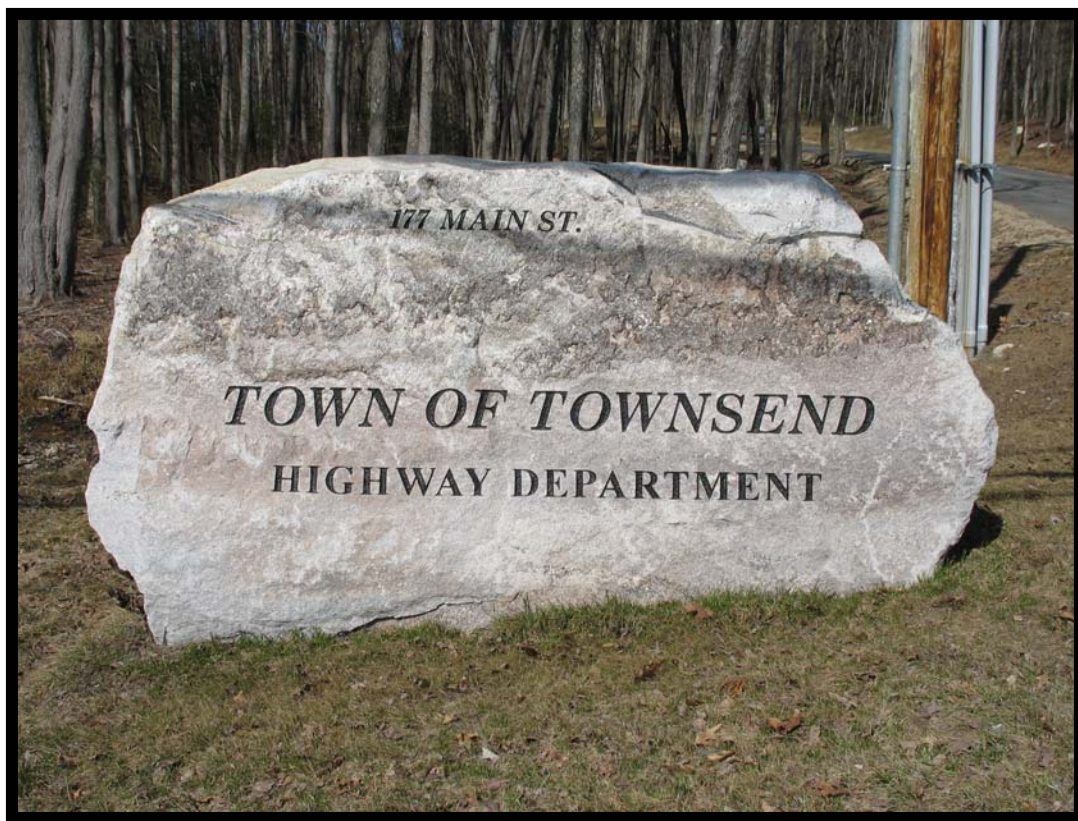


A scenic photograph of a pond with ducks and autumn foliage. The pond is calm, reflecting the surrounding trees and the sky. Numerous ducks are scattered across the water's surface. The background is filled with trees in various shades of autumn, including reds, oranges, yellows, and greens. The foreground shows a grassy bank with some dark foliage on the right side.

# ***Town of Townsend Annual Report 2008***



*Thank you Sterilite Corporation for your awe-inspiring gift of a new Highway garage facility and Library/Senior Center complex. Generations of Townsend residents will be profoundly grateful for your generosity.*





## GENERAL INFORMATION

Website: [www.townsend.ma.us](http://www.townsend.ma.us)

Townsend is situated in Middlesex County

Incorporated in 1732

Town Seal:



Town Flag:



Land Area 32.83 Square Miles

5420.4 Acres of State-Owned Land

315 feet above Sea Level

### Fiscal Year 2008

Tax Rate	\$13.44
Real Estate	\$909,552,345
Personal Property	\$16,613,860

### Fiscal Year 2000

Tax Rate	\$17.26
Real Estate	\$453,209,925
Personal Property	\$9,379,000

### Population

2008	9,488
1990	8,340
1920	1,575
1765	598

### Registered Voters

2008	6,105
2001	5,478
1995	4,309
1990	4,475

### Schools

North Middlesex Regional School District to include Pepperell and Ashby	
North Middlesex Regional High School	Grades 9-12, including all 3 Towns
Hawthorne Brook Middle School	Grades 6-8, including Ashby
Squannacook Elementary School	Grades 3-5
Spaulding Memorial School	Grades K-3
Nashoba Valley Technical High School	Grades 9-12 Westford, Massachusetts

### Emergency calls Police, Fire and Ambulance

**911**

General Calls Police	978-597-6214
Fire Burning Permits	978-597-8150



## IN MEMORY OF FRIENDS

*By Chris Clish*

*Some knew you quite well, some not at all,  
But in Winter, Spring, Summer and Fall:  
One thing is so clear, you were always here  
Working for us through Town Hall*

*Your reasons were sure varied,  
As sometimes Town Business is harried:  
Yet deep in your hearts,  
Resolved from the start...  
You followed the vision you carried!*

*That vision we have realized,  
For a prosperous Town we should strive:  
In your memory  
There will always be  
Incentive for Townsend to thrive!*

*You gave without hesitation,  
Effort, Time and Determination:  
You made it so clear  
While you were still here...  
Our Town was well worth dedication!*

*You brought us to where we are now,  
In your memory one thing we will vow:  
That we will march on*

*Through the darkness and dawn...  
So from heaven you'll smile and be proud!*



## IN MEMORIAM

*Dennis Brailey  
Mary Brailey  
Phyllis Josselyn  
George Spinney  
Lawrence Bagley  
Dottie Grant*

# Town of Townsend

Annual Report 2008





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# Elected Officials

## Moderator

Gene A Rauhala 2009

## Board of Selectmen

David Chenelle 2010

Robert Plamondon 2011

David A. Funaiole 2009

## Board of Assessors

Laura E Shifrin 2009

Niles S Busler 2011

John M. Whittemore (Chair) 2010

## Cemetery/ Park Commissioners

Albert N. "Tubby" Boucher 2011

John B. Barrett 2009

Raymond P. Boyes, Sr. 2010

## Democratic Town Committee

Mary Eileen Violette (Chair)

Leslie K. Rauhala (V. Chair)

Michael Violette (Secretary)

Lois Howgate (Treasurer)

Amy Collins

John B. Barrett

Gene A. Rauhala

Mary C. West

Catherine Thrasher (Outreach Coord.)

Lonna S. Thiem (Publicity)

David A. Funaiole

## Board of Health

Linda Tarantino 2009

Michelle Dold 2010

James E. Le'Cuyer 2011

## Library Trustees

Carol R. Wright 2010

Cheryl Simoneau 2011

Terri Dugan 2010

Faith B. Wilkinson 2009

Lynda Craig-Bowes 2009

## Planning Board

Stanley E. Vladyka, Chair 2009

Jeffrey R. Peduzzi 2010

Gerald B. Coughlin 2011

Nicholas E. Thalheimer 2011

Karen Coughlin (Associate) 2009

## Tax Collector

Kathleen A. Rossbach 2011

## Recreation Commissioners

Alice Kennedy 2011

Pamela Shifrin 2011

Richard Corsini 2009

Sharon L. Whittier 2009

Patrick Balcher 2010

## Republican Town Committee

Albert N. "Tubby" Boucher (Chair)

Mary Flora Hale

Paul Nicoli, Jr.

John Trovato, Jr.

Todd Arsenault

Anthony Belloli

Rita K. Belloli

Claire E. Devine

John S. Funaiole

Cornelia C. Giles

Shirley E. Kao

William R. Martin

Kenneth T. Miller

Dennis J. Murphy

Michael P. Murphy

Penelope A. Murphy

Avis A. Roy

Richard S. Shuford

Nicholas E. Thalheimer

Paul A. Vassallo

Susan Y. Vassallo

Rise B. Silvestri

Francis M. Fred Sherrin

Linda L. Sherrin

Keith M. Jackson

Elaine Mary Carlo

Mark David Goodwin

Louis S. Simopoulos

David A. Lamoureux (Secretary)

Bill Roberts

Paul R. Morin (Treasurer)

Scott D. Martin

## Associates Members

John L. Caten, Jr.

Stephern R. Cloutier



Doris W. Collins  
Gerald B. Coughlin

**Trust Fund Commissioners**

David A. Funaiole	2009
Mary Flora Hale	2011
Diane Morin	2010

**Trustees of Soldier's Memorials**

Joshua Romano (Veteran)	2009
Avis Roy (Non-Veteran)	2011
Carol Beauchamp (Non-Veteran)	2010
Keith Jackson (Veteran)	2011
Walter Mann (Veteran)	2010

**Town Clerk**

Susan A. Funaiole	2011
-------------------	------

**Amanda E Dwight Entertainment  
Fund Committee**

Michele R. Busler	2010
Faith B. Wilkinson	2011
Susan R Gerken	2009

**Townsend Housing Authority**

Linda M. Cannon, Chair	2012
Laura E. Shifrin	2011
James Clish	2013
Gini Lee King	State Representative

**North Middlesex Regional School District  
Committee**

Frederick J. Wheeler III	2009
Susan A. Robbins	(app't. till 2010)
Michael Morgan (Townsend At Large)	2011
Tamara A. LeClerc (Ashby At Large)	2011
Anne Buchholz (Pepperell At Large)	2011

**Board of Water Commissioners**

John L. Caten, Jr. (Chair)	2009
Niles Busler	2010
Francis G. McNamara	2011



**Town Common**



**Memorial Hall**

# Appointed Officials

## Abram S. French Fund Committee

Kristine A. Vaz	2009
Renee Fossey	2009
Paul E. Sweet	2009

## American Flag Committee

Alan Borneman
Albert N. "Tubby" Boucher
John L. Caten, Jr.
Mary Flora Hale
Avis A. Roy
Susan Y. Vassallo

## Americans with Disabilities Act Coordinator

Richard D. Hanks	2009
------------------	------

## Animal Control Officer

Mary Letourneau	2009
-----------------	------

## Band Concert Coordinator

Betty Mae Tenney
------------------

## Board of Registrars

Susan A. Funaiole, Ex-Officio	2011
Katherine Thrasher	2009
Claire Devine	2010
Amy Collins	2011

## Budget Sustainability Task Force

Andrea R. Wood (Fin. Com. Rep.)
Joseph Berman (Fin. Com. Rep.)
James W. McCormick (Cap. Plan. Rep.)
William Wilkinson (At Large member)
Paul T. Concemi (At Large member)

## Building Commissioner/Zoning Enforcement Officer

Richard D. Hanks	Indefinite Term
------------------	-----------------

## Burial Agent

Susan A. Funaiole	2009
-------------------	------

## Cable Television Advisory Committee

Stephen Cloutier	2009
David A. Funaiole	2007
Donna Vanderworth	2007

## Capital Planning Committee

James W. McCormick	2008
Theresa Walsh	2010
John Whittemore	2008
Joseph Shaine	2008
Carolyn Smart	2009
Gerald B. Coughlin	2009
Bill Roberts	2008

## Conservation Commission

Leslie Gabrilska (Interim Agent)	
Jennifer Pettit	2011
Karen Chapman	2011
John Stonefield	2009
Eric Johnson	2010
Michelle Cannon	2010
Linda Mack (Resigned)	2010

## Constables

David H. Muscovitz	2010
Neil J. McGorty	2009
Lawrence E. Hartnett	2011
John Whittemore	2011
William Boyden	2010
Bertrand J. Kushinsnky	2011

## Community Preservation Act Study Committee

Karen Chapman (Cons. Comm.)
Jeff Peduzzi (Plan. Brd.)
Jane Stonefield (Hist. Dist. Com.)
Niles Busler (Board of Assessors)
Jules Melbin (Cons. Land Trust)
Patrick Balcher (Rec. Com.)
Michelle Cannon (Citizen at large)
Paul Nicoli (Finance Com.)

## Council on Aging

Arnold Howard	2011
Yvonne M. St. Hilaire	2010
David A. Profit	2011
Mary Eileen Violette	2011
Raynold Jackson	2009
Ginny Spinny	2010
Nancy Martin	2010



**Development & Industrial Commission**

John A. Giardina	2010
Karen Coughlin	2009
Albert N. "Tubby" Boucher	2011
George King	2012
David Lamoureaux	2011
Richard Shuford (Secretary)	2010

**Election Officials Precincts I, II & III****Wardens**

Carol Beauchamp	2009
Betty Mae Tenney, II	2009
Elizabeth M. Houghton, III	2009

**Deputy Wardens**

Sharon L. LaCasse	2009
Jane C. Stonefield	2009
Avis Roy	2009

**Ballot Clerk**

Connie Giles	2009
Paula Woodman	2009
Carol R. Wright	2009

**Ballot Box Clerk**

Cheryl Simoneau	2009
Norman Richard	2009
Brian Colby	2009
John T. Stonefield	2009

**Inspectors**

Louise Thorpe	2009
Mildred B. Smith	2009
Beulah E. Greenough	2009
Shirley F. Morton	2009
Shirley M. Call	2009
Irene E. Johnson	2009
Charlene J. Smith	2009
Mary West	2009
Carlene Whittemore	2009
Helen Kezar	2009
Arthur Vartanian	2009
Carol Buxton	2009
Eric Aaltonen	2009
Marcia MacMaster	2009
Donald Keefe	2009
Heidi Munroe	2009
Clare Kauppi	2009
Robert Amadon	2009

David Wright	2009
David Vanderwerf	2009

**Fence Viewer**

John Whittemore	2009
-----------------	------

**Finance Committee**

Paul A. Nicoli, Jr.	2009
Andrea R. Wood	2010
John Whittemore	2009
Jennifer Langton	2011
Gini Lee King	2011
Paul T. Concemi	2010
Carolyn Sellars	2009

**Fire Department Chief**

Donald E. Klein	2009
-----------------	------

**Deputy Chief**

David C. Roy	2009
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**On- Call Captains**

Brett King	2009
John Elliot	2009

**Captain**

Michael P. Grimley	2009
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**On-Call Lieutenants**

Brian Metivier	2009
William Elliot	2009
Gary Shepherd	2009

**On-Call Firefighters**

Donald C. Amadon
Kenneth Amadon
Andrew Brown
Austin J. Cote
Duane Creighton
Ryan Cronin
Jason Denig
Keith Feddersen
Brian Fenton
Greg Galeota
Randy S. Girard
Keith Hanks
Christopher Klein
James R. Misner
Ben Niemiera

Leon Niemiera  
 David O'Keefe  
 Charles Rizzo  
 William Rogers  
 Adam Shape  
 Gary Shepherd  
 Gregg S. Shepherd  
 James Tumber  
 David Webb  
 Richard Carlson  
 Jeffrey Cormier  
 Jonathan Eggleston  
 Alan Mattila  
 Eric Modica  
 Michael Paradis  
 Michael Sodano  
 Christopher Jamieson  
 Andrew Gordon (Basic EMT)

**Fire Station Planning Committee**  
 Donald E. Klein (Fire Chief)  
 Gary Shepherd (Fire Officer)  
 Duane Creighton (Fire Officer)  
 Jed Coughlin (Capital Planning)  
 Michael Sodano (Alt.)  
 Brian Borneman (At Large)  
 Gregory Niemiera (At Large)  
 Chris Cotter (EMS)  
 Michael Grimley (Alt.)

**Gas/Plumbing Inspector**  
 Richard M. Kapenas 2009  
 Gary Williams (Alt.) 2008

**Hazardous Waste Coordinator**  
 Donald E. Klein 2009

**Highway Superintendent**  
 Edward A. Kukkula Indefinite Term

**Highway Department**  
 Keith Letourneau  
 Jeffrey Camber  
 Everett Smith  
 Matthew Brady  
 William Ladue

**Historic District Commission**  
 Eino Kauppi 2012

Susan R. Gerken 2012  
 Gloria Robinson (Alt.) 2011  
 Clare Kauppi 2010

**Inspector of Animals(term ends April 30)**  
 John A. King, Barn Book 2008

**Inspector of Wires**  
 William F. Choate 2009  
 Daniel Haney(Alternate) 2009  
 Stuart Baird(Alternate) 2008

**James H. Tucker Fund Committee**  
 Etwella Thompson 2008  
 Pamela B. Haman 2008  
 Robert L. Remelius 2008

**Keeper of the Lockup**  
 Erving M. Marshall, Jr. 2009

**Labor Counsel**  
 Kopelman & Paige, P.C.

**Land Use Coordinator**  
 Karen Chapman (Acting)  
 Jeanne Hollows (Acting)

**Library Director**  
 Heidi Fowler Indefinite Term

**Library Study Committee**  
 Eileen Fitzgerald  
 Edward R. Sabin  
 Josh Shaine  
 Carol R. Wright  
 Gary Shepherd  
 Rebecca Shuford

**Local Licensing Agents**  
 Erving M. Marshall, Jr. 2009  
 David A. Profit 2009  
 Cheryl M. Mattson 2009  
 Mark Giancotti 2009  
 John Johnson 2009

**Lowell Regional Transit Authority**  
 Timothy J. Lorden

**Maintenance Custodian Supervisor**  
 Mark Mercurio



**Master Plan Update Committee**

Christopher Genoter  
 William Hackler  
 Jessica Halloran  
 Richard Guerriero  
 Michael Holt  
 Jeffrey Norton  
 Amy Mulkern  
 Mark Bagley  
 Carol Upham

**Middlesex County Advisory Board Representative**

James E. Hamel

**Montachusett Joint Transportation Committee**

Edward A. Kukkula

**Montachusett Regional Planning Commission**

Patricia McCloy

**Nashoba Valley Technical High School Committee**

Nathan Buckley 2009

**Parking Clerk**

Susan A. Funaiolo 2009

**Plumbing Inspector**

Richard M. Kapenas 2009  
 Gary Williams (Alt.)

**Police Department Chief**

Erving M. Marshall, Jr. 2011

**Lieutenant**

David A. Profit 2009

**Sergeants**

Cheryl A. Mattson 2009  
 Mark Giancotti 2009  
 John W. Johnson 2009

**Detective**

Jeffrey Thibodeau 2009

**Officers**

Kimberly J. Rebovich 2009  
 Robert J. Rebovich 2009  
 Thaddeus G. Rochette 2009  
 Thomas J. Pearson 2009  
 James P. Marchand 2009  
 Randy Girard 2009  
 Robert L. Breault 2009  
 George D. Reidy 2009  
 Mark A. Francis 2009

**Communication Department**

Erving M. Marshall, Jr. (Director ) 2011  
 Diane M. Babineau 2008  
 Barbara A. Ammendolia 2008  
 Melody S. Cotter 2009  
 Michael Grimley (part-time) 2008  
 Nim Collins 2008  
 Jean Nichols (part-time) 2008  
 Janet Flahive (part-time) 2009  
 James Landi (part-time) 2009

**Reserve Officers**

James D. Capsalis 2009  
 Joseph Quinn 2009  
 Christopher Van Voorhis 2009  
 Tony Brennan 2009  
 Mary Ann Kinirey 2009  
 Austin Cote 2009  
 Joshua Tocci 2009  
 Dawn Murray 2009  
 James Landi 2009

**Matrons**

Elizabeth Miles 2008  
 Robin McRae 2008  
 Barbara Ammendolia 2009  
 Jean Nichols 2008  
 Janet Flahive 2009

**Crossing Guards(App't. End of August)**

Patricia O'Reilly 2008  
 Joan M. Walton (Alt.) 2008

**Problem Animal Control Officer (Wildlife)**

Mary Letourneau

**Right to Know Coordinator**

Donald E. Klein 2008

**Sealer of Weights and Measures**

Eric E. Aaltonen 2009

**Senior Center Building/Design Committee**

Nancy Shepherd

Ray Jackson

Auguste Fortin

Christine Clish

George Sullivan

Russell Moore

**Tax Work-Off Committee**

Niles Busler 2009

Raynold C. Jackson 2009

Victoria Tidman 2009

Chris Clish 2009

**Town Accountant**

Kimberly Fales 2009

**Town Administrator**

Gregory Barnes 2009

**Town Counsel**

Kopelman and Paige

**Town Flag Committee**

Mary Jane Kruger

Mary Flora Hale

Albert N. "Tubby" Boucher

Susan Vassallo

**Town Properties Committee**

Albert N. "Tubby" Boucher 2009

Kevin Smith 2009

Patricia McCloy 2009

Nicholas Thalheimer 2009

Paul Nicoli 2009

John Hussey 2009

Laura Shifrin 2009

**Townsend Recycling Committee**

Irene Congdon

Susan Shaine

Susan Gerkin

Michele Cannon

Victoria Bender

**Townsend Cultural Council**

Cynthia M. Jones 2008

Mary Jane Kruger 2010

Diane Morin 2010

**Town Treasurer/Tax Title Custodian**

Kathleen A. Rossbach 2011

**Townsend Emergency Management Agency**

Shirley C. Coit (Director)

Karen Chapman

Wanda Goodwin

Diane Beaudoin

Randy Girard

David A. Profit

Eric Aaltonen

Ed Kukkula

Christine Clish

Lynn Carbone

Nancy Richards

**North Middlesex Regional****Emergency Planning Committee****Representative**

Shirley Coit

Karen Chapman (Alternate)

**Townsend Municipal Ambulance Service****Firefighter/EMT**

Daniel Gould

John Tuomi

**On Call**

William F. Biswanger

Christopher M. Cotter

Mark D'Antico

Stephen F. Gay

Andrew Gomes

Kris Klein

Nicole Pillsbury

David W. Quinn

Cindy M. King

John Antonio

Andrew Gordon

Francesco DeMaio

Joshua Robichaud

**Per Diem**

Timothy Bellemore

Donald Benoit

Alexandra Bergeron

Sandy Biswanger  
 Nicole Carter  
 Thomas Dardas  
 Keith Hanks  
 Nathan Jarvi  
 Peter Laitinen  
 Dave Mazza  
 Joshua McCrillis  
 James Pelletier  
 Dan Quist  
 Joseph Reger  
 Paul Rekos  
 Kevin Roberto  
 Jeff Swenson  
 William Thorpe  
 Gary Vinokur

**Tree Warden**

Donald G. Massucco 2011

**Veteran's Agent**

Joseph J. Mazzola 2009

**Water Superintendent (appointed by Water Commissioners)**

Paul Rafuse 2008

**West Townsend Reading Room Committee**

Joy Niemiera 2008

Vicki Coppinger 2008

Lois Rearick 2008

**Zoning Board of Appeals**

William J. Cadogan 2011

Darlene L. Sodano 2010

Craig M. Stevens 2009

Julie Johnson 2012

Anthony Genova 2013

John M. Giunta (Assoc.) 2009

David R Chenelle (Assoc.) 2008

David Funaiolo (Assoc.) 2008

Kelly Chambers (Assoc.) 2009



Library



Townsend Harbor



Construction of the New Library/Senior Center





## Board of Selectmen

The composition of the Board at the beginning of the year was Chairman David R. Chenelle, Vice Chairman Maureen Denig, and Clerk Robert Plamondon. In April at the Annual Town Election, Mr. Plamondon was reelected to another three year term and David A. Funairole was elected to serve out the remaining one-year term of Ms. Denig, who resigned due to family relocation to Colorado. After the election, Mr. Chenelle, Mr. Plamondon, and Mr. Funairole respectively assumed the roles of Chairman, Vice Chairman, and Clerk. Gregory W. Barnes served his fourth full year as Town Administrator.

2008 was a memorable and challenging year for the Board of Selectmen and Town Administrator. Notable activities included working with the Capital Planning Committee to successfully secure funding for a major upgrade to the Communications Center located at the Police Department; assisting a number of significant procurements including solid waste collection and disposal, new fire ladder truck, landfill engineering and fuel oil/gasoline supplies; creating a Fleet Mechanic position who will be responsible for maintaining Town vehicles; and facility planning for such Town buildings as 274 Main Street, front building at 13 Elm Street, and Townsend Reading Room.

Three major events stood out above all others during 2008: the Sterilite building project, the budget/economy, and the December ice storm. By far, the highlight of the year involved advances made by the Sterilite Corporation, Townsend's largest private employer, in the company's efforts to fulfill its extraordinary gift pledge of a new Highway Garage on approximately 45 acres of land acquired by Sterilite off Route 119 and a new, combined Library/Senior Center at the site of the former Highway Department Garage at 12 Dudley Road. Progress included the completion and occupancy in June of the new Highway Garage facility, which included a main building as well as a salt shed, equipment storage shed, large parking lot, space for gravel and sand stockpiling, and an area for the relocated gas/diesel pumps. The Town is currently leasing this facility from Sterilite at no cost, but is expected to take ownership of the facility and land in the upcoming year. At the Dudley Road site, impressive progress was made in site preparation, including demolition of preexisting buildings and installation of all underground utilities, and construction of a large part of the Library/Senior Center's outer structure. A well-attended groundbreaking for the Library/Senior Center was held in July. It is expected that the facility should be completed by August/September of 2009. Thank you again to Sterilite for this once-in-a-lifetime, legacy gift.

The other two major events of the year were thrust on the Town by unfortunate circumstance. The first involved the economy and its resultant effects on the Town budget. The year started with a high degree of consternation over the ever-increasing price of energy, with prices for gasoline reaching a peak of over \$4.00/gallon. This situation proved to be temporary and hence manageable within the existing budget. Far more insidious was the state of the economy itself. The continuing slump in the housing market combined with unsupportable levels of leverage in the financial sector help precipitate one of the severest economic downturns in the modern history of America, considered by many to be the worst since the Great Depression. Not surprisingly, by Winter 2008, it became increasingly clear the effects on Townsend would be significant, with expectations that state aid and other revenue decreases would impact not only the current fiscal year (2009), which was easier to balance in May than initially predicted due to lower school budget increases, but also the upcoming fiscal year (2010) for which planning begins in 2008. December brought with it the strong possibility of fiscal year 2009 mid-year state aid cutbacks. Additionally, the Town began preparations for fiscal year 2010 with the expectation that overall revenues were likely to decline, even after factoring property tax increases allowed by Proposition 2½. Without a quick reversal of these fiscal trends, it is quite probable that cutbacks in local government budgets will be a necessity during the next few

years. The challenge, of course, will be to make these cutbacks in such a way as to minimize the negative impact on the Town's residents.

The third major event was precipitated by the hand of Mother Nature, which brought forth the worst ice storm to hit Townsend and its nearby region in at least a generation on December 11 & 12. This storm resulted in severe damage to trees, utilities, and a number of homes within Townsend. Storm effects included interruption of power to all Townsend residents; incapacitation of phone, cable, and Internet service for a large segment of the population; and a rendering of many roads impassable. An emergency shelter was set up at Hawthorne Brook Middle School for both Townsend and Ashby residents and was manned for a week by volunteers from the local area, Red Cross, school staff, and town officials, including the Town Administrator who with assistance of super-volunteer Thomas Manigan oversaw the running of the shelter. The facility – which provided hot food, portable water, showers, and basic lodging on cots – was open for a week and served hundreds of people, including more than 65 people sleeping within its confines on its peak night. Work at restoration began soon after the storm, including quick removal of debris from roadway by the Highway Department, contractors, and townspeople. Public safety personnel did door-to-door checks for those thought to be especially vulnerable. However, many residents in Townsend and neighboring communities were very dissatisfied with the length of time it took the local utility, Unitil, to restore power. Full power was not restored to all residents in Townsend for 12-13 days. The significant outcry led to daily conference calls between local officials throughout the Unitil service area and high-level state officials and Unitil; a visit by the Lieutenant Governor to Townsend; announcement of an investigation into the storm response by Unitil and other utilities by the State's Department of Public Utilities; and extensive state-wide press coverage. In the latter days of December, the Board of Selectmen created an Ad-Hoc Townsend Electric Utility Study Committee to explore electric utility options and alternatives. The Board of Selectmen wishes to thank everyone who volunteered and/or worked many long hours during this time of great need. How our community pulled together during this crisis was in many respects more impressive than the storm itself.

With deep regret, the Board of Selectmen mourned the passing of Nell Harney, former Library Director; Dennis Brailey, Housing Authority; Mary Brailey, Bandstand Committee; Phyllis Josselyn, Council on Aging; George Spinney, Council on Aging and Constable; Laurence Bagley, Memorial Hall Restoration and Library Study Committee; and Dottie Grant, 275<sup>th</sup> Anniversary Talent Show.

The Board of Selectmen acknowledged the resignation of several employees: Everett Smith, Heavy Equipment Operator; Karen Savage, Library Technician; Anne Stevens, GIS Administrator; and Wanda Goodwin, EMS Captain who remains with the Town in the capacity of On-Call Firefighter/Paramedic. The Board thanks each and every one of them for their public service and wishes them well in their future endeavors.

The Board of Selectmen would like to welcome the new employees appointed in 2008, including Carla Walter, Board of Health Assistant; John Tuomi and Daniel Gould, Full-time Firefighter/EMTs; Mary Letourneau, Animal Control Officer; Scott Scarale, Fleet Mechanic; Francesco DeMaio and John Paul Antonio, Per Diem EMT-Paramedics; Joshua Robichaud; On-Call Firefighter/EMT; Dawn DeAvilia and Andrew Gordon, On-Call EMT Basics; Ryan Monahan, Part-time Telecommunicator; Bethany Dominick, Library Technician; and Jeffrey Dominick, Recycling Attendant.

The Board of Selectmen extends thanks to all elected and appointed officials, departments, and employees for their continued support and commitment to Town government. Their efforts are appreciated and do not go unnoticed.

#### THE BOARD OF SELECTMEN:

David R. Chenelle, Chairman      Robert Plamondon, Vice-Chairman      David A. Funairole, Clerk  
Gregory W. Barnes, Town Administrator

## Town Clerk

We began this year without Daniel Murphy's wisdom and guidance as he did not return from his medical incident. We were fortunate enough to have had the help of Nancy Martin and the expertise of Louise Thorpe in doing the census.

The Presidential Primary was moved from March to February making the Town Report and budgeting even more of a challenge for myself, then the Assistant Town Clerk. Our Local Election and Special Election results are on the following pages as are the minutes from the Annual and Special Town Meetings. An historic year in the Town Clerk's office this year. The Presidential Candidates inspired many people to register to vote. Everyone wanted to participate in the historic event of electing the first woman Vice-President or the first Black President. In January, Barack Obama, will be sworn into office, as our 44<sup>th</sup> President.

The excitement generated by this election made it necessary to move our election site to the High School, in order to accommodate the record turnout. The election workers, school officials, and the voters made this history making day enjoyable. The Custodial staff and the Honor Society members that helped with our set-up and take down of equipment made it easier. We couldn't have done it without their assistance. The Registrars (Catherine Thrasher, Claire Devine, and Amy Collins) were helpful in tracking down voters records and directing voters to the appropriate precinct, as well as many tasks behind the scenes before and during the election.

The new Assistant Town Clerk, Kathleen Spofford, conquered every aspect of the process from testing the ballots, adjusting to the last minute additional ballot, and tallying the results of the election. After the election and November Special Town Meeting we began preparing for the census, Town Report and Dog Licensing, as well as sending information to the Attorney General's Office for approval. The budget will be our biggest challenge this year due to the cutback of local aid from the State.

The year has passed quickly and I am grateful to everyone who has been patient, helpful, and understanding in my first year as your Town Clerk.

The following is a comparison of the last few years activity:

	2008	2007	2006	2005	2004
Dog Tags	1200	1125	1180	1452	1428
Passports	318	604	376	334	210
Births	56	82	70	59	72
Deaths	44	47	47	47	46
Marriages	37	44	40	28	33
Raffle Permits	9	12	11	11	12

As expected, the Passports applications have leveled off, but continue to be a good source of revenue. Customer service that is friendly, prompt, and professional will remain our priority.

