend communities in providing the necessary resources that allow us to develop an educationally sound program for integrated preschool students.

Respectfully submitted by,
Chris Morassi, Principal

SPAULDING MEMORIAL SCHOOL

An Early Childhood Education Center

It is an honor to be serving in my second year as principal of Spaulding Memorial School and have this opportunity to present the citizens of Townsend with the annual report. Ms. Beth Lewandowski is in her second year as assistant principal and is a valuable asset to Spaulding. Spaulding has grown in staff this year as we have reconfigured to be a kindergarten to fourth grade elementary school. The transition has gone well and I feel privileged to be able to work with the talented staff of Spaulding Memorial School; they have a desire to continue to grow in the profession and a strong dedication to children that is evident every day.

Spaulding Memorial School serves approximately 570 students in kindergarten, first, second, third and fourth grade. Class sizes are in the range of 22-27 students, depending on the grade level. The educational program offered by the faculty at Spaulding Memorial is a highly effective elementary program that encourages each child to develop his/her individual talents and abilities in a caring, nurturing, and inclusive learning environment.

The curriculum at Spaulding focuses on the Massachusetts Curriculum Frameworks for all subject areas. The Scott Foresman English/ Language Arts program incorporates explicit instruction for listening, speaking, reading, spelling, and writing skills and encourages age appropriate cross-curricular applications. Children are introduced to math through Singapore Math, which develops problem-solving techniques and encourages higher-level thinking. Our science curriculum emphasizes a hands-on approach, which fosters observations, inquiry, and understanding. The Social Studies curriculum emphasizes the understanding of family, community and country through the integration of literature. To educate the whole child social skills are taught through the discussions of citizenship, responsibility, fairness, caring, trustworthiness and respect. In addition, children have an opportunity to extend the curriculum in computer, library, music, art and physical education classes. During the school year the children's artwork, musical talent and cultures are showcased at family events. The Townsend Fire Department offers an extremely successful SAFE program for our children. The core program is also supplemented by many cultural events such as the Pumpernickel Puppets, Origami Studio, Young Audiences "Tales from Africa", TEO presentation, Fire Prevention, Anti-Bullying, Chinese Acrobats, and History and Science Presentations. These programs enrich, spark interests in children and support the school improvement goal of offering students more opportunities to participate and share in cultural events.

We are extremely fortunate to have a supportive parent group that meets regularly and organizes many family events and fundraisers.

I am extremely pleased to be a part of the Spaulding Memorial School, the North Middlesex Regional School District and Townsend. The children, parents, members of the community, town officials, staff at Spaulding Memorial School, the North Middlesex Regional School District Committee, Dr. Maureen Marshall, Superintendent of Schools and the central office staff provide an excellent environment in which children can learn and reach their potential.

Respectfully submitted by,
Miss Becky Janda, Principal

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

100 Littleton Road, Shirley, MA 01886

(978) 692-4711

www.nashobatech.net

Townsend NVTHS School Committee Member, Nathan Buckley
Alternate, Nicole Buckley

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old. Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 700 students from seven communities, Nashoba Valley Technical High School offers career preparation in 16 technical programs.

Dr. Judith L. Klimkiewicz

Dr. Lynne Celli

Ms Carol Heidenrich

Ms Melissa LeRay

Ms Denise Pigeon

Mr. Matthew Ricard

Ms Jeanne Savoie

Superintendent

Assistant Superintendent/Principal

Director of Technology

Director of Student Services

Director of Curriculum/Grants

Dean of Students

Accounting Manager

NASHOBA VALLEY
TECHNICAL HIGH SCHOOL

Administration

Accreditation: New England Association of Schools and Colleges.

Three 12-week trimesters. Eight 45-minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review

For the 2009-2010 school year Nashoba has, as most other districts, had to tighten our belts while still striving to achieve our district goals. Thanks to our ten year plan that began in 1999-2000 we were able to achieve “all” our facility, technology, and instructional goals with total fiscal responsibility. This year all our classrooms are equipped with direct video, clickers, LCD projectors, web casting capability,

and smart boards in every room. This enables every teacher to showcase 21st century teaching skills to all of our students as they prepare them for college and career.