Respectfully submitted,  
Susan A. Funaiolo, Town Clerk  
Kathleen M. Spofford, Assistant Town Clerk

# State Primary Election Results for February 5, 2008

## Townsend, Massachusetts

<u>PRECINCT</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>TOTAL</u>
Total Votes	874	897	790	2561
Total Republican Votes	451	415	373	1239
<b>PRESIDENTIAL</b>	<b>PREFERENCE</b>	<b>VOTE FOR 1</b>		
Fred Thompson	1	1	2	4
Tom Tancredo				0
John McCain	162	156	122	440
Duncan Hunter			2	2
Mike Huckabee	21	20	13	54
Mitt Romney	238	220	217	675
Ron Paul	23	12	14	49
Rudy Giuliani	4	3	2	9
No Preference		1	1	2
Blanks	1			1
Write-ins	1	2		3
TOTAL	451	415	373	1239
<b>STATE COMMITTEE</b>	<b>MAN</b>	<b>VOTE FOR 1</b>		
Lance D. May	281	258	227	766
Write-ins	2	3		5
Blanks	168	154	146	468
TOTAL	451	415	373	1239
<b>STATE COMMITTEE</b>	<b>WOMAN</b>	<b>VOTE FOR 1</b>		
Nancy J. Gerlach	268	245	224	737
Blanks	181	167	149	497
Write-ins	2	3		5
TOTAL	451	415	373	1239
<b>TOWN COMMITTEE</b>		<b>VOTE FOR 35</b>		
Blanks	283	266	235	784
Group	168	149	138	455
Albert Tubby Boucher	240	208	186	634
Claire Devine	183	158	146	487
Kenneth T. Miller	196	172	149	517
William R. Martin	191	167	151	509
Avis A. Roy	220	195	170	585
David A. Lemoureux	191	170	149	510
Shirley E. Kao	216	179	156	551
Kristine A. Vaz	216	184	186	586
Dennis J. Murphy	191	171	155	517
Penelope Ann Murphy	188	158	154	500
Michael P. Murphy	189	160	159	508
John S. Funaiole	223	186	159	568
Paul R. Morin	186	160	156	502



Cornelia C. Giles	195	170	149	514
Scott D. Martin	178	165	147	490
Todd Arsenault	205	173	160	538
Louis D. Simopoulos	189	168	171	528
Rita K. Belloli	181	158	158	497
Anthony J. Belloli	178	158	153	489
Elaine Mary Carlo	185	159	143	487
Mark David Goodwin	183	168	148	499
Bill Roberts	182	176	148	508
John Trovato, Jr.	189	162	147	498
Francis M. Fred Sherrin	183	153	144	480
Linda L. Sherrin	184	154	147	489
Nicholas E. Thalheimer	181	161	147	489
Keith M. Jackson	178	163	145	486
Susan Y. Vassallo	182	157	163	502
Paul A. Vassallo	179	156	157	492
Paul A. Nicoli, Jr.	198	181	160	539
Richard Shuford	181	157	161	499
Rise B. Silvestri	182	162	159	503
Scatterings				23
<b>DEMOCRATIC</b>	<b>PARTY</b>			
Total Votes	874	897	790	2561
Total Democratic Votes	423	479	417	1319
<b>PRESIDENTIAL</b>	<b>PREFERENCE</b>	<b>VOTE FOR 1</b>		
Blanks		1		1
John R. Edwards	10	6	13	29
Hillary Clinton	258	260	249	767
Joseph R. Biden, Jr.		1		1
Christopher J. Dodd	1			1
Mike Gravel			1	1
Barrack Obama	150	206	150	506
Dennis J. Kucinich	1	1	2	4
Bill Richardson	2	1		3
No Preference		1	1	2
Write-ins	1	2	1	4
TOTAL	423	479	417	1319
<b>STATE COMMITTEE</b>	<b>MAN</b>	<b>VOTE FOR 1</b>		
Blanks	385	430	382	1197
Write-ins	37	39	35	111
Gene Rauhala	1	10		11
<b>STATE COMMITTEE</b>	<b>WOMAN</b>	<b>VOTE FOR 1</b>		
Blanks	198	211	177	586
Mary H. Whitney	225	268	239	732
Write-ins			1	1
TOTAL	423	479	417	1319

<b>DEMOCRATIC TOWN</b>	<b>COMMITTEE</b>	<b>VOTE FOR 35</b>		
Write-ins	30	109	15	154
John Barrett		10		10
Mariane Ostrowski		1		1
Amy Collins	2	9	2	13
David Funaiole		9	2	11
Lois Howgate	9			9
Gene Rauhala	1	10		11
Leslie Rauhala		9		9
Lonna Thiem		9		9
Catherine Thrasher		9		9
Mary Irene Violette	1	10		11
Michael Violette	1	10		11
Mary West		9	2	11
Scatterings		4	10	14
<b>GREEN RAINBOW</b>	<b>PARTY</b>			
Total Green-rainbow			1	1
<b>PRESIDENTIAL</b>	<b>PREFERENCE</b>	<b>VOTE FOR 1</b>		
Blanks				0
Jared Ball				0
Ralph Nader			1	1
Elaine Brown				0
Kat Swift				0
Cynthia McKinney				0
Kent Mesplay				0
No Preference				0
TOTAL				1
<b>STATE COMMITTEE</b>	<b>MAN</b>	<b>VOTE FOR 1</b>		
Blanks			1	1
Write-ins				
TOTAL				1
<b>STATE COMMITTEE</b>	<b>WOMAN</b>	<b>VOTE FOR 1</b>		
Blanks			1	1
Write-ins				
TOTAL				1
<b>TOWN COMMITTEE</b>		<b>VOTE FOR 10</b>		
Blanks			10	10
Write-ins				
TOTAL			10	10
<b>WORKING FAMILIES</b>	<b>PARTY</b>			
Total Working Families votes			2	2
<b>PRESIDENTIAL</b>	<b>PREFERENCE</b>	<b>VOTE FOR 1</b>		
Blanks				

No Preference				
Write-ins			2	2
TOTAL			2	2
<b>STATE COMMITTEE</b>	<b>MAN</b>	<b>VOTE FOR 1</b>		
Blanks			2	2
Write-ins				
TOTAL			2	2
<b>STATE COMMITTEE</b>	<b>WOMAN</b>	<b>VOTE FOR 1</b>		
Blanks			2	2
Write-ins				
TOTAL			2	2
<b>TOWN COMMITTEE</b>		<b>VOTE FOR 10</b>		
Blanks			20	20
Write-ins				
TOTAL			20	20



Across the River – Townsend Harbor

# Annual Town Election April 28, 2008

## Townsend, Massachusetts

<u>PRECINCT</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>TOTAL</u>
<b>TOTAL VOTERS</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>SELECTMEN</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	29	27	33	89
Robert Plamondon	245	290	209	744
Andrea R. Wood	175	162	115	452
Write-ins	2	3	2	7
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>SELECTMEN</b>	<b>1 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	14	20	18	52
David A. Funairole	271	291	223	785
Nicholas E. Thalheimer	166	171	116	453
Write-ins			2	2
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>BOARD OF ASSESSORS</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	119	123	93	335
Niles S. Busler	330	353	266	949
Write-ins	2	6		8
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>CEMETERY &amp; PARKS COMMISSIONER</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	24	18	28	70
Albert N. "Tubby" Boucher	253	236	179	668
Jennifer Pettit	172	227	152	551
Write-ins	2	1		3
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>BOARD OF HEALTH</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	111	147	97	355
James E. LeCuyer	336	330	261	927
Write-ins	4	5	1	10
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>BOARD OF LIBRARY TRUSTEES</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	103	119	78	300
Cheryl L. Simoneau	342	360	280	982
Write-ins	6	3	1	10
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>



<b>N.MIDDLESEX SCHOOL COMMITTEE</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 3</b>		
Blanks	707	742	526	1975
Anne E. Buchholz	204	218	176	598
Tamara A. LeClerc	176	208	146	530
Michael Morgan	265	275	226	766
Write-ins	1	3	3	7
<b>TOTAL</b>	<b>1353</b>	<b>1446</b>	<b>1077</b>	<b>3876</b>
<b>PLANNING BOARD</b>	<b>5 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	431	460	344	1235
Write-ins	15	9	13	37
Mark Seiler			2	2
Gerald Coughlin	5	13		18
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>RECREATION COMMISSIONER</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 2</b>		
Blanks	591	620	461	1672
Alice T. Kennedy	302	323	255	880
Write-ins	5	9	2	16
Pamela Shifrin	4	12		16
<b>TOTAL</b>	<b>902</b>	<b>964</b>	<b>718</b>	<b>2584</b>
<b>TAX COLLECTOR</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	90	101	84	275
Kathleen A. Rossbach	360	377	275	1012
Write-ins	1	4		5
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>TOWN CLERK</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	5	12	4	21
Kathleen C. Araujo	119	171	123	413
Susan A. Funairole	327	298	232	857
Write-ins		1		1
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>TRUST FUND COMMISSIONERS</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	118	128	95	341
Mary Flora Hale	329	351	263	943
Write-ins	4	3	1	8
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>(VET) TRUSTEES OF SOLDIERS MEMORIALS</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	430	460	350	1240
Write-ins	16	16	5	37
Keith Jackson	2	6	4	12
James Tumber		3		3
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>

<b>TRUSTEES SOLDIERS MEMORIAL NON-VET</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	436	466	353	1255
Write-ins	8	9	5	22
Avis Roy	4	4	1	9
Albert N. Tubby	3	3		6
Boucher				
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>AMANDA E. DWIGHT ENTERTAINMENT</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	117	119	99	335
Faith B. Wilkinson	333	360	259	952
Write-ins	1	3	1	5
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>259</b>	<b>1292</b>
<b>TOWNSEND HOUSING AUTHORITY</b>	<b>5 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	98	109	92	299
James F. Clish	351	372	267	990
Write-ins	2	1		3
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>
<b>BOARD OF WATER COMMISSIONERS</b>	<b>3 YEAR TERM</b>	<b>VOTE FOR 1</b>		
Blanks	119	151	106	376
Francis G. McNamara	331	330	253	914
Write-ins	1	1		2
<b>TOTAL</b>	<b>451</b>	<b>482</b>	<b>359</b>	<b>1292</b>

# Annual Town Meeting May 6, 2008

## Townsend, Massachusetts

Gene Rauhala, Townsend's Moderator, went over the rules of the Town Meeting according to Town Meeting Times and opened the Annual Town Meeting at 7:05 pm with 144 Registered Voters attending and 14 Visitors. At 7:20 pm after completing 4 articles of the Annual Town Meeting we adjourned to consider the Articles presented on the Special Town Meeting Warrant. We finished those 3 articles and at 7:40 pm resumed the Annual Town Meeting with Article 5. The meeting was adjourned at 11:05 pm.

**Article 1** - I move that the Town vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by M.G.L., by the Town Charter, or by vote of the Town.

Submitted by: Town Clerk

Read by Susan A. Funairole

Vote: Passed

**Article 2** - I move that the Town vote to hear reports of any Committees, Boards, commissions, and other Town Officials.

Submitted by: Board of Selectmen

Read by: David R. Chenelle

Vote: Passed

**Article 3** - I move that the Town vote to appropriate and transfer from the Comcast Government Access Account the sum of \$14,000.00 to supplement the FY '09 Management Information Systems (Computer) Expense Account.

Submitted by: Board of Selectmen

Read by: Robert Plamondon

Vote: Passed

**Article 4** - I move that the Town vote to appropriate and transfer from the Ambulance Receipts Reserved for Appropriation Account the sum of \$275,000.00 to supplement the FY '09 Fire/EMS department operating budget.

Submitted by: Fire/EMS

Read by: Donald Klein

Vote: Passed

**Article 5** - I move that the Town vote to appropriate and transfer from the West Townsend Reading Room Receipts Reserved

for Appropriation Account the sum of \$4,900.00 to supplement the FY'09 West Townsend Reading Room Account.

Submitted by: West Townsend Reading Room Committee

Read by: David A. Funairole

Vote: Passed

**Article 6** - I move that the Town vote to continue the Board of Health Revolving Account in accordance with M.G.L. Chapter 44, Section 53 E ½, to which will be credited revenues collected from recyclable items, which shall be expended for general operating cost and capital expenditures for the FY '09 Recycling Center operating budget, FY '09 Landfill operating budget, and the FY'09 Curbside Pickup & Disposal operating budget, expenditures to be authorized by the Board of Health, of which expenditures shall not exceed \$30,000.00.

Submitted by: Board of Health

Read by: Kathleen Spofford

Vote: Passed

**Article 7** - I move that the Town vote to continue the Recreation Revolving Account in accordance with M.G.L. Chapter 44, Section 53E ½, to which will be credited revenues collected from recreation programs, which shall be expended for general operating cost and capital expenditures for recreation programs, expenditures to be authorized by the Recreation Commission, of which expenditures shall not exceed \$40,000.00.

Submitted by: Recreation Commissioners

Read by: Sharon L. Whittier

Vote: Passed

**Article 8** - I move that the Town vote to appropriate and transfer from the Cemetery Sale of Lot Fund Account the sum of \$6,065.00 into the Cemetery Improvement Fund Account.

Submitted by: Cemetery and Parks Commissioners

Read by: John Barrett

Vote: Passed

**Article 9** - I move that the Town vote to continue the Cemetery Cost of Internment Revolving Account in accordance with M.G.L. chapter 44, Section 523E 1/2 , to which will be credited revenues collected from burials, which shall be used for general operating cost and capital expenditures for the Cemetery Department, expenditures to be authorized by the Cemetery and Parks Commissioners, of which expenditures shall not exceed \$25,000.00 in FY '09.

Submitted by: Cemetery and Parks Commissioners

Read by: John Barrett

Vote: Passed

**Article 10** - I move that the Town vote to choose a committee of three (3) West Townsend Village residents, Robert L. Remelius, Etwalla Thompson and Pamela B. Haman, to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to keep the curbing, grave stones, and monuments, in good order, including installation/maintenance of fencing as necessary.

Submitted by: Cemetery and Parks Commissioners

Read by: John Barrett

Vote: Passed

**Article 11** - I move that the Town vote to appropriate and transfer the sum of \$27,697.00 from the Title V FB Receipts reserved for Appropriation Account to the Massachusetts Water Pollution Abatement Trust (MWPAT) Debt Service Account for the purpose of

paying back the Massachusetts Water Pollution Abatement Trust Septic Loan.

Submitted by: Treasurer

Read by: David R. Chenelle

Vote: Passed

**Article 12** - I move that the Town vote to transfer from surplus revenue the sum of \$6,000.00 for the purpose of funding the Assessors' Periodic Inspection and Property Verification Program as mandated by the Department of Revenue, Bureau of Local Assessments.

Submitted by: Board of Assessors

Read by: Niles S. Busler

Vote: Passed

**Article 13** - I move that the Town vote to raise and appropriate the sum of \$15,930,410.00 and to transfer from surplus revenue the sum of \$124,000.00 for the purpose of defraying the charges and expenses of the Town for the ensuing fiscal year pursuant to a detailed budget totaling \$16,054,410.00.

Submitted by: Board of Selectmen/Finance Committee

Read by: David R. Chenelle

Vote: Passed

**Article 14** - I move that the Town vote to appropriate the sum of \$75,435.00 to operate the Water Department for the ensuing fiscal year and the \$635,435.00 of this sum come from enterprise revenues and, in order to fund the cost of intermunicipal expenses, that \$120,000.00 of this sum be appropriated in the general fund and funded from enterprise revenues.

Submitted by: Water Commissioners/Finance Committee

Read by: Paul Rafuse

Vote: Passed

**Article 15** - I move that the Town vote to transfer from the capital budget stabilization fund the sum of **\$215,000.00** and to transfer **\$50,000.00** from surplus revenue *(and transfer \$40,000.00 from Ambulance Receipt Reserved for Appropriation Account)* for the purpose of



funding capital improvements and capital equipment for the ensuing fiscal year pursuant to a detailed budget totaling \$265,000.00 (\$305,000.00)

Submitted by: Capital Planning/Finance Committee

Read by: Joseph P. Shaine

Amended by: Donald Klein

Vote: Amended Article (italized and underlined) Passed 2/3

**Article 16** – I move that the Town will vote to appropriate the sum of \$850,000.00 for the purpose of purchasing and equipping a ladder/rescue truck to replace Ladder 1 and Rescue 1, and, as funding therefore, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum and issue bonds and notes therefore, provided, however that \$328,750.00 of said sum and the vote taken hereunder shall be contingent upon the passage of a debt exclusion referendum question pursuant to the provisions of Section 21C of Chapter 59 of the Massachusetts General Laws.

Submitted by: Capital Planning Committee/Finance Committee

Read by: Donald Klein

Vote: Passed 2/3

**Article 17** – I move that the Town vote to fix the salaries and compensation of all elected Officers of the Town as provided by M.G.L. Section 108, Chapter 41, as amended, and as appropriated in this warrant.

Submitted by: Board of Selectmen/Finance Committee

Read by: Robert Plamondon

Vote: Passed

**Article 18** – I move that the Town Take no Action on Article 18. (which reads: To see if the Town will vote to raise or appropriate, borrow or transfer from available funds the sum of \$3500.00 for the purpose of funding and equipment trailer for the Cemetery & Parks Department, or take any other action thereto.)

Submitted by: Cemetery and Parks Commissioners

Read by: John B. Barrett

Vote: Take no action

**Article 19** – I move that the Town vote to authorize the Board of Selectmen to accept from Sterilite Townsend community Building fund, LLC, for nominal consideration, the fee interest to or a lesser interest in all or some of the parcels of land, with the improvements thereon, located off Main Street, identified as Townsend Assessors' Map 26, Block 31, Lot 2 and Map 27, Blocks 48 & 56, Lot 0, and described more fully in deeds recorded with the Middlesex south district Registry of Deeds in Book 50353, Page 118, and in Book 50353, Page 120, on such terms and conditions as the Selectmen deem appropriate.

Submitted by: Board of Selectmen

Read by: David A. Funairole

Vote: Passed 2/3

**Article 20** – I move that the Town vote to amend Section 22-1 of the General By-laws to increase the number of members of the council on Aging from seven to nine citizens by inserting underlined text and deleting strikethrough text, as follows:

There is hereby established a council on Aging consisting of nine ~~seven~~ citizens ~~of this Town~~, appointed by the board of Selectmen for terms not to exceed four years for any member. Said terms shall be staggered so that not more than three appointments shall be made in any calendar year. Members can be reappointed for consecutive terms. Whenever a vacancy occurs in said council, said vacancy shall be filled by said Council with the approval of the Board of Selectmen.

Submitted by: Council on Aging

Read by: Eileen Violette

Vote: Passed Unanimous

**Article 21** – I move that the Town vote to amend Section 124-7 of the General Bylaws to reduce the quorum required for Town Meeting from one hundred persons to one person by

inserting underlined text and deleting strikethrough text, as follows:

The number of voters necessary to constitute a quorum at Town Meeting, except such parts as are devoted exclusively to the election of Town officers, shall be 1 person ~~100. Provided that a number less than a quorum may from time to time adjourn the same.~~

Submitted by: Board of Selectmen

Read by: Robert Plamondon

Vote: Take no action

**Article 22** - I move that the Town vote to amend Section 124-6 of the General Bylaws to add Harbor Church as an official location for a Town Meeting warrant to be posted by

inserting underlined text and deleting strikethrough text, as follows:

Notice of all Town Meetings shall be given by posting an attested copy of the warrant thereof at Memorial Hall at the Center, 272 Main Street, ~~the~~ Police/Communication Center, 70 Brookline Road, North Middlesex Regional High School, 19 Main Street, ~~and~~ West Townsend Fire Station, 460 Main Street, and Harbor Church, 80 Main Street, in said Townsend, seven days at least before the time of holding the said meeting.

Submitted by: Board of Selectmen

Read by: David Chenelle

Vote: Passed

## Special Town Meeting May 6, 2008 Townsend, Massachusetts

### Special Town Meeting

Article 1 - I move that the Town vote to transfer from surplus revenue the sum of \$240,603.46 for the purpose of offsetting the Snow and Ice deficit under the provisions of M.G.L. Chapter 44, Section 31 D.

Submitted by: Selectmen/Highway

Read by: David Funairole

Vote: Passed

Article 2 - I move that the Town vote to transfer from surplus revenue the sum of \$847.00 refunded from the State for extended poll hours for the 2008 February Presidential

Primary to the FY '08 Election & Registrations Account.

Submitted by: Town Clerk

Read by: Susan A. Funairole

Vote: Passed

Article 3 - I move that the Town will vote to transfer from unexpended funds in the Capital Project Account (#62) the sum of \$60,000.00 for the purpose of supplementing the FY '08 Water Department Expenses Account.

Submitted by: Water Dept.

Read by: Paul Rafuse

Vote: Passed



# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2009
#	DEPARTMENT	APPROP	APPROP	APPROP	APPROP	DEPT	APPROP
						REQUEST	TOWN MEETING
<b>135</b>	<b><u>Town Accountant</u></b>						
*	Accountant Salary	30,998	28,300	28,724	29,730	30,474	30,474
*	Severance Payment	9,538	0	0	0	0	0
*	Assistant Accounting Clerk Wage	4,318	2,706	2,857	2,956	3,029	3,029
*	Acct. Certification	1,000	1	1	1	1	1
*	Personnel Services	45,854	31,007	31,582	32,687	33,504	33,504
*	Expenses	2,041	2,437	3,037	3,187	3,187	3,387
*	Municipal Audit	16,000	16,000	16,000	12,500	13,000	13,500
	<b>Total</b>	<b>63,895</b>	<b>49,444</b>	<b>50,619</b>	<b>48,374</b>	<b>49,691</b>	<b>50,391</b>
<b>141</b>	<b><u>Board of Assessors</u></b>						
*	Assessors Salary	1,575	3	3	3	3	3
*	Principal Assessor Salary	38,189	40,591	41,200	43,691	44,783	44,783
*	Administrative Assessor Wage	17,119	18,226	18,570	19,213	18,846	18,846
*	Longevity	0	0	0	300	300	300
*	Property Inspector Wage	9,399	9,955	10,102	10,457	10,724	10,724
*	Personnel Services	66,282	68,775	69,875	73,664	74,656	74,656
*	Expenses	10,400	11,800	12,325	12,325	12,575	13,246
	<b>Total</b>	<b>76,682</b>	<b>80,575</b>	<b>82,200</b>	<b>85,989</b>	<b>87,231</b>	<b>87,902</b>
<b>145</b>	<b><u>Treasurer</u></b>						
*	Treasurer Salary	8,445	8,977	9,112	9,431	9,667	9,667
*	Payroll Clerk Wage	5,417	5,765	5,849	6,055	6,215	6,215
*	Seasonal Help	2706	1	0	0	0	0
*	Treasurer Certification	0	1	1	1	1	1
*	Personnel Services	16,568	14,744	14,961	15,487	15,883	15,883
*	Expenses	11,039	10,939	10,939	10,939	10,939	10,939
	<b>Total</b>	<b>27,607</b>	<b>25,683</b>	<b>25,900</b>	<b>26,426</b>	<b>26,822</b>	<b>26,822</b>

# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2009
#	DEPARTMENT	APPROP	APPROP	APPROP	APPROP	APPROP	DEPT REQUEST TOWN MEETING
146	<u>Tax Collector</u>						
	Tax Collector Salary	43,154	45,816	45,590	47,186	48,366	48,366
	Assistant Tax Collector Wage	23,798	25,342	25,726	26,622	27,300	27,300
	Dept Assistant Wage	2,024	1,937	1,937	1,937	1,937	1,937
	Longevity			900	900	1,200	1,200
	Tax Collector Certification	0	1	1	1	1	1
*	Personnel Services	68,976	73,096	74,154	76,645	78,804	78,804
	Printing	0	0	0	0	0	0
	Postage	12,000	12,000	12,000	15,000	15,000	15,000
	Equipment	80	80	80	80	80	80
	Computer Maintenance	4,000	6,300	6,300	6,300	6,300	6,300
	Postage Meter Repair	5	0	0	0	0	0
	General Office Supplies	860	774	774	774	774	774
	Prof. Services	0	0	0	0	0	0
	Tax Title	15,000	13,500	13,500	13,500	13,500	13,500
	Dues & Subscriptions	0	0	0	0	0	0
	Conferences	0	0	0	0	0	0
*	Expenses	31,945	32,654	32,654	35,654	35,654	35,654
	Total	100,921	105,750	106,808	112,299	114,458	114,458
151	<u>Legal</u>						
*	Expenses	53,896	48,500	48,500	48,500	48,500	48,500
	Total	53,896	48,500	48,500	48,500	48,500	48,500
153	<u>Personnel Board</u>						
*	Personnel Services	0	0	0	0	0	0
*	Expenses	500	0	0	0	0	0
	Total	500	0	0	0	0	0

# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2009
# DEPARTMENT	APPROP	APPROP	APPROP	APPROP	APPROP	DEPT	APPROP
						REQUEST	TOWN MEETING
<b>155 Management Information Systems (Computer)</b>							
* Personnel Services				4,680	4,290	4,290	4,290
* Expenses	32,000	32,000	32,000	32,200	32,200	32,200	32,200
Art. 3 Transfer - Comcast Government Access Account	0	(14,000)	(14,000)	(14,000)	(14,000)	(14,000)	(14,000)
<b>Total</b>	<b>32,000</b>	<b>18,000</b>	<b>18,000</b>	<b>22,880</b>	<b>22,490</b>	<b>22,490</b>	<b>22,490</b>
<b>160 Town Clerk</b>							
Town Clerk Salary	45,900	48,792	49,524	51,257	52,538	52,538	52,538
Assistant Town Clerk Wage	22,289	24,340	26,938	27,874	28,561	28,646	28,561
Longevity	0	600	600	600	600	600	600
Dept. Assistant Wage	4,636	1	0	0	0	0	0
Certification	0	0	0	0	0	0	0
* Personnel Services	72,825	73,732	77,062	79,731	81,699	81,784	81,699
* Expenses	17,001	10,000	10,000	10,000	10,000	9,950	9,950
<b>Total</b>	<b>89,826</b>	<b>83,732</b>	<b>87,062</b>	<b>89,731</b>	<b>91,699</b>	<b>91,734</b>	<b>91,649</b>
<b>162 Elections/Town Meetings</b>							
* Personnel Services	1,442	1,000	1,254	1,254	1,286	1,286	1,286
* Expenses	12,982	14,782	11,918	12,371	12,617	14,667	14,667
<b>Total</b>	<b>14,424</b>	<b>15,782</b>	<b>13,172</b>	<b>13,626</b>	<b>13,903</b>	<b>15,953</b>	<b>15,953</b>
<b>163 Board of Registrars</b>							
* Personnel Services	4,255	4,255	4,591	4,752	4,871	4,871	4,871
* Expenses	0	0	0	0	0	0	0
<b>Total</b>	<b>4,255</b>	<b>4,255</b>	<b>4,591</b>	<b>4,752</b>	<b>4,871</b>	<b>4,871</b>	<b>4,871</b>
<b>164 Street Listings</b>							
* Expenses	4,824	4,342	4,342	4,342	4,342	4,342	4,342
<b>Total</b>	<b>4,824</b>	<b>4,342</b>	<b>4,342</b>	<b>4,342</b>	<b>4,342</b>	<b>4,342</b>	<b>4,342</b>



# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT #	DEPARTMENT	FY 2004 APPROP	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 DEPT REQUEST	FY 2009 TOWN MEETING APPROP
171	<u>Conservation Commission</u>							
	Agent Wage	16,274	14,074	18,246	18,888	19,432	19,432	19,432
	Dept. Assistant Wage	14,414	15,341	15,574	16,119	16,588	16,588	16,588
*	Personnel Services	30,688	29,415	33,820	35,007	36,020	36,020	36,020
*	Expenses	1,060	954	954	954	954	954	954
	<b>Total</b>	<b>31,748</b>	<b>30,369</b>	<b>34,774</b>	<b>35,961</b>	<b>36,974</b>	<b>36,974</b>	<b>36,974</b>
172	<u>Well Sites</u>							
*	Expenses	0	0	0	0	0	0	0
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
174	<u>Montachusett Regional Planning Commission</u>							
*	Expenses	2,238	2,400	2,351	2,410	2,471	2,532	2,532
	<b>Total</b>	<b>2,238</b>	<b>2,400</b>	<b>2,351</b>	<b>2,410</b>	<b>2,471</b>	<b>2,532</b>	<b>2,532</b>
175	<u>Planning Board</u>							
	Dept. Assistant Wage	15,654	16,657	16,912	17,506	17,962	17,962	17,962
	Longevity	0	0	0	0	0	300	300
*	Personnel Services	15,654	16,657	16,912	17,506	17,962	18,262	18,262
*	Expenses	780	500	500	500	500	500	500
	<b>Total</b>	<b>16,434</b>	<b>17,157</b>	<b>17,412</b>	<b>18,006</b>	<b>18,462</b>	<b>18,762</b>	<b>18,762</b>
176	<u>Zoning Board</u>							
	Dept. Assistant Wage	4,068	4,068	4,193	4,338	4,449	4,449	4,449
*	Personnel Services	4,068	4,068	4,193	4,338	4,449	4,449	4,449
*	Expenses	280	0	0	0	0	0	0
	<b>Total</b>	<b>4,348</b>	<b>4,068</b>	<b>4,193</b>	<b>4,338</b>	<b>4,449</b>	<b>4,449</b>	<b>4,449</b>
179	<u>Land Use</u>							
	Land Use Coordinator Wage	19,546	20,768	23,122	23,934	24,484	24,484	24,484
*	Personnel Services	19,546	20,768	23,122	23,934	24,484	24,484	24,484
*	Expenses	4,000	3,350	3,350	3,350	3,350	5,800	5,800
	<b>Total</b>	<b>23,546</b>	<b>24,118</b>	<b>26,472</b>	<b>27,284</b>	<b>27,834</b>	<b>30,284</b>	<b>30,284</b>

# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2009
# DEPARTMENT	APPROP	APPROP	APPROP	APPROP	APPROP	DEPT	APPROP
						REQUEST	TOWN MEETING
<b>PUBLIC SAFETY</b>							
<b>210 Police</b>							
Chief Salary	71,179	75,544	79,700	84,482	88,708	90,926	90,926
Lieutenant Salary	59,759	63,472	67,281	71,386	73,171	73,171	73,171
Sergeants (3) Wages	149,691	158,037	160,672	165,860	169,998	174,782	174,782
Officers (10) Wages	430,385	458,445	446,183	477,552	489,050	507,729	507,729
Administrative Assistant Wage	30,838	32,823	36,456	37,730	38,670	38,670	38,670
Administrative Coordinator Wage	26,489	28,158	28,710	29,712	30,464	30,464	30,464
Reserve Officer Wages	8,160	8,675	8,805	9,113	9,343	9,343	9,343
Custodian Wage	7,514	7,988	8,939	9,219	8,770	8,770	8,770
Holiday Pay	40,345	0	0	0	0	0	0
Shift Differential	806	0	0	0	0	0	0
Special Duty	5,000	0	0	0	0	0	0
Uniform Allowance	11,750	13,150	14,300	15,000	16,100	17,600	17,600
Incentive/Longevity	85,473	0	0	0	0	0	0
Additional Gross (Overtime, Holiday, Longevity)	0	164,003	169,415	169,406	174,243	181,582	181,582
Stipends (College)	0	96,282	113,569	125,741	144,243	152,613	152,613
Training Salary/Special Invest. Salary	10,776	15,776	16,046	16,267	16,267	16,549	16,549
Overtime	100,056	0	0	0	0	0	0
<b>* Personnel Services</b>	<b>1,038,222</b>	<b>1,122,353</b>	<b>1,150,076</b>	<b>1,211,468</b>	<b>1,259,027</b>	<b>1,302,199</b>	<b>1,302,199</b>
Training Expenses	3,636	3,636	3,636	12,036	12,036	12,036	12,036
Police Vehicles		52,500	52,500	52,500	52,500	52,500	52,500
Other Expenses	117,490	91,990	91,990	113,099	113,099	114,599	114,599
Out of State Travel	2,000	0	0	0	0	0	0
<b>* Expenses</b>	<b>123,126</b>	<b>148,126</b>	<b>148,126</b>	<b>177,635</b>	<b>177,635</b>	<b>179,135</b>	<b>179,135</b>
<b>Total</b>	<b>1,161,348</b>	<b>1,270,479</b>	<b>1,298,202</b>	<b>1,389,103</b>	<b>1,436,661</b>	<b>1,481,334</b>	<b>1,481,334</b>

# FY 2009 Townsend Operating Budget - Article 13

DEPT #	DEPARTMENT	FY 2004 APPROP	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 DEPT REQUEST	FY 2009 APPROP	TOWN MEETING
220	<u>Fire/EMS Department*</u>								
	Chief Salary	51,000	54,213	70,000	72,450	74,261	74,261	74,261	
	Full-time Firefighter Wage	0	28,850				0	0	
	Full-time Fire Captain Wage (new to FY 2009)	0	0	29,663	32,141	33,065	36,331	36,331	
	Full-time Staff EMS Wages	0	0	0	0	0	35,988	35,988	
	Full-time Staff Fire/EMS (2) Wages	0	0	0	69,629	71,996	62,431	62,431	
	Per Diem Staff EMS Wages				0	0	253,815	253,815	
	Overtime Fire & Fire/EMS Full-time Staff	0	0	0	257,025	253,815	18,000	18,000	
	Overtime EMS Full-time Staff				0	0	10,000	8,000	
	Overtime On-Call Fire	0	0	0	0	0	22,400	2,000	
	Overtime Per Diem/On-Call EMS				0	0	0	4,400	
	Stipends	0	4,308	0	20,300	20,300	20,300	20,300	
	On Call Firefighter Wages	102,384	53,856	71,122	73,611	65,201	62,051	62,051	
	On Call EMT Wages				54,100	42,938	42,938	42,938	
	Dept. Assistant Wages	20,863	22,197	24,529	25,298	25,939	0	0	
	Training	16,167	14,550	0	0	0	0	0	
	Clothing Allowance - Fire	0	885	0	0	1,600	1,600	1,600	
	Clothing Allowance - EMS				2,700	2,700	2,700	2,700	
	Longevity	1,500	1,500	1,500	1,500	1,500	900	900	
*	Personnel Services	193,414	180,359	196,814	608,754	625,715	625,715	625,715	
	Fire Truck Lease	1	40,476	40,476	40,476	40,476	0	0	
	Hazardous Waste Collection	5,000	5,000	0	0	0	0	0	
	Other Expenses	67,938	67,363	85,304	148,284	146,684	175,584	175,584	
	Out of State Travel	200	300	100	100	100	100	100	
*	Expenses	73,139	113,139	125,880	188,860	187,260	175,684	175,684	
	Total Fire/EMS Operating Budget	266,553	293,498	322,694	797,614	812,975	801,399	801,399	
Art. 4	Transfer - Ambulance Receipts				(250,000)	(250,000)	(275,000)	(275,000)	
	Total	266,553	293,498	322,694	547,614	562,975	526,399	526,399	

\* See the Ambulance Department budget for the appropriations to EMS (aka Ambulance) from FY 2003 through FY 2006.

# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT #	FY 2004 APPROP	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 DEPT REQUEST	FY 2009 APPROP TOWN MEETING
<b>225 Communication Center</b>							
Director	1	1	1	1	1	1	1
Wages/Training	187,510	179,255	190,291	198,157	203,549	208,065	208,065
Personnel Services	187,511	179,256	190,292	198,158	203,550	208,066	208,066
Out of State Travel	300	0	0	0	0	0	0
Other Expenses	17,400	14,400	14,400	14,400	14,400	14,400	14,400
Expenses	17,700	14,400	14,400	14,400	14,400	14,400	14,400
Total	205,211	193,656	204,692	212,558	217,950	222,466	222,466
<b>227 Hydrants</b>							
Expenses	6,723	1	0	0	0	0	0
Total	6,723	1	0	0	0	0	0
<b>230 Ambulance</b>							
Salaries & Wages (Support Staff & Director)	11,500	82,254	67,341	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
Financial Asst	37,294	0	0	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
ALS Wages	0	246,951	250,276	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
EMT Wages	185,637	52,233	52,233	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
Stipend & Clothing Allowance	0	25,000	23,000	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
Personnel Services	234,431	406,437	392,850				
Purchase of Services	0	32,000	29,300	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
Other Charges	48,065	6,500	6,500	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
Supplies	0	25,700	25,700	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
Capital Outlay	0	8,424	0	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
Expenses	48,065	72,624	61,500				
Total Ambulance Operating Budget	282,496	479,061	454,350	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
Transfer - Ambulance Receipts	(282,495)	(466,424)	(148,000)	see Fire/EMS	see Fire/EMS	see Fire/EMS	see Fire/EMS
Total	1	12,637	306,350	N/A	N/A	N/A	N/A

# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT #	DEPARTMENT	FY 2004 APPROP	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 DEPT REQUEST	FY 2009 APPROP TOWN MEETING
241	<b>Building Department</b>							
	Commissioner Salary	51,562	54,810	55,618	57,531	58,970	58,970	58,970
	Dept. Assistant Wage	17,870	18,931	18,385	19,030	19,495	19,495	19,495
	Longevity	300	300	300	300	600	600	600
	Clothing Allowance	485	485	485	485	485	485	485
	Certification	500	0	0	500	500	500	500
*	Personnel Services	70,717	74,526	74,788	77,845	80,050	80,050	80,050
*	Expenses	5,771	5,193	5,193	6,692	6,192	6,192	6,192
	<b>Total</b>	<b>76,488</b>	<b>79,719</b>	<b>79,981</b>	<b>84,537</b>	<b>86,242</b>	<b>86,242</b>	<b>86,242</b>
242	<b>Gas Inspector &amp; Alternate</b>							
*	Personnel Services	4,276	4,545	4,614	4,775	4,895	4,895	4,895
*	Expenses	100	90	90	90	90	90	90
	<b>Total</b>	<b>4,376</b>	<b>4,635</b>	<b>4,704</b>	<b>4,865</b>	<b>4,985</b>	<b>4,985</b>	<b>4,985</b>
243	<b>Plumbing Inspector &amp; Alternate</b>							
*	Personnel Services	6,033	6,414	6,510	6,738	6,907	6,907	6,907
*	Expenses	500	450	1,098	1,098	1,098	1,098	1,098
	<b>Total</b>	<b>6,533</b>	<b>6,864</b>	<b>7,608</b>	<b>7,836</b>	<b>8,005</b>	<b>8,005</b>	<b>8,005</b>
244	<b>Sealer Weights/Measures &amp; Alternate</b>							
*	Personnel Services	3,733	3,968	3,520	3,643	3,735	3,735	3,735
*	Expenses	300	243	300	450	300	300	300
	<b>Total</b>	<b>4,033</b>	<b>4,211</b>	<b>3,820</b>	<b>4,093</b>	<b>4,035</b>	<b>4,035</b>	<b>4,035</b>
245	<b>Electrical Inspector &amp; Alternate</b>							
*	Personnel Services	9,927	10,552	10,710	11,085	11,363	11,363	11,363
*	Expenses	124	612	962	962	1,462	962	962
	<b>Total</b>	<b>10,051</b>	<b>11,164</b>	<b>11,672</b>	<b>12,047</b>	<b>12,825</b>	<b>12,325</b>	<b>12,325</b>
246	<b>Inspector of Animals</b>							
*	Expenses	600	600	600	600	600	600	600
	<b>Total</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>600</b>



# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2009
#	DEPARTMENT	APPROP	APPROP	APPROP	APPROP	APPROP	DEPT
							TOWN MEETING
247	Fence Viewer						
*	Expenses	0	0	0	0	0	0
	Total	0	0	0	0	0	0
291	Emergency Management Agency						
*	Expenses	809	809	909	909	909	909
	Total	809	809	909	909	909	909
292	Animal Control Officer						
*	Expenses	28,364	29,377	35,561	37,597	37,784	40,053
	Total	28,364	29,377	35,561	37,597	37,784	40,053
294	Tree Warden						
*	Personnel Services	8,239	8,758	8,889	9,200	9,430	9,430
*	Expenses	12,582	11,324	11,324	11,324	11,324	11,324
	Total	20,821	20,082	20,213	20,524	20,754	20,754
295	Town Forest Committee						
*	Expenses	1	0	0	0	0	0
	Total	1	0	0	0	0	0
297	Burial Agent						
*	Personnel Services	133	133	133	133	133	133
	Total	133	133	133	133	133	133
298	Parking Clerk						
*	Personnel Services	58	58	58	58	58	58
	Total	58	58	58	58	58	58
	TOTAL PUBLIC SAFETY	1,792,102	1,927,924	2,297,197	2,322,474	2,393,915	2,408,296
							2,388,243



# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT #	DEPARTMENT	FY 2004 APPROP	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 DEPT REQUEST	FY 2009 APPROP TOWN MEETING
<b>EDUCATION</b>								
<b>300</b>	<b>NMRSD</b>							
	Operating Budget	4,857,917	5,072,691	5,688,347	6,504,971	7,237,460	7,342,416	7,342,416
	Transportation	717,470	717,470	685,475	717,255	704,244	714,912	714,912
	Total Debt (Excluded)	379,572	372,724	290,791	260,205	130,923	194,363	194,363
*	Total	5,954,959	6,162,885	6,664,613	7,482,431	8,072,626	8,251,691	8,251,691
<b>301</b>	<b>Nashoba Technical</b>							
	Operating Budget	1,072,044	886,243	694,320	543,325	518,134	546,187	546,187
	Capital Equipment	21,382	21,376	18,058	16,547	15,767	15,726	15,726
	Transportation	64,147	64,128	63,205	57,914	47,300	47,177	47,177
	Total Debt (Excluded)	57,391	151,498	134,265	131,042	98,905	92,462	92,462
*	Total	1,214,964	1,123,245	909,848	748,828	680,106	701,552	701,552
<b>302</b>	<b>Minuteman Vocational School</b>							
	Tuition	0	18,415	18,747	19,247	19,247	22,000	22,000
*	Total	0	18,415	18,747	19,247	19,247	22,000	22,000
<b>TOTAL EDUCATION</b>		<b>7,169,923</b>	<b>7,304,545</b>	<b>7,593,208</b>	<b>8,250,506</b>	<b>8,771,979</b>	<b>8,975,243</b>	<b>8,975,243</b>

# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT #	DEPARTMENT	FY 2004 APPROP	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 DEPT REQUEST	FY 2009 APPROP TOWN MEETING
<b>STREETS &amp; HIGHWAYS</b>								
421/422	Highway Department							
	Superintendent Salary	52,877	56,265	57,109	59,108	72,886	72,886	72,886
	Certification	0	0	0	500	500	500	500
	Longevity	5,600	4,800	4,800	5,100	4,500	4,300	4,300
	Operational Staff Wages	237,630	245,269	260,729	263,140	272,338	279,187	279,187
	Dept. Assistant Wage	19,994	20,717	21,030	21,768	0	0	0
	Clothing Allowance	3,985	3,985	3,985	3,985	5,735	5,735	5,735
	Overtime & Differential	62,995	59,804	64,471	67,694	69,512	71,133	71,133
*	Personnel Services	383,081	390,839	412,124	421,295	425,470	433,741	433,741
*	Expenses	117,500	102,500	102,500	107,180	107,180	107,180	107,180
*	Dump Truck	1	0	0	0	0	0	0
Total		500,581	493,339	514,624	528,475	632,650	640,921	640,921
423	Winter Operations							
*	Expenses	95,000	95,000	95,000	125,000	125,000	125,000	125,000
Total		95,000	95,000	95,000	125,000	125,000	125,000	125,000
424	Street Lights							
*	Expenses	11,500	12,325	12,925	13,701	17,500	17,500	17,500
Total		11,500	12,325	12,925	13,701	17,500	17,500	17,500
TOTAL STREETS & HIGHWAYS		607,081	600,664	622,549	667,176	675,150	683,421	683,421
<b>SOLID WASTE SERVICES</b>								
430	Landfill Operations							
*	Expenses	14,500	15,750	15,750	17,190	17,190	17,190	17,190
Total		14,500	15,750	15,750	17,190	17,190	17,190	17,190
433	Curbside Pickup & Disposal							
*	Expenses	530,000	617,400	617,400	676,500	700,167	664,000	664,000
Total		530,000	617,400	617,400	676,500	700,167	664,000	664,000

# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT #	DEPARTMENT	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2009
		APPROP	APPROP	APPROP	APPROP	APPROP	DEPT REQUEST	APPROP TOWN MEETING
435	North Central Regional Solid Waste Collaborative							
*	Expenses	0	0	0	5,030	5,030	5,198	5,198
	Total	0	0	0	5,030	5,030	5,198	5,198
TOTAL SOLID WASTE SERVICES		544,500	633,150	633,150	698,720	722,387	686,388	686,388
<b>HUMAN SERVICES</b>								
491	Cemetery & Parks							
*	Personnel Services	60,404	41,703	59,596	61,664	63,207	63,207	63,207
*	Expenses/Playground/Pond	6,481	1	6,481	7,671	7,671	7,671	7,671
	Cemetery Improvement Fund	3,425	7,042	7,042	6,520	5,625	6,065	6,065
Art. 8	Transfer - Sale of Lot Receipts	(3,425)	(7,042)	(7,042)	(6,520)	(5,625)	(6,065)	(6,065)
	Total	66,885	41,704	66,077	69,335	70,878	70,878	70,878
520	Board of Health							
	Administrative Assistant	21,848	23,478	24,566	25,427	26,050	26,050	26,050
	Longevity	0	300	0	0	0	0	0
*	Personnel Services	21,848	23,778	24,566	25,427	26,050	26,050	26,050
*	Expenses	1,913	1,722	1,722	1,722	1,722	1,722	1,722
	Total	23,761	25,500	26,288	27,149	27,772	27,772	27,772
521	Recycling Center Operations							
*	Personnel Services	1	1	0	0	0	0	0
*	Expenses	105,000	0	0	0	0	0	0
	Total	105,001	1	0	0	0	0	0
523	Mental Health							
*	Expenses	6,000	0	0	0	0	0	0
	Total	6,000	0	0	0	0	0	0

# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2009
# DEPARTMENT	APPROP	APPROP	APPROP	APPROP	APPROP	DEPT REQUEST	APPROP TOWN MEETING
<b>522 Nashoba Assessments</b>							
* Board of Health Expenses	20,471	20,471	20,471	21,085	21,085	21,085	21,085
* Nursing Expenses	5,986	5,986	5,986	6,166	6,166	6,166	6,166
<b>Total</b>	<b>26,457</b>	<b>26,457</b>	<b>26,457</b>	<b>27,251</b>	<b>27,251</b>	<b>27,251</b>	<b>27,251</b>
<b>524 Landfill Engineering</b>							
* Expenses	37,530	41,927	41,927	41,927	48,127	48,127	48,127
<b>Total</b>	<b>37,530</b>	<b>41,927</b>	<b>41,927</b>	<b>41,927</b>	<b>48,127</b>	<b>48,127</b>	<b>48,127</b>
<b>541 Council on Aging</b>							
Director Salary	38,239	30,105	32,137	33,128	34,089	34,089	34,089
COA Clerk Wage	0	10,516	9,372	9,871	10,490	10,490	10,490
Longevity	0	900	900	900	900	900	900
* Personnel Services	38,239	41,521	42,409	43,899	45,479	45,479	45,479
* Expenses	5,720	4,520	4,520	4,520	4,520	4,520	4,520
<b>Total</b>	<b>43,959</b>	<b>46,041</b>	<b>46,929</b>	<b>48,419</b>	<b>49,999</b>	<b>49,999</b>	<b>49,999</b>
<b>542 Senior Center</b>							
* Expenses	17,830	18,683	18,683	19,568	20,270	20,270	20,270
<b>Total</b>	<b>17,830</b>	<b>18,683</b>	<b>18,683</b>	<b>19,568</b>	<b>20,270</b>	<b>20,270</b>	<b>20,270</b>
<b>543/544 Veteran's Agent</b>							
* Salary	6,739	6,739	7,264	7,518	4,766	4,766	4,766
* Expenses	112	113	113	113	113	113	113
* Veterans Benefits	12,150	6,263	6,263	6,263	9,131	9,131	9,131
<b>Total</b>	<b>19,001</b>	<b>13,115</b>	<b>13,640</b>	<b>13,894</b>	<b>14,010</b>	<b>14,011</b>	<b>14,011</b>
<b>TOTAL HUMAN SERVICES</b>	<b>346,424</b>	<b>213,427</b>	<b>240,002</b>	<b>247,544</b>	<b>258,307</b>	<b>258,308</b>	<b>258,308</b>

# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT #	DEPARTMENT	FY 2004 APPROP	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 DEPT REQUEST	FY 2009 TOWN MEETING APPROP
<b>CULTURE &amp; RECREATION</b>								
610	<u>Library</u>							
	Director Salary	33,192	35,781	35,613	36,722	37,644	37,640	37,640
	Library Operational Staff Wages	70,970	75,385	80,340	83,136	81,191	78,499	78,499
	Longevity			1,800	1,800	1,500	1,200	1,200
	Sick Time Replacement			0	0	0	0	0
*	Personnel Services	104,161	111,166	117,753	121,658	120,335	117,338	117,338
*	Expenses	45,630	33,476	41,292	43,747	47,723	50,720	50,720
	<b>Total</b>	<b>149,791</b>	<b>144,642</b>	<b>159,046</b>	<b>165,405</b>	<b>168,058</b>	<b>168,058</b>	<b>168,058</b>
630	<u>Recreation</u>							
*	Personnel Services	26,031	21,260	22,051	22,202	16,652	28,312	22,051
*	Expenses	2,125	1	0	0	0	0	0
	<b>Total</b>	<b>28,156</b>	<b>21,261</b>	<b>22,051</b>	<b>22,202</b>	<b>16,652</b>	<b>28,312</b>	<b>22,051</b>
631	<u>Squannacook Fields</u>							
*	Expenses	8,914	9,600	4,000	0	0	0	0
	<b>Total</b>	<b>8,914</b>	<b>9,600</b>	<b>4,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
660	<u>Memorial Day</u>							
*	Personnel Services		2,225	0	0	0	0	0
*	Expenses		833	3,058	3,058	3,058	4,558	4,558
	<b>Total</b>	<b>3,397</b>	<b>3,058</b>	<b>3,058</b>	<b>3,058</b>	<b>3,058</b>	<b>4,558</b>	<b>4,558</b>
691	<u>Historic District Commission</u>							
*	Expenses	200	1	0	0	0	0	0
	<b>Total</b>	<b>200</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
692	<u>Band Concerts</u>							
*	Personnel Services		7,928	0	0	0	0	0
*	Expenses		1	7929	7929	7929	7929	7929
	<b>Total</b>	<b>8,810</b>	<b>7,929</b>	<b>7,929</b>	<b>7,929</b>	<b>7,929</b>	<b>7,929</b>	<b>7,929</b>
<b>TOTAL CULTURE &amp; RECREATION</b>		<b>199,268</b>	<b>186,492</b>	<b>196,083</b>	<b>198,595</b>	<b>195,696</b>	<b>208,857</b>	<b>202,596</b>



# FY 2009 Townsend Operating Budget - Article 13

DEPT #	DEPARTMENT	FY 2004 APPROP	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 DEPT REQUEST	FY 2009 APPROP TOWN MEETING
<b>DEBT SERVICE</b>								
<i>(Excluded from Prop 2 1/2)</i>								
710	Principal Police Station	100,000	100,000	35,000	0	0	0	0
713	Principal Memorial Hall/Land Purchase/Water	160,000	160,000	115,000	115,000	115,000	115,000	115,000
715	Principal Fire Station, Landfill, 6 & 13 Elm Property	0	190,000	180,000	180,000	173,110	173,110	173,110
720	Principal Fire Truck/Highway Dump Truck	0	0	0	0	96,000	96,000	96,000
723	Principal Water Ext.	0	0	40,000	40,000	35,000	35,000	35,000
750	Interest Police Station	13,388	6,163	1,269	0	0	0	0
752	Interest Fire Truck/Highway Dump Truck	0	0	0	0	24,000	15,360	15,360
753	Interest Memorial Hall/Land Purchase/Water	107,955	97,955	72,544	65,948	58,658	53,253	53,253
755	Interest Fire Station, Landfill, 6 & 13 Elm Property	0	148,630	141,270	134,070	121,246	114,321	114,321
763	Interest Water Ext.	0	0	19,910	18,563	16,248	14,603	14,603
<b>Total Excluded Debt</b>		<b>381,343</b>	<b>702,748</b>	<b>604,993</b>	<b>553,581</b>	<b>639,262</b>	<b>616,647</b>	<b>616,647</b>
<b>(Not Excluded from 2 1/2)</b>								
713	Principal Water Extension	0	0	0	0	0	0	0
714	Principal MWPAT	0	18,545	18,171	18,171	18,171	27,697	27,697
753	Interest Water Extension	0	0	0	0	0	0	0
759	Interest - Short Term	30,000	30,000	30,000	30,000	30,000	0	0
770	Principal - Witch's Brook	0	0	0	0	6,890	6,890	6,890
775	Interest - Witch's Brook	0	0	0	0	5,624	5,349	5,349
<b>Art. 11 Transfer - Title V FB Receipts</b>		<b>0</b>	<b>(18,545)</b>	<b>(18,171)</b>	<b>(18,171)</b>	<b>(18,171)</b>	<b>(27,697)</b>	<b>(27,697)</b>
<b>Total Non-Excluded Debt</b>		<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>42,514</b>	<b>12,239</b>	<b>12,239</b>
<b>* TOTAL DEBT SERVICE</b>		<b>411,343</b>	<b>732,748</b>	<b>634,993</b>	<b>583,581</b>	<b>681,776</b>	<b>628,886</b>	<b>628,886</b>



# FY 2009 Town of Townsend Operating Budget - Article 13

DEPT #	DEPARTMENT	FY 2004 APPROP	FY 2005 APPROP	FY 2006 APPROP	FY 2007 APPROP	FY 2008 APPROP	FY 2009 DEPT REQUEST	FY 2009 APPROP TOWN MEETING
<b>INSURANCE</b>								
911	Middlesex Retirement Fund	244,974	276,841	326,993	370,909	416,138	460,805	460,805
913	Unemployment Compensation	14,000	10,000	10,000	10,000	10,000	10,000	10,000
914	Employee Health Insurance	421,000	455,890	592,890	682,890	682,890	682,890	682,890
915	Employee Life Insurance	650	650	650	650	550	550	550
916	FICA	40,000	40,000	40,000	40,000	40,000	43,000	43,000
945	Property & Liability Ins.	134,400	168,000	176,400	202,860	223,146	223,146	223,146
*	TOTAL INSURANCE	855,024	951,381	1,146,933	1,307,309	1,372,724	1,420,391	1,420,391
GRAND TOTAL TOWN (except Water Dept.)		12,744,378	13,331,926	14,171,049	15,101,343	15,889,587	16,080,809	16,054,410

NOTE: Rows that contain a FY 2009 recommended line item to be voted by Town Meeting are marked with an asterisk (\*).

# FY 2009 Water Department Operating Budget - Article 14

DEPT	FY 2004	FY 2005	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	DEPT	FY 2009
#	APPROP	APPROP	APPROP	APPROP	APPROP	APPROP	APPROP	REQUEST	TOWN MEETING
061 WATER DEPARTMENT									
Superintendent Salary	53,505	55,085	57,317	59,010	61,965	63,520	63,520		63,520
Water Technicians (2) Wages	67,000	69,010	71,537	72,160	77,995	80,525	83,195		83,195
Clerk/Collector (2) Wages	31,545	32,500	33,641	41,341	45,385	46,585	51,465		51,465
OT/Clothing/Special	11,960	11,960	11,960	19,421	21,951	19,386	24,601		24,601
Commissioners Stipend	1,500	3	3	3	3	3	3		3
Summer/Extra Help	3,000	0	0	0	0	0	0		0
Retirement	0	2,000	2,000	2,000	2,000	0	2,000		2,000
* Personnel Services	168,510	170,556	176,458	193,935	209,289	210,019	224,784		224,784
Other Expenses	150,100	128,800	145,800	158,300	158,300	235,650	261,550		261,550
Hydrants	0	6,723	6,723	1	1	1	1		1
Out of State Travel	400	100	100	100	100	100	100		100
New Meters	0	0	0	0	0	0	0		0
* Expenses	150,500	135,623	152,623	158,401	158,401	235,751	261,651		261,651
Debt Service - Phase 1 of Eastside Improvements	0	0	0	0	48,300	43,357	44,000		44,000
Debt Service - Phase 2 of Eastside Improvements & Witch's Brook Purchase	0	0	0	0	0	104,643	105,000		105,000
* Debt Service	0	0	0	0	48,300	148,000	149,000		149,000
Sub-Total without Intermunicipal Expenses	319,010	306,181	329,081	352,336	415,990	593,770	635,435		635,435
* Intermunicipal Expenses (including Bond Reimbursement for Witch's Brook)	50,000	41,000	41,000	50,000	60,000	110,000	120,000		120,000
Total	369,010	347,181	370,081	402,336	475,990	703,770	755,435		755,435
GRAND TOTAL WATER DEPARTMENT									
	369,010	347,181	370,081	402,336	475,990	703,770	755,435		755,435

NOTE: Rows that contain a FY 2009 recommended line item to be voted by Town Meeting are marked with an asterisk (\*).

# **FY 2009 Town of Townsend Capital Improvement Budget - Article 15**

		FY 2009	
DEPARTMENT	DESCRIPTION OF CAPITAL REQUEST	DEPARTMENT REQUEST	APPROPRIATION TOWN MEETING
<b>POLICE/COMMUNICATIONS</b>			
	Communications Center	\$293,000	\$250,000
	<b>Department Total</b>	<b>\$293,000</b>	<b>\$250,000</b>
<b>HIGHWAY</b>			
	4X4 Pickup w/Plow	\$40,000	\$0
	Sander Body	\$15,000	\$15,000
	Roadway Repaving	\$150,000	\$0
	<b>Department Total</b>	<b>\$205,000</b>	<b>\$15,000</b>
<b>FIRE/EMS</b>			
	Ladder/Rescue Truck	\$850,000	Debt Exclusion (see Article 16)
	Medic 1	\$40,000	\$40,000
	Laserfiche	\$8,000	\$0
	<b>Department Total</b>	<b>\$898,000</b>	<b>\$40,000</b>
<b>CEMETERY/PARKS</b>			
	1 Ton Dump Truck w/Plow	\$50,000	\$0
	<b>Department Total</b>	<b>\$50,000</b>	<b>\$0</b>
<b>RECREATION</b>			
	Recreation Center – Planning and Site Development	\$300,000	\$0
	<b>Department Total</b>	<b>\$300,000</b>	<b>\$0</b>
<b>FY 2009 CAPITAL IMPROVEMENT BUDGET GRAND TOTAL</b>		<b>\$1,746,000</b>	<b>\$305,000</b>

Special Town Election June 28, 2008  
Townsend, Massachusetts

Question:

Shall the Town of Townsend be allowed to exempt from the provisions of proposition two and one-half, so-called, \$328,750.00 required to pay for the bond issued in order to purchase and equip a ladder/rescue truck to replace Ladder 1 and Rescue 1?

YES	201
NO	178
TOTAL	379



# State Primary Election Results for September 16, 2008

## Townsend, Massachusetts

<u>PRECINCT</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>TOTAL</u>
<b>Total Votes</b>	<b>213</b>	<b>219</b>	<b>157</b>	<b>589</b>
<b>Total Republican Votes</b>	<b>61</b>	<b>54</b>	<b>45</b>	<b>160</b>
<b>SENATOR IN CONGRESS</b>				
Blanks	7	5	6	18
Jeffrey K. Beatty	52	48	39	139
Write-ins	2	1		3
<b>TOTAL</b>	<b>61</b>	<b>54</b>	<b>45</b>	<b>160</b>
<b>REPRESENTATIVE IN CONGRESS</b>				
Blanks	9	8	5	22
Nathan A. Bech	51	46	40	137
Write-ins	1	0	0	1
<b>TOTAL</b>	<b>61</b>	<b>54</b>	<b>45</b>	<b>160</b>
<b>COUNCILLOR</b>				
Blanks	58	50	38	146
Write-ins	3	4	7	14
<b>TOTAL</b>	<b>61</b>	<b>54</b>	<b>45</b>	<b>160</b>
<b>SENATOR IN GENERAL COURT</b>				
Blanks	56	50	40	146
Write-ins	5	4	5	14
<b>TOTAL</b>	<b>61</b>	<b>54</b>	<b>45</b>	<b>160</b>
<b>REPRESENTATIVE IN GENERAL COURT</b>				
Write-ins	4	3	3	10
Robert S. Hargraves	54	51	41	146
Write-ins	3		1	4
<b>TOTAL</b>	<b>61</b>	<b>54</b>	<b>45</b>	<b>160</b>
<b>REGISTER OF PROBATE</b>				
Blanks	56	50	40	146
James I. Wogas	0	0	0	0
John Lambert	0	0	0	0
Richard Covino	0	0	0	0
Write-ins	5	4	5	14
<b>TOTAL</b>	<b>61</b>	<b>54</b>	<b>45</b>	<b>160</b>
<b>Total Democratic Votes</b>	<b>152</b>	<b>165</b>	<b>112</b>	<b>429</b>
<b>SENATOR IN CONGRESS</b>				
Blanks	2	0	1	3

John F. Kerry	87	121	69	277
Edward O' Reilly	63	44	42	149
Write-ins	0	0	0	0
TOTAL	152	165	112	429
<b>REPRESENTATIVE IN CONGRESS</b>				
Blanks	18	10	13	41
John W. Olver	91	129	66	286
Robert A. Feuer	43	26	33	102
Write-ins	0	0	0	0
TOTAL	152	165	112	429
<b>COUNCILLOR</b>				
Blanks	60	53	32	145
Thomas J. Foley	92	112	78	282
Write-ins	0	0	2	2
TOTAL	152	165	112	429
<b>SENATOR IN GENERAL COURT</b>				
Blanks	6	2	5	13
Jennifer Flanagan	77	101	69	247
Brian Knuuttila	69	62	38	169
Write-ins	0	0	0	0
TOTAL	152	165	112	429
<b>REPRESENTATIVE IN GENERAL COURT</b>				
Blanks	44	37	27	108
Virginia Wood	105	127	84	316
Write-ins	3	1	1	5
TOTAL	152	165	112	429
<b>REGISTER OF PROBATE</b>				
Blanks	55	54	33	142
John R. Buonomo	88	106	78	270
John Panica	0	0	0	0
John Aliperta	0	0	0	0
Richard Covino	0	0	0	0
Write-ins	9	5	3	17
TOTAL	152	165	112	429
<b>Total Working Family Votes</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SENATOR IN CONGRESS</b>				
Blanks	0	0	0	0
Write-ins	0	0	0	0
TOTAL	0	0	0	0
<b>REPRESENTATIVE IN CONGRESS</b>				



Blanks	0	0	0	0
Write-ins	0	0	0	0
TOTAL	0	0	0	0
<b>COUNCILLOR</b>				
Blanks	0	0	0	0
Write-ins	0	0	0	0
TOTAL	0	0	0	0
<b>SENATOR IN</b>	<b>GENERAL</b>	<b>COURT</b>		
Blanks	0	0	0	0
Write-ins	0	0	0	0
TOTAL	0	0	0	0
<b>REPRESENTATIVE IN</b>	<b>GENERAL</b>	<b>COURT</b>		
Blanks	0	0	0	0
Write-ins	0	0	0	0
TOTAL	0	0	0	0
<b>REGISTER OF</b>	<b>PROBATE</b>			
Blanks	0	0	0	0
Sean T. O'Donovan	0	0	0	0
Richard Covino	0	0	0	0
Write-ins	0	0	0	0
TOTAL	0	0	0	0
<b>Total Green-Rainbow Votes</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SENATOR IN</b>	<b>CONGRESS</b>			
Blanks	0	0	0	0
Write-ins	0	0	0	0
TOTAL	0	0	0	0
<b>REPRESENTATIVE IN</b>	<b>CONGRESS</b>			
Blanks	0	0	0	0
Write-ins	0	0	0	0
TOTAL	0	0	0	0
<b>COUNCILLOR</b>				
Blanks	0	0	0	0
Write-ins	0	0	0	0
TOTAL	0	0	0	0
<b>SENATOR IN</b>	<b>GENERAL</b>	<b>COURT</b>		
Blanks	0	0	0	0
Write-ins	0	0	0	0
TOTAL	0	0	0	0

<b>REPRESENTATIVE IN</b>	<b>GENERAL</b>	<b>COURT</b>		
Blanks	0	0	0	0
Write-ins	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>REGISTER OF</b>	<b>PROBATE</b>			
Blanks	0	0	0	0
Richard Covino	0	0	0	0
Write-ins	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## General Election Results for November 4, 2008 Townsend, Massachusetts

<u>PRECINCT</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>TOTAL</u>
<b>Total Votes</b>	<b>1640</b>	<b>1766</b>	<b>1647</b>	<b>5053</b>
<b>ELECTOR OF</b>	<b>PRESIDENT</b>	<b>AND VICE</b>	<b>PRESIDENT</b>	
Blanks	7	10	3	20
Bladwin and Castle	3	3	1	7
Barr and Root	8	13	11	32
McCain and Palin	876	863	830	2569
McKinney and Clemente	5	2	4	11
Nader and Gonzalez	20	27	17	64
Obama and Biden	711	838	773	2322
Write-ins	10	10	8	28
<b>TOTAL</b>	<b>1640</b>	<b>1766</b>	<b>1647</b>	<b>5053</b>
<b>SENATOR IN</b>	<b>CONGRESS</b>			
Blanks	38	36	31	105
John F. Kerry	756	887	790	2433
Jeffrey K. Beatty	789	791	765	2345
Robert J. Underwood	55	51	59	165
Write-ins	2	1	2	5
<b>TOTAL</b>	<b>1640</b>	<b>1766</b>	<b>1647</b>	<b>5053</b>
<b>REPRESENTATIVE IN</b>	<b>CONGRESS</b>			
Blanks	111	126	103	340
John W. Olver	837	946	885	2668
Nathan A. Bech	689	688	657	2034
Write-ins	3	6	2	11
<b>TOTAL</b>	<b>1640</b>	<b>1766</b>	<b>1647</b>	<b>5053</b>
<b>COUNCILLOR</b>				
Blanks	577	560	525	1662
Thomas J. Foley	1045	1176	1097	3318

Write-ins	18	30	25	73
TOTAL	1640	1766	1647	5053
<b>SENATOR IN</b>	<b>GENERAL</b>	<b>COURT</b>		
Blanks	543	529	512	1584
Jennifer Flanagan	1075	1205	1114	3394
Write-ins	22	32	21	75
TOTAL	1640	1766	1647	5053
<b>REPRESENTATIVE</b>	<b>IN GENERAL</b>	<b>COURT</b>		
Blanks	88	95	76	259
Robert S. Hargraves	900	926	892	2718
Virginia C. Wood	569	646	585	1800
Zachery Saboliauska	81	95	92	268
Write-ins	2	4	2	8
TOTAL	1640	1766	1647	5053
<b>REGISTER OF</b>	<b>PROBATE</b>			
Blanks	623	595	577	1795
Tara DeCristofaro	1003	1147	1049	3199
Write-ins	14	24	21	59
<u>TOTAL</u>	<u>1640</u>	<u>1766</u>	1647	5053
<b>QUESTION 1</b>				
Blanks	27	26	25	78
YES	674	664	590	1928
NO	939	1076	1032	3047
TOTAL	1640	1766	1647	5053
<b>QUESTION 2</b>				
Blanks	26	22	13	61
YES	1059	1142	1083	3284
NO	555	602	551	1708
TOTAL	1640	1766	1647	5053
<b>QUESTION 3</b>				
Blanks	34	41	28	103
YES	887	938	842	2667
NO	719	787	777	2283
TOTAL	1640	1766	1647	5053
<b>QUESTION 4</b>				
Blanks	118	123	105	346
YES	1093	1202	1123	3418
NO	429	441	419	1289
TOTAL	1640	1766	1647	5053

# Special Town Meeting November 18, 2008

## Townsend, Massachusetts

The Special Town Meeting of **November 18, 2008**, began at 8:15pm, due to the lack of a quorum (100). The Moderator, Gene Rauhala, opened the Special Town Meeting in Memorial Hall and proceeded to explain the procedures of a Town Meeting according to Town Meeting Time. Town Clerk, Susan A. Funaiole, read the return of the warrant and the meeting Commenced. The floor voted for a deputy moderator, John Barrett, who oversaw Articles 14 and 15. The Meeting was dissolved at 9:47P.M. There were 112 registered voters attending the meeting.