We have maintained our focus on being fiscally and environmentally responsible by installing this fall a 100 kw solar voltaic unit on our roof to reduce the cost of our electricity in a “green” way. Additionally, we installed on our new student constructed concession stand a solar voltaic unit to provide all heat and electricity. Both these projects were completed at “no cost” to district taxpayers and were fully funded through grants.

Nashoba continues to embrace educational opportunities for our teachers as well by serving as a satellite campus for many local colleges’ graduate programs.

As we enter a time of economic uncertainty I can assure you that at Nashoba Valley Technical High School students will still receive a technical education of the highest quality with the most current state-of-the-art equipment.

Vocational-Technical Programs

Auto Collision Repair & Refinishing
Automotive Technology
Banking, Marketing & Retail
Carpentry/Cabinet Making
Cosmetology
Culinary Arts/Hotel Restaurant
Management
Dental Assisting
Design & Visual Communications

(Secondary & Post Graduate)

Electrical Technology
Electronics/Robotics
Engineering Technology
Health Assisting/Early Education & Care
Machine Tool Technology
Plumbing/Heating

Programming & Web Design
TV Media Production/Theatre Arts

Special Academic Programs

Advanced Placement Honors and College Preparatory courses are available in all core subjects. Foreign language and additional educational courses are offered for all four years for all interested students.

Dual Enrollment

Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses the junior and senior year at a two- or four-year public college or private institution in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit. Many students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 10 high school sports with equal opportunities for both male and female students. Other extracurricular activities include Student Council, National Honor Society, Yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, Peer Mediation, and many special interest clubs. **No user fees** are imposed on any sport, school sponsored club or activity.

Continuing & Community Education

More than 700 adult students attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTHS website.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students are expected to go with their instructors to areas of our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform necessary work for the district towns. The Community Service Program educates students in a real world setting and allows the towns the benefit of viewing Nashoba students at work and having a major project completed without expending limited town resources for capital improvement.



VOLUNTEER RESPONSE FORM



Town government needs citizens who are willing _____ to give time in the service of their community. The Talent Bank is a means of compiling names of interested citizens to serve, on a voluntary basis, on boards and committees. This file is available for use by the public as well as the Moderator and the Selectmen.

Talent Bank files are being updated to include categories consistent with the changing needs of the town.

Indicate your order of preference and return the form below to:

Talent Bank c/o Board of Selectmen
272 Main Street
Townsend, MA 01469

Name: _____ Telephone No. () _____

Work No. () _____ Cell No. () _____ e-mail _____

Address: _____

Occupation: _____

Amount of time available (per week/per month): _____

Background/Experience _____

LIST ORDER OF PREFERENCE

<i>Land Use and Preservation</i>	<i>Culture/Recreation</i>	<i>Other</i>
Conservation Commission	*Library Trustees	Board of Registrars
*Planning Board	<i>Cultural Council</i>	Election Officials
Development & Industrial Commission	*Amanda E. Dwight Entertain.	Townsend Emergency Mang. Agency
Zoning Board of Appeals	American Flag Committee	Memorial Hall Restoration Committee
Historic District Commission	James H. Tucker Fund Committee	*Water Commission
Master Plan Committee	*Cemetery & Parks Commission	West Townsend Reading Room
Fence Viewer	*Recreation Commission	*Republican Town Committee
	*Library Trustees	*Trust Fund Commissioners
		*Democratic Town Committee
<i>General Government</i>	<i>Other</i>	<i>Human Services</i>
*Board of Selectmen	Fire Station Planning Committee	*Board of Health
Finance Committee		Council On Aging
*Moderator		*Trustees of Soldiers' Memorials
*Assessors		Abram S. French Fund Committee
Town Properties Committee	<i>School Committee Rep</i>	
Constables	Nashoba Valley Tech High School	<i>Housing</i>
Capital Planning Committee	North Middlesex Regional High School	*Housing Authority
Strategic Planning Committee		
Cable Television Advisory Committee		

**Unless a vacancy exists on an Elected Board prior to an Election, all * (asterisks) positions require nominations papers. Please see the Town Clerk for further information.*



TOWNSEND MASSACHUSETTS

ANNUAL REPORT 2009