### **STM Article 1:**

I move that the Town vote to raise and appropriate the sum of \$183.52 for the purpose of paying a prior fiscal year bill for the Cemetery and Park Department.

Submitted by: Board of Selectmen  
Read by: Robert Plamondon  
Vote: Passed Unanimous

**STM Article 2:** I move that the Town vote to raise and appropriate the sum of \$43,111.25 for the purpose of funding a 2.5% cost-of-living adjustment for non-union employees not otherwise receiving a pay adjustment during FY 09, retroactive to wages earned as of July 1, 2008.

Submitted by: Board of Selectmen  
Read By: David Chenelle  
Vote: Passed

**STM Article 3:** I move that the Town vote to transfer from surplus revenue the sum of \$100,000.00 for the purpose of supplementing the capital budget stabilization fund, including debt service payments of capital items, as allowed under MGL Chapter 40, Section 5B.

Submitted by: Board of Selectmen  
Read by: David A. Funaiole  
Vote: Did not pass 62 yes 41 no

**STM Article 4:** I move that the Town vote to raise and appropriate the sum of \$1,876.56 for the purpose of supplementing the animal control Expenses Account, which was depleted to pay the Town of Pepperell for our portion of payment owed to them as part of the former agreement with Pepperell for covering Animal Control Services.

Submitted by: Board of Selectmen  
Read by: Robert Plamondon  
Vote: Passed

**STM Article 5:** I move that the Town vote to transfer the sum of \$9333.31 from the Animal Control Expenses Account to the Animal Control Personnel (Salaries) Account to allow an Animal Control Officer to be hired as a Town Employee.

Submitted by: Police Chief  
Read by: Erving Marshall  
Vote: Passed

**STM Article 6:** I move that the Town vote to raise and appropriate the sum of \$1,390.77 to supplement the FY 09 Management Information Systems (Computer) expense account which was depleted to pay for the unanticipated cost of purchasing a new server with related software for the purposes of running the Patriot Assessing Package.

Submitted by: Board of Selectmen  
Read by: David Chenelle  
Vote: Passed

**STM Article 7:** I move that the Town vote to raise and appropriate the sum of \$13,049.99 to supplement the Highway Department Expense account which was depleted due to the unexpected cost of hazardous waste removal and disposal at the site of the former Highway garage.

Submitted by: Highway Superintendent  
Read by: Edward Kukkula  
Vote: Passed

**STM Article 8:** I move that the Town vote to transfer from water retained earnings the sum

of \$2,501.62 in order to reimburse the general fund for the full cost of intermunicipal expenses in FY 08.

Submitted by: Water Department

Read by: Niles Busler

Vote: Passed

**STM Article 9:** I move that the Town vote to transfer the sum of \$72,000.00 from the Special Projects Account – Water Main Extensions (#061-400-5013) for the purpose of supplementing the FY 09 Water Department Operating Expense Account in order to pay for a 300% cost increase for purchasing treatment chemicals.

Submitted by: Water Department

Read By: Paul Rafuse

Vote: Passed

**STM Article 10:** I move that the Town take no action on Article 10 which reads:

*(To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of \$1600.00 in order to supplement the Fire/EMS Department Expenses Account by the amount that was paid by Townsend Historic Society for use of Fire/EMS equipment, or take any other action in relation thereto.)*

Submitted by: Fire Chief

Read By: Donald Klein

Vote: Take no action – Passed

**STM Article 11:** I move that the Town vote to amend Section 54-4 of the General Bylaws for the Town of Townsend to allow for the appointment of up to two

Alternates on the Historic District Commission by inserting the underlined text as follows:

There is hereby established an Historic District Commission under the provisions of the Historic District Act, General Laws, Chapter 40C, consisting of seven members appointed by the Board of Selectmen, including one member, where possible, from two nominees submitted by the Townsend Historical Society or the Society for the Preservation of New England Antiquities; one member, where possible, from two nominees

of the Massachusetts state chapter of the American Institute of Architects; and one member, where possible, from two nominees of the Board of Realtors covering Townsend. One or more shall, where possible, be a resident of an historic district established in Townsend pursuant to the Historic Districts Act. When the Commission is first established, two members shall be appointed for a term of one year; two members shall be appointed for a term of two years, and their successors shall be appointed in like manner for terms of three years. The Board of Selectmen may also appoint two alternate members to the Commission for a term of three years. The alternates need not be from nominees of organizations entitled to nominate members. In case of the absence or inability to act on the part of a member of the commission, his or her place shall be taken by an alternate member designated by the chairman.

Submitted by: Historic District Commission

Read by: Eino Kauppi

Vote: Passed Unanimous

**STM Article 12:** I move that the Town vote to add a new section to Chapter 90, Personnel Policies, of the General Bylaws for the Town of Townsend as follows:

#### 90-2 Promotions and Transfers

When an employee in the Town's wage matrix is promoted or transferred to a higher-rated position, he/she shall enter it at the minimum rate for that position. If his/her existing rate is higher than the minimum rate of the new position, he/she will advance to the next step above his/her present rate. He/she may also receive a one-step increase at the time of promotion, if the department head so recommends in writing, and as warranted by the employee's qualifications and performance, subject to the approval of the Board of Selectmen.

If an employee in the Town's wage matrix is transferred to a lower-rated position, he/she shall enter it at his/her rate in the position from which he/she is transferred. The pay rate of such employee shall be adjusted to the

appropriate rate for his/her new position within one (1) year by such adjustments as the Board of Selectmen shall determine.

Submitted by: Board of Selectmen

Read by: David Chenelle

Vote: Passed

**STM Article 13:** I move that the Town accept Sections 3 to 7, inclusive, of Chapter 44B of the General Laws, otherwise known as the Massachusetts Community Preservation Act, by approving a surcharge on real property for the purposes permitted by said Act, including the acquisition, creation and preservation of open space, the acquisition, preservation, rehabilitation and restoration of historic resources, the acquisition, creation and preservation of land for recreational use, the acquisition, creation, preservation and support of community housing, and the rehabilitation and restoration of such open space, land for recreational use and community housing that is acquired or created as provided under said Act; that the amount of such surcharge on real property shall be 3% of the annual real estate tax levy against real property commencing in fiscal year 2010, and that the Town does not accept any of the exemptions from such surcharge permitted under Section 3 (e) of said Act.

Submitted by: Board of Selectmen

Read by: David A. Funaiolo

Vote: Did not pass

**Article 14:** I move that the Town vote to amend Section 124-7 of the General by laws for the Town of Townsend to reduce the quorum required for Town Meeting from one hundred persons to fifty persons by inserting

underlined text and deleting strikethrough text, as follows:

The number of voters necessary to constitute a quorum at Town Meeting, except such parts as are devoted exclusively to the election of Town officers, shall be 50 (amended on the floor by Niles Busler to be 75) ~~400~~ provided that a number less than a quorum may from time to time adjourn the same.

Submitted by: Board of Selectmen

Read by: Robert Plamondon

Vote: Passed as amended (75) 71 yes  
- 37 no

**Article 15:** I move that the Town vote to amend the Town Zoning maps to enlarge the Industrial District from a block of parcels with frontage on Turnpike Road, described as follows: 50 Turnpike Rd., (Map 18, Blocks 20-0 & 21-0 & 22-0); 54 Turnpike Rd., (Map 18, Block 23-0); 58 Turnpike Rd., (Map 18, Block 23-1); 60 Turnpike Rd., (Map 18, Block 12-1); 62 Turnpike Rd., (Map 19, Block 34-0); 68 Turnpike Rd., (Map 19, Block 37-0); and Turnpike Rd., (Map 19, Blocks 36-0 & 39-0), to include one abutting parcel owned by Nielson & Bainbridge, located at 365 Main St., (Map 18, Block 7-0).

Submitted by: Board of Selectmen

Read by: David Chenelle

Vote: Passed Unanimous



## Board of Registrars

From January 2008 till the end of April 2008 the Board was made up of the following Members: Robert F. Tumber, Stephen Spofford, Susan A. Funairole, and Daniel J. Murphy. This Board oversaw the Census and the Primary Election, which was moved from March to February. On Feb. 5, 2008 we had 9,488 residents and 6,105 registered voters.

The April election was overseen by Daniel J. Murphy, CMC and by our neighboring Town Clerk Kathy Herrick of Lunenburg.

The current Board of Registrars which was appointed by the Selectmen on May 6, 2008 is comprised of : Catherine Thrasher (Chair) 2009, Claire Devine (Vice-Chair) 2010, Amy Collins (Member) 2011, Susan A. Funairole (ex-officio). This new Board had to learn a great deal in a very short time. The Presidential Election was quickly approaching and we still had an override in June, the State Primary in September and the Presidential Election in November, and the Fall Special Town Meeting also in November. We had a trainer from the Secretary of States Office (Susan K. Taccini) come out and go through the various screens and functions on our Voter Registration Information system (VRIS) to prepare them for all the upcoming events. The new Registrars took on their responsibilities with gusto and proved to be a great asset in handling the mailings and data entry involved with the different events.

For a better understanding of the ins and outs of their positions they went to a training session for election workers, in Pepperell. This helped the Registrars understand what the election workers confronted on election day.

The Selectmen's decision to move the election to North Middlesex Regional High School made for an easier day for our voters. The longest wait was the early morning group who waited about forty-five minutes to vote. At the end of the day we had an 80% turnout of Registered voters. Our population at the end of 2008 was 9,430 with 6,348 registered voters.

Respectfully submitted,  
Board of Registrars  
Catherine Thrasher  
Amy Collins  
Claire Devine  
Susan A. Funairole

## MIS Director

Our goal this year in the MIS department was to retire several of our aging servers, increase storage capacity and continue implementing energy efficient devices. The Firewall Server and Domain/File Server were both replaced with similar hardware to meet the demand for increased storage and network throughput. Each of these machines were outfitted with an “80 Plus” certified energy efficient power supply as well as a dual core CPU. Both machines have considerable improvements over what had been previously used and should serve the Town for many years to come.

Although we had planned its replacement for the latter half of 2009, MIS went forward with its plans to replace the aging Patriot Server, upgrading its software to Windows Server 2003 and SQL 2005, in order to maintain its stability and follow the recommendations of Patriot Properties.

Through the last couple of years, we have replaced almost all of the old power hungry CRT monitors in both the Townhall and Fire HQ with new energy efficient LCD screens. MIS plans to replace the Fire Server at the Fire-EMS Headquarters by the end of the fiscal year, using newer and more reliable hardware and software.

### **About the Network**

The Town of Townsend computer infrastructure consists of approximately 45 workstations, 5 servers, and various printers, most of which are located in the Memorial Hall building. Workstations are also located at the Hart Free Public Library, Fire HQ, Cemetery and Parks, Water and Highway departments. Some of the Police and dispatch center computers are part of the Town network also, and in addition, the Police station has a physically separate, secure network for conducting Police business.

The Town Hall, Cemetery and Parks building, Fire-EMS department headquarters building, Police station, Senior Center, Water department building and Library each has a local area network to which all workstations within the respective facility are connected. Each of these local area networks are linked together, forming one large connected network. Many of the Town’s facilities are linked via a secure wireless network. This network uses a proprietary frequency hopping spread spectrum protocol for wireless interconnect, making the network very secure, and immune from jamming.

In addition to the workstations, the network includes 5 servers. One server is used primarily as a file server and since being updated is currently running Windows 2000 Server. Another, separate machine is used for the Patriot Properties CAMA system and is running Windows 2003 Server. All other servers are running a version of Unix based FreeBSD. These servers are used for Internet firewalls, internal and external email servers, proxy servers and routers. All servers and workstations are x86 based.

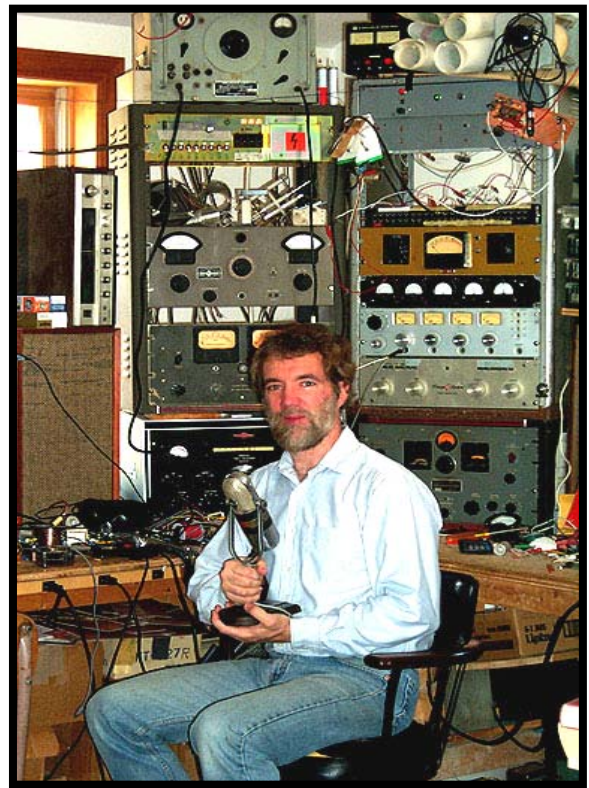
The Town has a web site at [www.townsend.ma.us](http://www.townsend.ma.us) . The web site is maintained primarily by volunteer effort, mostly by Heidi Messing with input and assistance provided by the MIS director and the office of the Town Clerk.

Other Town departments, board members and interested persons have also contributed significantly to the development of the web site. Without these dedicated individuals who are volunteered their time, the web site would not exist, and the Town salutes those who have helped in the past, and who continue to help with this important effort.

In addition to designing, implementing, upgrading and maintaining the Town's computer infrastructure, the MIS director works directly with the staff and board members on a continuing basis solving problems, answering various user questions, assisting with complex operations, improving efficiency and ensuring the staff has what they need to do their respective jobs. Cost containment is also of primary importance. Equipment is only replaced when it is completely obsolete or not cost effective to repair. All systems have been designed to be upgradeable, resulting in a much longer usable equipment life.

The computer and network infrastructure is an indispensable resource for the Town, saving many person-hours of work, and streamlining Town functions. All of this improves public service and allows the Town to serve the people in a more efficient manner.

Respectfully submitted,  
Stephen R. Cloutier, MIS Director



## Board of Assessors

The Board of Assessors and its staff are responsible for the valuation of all real estate and personal property subject to taxation. Our office requires a substantial amount of information in order to carry out its valuation mandate. Much of the office effort centers on maintaining ownership records, tax maps, and property characteristic data. The state requires that each town maintain an on going periodic inspection cycle. Townsend has completed its first cycle and has begun its second round. The property lister sends a survey out to the streets she will be visiting to give residents a heads up. The lister will attempt to do an interior and exterior inspection of each parcel. This is our best effort at keeping our information up to date and accurate. Property record cards are available in our office. We encourage property owners to come in to view their information.

Our office is responsible for the application of exemptions for both real estate and excise tax. There are exemptions available for the elderly that meet certain criteria set by the state. The town offers a senior work off program where residents over the age of 60 can apply to work somewhere within the municipality in order to earn credit toward their real estate taxes. There are several different exemptions available to veterans. Applications and information regarding these exemptions are available in our office.

We would like to thank the Town for its support of our office and the efforts we have made to insure that the tax revenues flow to the Town in a consistent and timely manner.

Respectfully submitted,  
Victoria Tidman, Principal Assessor

For the Members of the Board of Assessors and Staff

Laura Shifrin, Chairman  
John Whittemore, Member  
Niles Busler, Member

Janina Majeran - Administrative Assessor  
Janet Leavitt - Property Inspector

### **Fiscal Year 2008 Assessments and Revenues by Major Property Class**

<b>Property Class</b>	<b>Levy Percent</b>	<b>Valuation by Class</b>	<b>Tax Rate</b>	<b>Tax Levy</b>
Residential	91.4843	847,297,040	13.44	11,387,672.22
Commercial	4.3358	40,156,605	13.44	539,704.77
Industrial	2.3861	22,098,700	13.44	297,006.53
Personal Property	1.7938	16,613,860	13.44	223,290.28

### **Valuation and Tax History**

<b>Fiscal Year</b>	<b>Tax Rate</b>	<b>Valuation by Class Accounts</b>		<b>Tax Levy</b>	<b>Change</b>
2008	13.44	926,166,205	4,120	12,447,673.80	9.1969
2007	12.47	914,136,694	4,093	11,399,284.55	3.6624
2006	12.25	897,676,676	4,026	10,996,539.28	2.6302
2005	13.52	792,508,637	4,004	10,714,716.78	8.1136
2004	14.07	704,378,257	4,036	9,910,602.07	4.6336
2003	13.77	687,851,857	4,052	9,471,720.07	2.7922

### **Fiscal Year 2007 Abstract of Assessments**

<b>Property Class Code and Description</b>	<b>Accts</b>	<b>Class Valuation</b>	<b>Avg. Value</b>
012 - 043 Mixed Use Properties	122	40,431,800	331,408
101 Residential Single Family	2751	743,353,900	270,212
102 Residential -Condominiums	272	26,789,500	98,490
104 Residential Two Family	46	11,505,200	250,113
105 Residential Three Family	9	2,803,100	311,455
Misc. Residential	17	4,515,200	265,600
111 - 125 Apartments	7	2,562,600	366,085
130 - 132, 106 Vacant Land	455	26,817,100	58,938
200 - 231 Open Space	0	0	0
300 - 393 Commercial	81	28,609,300	353,201
400 - 442 Industrial	26	21,026,400	808,707
501 - 506 Personal Property	232	16,613,860	71,611
600 - 821 Chapter 61, 61A, 61B	59	1,138,245	19,292
900 909 Exempt	172	119,401,300	694,193

### **New Growth Revenue**

<b>Fiscal Year</b>	<b>Added Valuation</b>	<b>Tax Rate</b>	<b>New Revenues</b>	<b>Change</b>
2008	15,629,068	12.47	194,895.00	-11.37
2007	17,951,210	12.25	219,903.00	12.69
2006	14,432,227	13.52	195,124.00	-6.62
2005	15,438,774	14.07	217,224.00	3.58

## Finance Committee

Calendar year 2008 and "fiscal 2008" held few surprises, we were able to present a "level services budget" and to make a few Capital acquisitions.

On July 1<sup>st</sup>, 2008 we began "fiscal year 09" and mid way through the fiscal year, the Governor announced that cuts would be necessary in the funds scheduled for the cities and towns. Our cut amounted to approximately \$150,000.00 but, the cuts did not extend to the schools.

In December we suffered a tremendous ice storm, due to the increased cost of salt and sand, we found ourselves in deficit spending before the storm even hit. It has been estimated that the final cost of the winter operations deficit will be more than a quarter of a million dollars. After some concerted work FEMA and MEMA agreed to reimburse us 75% of the cost to the Town for the clean up from the storm. We are responsible for the remaining 25%.



This places us in a position with a large unfunded debt that must be satisfied in this fiscal year. In general the Town has taken a fiscally conservative stand and with a little work we will be able to meet this deficit, but the impact on "fiscal 10" will be great.

The new Library/Senior Center/Meeting Room complex is well on its way to completion. Several Committees have been formed to help with the transition to the new facility. The new complex is very energy

efficient but because of the amount of additional footage, utility costs will be high, however meetings have begun to come to grips with this problem

Respectfully submitted,  
Andrea Wood, Finance Committee Chairperson



## Treasurer/Tax Collector

	Receipts	Disbursed	Notes	Balance
Beginning Balance 6.30.07				3,252,724.00
July 2007	581,019.00	2,646,563.00	359,409.00	1,546,589.00
August	2,613,119.00	2,074,822.00		2,084,886.00
September	571,568.00	634,993.00		2,021,461.00
October	1,190,847.00	573,096.00		2,639,212.00
November	2,627,856.00	2,951,960.00		2,315,108.00
December	543,387.00	829,817.00		2,028,678.00
January 2008	1,154,004.00	1,020,509.00		2,162,173.00
February	2,730,972.00	2,536,461.00		2,356,684.00
March	1,026,409.00	912,468.00		2,470,625.00
April	969,896.00	464,558.00		2,975,963.00
May	2,882,172.00	3,035,226.00		2,822,909.00
June	829,945.00	1,003,797.00		2,649,057.00
Balance Performance Bond				277,802.60
Collective for Tax Title Accountants				72,129.63

2009 Real Estate	5,910,334.27	1998 Motor Vehicle	29.06
2008 Real Estate	6,450,068.32	1989 Motor Vehicle	77.50
2007 Real Estate	78,060.37	1983 Motor Vehicle	16.25
2006 Real Estate	17,953.52	1982 Motor Vehicle	16.25
2005 Real Estate	12,881.11	1981 Motor Vehicle	38.75
		1980 Motor Vehicle	165.00
08 Personal Property	212,781.55		
07 Personal Property	519.82		
06 Personal Property	16.85	Pilot	\$2,000.00
		Interest on Taxes	56,931.35
2008 Motor Vehicle	934,666.89	CML	6,150.00
2007 Motor Vehicle	75,290.83	Bank Interest	6,503.43
2006 Motor Vehicle	10,961.11	RMV Non-renewal	6,790.00
2005 Motor Vehicle	2,490.84	Bank Charges	150.00
2004 Motor Vehicle	539.79	Demand & Warrant Fees	19,890.00
2003 Motor Vehicle	528.11	Title V	17,067.98
2002 Motor Vehicle	1,057.40	Water Lien	289.52
2001 Motor Vehicle	1,458.13		
2000 Motor Vehicle	157.50		
1999 Motor Vehicle	117.50	<b>TOTAL</b>	<b>13,825,999.00</b>

Respectfully submitted by,  
Kathleen Rossbach, Treasurer/Tax Collector

## Town Accountant

The General Laws of the Commonwealth provides for the appointment of a town accountant. The town accountant possesses training and experience to maintain the municipality's key financial records. The records verify that a town's monies are being collected and disbursed in accordance with the municipality's financial policies, including its operating budget.

I have continued to enjoy my fifth year as the Town Accountant. I have continued efforts to strengthen the Town's compliance with all Procurement laws. The continuing goal of this department is to process the information received from all other town departments in a timely and accurate manner to allow responsible parties to make informed operating decisions. This department continues to run smoothly. Free cash was certified on September 24, 2008 and the Schedule A state filing was submitted well before the October 31st due date. I again assisted the assessing department with a timely filing of the tax recapitulation sheet. In addition to my weekly responsibilities and the above tasks, I was able to attend a three-day municipal accounting workshop. The workshop is sponsored by the Massachusetts Municipal Auditors' and Accountants' Association.

Kathy Jastrab continues as the department assistant and is responsible for preparing the weekly warrants. Kathy continues to be a wonderful employee whose efforts are valued each and every week.

The financial statements included in this report are unaudited for the year ending June 30, 2008. The audited financial statements for fiscal year 2007 are available at any time by contacting this office. The Town is in the process of a financial statement audit for fiscal year 2008. There is no single audit requirement for FY08.

The Town continues to have a strong balance sheet and adhered to its operating budget in 2008 only spending 96.06%. Actual revenues fell short of budgeted revenues by \$9,006. \$180,000 in certified free cash from FY07 is being used to support the FY09 operating budget. The \$554,447 in FY08 free cash is expected to be used to support the Town's FY10 operating budget, as the Town will again be fiscally challenged to meet rising costs for education assessments, energy, healthcare, retirement, and cost of living increases for employees. FY09 and FY10 revenue will be negatively impacted due to the declining revenue projections at the state level for local aid distributions. With the continued support of all departments and guidance from the Board of Selectmen and the Finance Committee, smart financial decisions will be made to keep a high level of service to this community.

Respectfully submitted,  
Kimberley S. Fales CPA, CGA  
Town Accountant

# Combined Balance Sheet All Fund Types and Account Groups

## June 30, 2008

	GENERAL FUND	SPECIAL REVENUE	CAPITAL PROJECTS	WATER ENTERPRISE	TRUST FUNDS	AGENCY FUND	ACCOUNT GROUPS GENERAL FIXED ASSETS	LONG TERM OBLIGATIONS	GROUP TOTAL
<b>ASSETS</b>									
Cash & Investments	\$ 1,178,362.43	\$ 2,373,750.30	\$ (15,272.07)	\$ 366,342.73	\$ 574,131.08	\$ 113,245.08	\$ -	\$ -	\$ 4,580,559.55
Personal Property Tax Prior	9,432.77	-	-	-	-	-	-	-	9,432.77
Personal Property Tax Current	6,340.29	-	-	-	-	-	-	-	6,340.29
Real Estate Tax Prior	139,525.29	-	-	-	-	-	-	-	139,525.29
Real Estate Tax Current	330,492.90	-	-	-	-	-	-	-	330,492.90
Provisions for Abate & Exemptions	(58,866.41)	-	-	-	-	-	-	-	(58,866.41)
Tax Liens Receivable	485,819.10	-	-	-	-	-	-	-	485,819.10
Special Conveyance Tax Current	-	-	-	-	-	-	-	-	-
Deferred Tax Receivable	19,211.49	-	-	-	-	-	-	-	19,211.49
Motor Vehicle Excise Tax Prior	43,862.94	-	-	-	-	-	-	-	43,862.94
Motor Vehicle Excise Tax Current	124,682.33	-	-	-	-	-	-	-	124,682.33
Dept. Accounts Rec. Ambulance	157,450.66	-	-	-	-	-	-	-	157,450.66
Water User Charges Receivable	-	-	-	44,949.33	-	-	-	-	44,949.33
Water Other Services Receivable	-	-	-	930.00	-	-	-	-	930.00
Water Lien Added to Taxes	-	-	-	273.61	-	-	-	-	273.61
Loans Receivable Title 5	-	216,967.69	-	-	-	-	-	-	216,967.69
Betterments Receivable Title 5	-	2,569.72	-	-	-	-	-	-	2,569.72
Due (To)/From Commonwealth of Mass	(1,575.00)	-	159,628.06	-	-	-	-	-	158,053.06
Due (To)/From Other Funds	-	(4,375.00)	-	-	4,375.00	-	-	-	-
Prepaid Expenditures	3,908.61	270.00	-	2,866.80	-	-	-	-	7,045.41
Land	-	-	-	-	-	-	3,955,383.00	-	3,955,383.00
Buildings & Improvements	-	-	-	-	-	-	7,643,195.70	-	7,643,195.70
Accum Depr Buildings & Improv	-	-	-	-	-	-	(2,246,220.00)	-	(2,246,220.00)
Machinery, Equipment, Vehicles	-	-	-	-	-	-	4,660,863.15	-	4,660,863.15
Accum Depr Mach, Equip & Vehicles	-	-	-	-	-	-	(3,323,991.00)	-	(3,323,991.00)
Infrastructure	-	-	-	-	-	-	11,090,979.97	-	11,090,979.97
Accum Depr Infrastructure	-	-	-	-	-	-	(3,422,892.00)	-	(3,422,892.00)
Construction in Progress	-	-	-	-	-	-	20,665.79	-	20,665.79
Art & Historical Treasures	-	-	-	-	-	-	55,200.00	-	55,200.00
Amt. Prov. For Landfill Monitoring Costs	-	-	-	-	-	-	-	707,900.00	707,900.00
Amt. Prov. for Retirement of Obligations	-	-	-	-	-	-	-	6,548,558.83	6,548,558.83
<b>TOTAL ASSETS</b>	<b>\$ 2,438,647.40</b>	<b>\$ 2,589,182.71</b>	<b>\$ 144,355.99</b>	<b>\$ 415,362.47</b>	<b>\$ 578,506.08</b>	<b>\$ 113,245.08</b>	<b>\$ 18,433,184.61</b>	<b>\$ 7,256,458.83</b>	<b>\$ 31,968,943.17</b>
<b>LIABILITIES &amp; FUND EQUITY</b>									
Warrants Payable	\$ 164,678.18	\$ 9,968.16	\$ 213,745.37	\$ 12,262.49	\$ -	\$ 258.44	\$ -	\$ -	\$ 400,910.64
Contracts Payable - Retainage	-	41,145.80	-	-	-	-	-	-	41,145.80
Employee Withholdings Payable	-	-	-	-	-	535.88	-	-	535.88
Unclaimed Items	-	-	-	-	-	-	-	-	-
Taxes Paid in Advance	3,790.22	-	-	-	-	-	-	-	3,790.22
Water User Charges Paid in Advance	-	-	-	-	-	-	-	-	-
Deferred Revenue	-	-	159,628.06	46,910.47	-	-	-	-	206,538.53
Deferred Revenue Property Tax	381,589.85	-	-	-	-	-	-	-	381,589.85
Deferred Revenue Tax Liens	485,819.10	-	-	-	-	-	-	-	485,819.10
Deferred Revenue Special Conveyance	-	-	-	-	-	-	-	-	-
Deferred Revenue Deferred Tax	19,211.49	-	-	-	-	-	-	-	19,211.49
Deferred Revenue Motor Vehicle	168,545.27	-	-	-	-	-	-	-	168,545.27
Deferred Revenue Dept. Receivable	157,450.66	-	-	-	-	-	-	-	157,450.66
Deferred Revenue Loans Rec	-	216,967.69	-	-	-	-	-	-	216,967.69
Deferred Revenue Betterments	-	2,569.72	-	-	-	-	-	-	2,569.72
Interest Payable	-	401.35	-	-	-	-	-	-	401.35
Performance Security Deposit Payable	-	-	-	3,061.64	-	112,450.76	-	-	115,512.40
Bonds Payable	-	-	-	-	-	-	-	6,169,945.50	6,169,945.50
Notes Payable	-	-	-	324,409.47	-	-	-	378,613.33	703,022.80
Post Closure Landfill Obligations	-	-	-	-	-	-	-	707,900.00	707,900.00
<b>TOTAL LIABILITIES</b>	<b>\$ 1,381,084.77</b>	<b>\$ 271,050.72</b>	<b>\$ 373,373.43</b>	<b>\$ 386,644.07</b>	<b>\$ -</b>	<b>\$ 113,245.08</b>	<b>\$ -</b>	<b>\$ 7,256,458.83</b>	<b>\$ 9,781,856.90</b>
<b>FUND EQUITY</b>									
Reserve (Deficit) for Encumbrances	\$ 41,196.49	\$ -	\$ (229,017.44)	\$ (254,205.99)	\$ -	\$ -	\$ -	\$ -	\$ (442,026.94)
Reserve for Expenditures	180,000.00	582,662.00	-	-	-	-	-	-	762,662.00
Reserve for Continued Appropriations	119,154.66	-	-	164,414.57	-	-	-	-	283,569.23
Reserve for Prepaid Expenses	3,908.61	-	-	2,866.80	-	-	-	-	6,775.41
Reserve for Bond Premium	3,806.00	-	-	-	-	-	-	-	3,806.00
Reserve for Special Purposes	545.25	866,073.34	-	908.79	313,898.31	-	-	-	1,181,425.69
Investment in General Fixed Assets	-	-	-	-	-	-	18,433,184.61	-	18,433,184.61
Undesignated Fund Balance	708,951.62	869,396.65	-	114,734.23	264,607.77	-	-	-	1,957,690.27
<b>TOTAL FUND EQUITY</b>	<b>\$ 1,057,582.63</b>	<b>\$ 2,318,131.99</b>	<b>\$ (229,017.44)</b>	<b>\$ 28,718.40</b>	<b>\$ 578,506.08</b>	<b>\$ -</b>	<b>\$ 18,433,184.61</b>	<b>\$ -</b>	<b>\$ 22,187,086.27</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>\$ 2,438,647.40</b>	<b>\$ 2,589,182.71</b>	<b>\$ 144,355.99</b>	<b>\$ 415,362.47</b>	<b>\$ 578,506.08</b>	<b>\$ 113,245.08</b>	<b>\$ 18,433,184.61</b>	<b>\$ 7,256,458.83</b>	<b>\$ 31,968,943.17</b>

# Changes in Fund Balance for Special Revenue Funds by Department July 1, 2007 to June 30, 2008

	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>EXPENDED PAYROLL</u>	<u>EXPENDED OTHER</u>	<u>ENDING BALANCE</u>
<b>BOARD OF SELECTMEN:</b>					
Cablevision Access Account	128,032.04	33,177.75	-	(30,842.31)	130,367.48
Audio Visual Equipment	10,880.28	-	-	-	10,880.28
Capital Donations	600.00	-	-	-	600.00
Community Development Grant-05 Adm	1,000.03	-	-	(1,000.03)	-
Community Development Grant-05 Con	162.88	1,000.00	-	(1,162.88)	0.00
CDBG Program Income Fund Townsend	28,863.62	9,962.12	-	(75.00)	38,750.74
CDBG Program Income Fund Ashby	-	43,908.14	-	-	43,908.14
<b>CONSERVATION COMMISSION:</b>					
Benjamin Builders Escrow	956.99	21.93	-	-	978.92
Cy Realty Escrow	2,272.05	52.08	-	-	2,324.13
Lorden Escrow	2,168.57	49.70	-	-	2,218.27
Toxic Use Reduction Grant	-	3,500.00	-	(3,498.00)	2.00
Wetland Protection Notice of Intent	29,586.39	7,572.50	-	(1,540.57)	35,618.32
<b>PLANNING BOARD:</b>					
53G Escrow - Locke Estates	1,144.26	26.22	-	-	1,170.48
53G Escrow - Brick Steamer	180.42	4.14	-	-	184.56
53G Escrow - Harrison Harco Homes	1.46	-	-	-	1.46
53G Escrow - Samantha Realty	31.52	0.48	-	(32.00)	0.00
53G Escrow - Patriot Commons	515.70	2.61	-	(518.31)	-
53G Escrow - High Oakes Vinton Pond	698.69	10.45	-	(709.14)	-
53G Escrow - Patriot Comm Def OSPD	1,284.56	3,025.14	-	(3,636.56)	673.14
53G Escrow - Locke Brook Run	1,327.53	2,518.62	-	(3,687.50)	158.65
53G Escrow - Deer Run	2,892.18	51.31	-	(843.75)	2,099.74
53G Escrow - Ball Road Tower	18,702.12	428.68	-	-	19,130.80
53G Escrow - Riverview Estates	210.71	3.14	-	(213.85)	-
53G Escrow - Sprint Tower	1,693.83	38.82	-	-	1,732.65
53G Escrow - Waterhouse Devel	2,021.31	46.32	-	-	2,067.63
53G Escrow - Cousins Realty Trust	10.73	0.25	-	-	10.98
53G Escrow - B-Squared Dudley Proj	964.77	312.57	-	(1,205.61)	71.73
53G Escrow - Decarolis Trust Brady Av	257.93	1.30	-	(259.23)	0.00
53G Escrow - Sterilite Comm Building	-	2,006.04	-	-	2,006.04
53G Escrow - Harbor Trace	3,234.02	96.46	-	-	3,330.48
<b>ZONING BOARD OF APPEALS:</b>					
53G Escrow - Turnpike Village	123.08	1.84	-	(124.92)	-
<b>W. TOWNSEND READING ROOM:</b>					
WTRR Gifts and Donations	100.00	1,500.00	-	(952.32)	647.68
WTRR Receipts Reserved	1,261.41	8,783.12	-	(4,900.00)	5,144.53

	<u>BEGINNING BALANCE</u>	<u>RECEIPTS</u>	<u>EXPENDED PAYROLL</u>	<u>EXPENDED OTHER</u>	<u>ENDING BALANCE</u>
<b>POLICE DEPARTMENT:</b>					
Special Detail Revolving	(32,704.95)	146,817.31	(126,539.01)	-	(12,426.65)
Law Enforcement Grant	181.26	1,945.00	-	(972.50)	1,153.76
Local Law Enforcement Grant	85.05	-	-	-	85.05
Donations & Gifts	250.00	-	-	-	250.00
Donations - DARE	3,171.23	550.24	-	(1,505.89)	2,215.58
Donations - Quimby Invest Fund	332.42	-	-	-	332.42
COPS In School Grant	10,338.69	-	(2,595.20)	(486.06)	7,257.43
Community Policing Grant	15,700.59	11,299.00	(12,319.16)	(5,951.90)	8,728.53
Body Armor Matching Federal Grant	(6,000.00)	-	-	-	(6,000.00)
Govenor's Highway Safety Grant	4,505.36	2,144.56	(2,529.48)	-	4,120.44
<b>FIRE/EMS DEPARTMENT:</b>					
Right to Know Law	485.16	-	-	-	485.16
Gifts & Donations	1,850.00	1,578.00	-	(1,000.00)	2,428.00
S.A.F.E. Grant	-	5,350.00	-	(1,218.50)	4,131.50
Volunteer Fire Assistance Grant	-	2,000.00	-	(2,000.00)	-
Walmart Safe Neighborhood Hero Grant	0.08	-	-	-	0.08
Ambulance Receipts Reserved for Approp.	121,253.51	324,932.41	-	(315,000.00)	131,185.92
<b>COMMUNICATION DEPARTMENT:</b>					
Emergency Telecomm 911 Grant	-	3,647.95	(2,355.60)	(1,292.35)	-
<b>HIGHWAY DEPARTMENT:</b>					
Highway Machinery Fund	800.15	-	-	-	800.15
<b>CEMETERY &amp; PARKS DEPARTMENT:</b>					
Cemetery Revolving Fund	32,464.46	21,880.00	(6,477.89)	(5,276.99)	42,589.58
Cemetery Sale of Lot Fund	2,075.00	5,920.00	-	(6,065.00)	1,930.00
Cemetery Buriel Ground	621.00	-	-	-	621.00
Parks Bandstand Fund	3,040.00	-	-	(117.40)	2,922.60
Playground Donations	1,279.35	604.33	-	(163.30)	1,720.38
American Flag Committee	4,163.18	-	(394.28)	(642.50)	3,126.40
Town Common Maintenance Donations	150.00	200.00	-	(216.60)	133.40
<b>BOARD OF HEALTH:</b>					
Solid Waste Revolving	34,877.07	10,887.00	(3,267.29)	(11,760.22)	30,736.56
Composting Bins Donations	222.75	300.00	-	-	522.75
Septic Title V Repair Grant	30,831.33	-	-	-	30,831.33
Septic Title V Management Grant Ph III	2,338.43	-	-	(20,575.00)	(18,236.57)
Septic Title V Res for Approp	151,142.92	52,509.92	-	(27,697.00)	175,955.84

	<u>BEGINNING BALANCE</u>	RECEIPTS	EXPENDED PAYROLL	EXPENDED OTHER	<u>ENDING BALANCE</u>
<b>COUNCIL ON AGING:</b>					
Elder Affairs Formula Grant	-	5,615.00	-	(5,615.00)	-
Elder Affairs Gifts & Donations	1,257.68	359.25	-	(933.48)	683.45
Elder Affairs LRTA Grant	1,908.85	42,549.02	(22,347.51)	(18,641.36)	3,469.00
<b>BOARD OF LIBRARY TRUSTEES:</b>					
Library Incentive Grant	12,387.39	13,252.78	-	(19,933.57)	5,706.60
Planning & Design Grant	20,000.00	-	-	-	20,000.00
Public Library Match Fundraising Grant	277.99	-	-	-	277.99
Compact Disk Antitrust Settlement Gift	-	325.86	-	(268.60)	57.26
Library Memorial Gifts	4,483.38	-	-	-	4,483.38
Carolyn Kinney Library Gift	1,465.00	-	-	-	1,465.00
<b>RECREATION COMMISSION:</b>					
Recreation Revolving Fund	61,297.32	51,217.12	(16,421.71)	(18,324.99)	77,767.74
<b>MISCELLANEOUS:</b>					
Veterans Memorial Marker Gifts	1,258.33	-	-	-	1,258.33
Arts Lottery Council	4,038.40	4,071.23	-	(1,622.00)	6,487.63
Sam Thorpe Prints	11,655.49	75.00	-	-	11,730.49
Insurance Reimbursements <20,000	4,256.00	12,995.79	-	(10,214.79)	7,037.00
Performance Bonds	970.00	-	-	-	970.00
Laurel Woods Escrow	3,000.00	-	-	-	3,000.00
Fund Balance Res. For Expenditures	<u>291,336.00</u>	<u>367,662.00</u>	<u>-</u>	<u>(291,336.00)</u>	<u>367,662.00</u>
Total Fund Balances	<u>\$1,044,224.95</u> =====	<u>\$1,208,790.50</u> =====	<u>\$(195,247.13)</u> =====	<u>\$ (824,032.98)</u> =====	<u>\$1,233,735.34</u> =====
<b>STABILIZATION FUNDS:</b>					
Stabilization Fund	\$ 740,100.36	\$ 118,035.43	\$ -	\$ -	\$ 858,135.79
Stabilization Fund - Capital	97,915.58	128,345.28	-	(215,000.00)	11,260.86
Fund Balance Res. For Capital Expend	<u>-</u>	<u>215,000.00</u>	<u>-</u>	<u>-</u>	<u>215,000.00</u>
Total Stabilization Funds Balance	<u>\$ 838,015.94</u> =====	<u>\$ 461,380.71</u> =====	<u>\$ -</u> =====	<u>\$ (215,000.00)</u> =====	<u>\$1,084,396.65</u> =====



# Schedule of Activity in Special Revenue Revolving Funds June 30, 2008

Board of Health

Spending Authorization from Town Meeting \$ 30,000.00

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					34,877.07
JULY	2,035.00	-292.96	-42.26	1,699.78	36,576.85
AUGUST	829.50	-279.54	-1,517.12	-967.16	35,609.69
SEPTEMBER	292.00	-292.96	-613.10	-614.06	34,995.63
OCTOBER	2,013.50	-426.02	-609.39	978.09	35,973.72
NOVEMBER	706.00	-287.56	-21.47	396.97	36,370.69
DECEMBER	364.00	-323.35	-2,001.01	-1,960.36	34,410.33
JANUARY	313.00	-286.52	-136.64	-110.16	34,300.17
FEBRUARY	341.00	-300.32	-766.09	-725.41	33,574.76
MARCH	388.00	-150.16	-304.90	-67.06	33,507.70
APRIL	1,999.00	-297.62	-89.37	1,612.01	35,119.71
MAY	402.00	-40.91	-948.86	-587.77	34,531.94
JUNE	1,204.00	-289.37	-4,710.01	-3,795.38	30,736.56
TOTALS	10,887.00	-3,267.29	-11,760.22	-4,140.51	
TOTAL EXPENDED			-15,027.51		

# Schedule of Activity in Special Revenue Revolving Funds June 30, 2008

Cemetery

Spending Authorization from Town Meeting \$ 20,000.00

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					32,464.46
JULY	525.00	-1,560.79	0.00	-1,035.79	31,428.67
AUGUST	1,300.00	-1,111.91	0.00	188.09	31,616.76
SEPTEMBER	1,300.00	-624.14	-678.42	-2.56	31,614.20
OCTOBER	1,750.00	-1,182.86	-89.38	477.76	32,091.96
NOVEMBER	2,840.00	-601.37	0.00	2,238.63	34,330.59
DECEMBER	775.00	-440.61	0.00	334.39	34,664.98
JANUARY	0.00	0.00	-178.59	-178.59	34,486.39
FEBRUARY	1,475.00	-211.67	-200.00	1,063.33	35,549.72
MARCH	700.00	-91.71	0.00	608.29	36,158.01
APRIL	3,700.00	-172.47	-678.28	2,849.25	39,007.26
MAY	2,490.00	-480.36	-1,782.24	227.40	39,234.66
JUNE	5,025.00	0.00	-1,670.08	3,354.92	42,589.58
TOTALS	21,880.00	-6,477.89	-5,276.99	10,125.12	
Total Expended			-11,754.88		

# Schedule of Activity in Special Revenue Revolving Funds June 30, 2008

## Recreation

Spending Authorization from Town Meeting \$ 35,000.00

MONTH	RECEIPTS	PAYROLL EXPENDED	OTHER EXPENDED	NET ACTIVITY	BALANCE
BEGINNING					61,297.32
JULY	9,044.00	-1,557.75	-1,646.32	5,839.93	67,137.25
AUGUST	1,023.84	-7,899.00	-4,373.92	-11,249.08	55,888.17
SEPTEMBER	896.00	-603.00	0.00	293.00	56,181.17
OCTOBER	3,062.04	-1,005.00	-1,471.95	585.09	56,766.26
NOVEMBER	3,190.00	-251.25	-200.80	2,737.95	59,504.21
DECEMBER	3,251.60	-539.67	0.00	2,711.93	62,216.14
JANUARY	5,294.84	-394.91	-90.33	4,809.60	67,025.74
FEBRUARY	1,294.60	-497.93	-4,163.70	-3,367.03	63,658.71
MARCH	995.20	-802.65	-1,613.00	-1,420.45	62,238.26
APRIL	863.86	-1,001.19	-1,826.57	-1,963.90	60,274.36
MAY	6,818.14	-824.16	-2,126.40	3,867.58	64,141.94
JUNE	15,483.00	-1,045.20	-812.00	13,625.80	77,767.74
TOTALS	51,217.12	-16,421.71	-18,324.99	16,470.42	
TOTAL EXPENDED			-34,746.70		

# Statement of Revenues, Budget vs Actual

## July 1, 2007 to June 30, 2008

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
<b>TAXES</b>			
Personal Property Tax-Prior	\$ -	\$ 1,624.21	\$ 1,624.21
Personal Property Tax-Curr.	223,290.28	211,473.08	(11,817.20)
Real Estate - Prior	-	194,776.17	194,776.17
Real Estate - Current	12,224,383.52	11,801,022.58	(423,360.94)
Payment In Lieu Of Taxes	2,000.00	2,000.00	-
Tax Liens Receivable	-	57,463.96	57,463.96
Motor Vehicle Excise-Prior	-	239,967.34	239,967.34
Motor Vehicle Excise-Curr.	940,500.00	765,883.93	(174,616.07)
Special Conveyance	1,000.00	-	(1,000.00)
Forest Product Tax	1,500.00	2,380.59	880.59
Payments After Abatements	-	2,061.34	2,061.34
<b>TOTAL TAX REVENUE</b>	<b>13,392,673.80</b>	<b>13,278,653.20</b>	<b>(114,020.60)</b>
<b>INTEREST &amp; PENALTIES</b>			
Interest on Property Tax	45,000.00	53,175.59	8,175.59
Interest on Motor Vehicle	5,000.00	8,156.00	3,156.00
Interest on Tax Liens	-	14,215.67	14,215.67
Interest on Invest - Treasurer	67,000.00	90,572.78	23,572.78
Interest on Invest - Collector	8,000.00	9,654.51	1,654.51
<b>TOTAL INTEREST REVENUE</b>	<b>125,000.00</b>	<b>175,774.55</b>	<b>50,774.55</b>
<b>TAX COLLECTOR FEES</b>	<b>17,200.00</b>	<b>19,855.00</b>	<b>2,655.00</b>
<b>LICENSES &amp; PERMITS</b>			
Entertainment	400.00	250.00	(150.00)
Common Victular	500.00	550.00	50.00
Used Car	1,000.00	800.00	(200.00)
Alcoholic	7,500.00	7,665.00	165.00
Driveway Permits	900.00	1,225.00	325.00
Dog Licenses	7,320.00	7,231.00	(89.00)
Marriage Intentions	500.00	680.00	180.00
Raffle Permits	200.00	100.00	(100.00)
Gasoline Permits	-	80.00	80.00
ZBA Earth Removal Permit	1,230.00	515.00	(715.00)
ZBA Special Permits	700.00	1,130.00	430.00
Pistol Permits Class A/B License	1,500.00	3,162.50	1,662.50
FID Card ClassC/D License	500.00	612.50	112.50
Oil & Wood Burner Permits	1,000.00	1,950.00	950.00
Fuel Storage Permits	500.00	1,700.00	1,200.00
Burning Permits	8,000.00	6,595.00	(1,405.00)
Blasting Permits	-	75.00	75.00
Tank Removal Permits	200.00	300.00	100.00
Sprinkler Permit	-	100.00	100.00

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
Septic & Well Permits	3,500.00	5,960.00	2,460.00
Food and Tobacco Permits	50.00	427.00	377.00
Weights & Measurers	1,000.00	2,980.00	1,980.00
Building Permits	60,000.00	41,152.78	(18,847.22)
Gas & Oil Permits	5,000.00	5,587.00	587.00
Plumbing Permits	6,000.00	5,109.00	(891.00)
Electrical Permits	13,000.00	9,725.00	(3,275.00)
<b>TOTAL LICENSE REVENUE</b>	<b>120,500.00</b>	<b>105,661.78</b>	<b>(14,838.22)</b>
<b>FEES AND CHARGES FOR SERVICES</b>			
SELECTMEN			
Memorial Hall Rent	-	150.00	150.00
Rental Income	24,000.00	26,239.99	2,239.99
Other	200.00	6,808.97	6,608.97
ASSESSORS	1,500.00	793.00	(707.00)
TOWN CLERK			
Dog License Fees	700.00	420.00	(280.00)
Dog License Fines	500.00	580.00	80.00
Street Listings	200.00	305.00	105.00
Vital Statistics	2,000.00	3,064.00	1,064.00
UCC's	100.00	-	(100.00)
Business Certificates	1,000.00	1,255.00	255.00
Passport Fees	9,500.00	11,060.00	1,560.00
Wildlife Fees	400.00	460.65	60.65
Other	100.00	904.60	804.60
TAX COLLECTOR			
Municipal Liens	-	7,180.00	7,180.00
Registry of M V Fees	6,000.00	7,080.00	1,080.00
Other	500.00	150.00	(350.00)
TREASURER			
Tax Title Redemptions	200.00	450.00	250.00
Tax Title Legal Fees	-	-	-
Other	500.00	128.50	(371.50)
CONSERVATION COMMISSION			
Hearings, Fines, Fees	3,000.00	4,775.00	1,775.00
PLANNING BOARD			
ANR Filing Fee	3,000.00	5,000.00	2,000.00
Site Plan Review Fee	3,000.00	2,600.00	(400.00)
Prelim / Defin Subdivision Filing Fee	500.00	-	(500.00)
Open Space Pres Devel Filing Fee	-	-	-
Rules & Regulations	200.00	-	(200.00)
Miscellaneous	300.00	-	(300.00)

	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
ZONING BOARD OF APPEALS			
Variance Filing fees	200.00	760.00	560.00
Appeal Filing fees	100.00	-	(100.00)
Fines & Violations	-	300.00	300.00
Books & Maps	200.00	45.00	(155.00)
POLICE DEPARTMENT			
Accident Reports	1,000.00	1,011.00	11.00
Sp. Detail Surcharge	8,550.00	10,972.45	2,422.45
Court Restitution	20,800.00	13,873.00	(6,927.00)
Photocopies	-	-	-
Other	100.00	300.00	200.00
TREE WARDEN	-	150.00	150.00
PARKING CLERK	500.00	335.00	(165.00)
FIRE DEPARTMENT			
Inspection Fees	-	150.00	150.00
Smoke Alarm	8,000.00	6,650.00	(1,350.00)
Alarm Applications	-	150.00	150.00
Other	100.00	1,180.00	1,080.00
COMMUNICATION ALARMS	1,000.00	1,080.00	80.00
HEALTH & SANITATION			
Other	50.00	133.63	83.63
LIBRARY			
Fines and Fees	300.00	1,191.96	891.96
Other	-	11.45	11.45
<b>TOTAL FEE REVENUE</b>	<b>98,300.00</b>	<b>117,698.20</b>	<b>19,398.20</b>
<b>COURT FINES</b>	<b>14,000.00</b>	<b>20,770.00</b>	<b>6,770.00</b>



	BUDGET	ACTUAL	FAVORABLE (UNFAVORABLE)
<b>STATE RECEIPTS</b>			
Abate - Elderly	12,550.00	12,550.00	-
Chapter 70 Education	8,370.00	8,370.00	-
State Timber Cutting	-	-	-
Add'l Polling Hours	-	847.00	847.00
Abate - Blind/Vets/Spouse	22,042.00	46,968.00	24,926.00
Veteran Benefits	-	1,928.40	1,928.40
Lottery	1,454,476.00	1,454,476.00	-
State Owned Land	296,025.00	296,025.00	-
Quinn Bill/Police Career Inct.	53,821.00	49,213.15	(4,607.85)
FEMA Storm Emergency	-	275.78	275.78
State Assessments	(67,937.00)	(68,597.00)	(660.00)
<b>TOTAL STATE RECEIPTS</b>	1,779,347.00	1,802,056.33	22,709.33
<b>OTHER RECEIPTS</b>	-	-	-
<b>TOTAL REVENUE RECEIVED</b>	15,547,020.80	15,520,469.06	(26,551.74)
<b>INTERFUND TRANSFERS</b>			
Government Access	14,000.00	14,000.00	-
Receipts Reserved for Approp	277,336.00	277,336.00	-
Public Safety Grants	-	361.06	361.06
COA Grant	-	15,065.81	15,065.81
Water Enterprise	110,000.00	110,000.01	0.01
Other	-	1,573.68	1,573.68
Amortization of Bond Premium	465.00	465.00	-
Capital Project unused proceeds	-	545.25	545.25
<b>TOTAL INTERFUND TRANSFERS</b>	401,801.00	419,346.81	17,545.81
<b>TOTAL RECEIPTS</b>	\$ 15,948,821.80	\$ 15,939,815.87	\$ (9,005.93)

# Balance Sheet – Capital Projects

## June 30, 2008

	Memorial Hall	Fire Station	Recycle Ctr Upgrade	Highway Imprv Ch 90	TOTALS
<b><u>ASSETS</u></b>					
Cash	\$18,791.99	\$2,209.38	\$133,200.00	\$ (169,473.44)	(\$15,272.07)
Due From the Commonwealth	-	-	-	159,628.06	159,628.06
<b>TOTAL ASSETS</b>	<b>\$ 18,791.99</b>	<b>\$ 2,209.38</b>	<b>\$ 133,200.00</b>	<b>\$ (9,845.38)</b>	<b>\$ 144,355.99</b>
	=====	=====	=====	=====	=====
<b><u>LIABILITIES</u></b>					
Warrants Payable	-	-	-	213,745.37	213,745.37
Deferred Revenue	-	-	-	159,628.06	159,628.06
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>373,373.43</b>	<b>373,373.43</b>
	=====	=====	=====	=====	=====
<b><u>FUND BALANCES</u></b>					
Reserve for Encumbrances	18,791.99	2,209.38	133,200.00	(383,218.81)	(229,017.44)
<b>TOTAL FUND BALANCES</b>	<b>18,791.99</b>	<b>2,209.38</b>	<b>133,200.00</b>	<b>(383,218.81)</b>	<b>(229,017.44)</b>
	=====	=====	=====	=====	=====
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 18,791.99</b>	<b>\$ 2,209.38</b>	<b>\$ 133,200.00</b>	<b>\$ (9,845.38)</b>	<b>\$ 144,355.99</b>
	=====	=====	=====	=====	=====

# Water Enterprise Fund – Operations

## July 1, 2007 to June 30, 2008

Retained Earnings Unreserved, beginning	\$ 68,274.64
Retained Earnings Reserved for Special Purposes, beginning	5,004.36
Retained Earnings Reserved for Encumbrances, beginning	-
Retained Earnings Reserved for Continued Appropriations, beginning	198,820.41
Retained Earnings Reserved for Back Flow Prevention, beginning	108.79
	<hr/>
	272,208.20

<b>Revenues:</b>	<b>Existing Takers</b>	<b>Witch's Brook</b>	
Water User Charges	\$ 555,813.18	\$ 145,174.75	\$ 700,987.93
Other Service Charges	24,805.46	632.90	25,438.36
Connection Fees	4,000.00	-	4,000.00
Interest & Demands	6,764.91	640.65	7,405.56
Back Flow Prevention	5,815.00	-	5,815.00
			<hr/>
			743,646.85
			<hr/>
			1,015,855.05

<b>Expenditures:</b>		
Salary and Wages	(206,075.92)	
Expenses	(287,139.22)	
Debt Service	(105,288.67)	
Special Article - Storage Tank Maintenance	(6,950.00)	
Special Article - Legal & Engineering Witch's Brook Acquisition	(37,025.84)	
Back Flow Prevention	(5,015.00)	
	<hr/>	
		(647,494.65)

<b>Other Financing Sources/(Uses):</b>	
Intermunicipal Agreement - Earnings on Investment	5,213.99
Intermunicipal Agreement - Reimbursement to General Fund	(115,214.00)
Transfer (to) Capital Project - Witch's Brook Acquisition	(35,000.00)
Transfer from Capital Project - East Side Improvement	60,000.00
	<hr/>
	\$ 283,360.39
	<hr/>

Retained Earnings Unreserved, ending	\$ 114,734.23
Retained Earnings Reserved for Special Purposes, ending	2,866.80
Retained Earnings Reserved for Encumbrances, ending	436.00
Retained Earnings Reserved for Continued Appropriations, ending	164,414.57
Retained Earnings Reserved for Back Flow Prevention, ending	908.79
	<hr/>
<b>Total Fund Equity June 30, 2008</b>	<b>\$ 283,360.39</b>
	<hr/>

# Water Enterprise Fund – Capital Projects

## July 1, 2007 to June 30, 2008

	EAST SIDE IMPROVEMENT PROJECT	WITCH'S BROOK WATER CO ACQUISITION
<b>ASSETS</b>		
Cash	\$ 69,767.48	\$ -
<b>TOTAL ASSETS</b>	<b>\$ 69,767.48</b> =====	<b>\$ -</b> =====
<b>LIABILITIES</b>		
Note Payable - BAN	-	324,409.47
<b>FUND EQUITY</b>		
Retained Earnings/(Deficit) Reserved for Encum.	69,767.48	(324,409.47)
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>\$ 69,767.48</b> =====	<b>\$ -</b> =====
<b>Retained Earnings Reserved for Encumbrances, beginning</b>	<b>\$ 76,157.41</b>	<b>\$ 90,590.53</b>
<b><u>Other Financing Sources:</u></b>		
Proceeds from MWPAT Loan	209,860.22	-
Refund of construction charged in prior period	11,784.78	-
Transfer from operations to reduce BAN	-	35,000.00
<b><u>Expenditures:</u></b>		
Construction	(168,034.93)	-
Final Deposit on Acquisition	-	(450,000.00)
<b><u>Other Financing Uses:</u></b>		
Transfer to operations	(60,000.00)	
<b>Retained Earnings/(Deficit) Reserved for Encumbrances, ending</b>	<b>\$ 69,767.48</b> =====	<b>\$ (324,409.47)</b> =====

# Trust Funds Combined Balance Sheet

## June 30, 2008

<b>ASSETS</b>	<b>NON EXPENDABLE TRUSTS</b>	<b>EXPENDABLE TRUSTS</b>	<b>TOTAL</b>
Cash, Restricted	\$309,523.31	\$264,607.77	\$574,131.08
Cash, Unrestricted	-	-	-
Due From Other Funds	4,375.00	-	4,375.00
<b>TOTAL ASSETS</b>	<b>313,898.31</b>	<b>264,607.77</b>	<b>578,506.08</b>
<b>=====</b>			
<b>LIABILITIES</b>			
Warrants Payable	-	-	-
Wages Payable	-	-	-
<b>TOTAL LIABILITIES</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>=====</b>			
<b>FUND BALANCES</b>			
Amanda E Dwight Poor Fund	-	57,476.28	57,476.28
Albert J Atwood Worthy Fund	16,000.71	20,867.08	36,867.79
Abram S French Welfare Fund	10,000.00	19,926.44	29,926.44
Susan Wilson Worthy Fund	634.00	4,037.04	4,671.04
Steven Coffey Library Fund	-	453.42	453.42
Amanda E Dwight Library Fund	-	40,314.91	40,314.91
Charles Emery Library Fund	-	648.81	648.81
Lorraine Peterson Library Fund	368.00	627.15	995.15
Mary Worcester Library Fund	5,000.00	7,237.05	12,237.05
Charles A Sloan Memorial Fund	7,507.50	750.35	8,257.85
Maria L Lane School Fund	1,500.00	3,720.74	5,220.74
Francis E Boucher Memorial Fund	600.00	1,176.63	1,776.63
Townsend Grange Library Fund	100.00	407.99	507.99
Walter & Beuhla Murray Fund	500.00	562.78	1,062.78
Frances Rafferty Library Fund	4,500.00	2,478.90	6,978.90
H.A.R.T. Library Donations	-	4,534.48	4,534.48
Hale Memorial Library Trust	917.00	1,369.83	2,286.83
Amanda E Dwight Concert Fund	-	7,235.73	7,235.73
M E Homer W.T. Reading Room	10,000.00	17,217.07	27,217.07
John Birney Blood Monument Fund	5,055.85	8,300.09	13,355.94
Memorial Common	1,400.00	643.49	2,043.49
Charles & Gertrude Packard Parks	5,000.00	207.37	5,207.37
W Townsend Reading Room Grange	200.00	23.03	223.03
Bandstand Fund	2,889.50	3,394.08	6,283.58
Spaulding Alumni Fund	1,500.00	2,881.95	4,381.95
Amanda E Dwight Cemetery Fund	-	3,844.69	3,844.69
Cemetery Perpetual Care	229,300.75	31,669.51	260,970.26
Maude Hyde Gates Cemetery Fund	500.00	362.15	862.15
Joel Giles Cemetery Fund	2,200.00	1,854.95	4,054.95
James N Tucker Cemetery Fund	500.00	7.14	507.14
Combined Floral Funds	7,725.00	3,475.39	11,200.39
M C MacEarchern Memorial Fund	-	8,307.21	8,307.21
Conservation Fund	-	4,584.58	4,584.58
Memorial Hall Preservation	-	1,827.43	1,827.43
Town Common Holiday Lighting	-	2,182.03	2,182.03
<b>TOTAL FUND BALANCES</b>	<b>313,898.31</b>	<b>264,607.77</b>	<b>578,506.08</b>
<b>=====</b>			
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$313,898.31</b>	<b>\$264,607.77</b>	<b>\$578,506.08</b>
<b>=====</b>			

# Changes in Fund Balance for Expandable trust Funds

## July 1, 2007 to June 30, 2008

NAME	BALANCE JULY 1, 2007	INVESTMENT INCOME	OTHER RECEIPTS	EXPENDED OTHER	EXPENDED PAYROLL	BALANCE JUNE 30, 2008
Amanda E Dwight Poor Fund	\$ 54,029.15	\$ 3,447.13	\$ -	\$ -	\$ -	\$ 57,476.28
Albert J Atwood Worthy Fund	22,409.56	857.52	-	(2,400.00)	-	20,867.08
Abram S French Welfare Fund	21,908.37	233.87	-	(2,215.80)	-	19,926.44
Susan Wilson Worthy Fund	3,931.09	105.95	-	-	-	4,037.04
Stephen Coffey Library Fund	431.78	21.64	-	-	-	453.42
Amanda E Dwight Library Fund	37,068.16	3,621.75	-	(375.00)	-	40,314.91
Charles Emery Library Fund	622.75	26.06	-	-	-	648.81
Lorraine Peterson Library Fund	604.58	22.57	-	-	-	627.15
Mary Worcester Library Fund	6,959.48	277.57	-	-	-	7,237.05
Charles A Sloan Memorial Fund	1,058.13	192.22	-	(500.00)	-	750.35
Maria L Lane School Fund	4,097.41	123.33	-	(500.00)	-	3,720.74
Francis E Boucher Mem. Fund	1,136.34	40.29	-	-	-	1,176.63
Townsend Grange Library Fund	396.48	11.51	-	-	-	407.99
Walter & Beulah Murray Library	538.67	24.11	-	-	-	562.78
Frances Rafferty Library Fund	2,320.59	158.31	-	-	-	2,478.90
H.A.R.T. Library Donations	4,431.62	102.86	-	-	-	4,534.48
Hale Memorial Library Trust	1,317.97	51.86	-	-	-	1,369.83
Amanda E Dwight Concert Fund	6,520.43	1,515.30	-	(800.00)	-	7,235.73
M E Homer W.T. Reading Rm	20,171.85	687.84	-	(3,642.62)	-	17,217.07
John Birney Blood Monument Fund	7,997.14	302.95	-	-	-	8,300.09
Memorial Common	939.29	54.20	-	(350.00)	-	643.49
Charles & Gertrude Packard Parks	89.26	118.11	-	-	-	207.37
W. Townsend Reading Rm Grange	17.96	5.07	-	-	-	23.03
Bandstand Fund	3,777.47	145.94	-	(529.33)	-	3,394.08
Spaulding Alumni Fund	3,466.68	115.27	-	(700.00)	-	2,881.95
Amanda Dwight Cemetery Fund	4,460.11	1,079.58	-	(1,695.00)	-	3,844.69
Cemetery Perpetual Care	28,644.27	5,875.24	-	(2,850.00)	0.00	31,669.51
Maude Hyde Gates Cemetery Fund	367.87	19.78	-	(25.50)	-	362.15
Joel Giles Cemetery Fund	1,762.97	91.98	-	-	-	1,854.95
James N Tucker Cemetery Fund	459.79	12.00	-	(123.54)	(341.11)	7.14
Combined Floral Funds	3,725.97	241.42	-	(492.00)	-	3,475.39
M C MacEarchern Memorial Fund	8,118.78	188.43	-	-	-	8,307.21
Conservation Fund	4,480.58	104.00	-	-	-	4,584.58
Memorial Hall Preservation	1,785.98	41.45	-	-	-	1,827.43
Town Common Holiday Lights	1,912.45	44.58	225.00	-	-	2,182.03
Total Fund Balances	\$ 261,960.98	\$ 19,961.69	\$ 225.00	\$ (17,198.79)	\$ (341.11)	\$ 264,607.77

# Statement of Long Term Obligations

## June 30, 2008

	BONDS PAYABLE	NOTES PAYABLE	CAPITAL LEASE PAYABLE
<b>GENERAL OBLIGATION BOND</b>			
Memorial Hall/ Conservation Land/ Water			
Original Loan: \$2,882,000.00			
Dated June 15, 1999			
Declining Principal			
Due 12/15/1999 - 12/15/2017	BALANCE: \$ 1,455,000.00		
<b>GENERAL OBLIGATION BOND</b>			
Harbor Fire Station/6 & 13 Elm/Landfill Capping			
Original Loan: \$3,374,000.00			
Dated June 15, 2004			
Declining Principal			
Due 12/15/2004 - 06/15/2024	BALANCE: 2,650,000.00		
<b>WATER POLLUTION ABATEMENT TRUST</b>			
Title V Homeowner Loan Program			
Original Loan: \$196,061.00			
Dated February 1, 1999			
Declining Principal			
Due 08/01/2002 - 08/01/2019	BALANCE: 130,622.00		
<b>WATER POLLUTION ABATEMENT TRUST</b>			
Title V Homeowner Loan Program - Grant II			
Original Loan: \$138,182.00			
Dated February 1, 2004			
Declining Principal			
Due 08/01/2004 - 08/01/2022	BALANCE: 108,748.00		
<b>WATER POLLUTION ABATEMENT TRUST</b>			
Title V Homeowner Loan Program - Grant III			
Original Loan: \$190,499.50			
Dated December 14, 2007			
Declining Principal			
Due 07/15/2008 - 07/15/2027	BALANCE 190,499.50		
<b>WATER POLLUTION ABATEMENT TRUST</b>			
Water Ent - East Side Improvement - Phase I			
Original Loan: \$695,639.00			
Dated November 16, 2005			
Declining Principal			
Due 07/15/2006 - 07/15/2025	BALANCE: 640,548.00		
<b>WATER POLLUTION ABATEMENT TRUST</b>			
Water Ent - East Side Improvement - Phase II			
Original Loan: \$1,035,361.00			
Dated December 14, 2006			
Declining Principal			
Due 07/15/2007 - 07/15/2026	BALANCE: 994,528.00		
<b>STATE HOUSE NOTE</b>			
Fire and Highway New Truck Purchase			
Original Loan: \$480,000.00			
Dated June 12, 2007			
Constant Principal			
Due 12/01/07 - 06/01/12	BALANCE:	378,613.33	
<b>EMERGENCY ONE, INC.</b>			
Fire Typhoon Pumper Truck			
Sales Price: \$246,645.00			
Dated June 11, 2002			
Annual Lease Payment \$40,476.10			
Due 06/11/02 - 06/11/08	BALANCE:		
	\$ 6,169,945.50	\$ 378,613.33	\$ -



Account Number	Account Title	Original Approp	Adjustment	Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
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Department: CHARTER COMMISSION 119

01-119-5400-000	PROF & TECH - CHARTER COMM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1] >CHARTER COMMISSION		0.00	0.00	0.00	0.00	0.00	0.00	

Department: SELECTMEN 122

01-122-5100-000	SALARY & WAGES - TOWN ADMINISTRATOR	67003.00	1675.07	68678.07	6621.80	68678.07	0.00	100.00%*
01-122-5112-000	SALARY & WAGES - SUPPORT STAFF	29200.00	723.41	29923.41	2782.47	29476.92	446.49	98.51%
01-122-5190-000	OTHER - STIPENDS LONGEVITY	300.00	0.00	300.00	0.00	300.00	0.00	100.00%*
01-122-5191-000	OTHER - STIPENDS	3.00	0.00	3.00	0.00	0.00	3.00	
01-122-5300-000	PROF SERVICES	1500.00	0.00	1500.00	0.00	0.00	1500.00	
01-122-5340-000	COMMUNICATIONS	200.00	0.00	200.00	0.00	0.00	200.00	
01-122-5420-000	OFFICE SUPPLIES	1250.00	0.00	1250.00	106.21	984.47	265.53	78.76%
01-122-5580-000	OTHER SUPPLIES	300.00	0.00	300.00	0.00	0.00	300.00	
01-122-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-122-5710-000	TRAVEL/MIAGE-IN STATE	250.00	0.00	250.00	0.00	0.00	250.00	
01-122-5730-000	DOES & MEMBERSHIPS	2000.00	0.00	2000.00	0.00	1708.00	292.00	85.40%
01-122-5780-000	OTHER CHARGES	2400.00	0.00	2400.00	224.68	2731.74	-331.74	113.82%*
sub-total [1] >SELECTMEN		104406.00	2398.48	106804.48	9735.16	103879.20	2925.28	97.26%

Department: 123

01-123-5100-000	SALARY & WAGES - TOWN ADMINISTRATOR	0.00	0.00	0.00	0.00	0.00	0.00	
01-123-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >		0.00	0.00	0.00	0.00	0.00	0.00	

Department: TOWN MEETING ARTICLE 124

01-124-5300-000	PROF SVCS - TOWN GRANT WRITER	0.00	0.00	0.00	0.00	0.00	0.00	
01-124-5402-000	CERTIFIED PROPERTY APPRAISAL ATM 5/05 ART 37	0.00	2470.00	2470.00	0.00	0.00	2470.00	
sub-total [1] >TOWN MEETING ARTICLE		0.00	2470.00	2470.00	0.00	0.00	2470.00	

Department: UNPAID BILLS 125

01-125-5000-000	UNPAID BILLS	0.00	1315.70	1315.70	0.00	1081.36	234.34	82.19%
sub-total [1] >UNPAID BILLS		0.00	1315.70	1315.70	0.00	1081.36	234.34	82.19%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expended Y-T-D
Department: FINANCE COMMITTEE 131								
01-131-5420-000	OFFICE SUPPLIES	100.00	0.00	100.00	0.00	0.00	100.00	
sub-total [1]	>FINANCE COMMITTEE	100.00	0.00	100.00	0.00	0.00	100.00	

Department: FIN COMM RESERVE FUND 132								
01-132-5401-000	FIN COM RESERVE FUND	49900.00	-29776.00	20124.00	0.00	0.00	20124.00	
sub-total [1]	>FIN COMM RESERVE FUND	49900.00	-29776.00	20124.00	0.00	0.00	20124.00	

Department: ACCOUNTING 135								
01-135-5100-000	SALARY & WAGES - TOWN ACCOUNTANT	29730.00	743.08	30473.08	3035.42	30473.08	0.00	100.00%
01-135-5112-000	SALARY & WAGES-SUPPORT STAFF	2956.00	72.93	3028.93	323.30	3011.94	16.99	99.44%
01-135-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	
01-135-5245-000	REPAIR & MAINT EQUIPMENT	1750.00	0.00	1750.00	0.00	1750.00	0.00	100.00%
01-135-5300-000	PROF & TECH SERVICES	900.00	0.00	900.00	140.00	583.05	316.95	64.78%
01-135-5420-000	OFFICE SUPPLIES	237.00	0.00	237.00	345.91	617.97	-380.97	260.75%
01-135-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	12500.00	12500.00	625.00	12500.00	0.00	100.00%
01-135-5710-000	TRAVEL/MILEAGE IN-STATE	260.00	0.00	260.00	0.00	124.65	135.35	47.94%
01-135-5730-000	DUES & MEMBERSHIPS	40.00	0.00	40.00	0.00	40.00	0.00	100.00%
01-135-5900-000	AUDIT OF BOOKS	13000.00	0.00	13000.00	0.00	0.00	13000.00	
sub-total [1]	>ACCOUNTING	48874.00	13316.01	62190.01	4469.63	49100.69	13089.32	78.95%

Department: ASSESSING DEPARTMENT 141								
01-141-5100-000	SALARY & WAGES-PRINCIPAL ASSESSOR	43691.00	1092.00	44783.00	4400.18	44783.00	0.00	100.00%
01-141-5110-000	SALARY & WAGES - OPER STAFF	10457.00	-2233.64	8223.36	1318.23	8078.75	144.61	98.24%
01-141-5112-000	SALARY & WAGES-SUPPORT STAFF	18395.00	450.83	18845.83	1957.50	18217.12	628.71	96.66%
01-141-5130-000	ADDITIONAL GROSS - LONGEVITY	300.00	0.00	300.00	0.00	300.00	0.00	100.00%
01-141-5130-000	OTHER - STIPENDS	3.00	0.00	3.00	0.00	0.00	3.00	
01-141-5245-000	REPAIR & MAINT EQUIPMENT	7450.00	0.00	7450.00	0.00	7450.00	0.00	100.00%
01-141-5300-000	PROF SERVICES	3500.00	2500.00	6000.00	5000.00	5451.00	549.00	90.85%
01-141-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	38.34	433.58	366.42	54.20%
01-141-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	780.00	780.00	0.00	780.00	0.00	100.00%
01-141-5710-000	TRAVEL/MILEAGE-IN STATE	650.00	0.00	650.00	107.20	503.88	146.12	77.52%
01-141-5730-000	DUES & MEMBERSHIPS	175.00	0.00	175.00	0.00	339.00	-164.00	193.71%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: ASSESSORS SPECIAL ARTICLES 142								
01-141-5900-000	ASSESSORS PROPERTY MAPPING ART	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-141-5901-000	ASSESSORS ASSESSMENT SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>ASSESSING DEPARTMENT	85421.00	2589.19	88010.19	12821.45	86336.33	1673.86	98.10%
Department: TREASURY 145								
01-142-5902-000	ASSESSORS DATA VERIFICATION	6000.00	2886.58	8886.58	331.74	4647.55	4239.03	52.30%
01-142-5903-000	MAPS DIGITIZED STM 11/29/05 ART 10	0.00	1675.00	1675.00	0.00	0.00	1675.00	0.00%
sub-total [1]	>ASSESSORS SPECIAL ARTICLES	6000.00	4561.58	10561.58	331.74	4647.55	5914.03	44.00%
Department: TREASURY 145								
01-145-5100-000	SALARY & WAGES-TREASURER	9431.00	235.76	9666.76	1611.06	9666.76	0.00	100.00%*
01-145-5112-000	SALARY & WAGES-SUPPORT STAFF	6061.00	153.79	6214.79	624.76	6148.84	65.95	98.94%
01-145-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	0.00%
01-145-5300-000	PROF SERVICES	1500.00	3500.00	5000.00	0.00	3525.00	1475.00	70.50%
01-145-5380-000	OTHER SERVICES	8000.00	0.00	8000.00	927.85	8594.25	-594.25	107.43%*
01-145-5420-000	OFFICE SUPPLIES	864.00	0.00	864.00	319.54	371.82	492.18	43.03%
01-145-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01-145-5710-000	TRAVEL/MIILEAGE - IN STATE	225.00	0.00	225.00	35.42	35.42	189.58	15.74%
01-145-5730-000	DOES & MEMBERSHIPS	350.00	0.00	350.00	0.00	156.00	194.00	44.57%
sub-total [1]	>TREASURY	26432.00	3889.55	30321.55	3518.63	28498.09	1823.46	93.99%
Department: COLLECTION DEPARTMENT 146								
01-146-5100-000	SALARY & WAGES-TAX COLLECTOR	47186.00	1179.64	48365.64	4741.95	48365.64	0.00	100.00%*
01-146-5110-000	SALARY & WAGES - OPER STAFF	26635.00	665.22	27300.22	2617.58	27228.64	71.58	99.74%
01-146-5112-000	SALARY & WAGES-SUPPORT STAFF	1937.00	0.00	1937.00	200.06	824.83	1112.17	42.58%
01-146-5130-000	ADDITIONAL GROSS - LONGEVITY	1200.00	0.00	1200.00	300.00	1200.00	0.00	100.00%*
01-146-5191-000	OTHER - CERTIFICATION	1.00	0.00	1.00	0.00	0.00	1.00	0.00%
01-146-5245-000	REPAIR & MAINT EQUIPMENT	6300.00	0.00	6300.00	0.00	7251.21	-951.21	115.10%*
01-146-5270-000	EQUIPMENT RENTAL	80.00	0.00	80.00	0.00	865.20	-785.20	>*
01-146-5300-000	PROF & TECH SVS TAX TITLE	13500.00	0.00	13500.00	1416.15	2426.15	11073.85	17.97%
01-146-5340-000	COMMUNICATION	15000.00	0.00	15000.00	1576.82	17472.99	-2472.99	116.49%*
01-146-5420-000	OFFICE SUPPLIES	774.00	0.00	774.00	816.94	3646.69	-2872.69	471.15%*

GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
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01-146-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>COLLECTION DEPARTMENT	112613.00	1844.86	114457.86	11669.50	109281.35	5176.51	95.48%

Department: COLLECTOR SPECIAL ARTICLES 147

01-147-5900-000	POSTAGE METER REPAIR/PURCH ATM 5/05 ART 19	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>COLLECTOR SPECIAL ARTICLES	0.00	0.00	0.00	0.00	0.00	0.00	

Department: TOWN COUNSEL 151

01-151-5300-000	PROF & TECH - GENERAL LEGAL SYS	22500.00	0.00	22500.00	8288.00	19740.00	2760.00	87.73%
01-151-5301-000	PROF & TECH - LABOR & LITIGATION	26000.00	22000.00	48000.00	14639.73	43075.18	4924.82	89.74%
01-151-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	2154.00	2154.00	0.00	2089.00	65.00	96.98%
sub-total [1]	>TOWN COUNSEL	48500.00	24154.00	72654.00	22987.73	64904.18	7749.82	89.33%

Department: MANAGEMENT INFO SYSTEMS 155

01-155-5110-000	SALARY & WAGES - GIS ADMINISTRATOR	4186.00	103.34	4289.34	386.34	3904.50	384.84	91.03%
01-155-5245-000	REPAIR & MAINT EQUIPMENT	750.00	0.00	750.00	0.00	1282.43	-532.43	170.99%*
01-155-5300-000	PROFESSIONAL SERVICES	28000.00	0.00	28000.00	14000.00	28000.00	0.00	100.00%*
01-155-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	21.95	77.05	-77.05	
01-155-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-155-5870-000	REPLACEMENT EQUIPMENT	3450.00	0.00	3450.00	589.95	2790.55	659.45	80.89%
sub-total [1]	>MANAGEMENT INFO SYSTEMS	36386.00	103.34	36489.34	14998.24	36054.53	434.81	98.81%

Department: TOWN CLERK 160

01-160-5100-000	SALARY & WAGES-TOWN CLERK	51257.00	1281.42	52538.42	5150.49	52538.42	0.00	100.00%*
01-160-5110-000	SALARY & WAGES - OPER STAFF	27874.00	2786.50	30660.50	1962.00	26030.50	4630.00	84.90%
01-160-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5130-000	ADDITIONAL GROSS - LONGEVITY	600.00	0.00	600.00	0.00	600.00	0.00	100.00%*
01-160-5131-000	ADDITIONAL GROSS - OVERTIME	0.00	0.00	0.00	0.00	4346.40	-4346.40	
01-160-5191-000	OTHER - CERTIFICATION	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5245-000	REPAIR & MAINT EQUIPMENT	400.00	0.00	400.00	0.00	0.00	400.00	
01-160-5300-000	PROF SERVICES	8343.00	0.00	8343.00	1107.45	4506.81	3836.19	54.02%

FINANCIAL REPORT OF TOWN OF TOWNSEND FOR JUNE ( Fiscal Year 2008 ) PAGE 5 03/12/2009  
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expended Y-T-D
01-160-5420-000	OFFICE SUPPLIES	967.00	0.00	967.00	221.12	1128.03	-161.03	116.65%*
01-160-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-160-5710-000	TRAVEL/MI/AGE-IN STATE	150.00	0.00	150.00	105.73	193.69	-43.69	129.13%*
01-160-5730-000	DUES & MEMBERSHIPS	140.00	0.00	140.00	0.00	60.00	80.00	42.86%
01-160-5900-000	CODIFYING TOWN BYLAWS	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >TOWN CLERK		89731.00	4067.92	93798.92	8546.79	89403.85	4395.07	95.31%
Department: ELECTIONS & REGISTRARS 162								
01-162-5110-000	SALARY & WAGES - OPER STAFF	1254.00	31.35	1285.35	432.00	612.00	673.35	47.61%
01-162-5245-000	REPAIR & MAINT EQUIPMENT	500.00	0.00	500.00	0.00	525.25	-25.25	105.05%*
01-162-5300-000	PROF SERVICES	9831.00	3650.66	13481.66	2531.96	12342.53	1139.13	91.55%
01-162-5580-000	OTHER SUPPLIES	2040.00	0.00	2040.00	0.00	3141.64	-1101.64	154.00%*
01-162-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-162-5710-000	TRAVEL/MI/AGE IN-STATE	0.00	0.00	0.00	5.11	5.11	-5.11	
sub-total [1] >ELECTIONS & REGISTRARS		13625.00	3682.01	17307.01	2969.07	16626.53	680.48	96.07%
Department: REGISTRARS 163								
01-163-5190-000	OTHER - STIPENDS	4752.00	118.79	4870.79	712.02	3876.02	394.77	79.58%
sub-total [1] >REGISTRARS		4752.00	118.79	4870.79	712.02	3876.02	394.77	79.58%
Department: STREET LISTINGS 164								
01-164-5300-000	PROFESSIONAL SERVICES	4342.00	0.00	4342.00	870.00	4188.60	153.40	96.47%
01-164-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	955.00	955.00	0.00	840.00	115.00	87.96%
sub-total [1] >STREET LISTINGS		4342.00	955.00	5297.00	870.00	5028.60	268.40	94.93%
Department: CONSERVATION COMMISSION 171								
01-171-5100-000	SALARY & WAGES-CONSERV. AGENT	18959.00	472.76	19431.76	3340.52	25040.23	-5608.47	128.86%*
01-171-5112-000	SALARY & WAGES-SUPPORT STAFF	16182.00	405.60	16587.60	187.47	5039.52	11548.08	30.38%
01-171-5300-000	PROF SERVICES	754.00	0.00	754.00	255.41	310.60	443.40	41.15%
01-171-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-171-5730-000	DUES & MEMBERSHIPS	200.00	0.00	200.00	0.00	374.00	-174.00	187.00%*

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-171-5780-000	OTHER CHARGES	0.00	0.00	0.00	9.00	9.00	-9.00	
sub-total [1]	>CONSERVATION COMMISSION	36095.00	878.36	36973.36	3792.40	30773.35	6200.01	83.23%

Department: CONSERVATION LAND FUND 172								
01-172-5300-000	PROF & TECH SVCS - WELL SITES	0.00	0.00	0.00	0.00	0.00	0.00	
01-172-5900-000	TRANSFER TO CONSERV LAND TRUST FUND	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>CONSERVATION LAND FUND	0.00	0.00	0.00	0.00	0.00	0.00	

Department: MONTACHUSETT REGIONAL PLANNING 174								
01-174-5730-000	DUES & MEMBERSHIPS - MRPC	2471.00	0.00	2471.00	0.00	2470.03	0.97	99.96%
sub-total [1]	>MONTACHUSETT REGIONAL PLANNING	2471.00	0.00	2471.00	0.00	2470.03	0.97	99.96%

Department: COMMUNITY PLANNING 175								
01-175-5112-000	SALARY & WAGES-SUPPORT STAFF	17513.00	448.11	17961.11	1857.60	17186.24	774.87	95.69%
01-175-5190-000	STIPENDS - LONGEVITY	0.00	300.00	300.00	0.00	300.00	0.00	100.00%*
01-175-5300-000	PROF SERVICES	100.00	0.00	100.00	100.45	100.45	-0.45	100.45%*
01-175-5340-000	COMMUNICATION	200.00	0.00	200.00	0.00	0.00	200.00	
01-175-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-175-5710-000	TRAVEL/MLAGE-IN STATE	50.00	0.00	50.00	4.12	4.12	45.88	8.24%
01-175-5730-000	DUES & MEMBERSHIPS	150.00	0.00	150.00	0.00	0.00	150.00	
sub-total [1]	>COMMUNITY PLANNING	18013.00	748.11	18761.11	1962.17	17590.81	1170.30	93.76%

Department: BOARD OF APPEALS 176								
01-176-5110-000	SALARY & WAGES - OPER STAFF	4338.00	110.19	4448.19	360.49	2688.43	1759.76	60.44%
01-176-5300-000	PROFESSIONAL SERVICES - LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>BOARD OF APPEALS	4338.00	110.19	4448.19	360.49	2688.43	1759.76	60.44%

Department: LAND USE 179								
01-179-5100-000	SALARY & WAGES-LAND USE ADMIN.	23934.00	149.54	24083.54	1818.82	16770.24	7313.30	69.63%
01-179-5300-000	PROF & TECH SERVICES	2750.00	0.00	2750.00	488.30	2086.52	663.48	75.87%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-179-5420-000	OFFICE SUPPLIES	400.00	400.00	800.00	1376.05	1631.17	-831.17	203.90%*
01-179-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-179-5710-000	TRAVEL/MILEAGE IN STATE	100.00	0.00	100.00	0.00	0.00	100.00	
01-179-5730-000	DUES & MEMBERSHIPS	100.00	0.00	100.00	0.00	0.00	100.00	
sub-total [1] >LAND USE		27284.00	549.54	27833.54	3683.17	20487.93	7345.61	73.61%

Department: HOUSING AUTHORITY 183

01-183-5400-000	HOUSING AUTHORITY	150.00	0.00	150.00	150.00	150.00	0.00	100.00%*
sub-total [1] >HOUSING AUTHORITY		150.00	0.00	150.00	150.00	150.00	0.00	100.00%*

Department: MEMORIAL HALL REST. COMM. 191

01-191-5300-000	MEMORIAL HALL RESTORATION COMM	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >MEMORIAL HALL REST. COMM.		0.00	0.00	0.00	0.00	0.00	0.00	

Department: MEMORIAL HALL 192

01-192-5110-000	SALARY & WAGES-OPER STAFF	21320.00	536.97	21856.97	2325.92	22415.80	-558.83	102.56%*
01-192-5120-000	SALARY & WAGES - TEMP HELP	4484.00	0.00	4484.00	0.00	0.00	4484.00	
01-192-5130-000	ADDITIONAL GROSS - LONGEVITY	600.00	0.00	600.00	600.00	600.00	0.00	100.00%*
01-192-5210-000	ENERGY	41412.00	0.00	41412.00	4445.06	43091.31	-1679.31	104.06%*
01-192-5240-000	REPAIR & MAINT BUILDING	21000.00	0.00	21000.00	5827.33	13264.44	7735.56	63.16%
01-192-5245-000	REPAIRS & MAINTENANCE EQUIPMENT	4000.00	0.00	4000.00	626.78	4660.54	-660.54	116.51%*
01-192-5300-000	PROF SERVICE	1200.00	0.00	1200.00	0.00	534.53	665.47	44.54%
01-192-5320-000	WATER	1250.00	0.00	1250.00	0.00	1083.40	166.60	86.67%
01-192-5340-000	COMMUNICATION	8000.00	0.00	8000.00	1162.26	7096.92	903.08	88.71%
01-192-5420-000	OFFICE SUPPLIES	3400.00	0.00	3400.00	1289.87	4108.32	-708.32	120.83%*
01-192-5430-000	BUILDING SUPPLIES	1700.00	0.00	1700.00	326.88	1778.74	-78.74	104.63%*
01-192-5450-000	CUSTODIAL SUPPLIES	1700.00	0.00	1700.00	65.02	1180.37	519.63	69.43%
01-192-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	3111.00	3111.00	0.00	1885.50	1225.50	60.61%
01-192-5710-000	TRAVEL/MILEAGE IN-STATE	200.00	0.00	200.00	0.00	0.00	200.00	
01-192-5901-000	ROOF 274 MAIN ST STM 11/29/05 ART 15	0.00	0.00	0.00	0.00	0.00	0.00	
01-192-5902-000	DIGITAL COPIER STM 11/29/05 ART 16	0.00	546.00	546.00	0.00	0.00	546.00	
sub-total [1] >MEMORIAL HALL		110266.00	4193.97	114459.97	16669.12	101699.87	12760.10	88.85%



Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: WEST TOWNSEND READING ROOM 193								
01-193-5210-000	ENERGY	3000.00	0.00	3000.00	1289.19	3598.99	-598.99	119.97%*
01-193-5240-000	REPAIR & MAINT BUILDING	0.00	3500.00	3500.00	-134.64	95.00	3405.00	2.71%
01-193-5320-000	WATER	125.00	0.00	125.00	0.00	108.80	16.20	87.04%
01-193-5340-000	COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	
01-193-5380-000	OTHER SERVICES	0.00	275.00	275.00	165.62	225.00	50.00	81.82%
01-193-5430-000	BUILDING SUPPLIES	365.00	0.00	365.00	-400.92	188.58	176.42	51.67%
01-193-5460-000	GROUNDKEEPING SUPPLIES	50.00	0.00	50.00	36.28	36.28	13.72	72.56%
01-193-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	3025.00	3025.00	0.00	41.88	2983.12	1.38%
sub-total [1]	>WEST TOWNSEND READING ROOM	3540.00	6800.00	10340.00	955.53	4294.53	6045.47	41.53%
Department: TOWN REPORTS 195								
01-195-5300-000	PROF & TECH - TOWN REPORTS	2800.00	0.00	2800.00	0.00	2584.40	215.60	92.30%
sub-total [1]	>TOWN REPORTS	2800.00	0.00	2800.00	0.00	2584.40	215.60	92.30%
Department: TOWN - RT 119 SIDEWALK 196								
01-196-5900-000	DESIGN/ENGINEER 119 SIDEWALK STM 11/29/05 A18	0.00	100000.00	100000.00	0.00	0.00	100000.00	
sub-total [1]	>TOWN - RT 119 SIDEWALK	0.00	100000.00	100000.00	0.00	0.00	100000.00	
Department: TOWN PROPERTY - 5 JEFFS ST 197								
01-197-5820-000	ENGINEERING DESIGN COST STM 12/04 ART 25	0.00	1134.70	1134.70	0.00	0.00	1134.70	
sub-total [1]	>TOWN PROPERTY - 5 JEFFS ST	0.00	1134.70	1134.70	0.00	0.00	1134.70	
Department: TOWN PROPERTY - 13 ELM STREET 198								
01-198-5210-000	ENERGY	10000.00	416.66	10416.66	1484.79	10561.15	-144.49	101.39%*
01-198-5240-000	REPAIR & MAINT BUILDING	1000.00	0.00	1000.00	0.00	1314.40	-314.40	131.44%*
01-198-5320-000	WATER	400.00	0.00	400.00	0.00	187.40	212.60	46.85%
01-198-5430-000	BUILDING MAINTENANCE SUPPLIES	1500.00	0.00	1500.00	77.04	1253.71	246.29	83.58%
01-198-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-198-5820-000	13 ELM ST - PRELIM & CONCEPT DESIGN COSTS	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>TOWN PROPERTY - 13 ELM STREET	12900.00	416.66	13316.66	1561.83	13316.66	0.00	100.00%*

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expended Y-T-D
Department: DUE TO STABILIZATION FUND 199								
01-199-5000-000	DUE TO STABILIZATION FUND	0.00	225000.00	225000.00	0.00	225000.00	0.00	100.00%
sub-total [1]	>DUE TO STABILIZATION FUND	0.00	225000.00	225000.00	0.00	225000.00	0.00	100.00%
Department: POLICE DEPARTMENT 210								
01-210-5100-000	SALARY & WAGES-POLICE CHIEF	88708.00	0.00	88708.00	8835.84	88698.24	9.76	99.99%
01-210-5110-000	SALARY & WAGES-OPER STAFF	716213.00	16432.49	732645.49	72012.22	729020.12	3625.37	99.51%
01-210-5112-000	SALARY & WAGES-SUPPORT STAFF	76001.00	1898.06	77899.06	7760.48	77903.28	-4.22	100.01%
01-210-5120-000	SALARY & WAGES-RESERVE OFFICERS	9115.00	227.83	9342.83	1519.60	10928.62	-1585.79	116.97%
01-210-5130-000	ADDITIONAL GROSS - OVERTIME	117902.00	-552.00	117350.00	9062.48	90015.21	27334.79	76.71%
01-210-5131-000	ADDITIONAL GROSS - HOLIDAY	41509.00	869.00	42378.00	6771.56	40117.88	2260.12	94.67%
01-210-5132-000	ADDITIONAL GROSS - LONGEVITY	13550.00	0.00	13550.00	0.00	13550.00	0.00	100.00%
01-210-5190-000	OTHER - STEPPENDS COLL/QUINN	141230.00	2156.00	143386.00	0.00	126978.46	16407.54	88.56%
01-210-5195-000	OTHER - UNIFORM ALLOWANCE	12700.00	1300.00	14000.00	4520.78	14416.41	-416.41	102.97%
01-210-5196-000	OTHER - TRAINING	11267.00	0.00	11267.00	4769.20	12088.34	-821.34	107.29%
01-210-5197-000	OTHER - SPECIAL INVESTIGATIONS	5000.00	0.00	5000.00	725.76	1852.48	3147.52	37.05%
01-210-5210-000	ENERGY	19500.00	0.00	19500.00	3517.58	26835.15	-7335.15	137.62%
01-210-5240-000	REPAIR & MAINT BUILDING	5000.00	0.00	5000.00	3604.85	6256.52	-1256.52	125.13%
01-210-5245-000	REPAIR & MAINT EQUIPMENT	42750.00	0.00	42750.00	3550.03	23943.85	12806.15	70.04%
01-210-5270-000	EQUIPMENT RENTAL	375.00	0.00	375.00	0.00	0.00	375.00	
01-210-5300-000	PROF SERVICES	1000.00	0.00	1000.00	40.10	883.00	117.00	88.30%
01-210-5320-000	WATER	1090.00	0.00	1090.00	0.00	1178.60	-88.60	108.13%
01-210-5340-000	COMMUNICATION	2960.00	0.00	2960.00	243.05	3637.52	-677.52	122.89%
01-210-5380-000	OTHER SERVICES	500.00	0.00	500.00	82.85	356.78	143.22	71.36%
01-210-5420-000	OFFICE SUPPLIES	3549.00	0.00	3549.00	115.53	4595.24	-1046.24	129.48%
01-210-5480-000	VEHICULAR SUPPLIES	26935.00	3500.00	30435.00	9713.34	44441.66	-14006.66	146.02%
01-210-5580-000	OTHER SUPPLIES	4809.00	0.00	4809.00	53.91	1794.54	3014.46	37.32%
01-210-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-210-5710-000	TRAVEL/MILEAGE-IN STATE	231.00	0.00	231.00	304.51	592.14	-361.14	256.34%
01-210-5720-000	TRAVEL-OUT OF STATE	0.00	0.00	0.00	0.00	0.00	0.00	
01-210-5730-000	DUES & MEMBERSHIPS	4400.00	0.00	4400.00	0.00	8140.00	-3740.00	185.00%
01-210-5780-000	OTHER CHARGES - TRAINING	12036.00	0.00	12036.00	1558.80	3176.80	8859.20	26.39%
01-210-5850-000	NEW EQUIPMENT	52500.00	0.00	52500.00	2886.22	47277.94	5222.06	90.05%
01-210-5870-000	REPLACE EQUIPMENT	0.00	0.00	0.00	1018.30	1018.30	-1018.30	
sub-total [1]	>POLICE DEPARTMENT	1410830.00	25831.38	1436661.38	142666.99	1385697.08	50964.30	96.45%

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Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: POLICE DEPT - ARTICLES 211								
01-211-5303-000	POLICE HEPBETTS B SHOTS	0.00	1320.00	1320.00	0.00	0.00	1320.00	
01-211-5304-000	POLICE DEPT COMPUTER ART # 32	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5306-000	POLICE MOBILE DATA TERMINAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-211-5308-000	POLICE COPS MORE 2001 COMPUTER	0.00	357.23	357.23	0.00	357.23	0.00	100.00%
01-211-5310-000	POLICE PHONE SYSTEM	0.00	382.82	382.82	0.00	382.82	0.00	100.00%
01-211-5800-000	CAP BUDGET - BODY ARMOR (MATCH GRANT FUNDS)	0.00	3500.00	3500.00	0.00	0.00	3500.00	
sub-total [1]	>POLICE DEPT - ARTICLES	0.00	5560.05	5560.05	0.00	740.05	4820.00	13.31%
Department: FIRE DEPARTMENT 220								
01-220-5100-000	SALARY & WAGES-FIRE CHIEF/EMS DIR	72450.00	1811.25	74261.25	7790.29	74261.25	0.00	100.00%
01-220-5110-000	SALARY & WAGES - OPER STAFF FULL TIME FIRE	32259.00	806.49	33065.49	3358.08	33524.61	-459.12	101.39%
01-220-5110-230	SALARY & WAGES- OPER STP FULL TIME EMS	70240.00	1756.00	71996.00	0.00	28014.21	43981.79	38.91%
01-220-5111-230	SALARY & WAGES-OPER STP PER DIEM ALS EMS	247625.00	6190.63	253815.63	25924.65	272745.92	-18930.29	107.46%
01-220-5112-000	SALARY & WAGES-SUPPORT STAFF	25258.00	640.67	25938.67	0.00	8856.36	17082.31	34.14%
01-220-5120-000	SALARY & WAGES - ON CALL FIREFIGHTERS	63611.00	1590.27	65201.27	8212.76	63140.18	2061.09	96.84%
01-220-5120-230	SALARY & WAGES-ON CALL BLS EMT	41100.00	1837.50	42937.50	7457.79	42548.90	388.60	99.09%
01-220-5130-000	ADDITIONAL GROSS - LONGEVITY	1500.00	-463.66	1036.34	0.00	900.00	136.34	86.84%
01-220-5131-000	ADDITIONAL GROSS - OVERTIME OPER STAFF	10000.00	0.00	10000.00	902.88	13445.32	-3445.32	134.45%
01-220-5131-230	ADDITIONAL GROSS-OVERTIME EMS OPER STAFF	22400.00	0.00	22400.00	2060.67	21364.93	1035.07	95.36%
01-220-5132-000	ADDITIONAL GROSS - OVERTIME ON-CALL FF	0.00	0.00	0.00	657.30	2364.23	-2364.23	
01-220-5132-230	ADDITIONAL GROSS-OVERTIME ON CALL EMT	0.00	0.00	0.00	181.38	2663.24	-2663.24	
01-220-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	
01-220-5190-230	OTHER - STIPENDS - ON CALL EMS	20300.00	0.00	20300.00	3845.00	6903.00	13397.00	34.00%
01-220-5195-000	OTHER - UNIFORM ALLOWANCE	1600.00	0.00	1600.00	453.99	1485.93	114.07	92.87%
01-220-5195-230	OTHER - UNIFORM ALLOWANCE EMS	2700.00	0.00	2700.00	552.70	2547.39	152.61	94.35%
01-220-5210-000	ENERGY	14000.00	0.00	14000.00	1707.88	18038.56	-4038.56	128.85%
01-220-5240-000	REPAIR & MAINT BUILDING	3450.00	0.00	3450.00	128.35	1257.23	2192.77	36.44%
01-220-5245-000	REPAIR & MAINT EQUIPMENT	15936.00	23500.00	39436.00	732.53	44262.15	-4826.15	112.24%
01-220-5245-230	REPAIR & MAINT - EMS EQUIP, VEHICLES	10000.00	0.00	10000.00	208.33	11905.00	-1905.00	119.05%
01-220-5300-000	PROF SERVICES	3400.00	0.00	3400.00	0.00	5603.22	-2203.22	164.80%
01-220-5300-230	PROFESSIONAL & TECHNICAL - EMS BILLING	10000.00	0.00	10000.00	2103.16	15127.57	-5127.57	151.28%
01-220-5310-000	PROF & TECH SVCS - TRAINING	1000.00	0.00	1000.00	60.00	185.00	815.00	18.50%
01-220-5320-000	WATER	500.00	0.00	500.00	0.00	390.00	110.00	78.00%
01-220-5340-000	COMMUNICATION	12000.00	0.00	12000.00	2734.49	10401.82	1598.18	86.68%

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01-220-5380-000	OTHER SERVICES	1500.00	0.00	1500.00	480.35	1399.95	100.05	93.33%
01-220-5380-230	OTHER PURCHASED SERVICES - EMS	4300.00	0.00	4300.00	3450.75	3964.21	335.79	92.19%
01-220-5420-000	OFFICE SUPPLIES	1550.00	0.00	1550.00	30.47	1635.14	-85.14	105.49%*
01-220-5435-230	EQUIPMENT MAINTENANCE SUPPLIES EMS	500.00	0.00	500.00	0.00	7.39	492.61	1.48%
01-220-5450-000	CUSTODIAL/HOUSEKEEPING SUPPLIES	750.00	0.00	750.00	14.28	448.16	301.84	59.75%
01-220-5480-000	VEHICULAR SUPPLIES	14480.00	47.00	14527.00	509.94	20414.06	-5887.06	140.52%*
01-220-5500-230	MEDICAL SUPPLIES	20200.00	0.00	20200.00	644.48	14332.58	5867.42	70.95%
01-220-5580-000	OTHER SUPPLIES	7785.00	0.00	7785.00	187.50	3378.32	4406.68	43.40%
01-220-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	180.00	180.00	0.00	0.00	180.00	
01-220-5710-000	TRAVEL/MILEAGE - IN STATE	100.00	0.00	100.00	0.00	128.04	-28.04	128.04%*
01-220-5720-000	TRAVEL-OUT OF STATE	100.00	0.00	100.00	0.00	0.00	100.00	
01-220-5730-000	DUES & MEMBERSHIPS	1000.00	0.00	1000.00	0.00	809.55	190.45	80.96%
01-220-5730-230	DUES & MEMBERSHIPS EMS	5000.00	0.00	5000.00	2325.00	4125.00	875.00	82.50%
01-220-5780-000	OTHER CHARGES	1600.00	0.00	1600.00	767.78	1862.48	-262.48	116.41%*
01-220-5850-000	NEW EQUIPMENT	9600.00	0.00	9600.00	6092.00	8277.80	1322.20	86.23%
01-220-5870-000	REPLACE EQUIPMENT	8033.00	0.00	8033.00	0.00	1246.22	6786.78	15.51%
01-220-5890-000	TRUCK LEASE PURCHASE	40476.00	0.00	40476.00	0.00	40476.10	-0.10	100.00%*
01-220-5900-000	HAZARDOUS WASTE COLLECTION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >FIRE DEPARTMENT		798343.00	37896.15	836239.15	83574.78	784441.02	51798.13	93.81%

Department: FIRE DEPT - ARTICLES 222

01-222-5800-000	CAP BUDGET - FIRE PREVENTION VEHICLE	0.00	207.00	207.00	30.38	30.38	176.62	14.68%
01-222-5810-000	CAP BUDGET - FIREFIGHTING GEAR	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5850-000	FOREST FIRE FIGHTING EQUIPMENT ART 23	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5860-000	FEMA EQUIPMENT GRANT MATCHING FUNDS - FEDERAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5870-000	SCOTT 50 AIR PACKS - ART 16 STM 12/14/04	0.00	0.00	0.00	0.00	0.00	0.00	
01-222-5875-000	PHYSICAL EXAMS FOR NEW FIREFIGHTERS	0.00	1019.00	1019.00	0.00	1019.00	0.00	100.00%*
sub-total [1] >FIRE DEPT - ARTICLES		0.00	1226.00	1226.00	30.38	1049.38	176.62	85.59%

Department: COMMUNICATIONS CENTER 225

01-225-5100-000	SALARY & WAGES - DIRECTOR	1.00	0.00	1.00	0.00	0.00	1.00	
01-225-5110-000	SALARY & WAGES - OPER STAFF	145805.00	3445.24	149250.24	14609.12	147576.94	1673.30	98.88%
01-225-5120-000	SALARIES & WAGES - TEMP HELP	17870.00	446.68	18316.68	3058.22	21548.48	-3231.80	117.64%*

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01-225-5130-000	ADDITIONAL GROSS	29934.00	748.00	30682.00	2017.35	16369.85	14312.15	53.35%
01-225-5132-000	ADDITIONAL GROSS - LONGEVITY	3500.00	0.00	3500.00	0.00	3500.00	0.00	100.00%*
01-225-5190-000	OTHER - STEPPEDS	0.00	0.00	0.00	0.00	0.00	0.00	
01-225-5195-000	OTHER - UNIFORM ALLOWANCE	1800.00	0.00	1800.00	1317.21	1882.16	-82.16	104.56%*
01-225-5245-000	REPAIR & MAINT EQUIPMENT	4350.00	0.00	4350.00	0.00	1860.98	2489.02	42.78%
01-225-5300-000	PROF & TECH SERVICES	750.00	0.00	750.00	0.00	802.72	-52.72	107.03%*
01-225-5340-000	COMMUNICATION	7400.00	0.00	7400.00	1110.36	6956.11	443.89	94.00%
01-225-5380-000	OTHER SERVICES	1000.00	0.00	1000.00	0.00	0.00	1000.00	
01-225-5420-000	OFFICE SUPPLIES	500.00	0.00	500.00	0.00	289.21	210.79	57.84%
01-225-5580-000	OTHER SUPPLIES	100.00	0.00	100.00	0.00	129.96	-29.96	129.96%*
01-225-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-225-5710-000	TRAVEL, MILEAGE - IN STATE	300.00	0.00	300.00	28.84	96.11	203.89	32.04%
01-225-5720-000	TRAVEL-OUT OF STATE	0.00	0.00	0.00	0.00	0.00	0.00	
01-225-5870-000	REPLACE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >COMMUNICATIONS CENTER		213310.00	4639.92	217949.92	22141.10	201012.52	16937.40	92.23%
Department: COMM CENTER SPECIAL ARTICLES 226								
01-226-5900-000	2 24/7 INTENSIVE USE CHAIRS ATM 5/05 ART 16	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >COMM CENTER SPECIAL ARTICLES		0.00	0.00	0.00	0.00	0.00	0.00	
Department: FIRE DEPT - MECHANICAL 227								
01-227-5850-000	HYDRANT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >FIRE DEPT - MECHANICAL		0.00	0.00	0.00	0.00	0.00	0.00	
Department: AMBULANCE DEPARTMENT 230								
01-230-5100-000	SALARIES & WAGES-AMB DIRECTOR	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5110-000	SALARY & WAGES - OPER STAFF ALS	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5111-000	SALARY & WAGES - OPER STAFF EMT	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5130-000	ADDITIONAL GROSS - OT ALS OPER STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5131-000	ADDITIONAL GROSS - OT EMT OPER STAFF	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5132-000	ADDITIONAL GROSS - OT SUPPORT STAFF	0.00	0.00	0.00	0.00	0.00	0.00	

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-230-5190-000	OTHER - STIPENDS	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5195-000	OTHER - UNIFORM ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5245-000	REPAIR & MAINT EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5300-000	PROF & TECH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5340-000	COMMUNICATION	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5420-000	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5435-000	EQUIPMENT MAINT SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5450-000	CUSTODIAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5480-000	VEHICULAR SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5500-000	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5730-000	DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5780-000	OTHER CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5850-000	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-230-5870-000	REPLACEMENT EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >AMBULANCE DEPARTMENT		0.00	0.00	0.00	0.00	0.00	0.00	
Department: AMBULANCE - ARTICLES 231								
01-231-5407-000	UPGRADE 2 LIFEPAK W/CAPNOG STM 11/29/05 A 13	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5900-000	COMSTAR COLLECTION AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5901-000	COASTAL COLLECTION AGREEMENT	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5902-000	DEFIBRILLATOR/MONITOR/2 LIFEPAK 500'S	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5904-000	AMBULANCE A.L.S. VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5909-000	PARAMEDIC RESPONSE VEHICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-231-5910-000	AMBULANCE ATM 11/29/05 ART 12	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >AMBULANCE - ARTICLES		0.00	0.00	0.00	0.00	0.00	0.00	
Department: BUILDING INSPECTOR 241								
01-241-5100-000	SALARY & WAGES-BUDG COMMISSIONER	57531.00	1438.28	58969.28	5873.90	58969.28	0.00	100.00%
01-241-5110-000	SALARY & WAGES - OPER (ALT BUDG INSP)	0.00	31.03	31.03	0.00	0.00	31.03	
01-241-5112-000	SALARY & WAGES-SUPPORT STAFF	19030.00	464.75	19494.75	1942.20	17984.03	1510.72	92.25%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-241-5130-000	ADDITIONAL GROSS - LONGEVITY	600.00	0.00	600.00	0.00	600.00	0.00	100.00%*
01-241-5190-000	OTHER - STIPEND CERTIFICATION	500.00	0.00	500.00	0.00	500.00	0.00	100.00%*
01-241-5195-000	OTHER - UNIFORM ALLOWANCE	485.00	0.00	485.00	0.00	485.00	0.00	100.00%*
01-241-5245-000	REPAIRS AND MAINTENANCE - EQUIPMENT	500.00	0.00	500.00	0.00	645.90	-145.90	129.18%*
01-241-5300-000	PROFESSIONAL SERVICES	1690.00	0.00	1690.00	0.00	1650.00	40.00	97.63%
01-241-5340-000	COMMUNICATIONS	432.00	0.00	432.00	67.67	443.49	-11.49	102.66%*
01-241-5420-000	OFFICE SUPPLIES	540.00	0.00	540.00	121.91	634.09	-94.09	117.42%*
01-241-5480-000	VEHICULAR SUPPLIES	2783.00	0.00	2783.00	179.61	2319.37	463.63	83.34%
01-241-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-241-5710-000	TRAVEL, MILEAGE IN-STATE	0.00	0.00	0.00	0.00	14.55	-14.55	
01-241-5730-000	DUES & MEMBERSHIPS	247.00	0.00	247.00	0.00	272.90	-25.90	110.49%*
sub-total [1] >BUILDING INSPECTOR		84338.00	1934.06	86272.06	8185.29	84518.61	1753.45	97.97%
Department: GAS INSPECTOR 242								
01-242-5100-000	GAS INSPECTOR SALARY	4676.00	116.90	4792.90	399.71	4792.90	0.00	100.00%*
01-242-5110-000	SALARY & WAGES - OPER (ALT INSP)	99.00	2.48	101.48	101.48	101.48	0.00	100.00%*
01-242-5400-000	GAS INSP EXPENSE	90.00	0.00	90.00	0.00	0.00	90.00	
sub-total [1] >GAS INSPECTOR		4865.00	119.38	4984.38	501.19	4894.38	90.00	98.19%
Department: PLUMBING INSPECTOR 243								
01-243-5100-000	PLUMBING INSP SALARY	6639.00	165.98	6804.98	568.30	6804.98	0.00	100.00%*
01-243-5110-000	SALARY & WAGES - OPER (ALT INSP)	99.00	2.45	101.45	101.45	101.45	0.00	100.00%*
01-243-5400-000	PLUMBING INSP EXPENSE	450.00	0.00	450.00	0.00	57.50	392.50	12.78%
01-243-5710-000	TRAVEL, MILEAGE IN-STATE	648.00	0.00	648.00	503.58	503.58	144.42	77.71%
sub-total [1] >PLUMBING INSPECTOR		7836.00	168.43	8004.43	1173.33	7467.51	536.92	93.29%
Department: SEALER OF WEIGHTS & MEASURES 244								
01-244-5100-000	SEALER OF WEIGHTS & MEASURES	3584.00	89.60	3673.60	306.09	3673.60	0.00	100.00%*
01-244-5110-000	SALARY & WAGES - OPER (ALT INSP)	59.00	1.48	60.48	0.00	0.00	60.48	
01-244-5400-000	WEIGHTS & MEASURER EXPENSE	243.00	0.00	243.00	153.00	168.00	75.00	69.14%
01-244-5710-000	TRAVEL, MILEAGE IN-STATE	57.00	0.00	57.00	0.00	31.53	25.47	55.32%
sub-total [1] >SEALER OF WEIGHTS & MEASURES		3943.00	91.08	4034.08	459.09	3873.13	160.95	96.01%



Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
<u>Department: ELECTRICAL INSPECTOR 245</u>								
01-245-5100-000	WIRE INSP SALARY	10926.00	273.04	11199.04	937.47	11199.04	0.00	100.00%*
01-245-5110-000	SALARY & WAGES - OPER (ALT INSPECTOR)	159.00	3.99	162.99	162.99	162.99	0.00	100.00%*
01-245-5300-000	PROFESSIONAL & TECHNICAL	500.00	0.00	500.00	0.00	175.00	325.00	35.00%
01-245-5400-000	WIRE INSPECTOR EXPENSE	112.00	0.00	112.00	220.98	457.57	-345.57	408.54%*
01-245-5710-000	TRAVEL, MILEAGE IN-STATE	850.00	0.00	850.00	163.94	567.46	282.54	66.76%
sub-total [1]	>ELECTRICAL INSPECTOR	12547.00	277.03	12824.03	1485.38	12562.06	261.97	97.96%
<u>Department: ANIMAL INSPECTOR 246</u>								
01-246-5400-000	ANIMAL INSPECTOR	600.00	0.00	600.00	0.00	500.00	100.00	83.33%
sub-total [1]	>ANIMAL INSPECTOR	600.00	0.00	600.00	0.00	500.00	100.00	83.33%
<u>Department: T.E.M.A. 291</u>								
01-291-5245-000	REPAIR & MAINT EQUIPMENT	0.00	0.00	0.00	97.59	97.59	-97.59	
01-291-5420-000	OFFICE SUPPLIES	109.00	0.00	109.00	0.00	0.00	109.00	
01-291-5580-000	OTHER SUPPLIES	200.00	0.00	200.00	459.90	459.90	-259.90	229.95%*
01-291-5710-000	TRAVEL IN STATE - MILEAGE	0.00	0.00	0.00	51.51	51.51	-51.51	
01-291-5900-000	N. MIDDY. EMG. PL. COMM.	600.00	0.00	600.00	300.00	300.00	300.00	50.00%
sub-total [1]	>T.E.M.A.	909.00	0.00	909.00	909.00	909.00	0.00	100.00%*
<u>Department: DOG OFFICER 292</u>								
01-292-5300-000	DOG OFFICER TIME & EXP.	37784.00	0.00	37784.00	5340.28	34234.05	3549.95	90.60%
01-292-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	2830.00	2830.00	0.00	2822.66	7.34	99.74%
sub-total [1]	>DOG OFFICER	37784.00	2830.00	40614.00	5340.28	37056.71	3557.29	91.24%
<u>Department: TREE WARDEN 294</u>								
01-294-5100-000	TREE WARDEN SALARY	9200.00	230.01	9430.01	996.64	9430.01	0.00	100.00%*
01-294-5270-000	EQUIPMENT RENTAL	9374.00	0.00	9374.00	3300.00	9500.00	-126.00	101.34%*
01-294-5380-000	OTHER PURCHASED SERVICES	1350.00	0.00	1350.00	97.20	97.20	1252.80	7.20%
01-294-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-294-5710-000	TRAVEL, MILEAGE - IN STATE	150.00	0.00	150.00	16.19	127.74	22.26	85.16%
01-294-5730-000	DOES AND MEMBERSHIPS	450.00	0.00	450.00	0.00	350.00	100.00	77.78%
sub-total [1]	>TREE WARDEN	20524.00	230.01	20754.01	4410.03	19504.95	1249.06	93.98%

FINANCIAL REPORT OF TOWN OF TOWNSEND for  
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

JUNE

( Fiscal Year 2008 )

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Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
<u>Department: FOREST COMMITTEE 296</u>								
01-296-5580-000	OTHER SUPPLIES-FOREST COMMITTEE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>FOREST COMMITTEE	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Department: BURIEL AGENT 297</u>								
01-297-5100-000	BURIEL AGENT	133.00	0.00	133.00	22.00	133.00	0.00	100.00%
01-297-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>BURIEL AGENT	133.00	0.00	133.00	22.00	133.00	0.00	100.00%
<u>Department: PARKING CLERK 298</u>								
01-298-5100-000	PARKING CLERK	58.00	0.00	58.00	0.00	58.00	0.00	100.00%
01-298-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>PARKING CLERK	58.00	0.00	58.00	0.00	58.00	0.00	100.00%
<u>Department: SCHOOL N.M.R.S.D. ASSESSMENT 300</u>								
01-300-5400-000	N.M.R.S.D. ASSESSMENT	7427701.00	644925.80	8072626.80	0.00	8072626.80	0.00	100.00%
sub-total [1]	>SCHOOL N.M.R.S.D. ASSESSMENT	7427701.00	644925.80	8072626.80	0.00	8072626.80	0.00	100.00%
<u>Department: SCHOOL N.V.T.H.S. ASSESSMENT 301</u>								
01-301-5400-000	N.V.T.H.S. ASSESSMENT	680106.00	0.00	680106.00	0.00	680106.00	0.00	100.00%
sub-total [1]	>SCHOOL N.V.T.H.S. ASSESSMENT	680106.00	0.00	680106.00	0.00	680106.00	0.00	100.00%
<u>Department: SCHOOL NON REG ASSESSMENT 302</u>								
01-302-5400-000	NON REGIONAL SCHOOL ASSESSMENTS	19247.00	1253.00	20500.00	0.00	20500.00	0.00	100.00%
sub-total [1]	>SCHOOL NON REG ASSESSMENT	19247.00	1253.00	20500.00	0.00	20500.00	0.00	100.00%
<u>Department: HIGHWAY DEPT - WAGES 421</u>								
01-421-5100-000	SALARY & WAGES-HIGHWAY SUPERINTENDENT	71108.00	1777.70	72885.70	7145.27	72885.70	0.00	100.00%
01-421-5110-000	SALARY & WAGES-OPER STAFF	265657.00	6680.84	272337.84	23046.24	235045.84	37292.00	86.31%
01-421-5112-000	SALARY & WAGES-SUPPORT STAFF	0.00	287.43	287.43	0.00	0.00	287.43	

FINANCIAL REPORT OF TOWN OF TOWNSEND for JUNE ( Fiscal Year 2008 )  
GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

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Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-421-5130-000	ADDITIONAL GROSS - OT & DIFFRL	67542.00	-8030.25	59511.75	1028.34	58643.75	868.00	98.54%
01-421-5132-000	ADDITIONAL GROSS - LONGEVITY	4500.00	781.37	5281.37	0.00	3400.00	1881.37	64.38%
01-421-5191-000	OTHER STIPEND - CERTIFICATION	500.00	0.00	500.00	0.00	500.00	0.00	100.00%
01-421-5195-000	OTHER - UNIFORM ALLOWANCE	3985.00	1750.00	5735.00	0.00	4831.97	903.03	84.25%
sub-total [1] >HIGHWAY DEPT - WAGES		413292.00	3247.09	416539.09	31219.85	375307.26	41231.83	90.10%
Department: HIGHWAY EXPENSES 422								
01-422-5210-000	ENERGY	13680.00	0.00	13680.00	1208.07	14639.78	-959.78	107.02%
01-422-5240-000	REPAIR & MAINT BUILDING	1000.00	0.00	1000.00	0.00	0.00	1000.00	
01-422-5245-000	REPAIR & MAINT EQUIPMENT	4500.00	0.00	4500.00	1006.88	16080.03	-11580.03	357.33%
01-422-5270-000	EQUIPMENT RENTAL	1500.00	0.00	1500.00	13.90	598.67	901.33	39.91%
01-422-5300-000	PROFESSIONAL SERVICES	1500.00	0.00	1500.00	1540.85	4576.09	-3076.09	305.07%
01-422-5320-000	WATER	200.00	0.00	200.00	0.00	265.00	-65.00	132.50%
01-422-5340-000	COMMUNICATION	3000.00	0.00	3000.00	387.78	2051.94	948.06	68.40%
01-422-5380-000	OTHER SERVICES	1000.00	0.00	1000.00	336.20	2823.38	-1823.38	282.34%
01-422-5420-000	OFFICE SUPPLIES	1000.00	0.00	1000.00	343.92	597.42	402.58	59.74%
01-422-5430-000	BUILDING SUPPLIES	2000.00	0.00	2000.00	2312.63	2747.96	-747.96	137.40%
01-422-5480-000	VEHICULAR SUPPLIES	41000.00	0.00	41000.00	514.87	22547.85	18452.15	54.99%
01-422-5530-000	PUBLIC WORKS SUPPLIES	30000.00	10000.00	40000.00	6291.69	44447.67	-4447.67	111.12%
01-422-5580-000	OTHER SUPPLIES	3000.00	0.00	3000.00	0.00	1078.45	1921.55	35.95%
01-422-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	150.00	150.00	0.00	76.70	73.30	51.13%
01-422-5730-000	DUES & MEMBERSHIPS	300.00	0.00	300.00	0.00	829.38	-529.38	276.46%
01-422-5850-000	NEW EQUIPMENT	2000.00	0.00	2000.00	0.00	1630.32	369.68	81.52%
01-422-5870-000	REPLACE EQUIPMENT	1500.00	0.00	1500.00	0.00	2085.00	-585.00	139.00%
sub-total [1] >HIGHWAY EXPENSES		107180.00	10150.00	117330.00	13956.79	117075.64	254.36	99.78%
Department: SNOW & ICE REMOVAL 423								
01-423-5120-000	SALARY & WAGES-TEMPORARY HELP	2000.00	5990.08	7990.08	0.00	7990.08	0.00	100.00%
01-423-5270-000	EQUIPMENT RENTAL	25000.00	29411.50	54411.50	0.00	54411.50	0.00	100.00%
01-423-5480-000	VEHICULAR SUPPLIES	4000.00	31123.57	35123.57	0.00	35123.57	0.00	100.00%
01-423-5512-000	SALT	70000.00	129508.73	199508.73	0.00	199508.73	0.00	100.00%
01-423-5513-000	SAND	22000.00	41456.48	63456.48	0.00	63456.48	0.00	100.00%
01-423-5870-000	REPLACEMENT EQUIPMENT	2000.00	3113.10	5113.10	0.00	5113.10	0.00	100.00%
sub-total [1] >SNOW & ICE REMOVAL		125000.00	240603.46	365603.46	0.00	365603.46	0.00	100.00%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
<u>Department: STREET LIGHTING 424</u>								
01-424-5210-000	ENERGY - HWY STREET LIGHTS	17500.00	0.00	17500.00	2821.18	17280.39	219.61	98.75%
01-424-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>STREET LIGHTING	17500.00	0.00	17500.00	2821.18	17280.39	219.61	98.75%
<u>Department: HIGHWAY - ARTICLES 425</u>								
01-425-5858-000	HIGHWAY TRUCK LEASE PURCHASE	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5859-000	HIGH BAND RADIOS - STM 12/04 ART 18	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5860-000	TRUCK W/ASSOC EQUIP - STM 11/07 ART 8	0.00	0.00	0.00	0.00	0.00	0.00	
01-425-5861-000	SANDER BODY W/ASSOC EQUIP ATM 5/05 ART 18	0.00	5000.00	5000.00	0.00	4159.60	840.40	83.19%
sub-total [1]	>HIGHWAY - ARTICLES	0.00	5000.00	5000.00	0.00	4159.60	840.40	83.19%
<u>Department: LANDFILL OPERATIONS 430</u>								
01-430-5210-000	ENERGY	5440.00	0.00	5440.00	1167.39	8499.93	-3059.93	156.25%*
01-430-5240-000	REPAIR & MAINT LANDFILL BUILDING	1900.00	0.00	1900.00	0.00	45.57	1854.43	2.40%
01-430-5300-000	PROFESSIONAL SERVICES	9550.00	0.00	9550.00	1560.00	6294.32	3255.68	65.91%
01-430-5301-000	LANDFILL BUILDING MAINTENANCE - SPEC ARTICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-430-5340-000	COMMUNICATIONS	300.00	0.00	300.00	54.36	317.67	-17.67	105.89%*
01-430-5414-000	LANDFILL AIR PUMP ART # 12	0.00	1522.33	1522.33	0.00	0.00	1522.33	
01-430-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>LANDFILL OPERATIONS	17190.00	1522.33	18712.33	2781.75	15157.49	3554.84	81.00%
<u>Department: SOLID WASTE OPERATIONS 433</u>								
01-433-5301-000	CURBSIDE PICKUP & TRANS.	700167.00	-2980.00	697187.00	122154.79	629708.27	67478.73	90.32%
sub-total [1]	>SOLID WASTE OPERATIONS	700167.00	-2980.00	697187.00	122154.79	629708.27	67478.73	90.32%
<u>Department: NORTH CENT REG SOLID WASTE COLL 435</u>								
01-435-5300-000	PROF SVS - HAZARDOUS WASTE COLLECTION	5030.00	0.00	5030.00	0.00	5030.00	0.00	100.00%*
sub-total [1]	>NORTH CENT REG SOLID WASTE COLL	5030.00	0.00	5030.00	0.00	5030.00	0.00	100.00%*

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expended Y-T-D
Department: CEMETERY/PARKS DEPARTMENT 491								
01-491-5100-000	SALARY & WAGES-CEMETERY SUPER	30223.00	756.42	30979.42	4418.38	36449.53	-5470.11	117.66%*
01-491-5110-000	SALARY & WAGES - OPER STAFF	28895.00	718.14	29613.14	228.53	5272.21	24340.93	17.80%
01-491-5112-000	SALARIES & WAGES - SUPPORT STAFF	2506.00	68.29	2574.29	451.07	2547.13	27.16	98.94%
01-491-5120-000	SALARIES & WAGES - TEMP HELP	0.00	0.00	0.00	4177.92	14109.29	-14109.29	
01-491-5130-000	ADDITIONAL GROSS - OVERTIME	0.00	0.00	0.00	324.08	2889.96	-2889.96	
01-491-5135-000	OTHER - UNIFORM ALLOWANCE	40.00	0.00	40.00	0.00	0.00	40.00	
01-491-5210-000	ENERGY	3525.00	0.00	3525.00	86.90	3765.87	-240.87	106.83%*
01-491-5245-000	REPAIR & MAINTENANCE EQUIPMENT	100.00	0.00	100.00	0.00	1915.59	-1815.59	>*
01-491-5270-000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	68.00	-68.00	
01-491-5320-000	WATER	300.00	0.00	300.00	0.00	58.80	241.20	19.60%
01-491-5340-000	COMMUNICATION	300.00	0.00	300.00	45.71	284.44	15.56	94.81%
01-491-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	60.00	390.00	-390.00	
01-491-5420-000	OFFICE SUPPLIES	46.00	0.00	46.00	0.00	29.98	16.02	65.17%
01-491-5430-000	BUILDING MAINTENANCE SUPPLIES	100.00	0.00	100.00	0.00	237.41	-137.41	237.41%*
01-491-5460-000	GROUNDKEEPING SUPPLIES	600.00	0.00	600.00	0.00	177.82	422.18	29.64%
01-491-5480-000	VEHICULAR SUPPLIES	2500.00	0.00	2500.00	0.00	669.19	1830.81	26.77%
01-491-5580-000	OTHER SUPPLIES	200.00	0.00	200.00	0.00	0.00	200.00	
01-491-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >CEMETERY/PARKS DEPARTMENT		69335.00	1542.85	70877.85	9792.59	68865.22	2012.63	97.16%
Department: CEMETERY ARTICLES 493								
01-493-5000-000	CEMETERY IMPROVEMENT FUND	5625.00	0.00	5625.00	0.00	1185.69	4439.31	21.08%
01-493-5010-000	OTHER CHARGES - PORT A POTITIES	0.00	1500.00	1500.00	400.00	1300.00	200.00	86.67%
01-493-5800-000	CAP BUDGET - MINI EXCAVATOR	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >CEMETERY ARTICLES		5625.00	1500.00	7125.00	400.00	2485.69	4639.31	34.89%
Department: BOARD OF HEALTH 520								
01-520-5112-000	SALARY & WAGES-SUPPORT STAFF	25427.00	622.95	26049.95	931.73	24397.49	1652.46	93.66%
01-520-5130-000	ADDITIONAL GROSS	0.00	0.00	0.00	0.00	0.00	0.00	
01-520-5300-000	PROF SERVICES	939.00	0.00	939.00	279.25	759.25	179.75	80.86%
01-520-5340-000	COMMUNICATION	270.00	0.00	270.00	0.00	0.00	270.00	
01-520-5420-000	OFFICE SUPPLIES	213.00	0.00	213.00	109.81	206.99	6.01	97.18%
01-520-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	

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01-520-5710-000	TRAVEL/MILEAGE IN-STATE	200.00	0.00	200.00	0.00	187.41	12.59	93.71%
01-520-5730-000	DUES & MEMBERSHIPS	100.00	0.00	100.00	0.00	100.00	0.00	100.00%*
sub-total [1] >BOARD OF HEALTH		27149.00	622.95	27771.95	1320.79	25651.14	2120.81	92.36%
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Department: RECYCLING CENTER 521								
01-521-5100-000	SOLID WASTE WAGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1] >RECYCLING CENTER		0.00	0.00	0.00	0.00	0.00	0.00	0.00
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Department: NASHOBA ASSESSMENTS 522								
01-522-5300-000	NURSING CONTRACT	6166.00	0.00	6166.00	0.00	6166.00	0.00	100.00%*
01-522-5301-000	NASHOBA ASSESSMENT	21085.00	0.00	21085.00	0.00	21085.00	0.00	100.00%*
sub-total [1] >NASHOBA ASSESSMENTS		27251.00	0.00	27251.00	0.00	27251.00	0.00	100.00%*
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Department: LANDFILL 524								
01-524-5300-000	LANDFILL ENGINEERING SERVICES	48127.00	0.00	48127.00	8565.00	41100.00	7027.00	85.40%
sub-total [1] >LANDFILL		48127.00	0.00	48127.00	8565.00	41100.00	7027.00	85.40%
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Department: 540								
01-540-5800-000	CAP BUDGET - SENIOR CTR BUILDING DESIGN	0.00	10000.00	10000.00	0.00	0.00	10000.00	0.00
sub-total [1] >		0.00	10000.00	10000.00	0.00	0.00	10000.00	0.00
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Department: COUNCIL ON AGING 541								
01-541-5100-000	SALARY & WAGES-C.O.A DIRECTOR	33251.00	836.98	34087.98	3424.11	34157.13	-69.15	100.20%*
01-541-5110-000	SALARY & WAGES - OPER STAFF	10247.00	-406.55	9840.45	868.62	9756.14	84.31	99.14%
01-541-5130-000	ADDITIONAL GROSS - LONGEVITY	900.00	0.00	900.00	0.00	900.00	0.00	100.00%*
01-541-5245-000	REPAIR & MAINT EQUIPMENT	345.00	2140.00	2485.00	1461.49	1461.49	1023.51	58.81%
01-541-5300-000	PROFESSIONAL SERVICES	400.00	0.00	400.00	0.00	355.00	45.00	88.75%
01-541-5340-000	COMMUNICATIONS	1300.00	0.00	1300.00	391.82	1288.52	11.48	99.12%
01-541-5420-000	OFFICE SUPPLIES	800.00	0.00	800.00	185.48	1038.47	-238.47	129.81%*
01-541-5580-000	OTHER SUPPLIES	1525.00	0.00	1525.00	33.98	497.87	1027.13	32.65%

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-541-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-541-5730-000	DUES & MEMBERSHIPS	150.00	0.00	150.00	205.00	205.00	-55.00	136.67%*
sub-total [1]	>COUNCIL ON AGING	48918.00	2570.43	51488.43	6570.50	49659.62	1828.81	96.45%

Department: SENIOR CITIZENS CENTER 542								
01-542-5210-000	ENERGY	5385.00	880.00	6265.00	790.27	6601.84	-336.84	105.38%*
01-542-5240-000	REPAIR & MAINT BUILDING	100.00	0.00	100.00	0.00	303.85	-203.85	303.85%*
01-542-5242-000	RENT - BUILDING	14280.00	650.00	14930.00	1207.65	14650.12	279.88	98.13%
01-542-5320-000	WATER	75.00	0.00	75.00	0.00	0.00	75.00	
01-542-5380-000	OTHER SERVICES	100.00	0.00	100.00	0.00	0.00	100.00	
01-542-5450-000	BUILDING SUPPLIES	300.00	0.00	300.00	0.00	3.61	296.39	1.20%
01-542-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-542-5850-000	NEW EQUIPMENT	30.00	0.00	30.00	0.00	0.00	30.00	
sub-total [1]	>SENIOR CITIZENS CENTER	20270.00	1530.00	21800.00	1997.92	21559.42	240.58	98.90%

Department: VETERAN AGENT 543								
01-543-5100-000	VETERANS AGENT SALARY	4650.00	116.25	4766.25	397.16	4766.25	0.00	100.00%*
01-543-5340-000	COMMUNICATION	41.00	0.00	41.00	0.00	0.00	41.00	
01-543-5420-000	OFFICE SUPPLIES	22.00	0.00	22.00	0.00	0.00	22.00	
01-543-5730-000	DUES	50.00	0.00	50.00	0.00	35.00	15.00	70.00%
sub-total [1]	>VETERAN AGENT	4763.00	116.25	4879.25	397.16	4801.25	78.00	98.40%

Department: VETERANS BENEFITS 544								
01-544-5300-000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	1612.07	-1612.07	
01-544-5380-000	OTHER SERVICES - VET BENEFITS	9131.00	0.00	9131.00	115.65	1859.65	7271.35	20.37%
sub-total [1]	>VETERANS BENEFITS	9131.00	0.00	9131.00	115.65	3471.72	5659.28	38.02%

Department: LIBRARY 610								
01-610-5100-000	SALARIES & WAGES-LIBRARY DIRECTOR	36722.00	921.48	37643.48	3777.54	37798.02	-154.54	100.41%*
01-610-5110-000	SALARY & WAGES - OPER STAFF	79194.00	1996.65	81190.65	7291.59	75802.42	5388.23	93.36%
01-610-5130-000	ADDITIONAL GROSS - LONGEVITY	1500.00	0.00	1500.00	300.00	1500.00	0.00	100.00%*



Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
01-610-5210-000	ENERGY	7980.00	0.00	7980.00	0.00	8145.90	-165.90	102.08%*
01-610-5240-000	REPAIR & MAINT BUILDING	235.00	0.00	235.00	0.00	166.64	68.36	70.91%
01-610-5270-000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	
01-610-5320-000	WATER	225.00	0.00	225.00	0.00	127.50	97.50	56.67%
01-610-5340-000	COMMUNICATION	500.00	0.00	500.00	118.23	681.65	-181.65	136.33%*
01-610-5380-000	OTHER PURCHASED SERVICES	8283.00	0.00	8283.00	0.00	5850.50	2432.50	70.63%
01-610-5420-000	OFFICE SUPPLIES	150.00	0.00	150.00	0.00	1306.99	-1156.99	871.33%*
01-610-5450-000	CUSTODIAL SUPPLIES	150.00	0.00	150.00	0.00	150.58	-0.58	100.39%*
01-610-5580-000	OTHER SUPPLIES	30159.00	0.00	30159.00	650.60	28829.46	1329.54	95.59%
01-610-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	0.00	0.00	0.00	0.00	0.00	
01-610-5730-000	DUES & MEMBERSHIPS	0.00	0.00	0.00	0.00	2244.95	-2244.95	
01-610-5780-000	OTHER CHARGES	40.00	1.00	41.00	0.00	215.00	-174.00	524.39%*
sub-total [1] >LIBRARY		165138.00	2919.13	168057.13	12137.96	162819.61	5237.52	96.88%
Department: LIBRARY - ARTICLES 611								
01-611-5241-000	LIBRARY FRONT STAIRS	0.00	0.00	0.00	0.00	0.00	0.00	
01-611-5242-000	PLAN & DESIGN MATCHING FUNDS GRANT ART 14	0.00	15000.00	15000.00	0.00	0.00	15000.00	
sub-total [1] >LIBRARY - ARTICLES		0.00	15000.00	15000.00	0.00	0.00	15000.00	
Department: RECREATION DEPARTMENT 630								
01-630-5100-000	SALARY & WAGES- REC. DIRECTOR	0.00	111.88	111.88	0.00	111.88	0.00	100.00%*
01-630-5110-000	SALARY & WAGES - OPER STAFF	16652.00	0.00	16652.00	0.00	16652.00	0.00	100.00%*
01-630-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >RECREATION DEPARTMENT		16652.00	111.88	16763.88	0.00	16763.88	0.00	100.00%*
Department: REC SQUANNOCOOK FIELDS 631								
01-631-5000-000	SQUANNA COOK REC FIELDS - SPEC ARTICLE	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5210-000	ENERGY	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5230-000	WATER	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5380-000	OTHER PURCHASED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5460-000	GROUNDKEEPING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
01-631-5580-000	OTHER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1] >REC SQUANNOCOOK FIELDS		0.00	0.00	0.00	0.00	0.00	0.00	

Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expended Y-T-D
<u>Department: MEMORIAL DAY COMMITTEE 660</u>								
01-660-5120-000	SALARY & WAGES TEMPORARY HELD	0.00	0.00	0.00	0.00	0.00	0.00	
01-660-5350-000	BAND SERVICES	2225.00	0.00	2225.00	0.00	1547.00	678.00	69.53%
01-660-5580-000	OTHER SUPPLIES	833.00	0.00	833.00	998.50	1138.50	-305.50	136.67%*
sub-total [1]	>MEMORIAL DAY COMMITTEE	3058.00	0.00	3058.00	998.50	2685.50	372.50	87.82%
<u>Department: HISTORICAL COMMISSION 691</u>								
01-691-5780-000	HISTORICAL COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>HISTORICAL COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Department: BAND CONCERTS 692</u>								
01-692-5120-000	SALARY & WAGES TEMPORARY HELP	0.00	0.00	0.00	0.00	0.00	0.00	
01-692-5350-000	BAND SERVICES	7629.00	0.00	7629.00	2449.00	7604.00	25.00	99.67%
01-692-5580-000	OTHER SUPPLIES	300.00	0.00	300.00	325.00	325.00	-25.00	108.33%*
sub-total [1]	>BAND CONCERTS	7929.00	0.00	7929.00	2774.00	7929.00	0.00	100.00%*
<u>Department: LONG TERM DEBT 710</u>								
01-710-5000-000	LONG TERM DEBT POLICE STATION	0.00	0.00	0.00	0.00	0.00	0.00	
sub-total [1]	>LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00	0.00	
<u>Department: LONG TERM DEBT 713</u>								
01-713-5000-000	LONG TERM DEBT MEMORIAL HALL	115000.00	0.00	115000.00	0.00	115000.00	0.00	100.00%*
sub-total [1]	>LONG TERM DEBT	115000.00	0.00	115000.00	0.00	115000.00	0.00	100.00%*
<u>Department: LONG TERM DEBT 714</u>								
01-714-5000-000	LONG TERM DEBT W.P.A.T.	18171.00	0.00	18171.00	0.00	18171.00	0.00	100.00%*
sub-total [1]	>LONG TERM DEBT	18171.00	0.00	18171.00	0.00	18171.00	0.00	100.00%*
<u>Department: LONG TERM DEBT 715</u>								
01-715-5000-000	LONG TERM DEBT - FIRE STATION/ELM/CAPFING	173110.00	0.00	173110.00	173110.00	173110.00	0.00	100.00%*
sub-total [1]	>LONG TERM DEBT	173110.00	0.00	173110.00	173110.00	173110.00	0.00	100.00%*

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<u>Department: title not on file 720</u>								
01-720-5000-000	LONG TERM NOTE - FIRE TRUCK/HWY DUMP TRUCK	96000.00	5386.67	101386.67	0.00	101386.67	0.00	100.00%*
sub-total [1]	>title not on file	96000.00	5386.67	101386.67	0.00	101386.67	0.00	100.00%*
<u>Department: title not on file 723</u>								
01-723-5000-000	LONG TERM DEBT PRINC WATER EXTENSION	35000.00	0.00	35000.00	0.00	35000.00	0.00	100.00%*
sub-total [1]	>title not on file	35000.00	0.00	35000.00	0.00	35000.00	0.00	100.00%*
<u>Department: INTEREST 750</u>								
01-750-5000-000	LONG TERM INT POLICE STATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
sub-total [1]	>INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>Department: title not on file 752</u>								
01-752-5000-000	LONG TERM INT - FIRE TRUCK/HWY DUMP TRUCK	24000.00	-5386.67	18613.33	0.00	18613.33	0.00	100.00%*
sub-total [1]	>title not on file	24000.00	-5386.67	18613.33	0.00	18613.33	0.00	100.00%*
<u>Department: INTEREST 753</u>								
01-753-5000-000	LONG TERM INTEREST MEMORIAL HA	58658.00	0.00	58658.00	27977.00	58657.00	1.00	100.00%
sub-total [1]	>INTEREST	58658.00	0.00	58658.00	27977.00	58657.00	1.00	100.00%
<u>Department: INTEREST 755</u>								
01-755-5000-000	INTEREST - FIRE STATION/EIM/CAPPING	121246.38	0.00	121246.38	60623.19	121246.38	0.00	100.00%*
sub-total [1]	>INTEREST	121246.38	0.00	121246.38	60623.19	121246.38	0.00	100.00%*
<u>Department: INTEREST ON TEMPORARY LOANS 759</u>								
01-759-5000-000	INTEREST ON TEMPORARY LOANS	30000.00	-12369.39	17630.61	0.00	0.00	17630.61	
sub-total [1]	>INTEREST ON TEMPORARY LOANS	30000.00	-12369.39	17630.61	0.00	0.00	17630.61	

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GENERAL FUND MONTHLY EXPENDITURES ALL DEPARTMENT

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Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: title not on file 763								
01-763-5000-000	LONG TERM INTEREST WATER EXTENSION	16248.00	0.00	16248.00	7713.00	16248.00	0.00	100.00%*
sub-total [1]	>title not on file	16248.00	0.00	16248.00	7713.00	16248.00	0.00	100.00%*
Department: title not on file 770								
01-770-5000-000	NON-EXCID - BOND PRINC - WITCH'S BROOK	6890.00	0.00	6890.00	6890.00	6890.00	0.00	100.00%*
sub-total [1]	>title not on file	6890.00	0.00	6890.00	6890.00	6890.00	0.00	100.00%*
Department: title not on file 775								
01-775-5000-000	NON-EXCID - BOND INTEREST - WITCH'S BROOK	5623.62	0.00	5623.62	2811.81	5623.62	0.00	100.00%*
sub-total [1]	>title not on file	5623.62	0.00	5623.62	2811.81	5623.62	0.00	100.00%*
Department: COUNTY RETIREMENT 911								
01-911-5000-000	COUNTY RETIREMENT SYSTEM	416138.00	0.00	416138.00	0.00	416138.00	0.00	100.00%*
sub-total [1]	>COUNTY RETIREMENT	416138.00	0.00	416138.00	0.00	416138.00	0.00	100.00%*
Department: UNEMPLOYMENT 913								
01-913-5000-000	UNEMPLOYMENT COMPENSATION	10000.00	5516.39	15516.39	1196.00	15516.39	0.00	100.00%*
sub-total [1]	>UNEMPLOYMENT	10000.00	5516.39	15516.39	1196.00	15516.39	0.00	100.00%*
Department: HEALTH INSURANCE 914								
01-914-5000-000	HEALTH INSURANCE TOWN SHARE	682890.00	-24440.00	658450.00	51874.60	556231.97	102218.03	84.48%
sub-total [1]	>HEALTH INSURANCE	682890.00	-24440.00	658450.00	51874.60	556231.97	102218.03	84.48%
Department: LIFE INSURANCE 915								
01-915-5000-000	LIFE INSURANCE TOWN SHARE	550.00	0.00	550.00	24.00	344.00	206.00	62.55%
sub-total [1]	>LIFE INSURANCE	550.00	0.00	550.00	24.00	344.00	206.00	62.55%

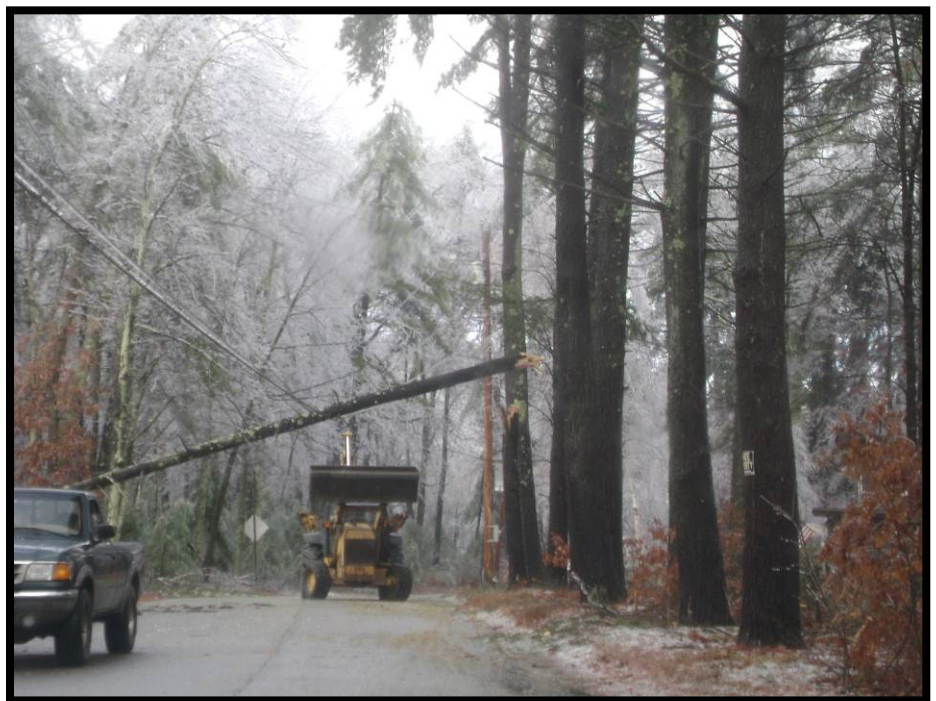
Account Number	Account Title	Original Approp	Adjustment	Adjusted Budget	June expended	Expended Y-T-D	Unexpended Balance	% Expend Y-T-D
Department: MEDICARE 916								
01-916-5000-000	MEDICARE TOWN SHARE	40000.00	2100.00	42100.00	4659.86	42730.64	-630.64	101.50%*
sub-total [1]	>MEDICARE	40000.00	2100.00	42100.00	4659.86	42730.64	-630.64	101.50%*

Department: GENERAL LIABILITY INSURANCE 945								
01-945-5000-000	PROPERTY, LIABILITY & VEHICLE	223146.00	0.00	223146.00	463.00	201937.00	21209.00	90.50%
01-945-5600-000	PRIOR YEAR ENCUMBRANCE	0.00	21773.00	21773.00	0.00	1823.00	19950.00	8.37%
sub-total [1]	>GENERAL LIABILITY INSURANCE	223146.00	21773.00	244919.00	463.00	203760.00	41159.00	83.19%

GRAND TOTALS >>>> 11:05:29 15483389.00 1388540.62 16871929.62 949010.40 16206456.65 665472.97 96.06%



Ice Storm December 2008



## Townsend Police Department

As Chief of Police, I respectfully submit the following 2008 annual report for the Townsend Police Department.

Statistics for 2008 showed an overall increase of 5%, while major incidents increased 13% and custody incidents decreased 15%. Criminal complaint applications sought through both the Ayer District Court and Lowell Juvenile Court remained level, and 4,048 traffic citations, generating \$68,105.00 in total fine amounts decreased 5%.

Those incidents indicating significant change over the past year were:

Arrests	-15%
B&E into motor vehicles	+300%
Fraud	+200%
Motor Vehicle accidents w/o injury	-12%
M/V Summons	+100%
Protective Custody	+100%
Shoplifting	+200%

The balance of incidents handled by the Townsend Police Department throughout the year showed moderate increases/decreases of +/- 10%.

You can see from the above statistics that three of the areas we were impacted the most were B&E motor vehicles (87), shoplifting (12), and fraud (47). Motor vehicle B&E's, in which we were inundated, mostly occurred throughout the summer months and were a result of unsecured motor vehicles being left with valuables inside. Thefts ranged from spare change to laptop computers and other valuables and occurred in residential neighborhoods during nighttime hours.

We were not alone in this type of activity, as most of the surrounding communities suffered the same problem. We addressed this issue by adding extra patrols, including bike patrols in specific areas and did door-to-door canvases in an attempt to identify those responsible.

These sorts of crimes can be easily resolved by homeowners taking extra precautions in securing their valuables and vehicles during the night and by adding motion sensitive lighting to their property in areas where there is limited street lighting. Those involved in these



activities will go throughout neighborhoods on foot and will go undetected by making little if any noise.

Shoplifting and fraud were other areas where we showed marked increases. These sorts of issues can be brought about by downturns in the economy where families are struggling to maintain. Credit card issues are the main reason for the increases in reported fraud and shoplifting issues have come from those in there teen years as well as issues involving adults in a variety of circumstances.



As in the past several years, we have continued our quest to become state certified and accredited in order to become a more professional organization, to decrease liability, and to refine our mission. We have been continually working on updating our policies in order to accomplish this goal. This is a very time consuming task as it involves impact bargaining issues, however, we have been seeing positive gains in this area over the past year.

We have also been attempting to maintain our website [www.townsendpd.org](http://www.townsendpd.org) by adding updates and general information of interest as well as informational links and forms. One area on the website deals with identity theft and instructions on what to do should you find yourself in a situation where someone has stolen or is using your information, which can become a very burdensome personal situation. My best advice is to be extremely careful on giving out any of your personal information and never give out your information to those you don't know, which can save you much time and aggravation in the long run.

The year ended on a very negative note with the ice storm that affected all of us on December 11, 2008 and where some residents found themselves without power for twelve days. This was also a very trying time for public safety and town resources although I must say that I was extremely proud of the job that everyone did as far as clearing the roads and attending to the multitude of issues that came about as a result of this storm and the impact of being without power for that length of time.

One of the major issues that I had in dealing with this storm was the slow response of our utility provider and the way in which it failed in delivering real time information, not only to its customers, but to the public safety community, so that we could deliver that information to you, the residents of Townsend, as well as those in the surrounding communities. This was a very frustrating situation, especially to the communications personnel who couldn't give anyone the answers that they were looking for as they didn't have the information themselves.

It is my hope that some of these issues are addressed at a later time as the utility is made to answer why these problems occurred.

This past year there were four internal affairs investigations conducted as the result of complaints issued against officers. One of these complaints was sustained, one not sustained, and two remain under investigation as of this writing.

In the upcoming year(s) we will all be facing some tough issues resulting from our troubled economy. There will more than likely be cuts in public safety personnel which will affect our response and the way that we conduct business. Although these cuts will be felt, it is my hope that we will be able to maintain adequate staffing to support the residents and the community in the manner to which they are accustomed; however, there are no guaranties. I can only say that we will continue to provide to the citizens and visitors of this community the best service possible and do our best to see through these times of trouble.

In closing, I would like to say that it has been my privilege to serve as your Chief of Police this



past year and would like to publicly thank the men and women of the Townsend Police Department that gave so much of themselves this past year. I would also like to acknowledge and thank the business owners and citizens of Townsend for their support and extend my appreciation to the Massachusetts State Police, Attorney General and District Attorney's Offices, and Chiefs of Police from the Northeastern Massachusetts Law Enforcement Council and across the state. Further, I would like to thank the department heads, boards, and committees, Board of Selectmen, and

Town Administrator for their support in our endeavors throughout this past year.

Respectfully submitted by,  
Erving M. Marshall, Jr., Chief of Police

## Townsend Communication Department

As Communications Director, I respectfully submit the following 2008 annual report for the Townsend Communications Center.

The Townsend Communications Center, the hub of emergency services for the Town of Townsend, recorded 16,730 total incidents for the year. All incidents recorded include major as well as minor incidents in detail. These incidents are recorded for reporting purposes and include incidents from 97 separate categories.

While these statistics give us an accounting of the type, quantity, and nature of calls received, they do not account for the thousands of informational-type calls received that do not require that an incident be created, and do not show the total work performed by the Telecommunicator on a day-to-day basis.

The Communications Center handles a wide variety of services which include phone calls and visitors seeking general information, as well as emergency calls for police, fire, and emergency medical services. In addition, the Communications Center handles radio traffic for highway and water departments and is equipped to handle mutual aid radio traffic for out of town services.

The Communications Center is a very active place which is in some respects a clearing house of information that is sought by the general public and which the public relies upon to find the answers to their questions when they don't know where else to turn. This in some respects can become troublesome for the Telecommunicators when they are attempting to handle an emergency call at the same moment and which is why I urge those seeking information to use the Communications Center as a last resort for this purpose.

This past year, we have begun the process of upgrades within the Communications Center with funds received for capital improvements at the annual town meeting. Upgrades to the Communications Center will include replacing outdated equipment as well as updating our computer needs, increasing security, and adding reverse 911 capabilities. We hope to have this project completed by the end of this summer.

In closing, I would like to thank all the citizens, department heads and members of their respective departments, members of boards and committees, as well as the Board of Selectmen and Town Administrator for assisting us throughout the past year. Further, I would like to thank the men and women of the Townsend Communications Center for their outstanding work and professional dedication and for insuring the safety of emergency service personnel as well as the community-at-large in 2008.

Respectfully submitted by,  
Erving M. Marshall, Jr., Director of Communications

## Townsend Fire-EMS Department

The year 2008 was a very progressive year for the Townsend Fire-EMS Department despite our ever shrinking budget. We reorganized the department to better serve the needs of the community and the department. As part of our effort to provide better service to the community, we added new personnel in key areas. With daytime help at a premium we took two fulltime open positions, one paramedic and one secretarial, and re-tasked these positions to 2 Firefighter/EMTs. We are now better able to cover medical emergencies, fire calls, fire alarm repairs, building/equipment repairs and various projects. We also added 7 new on call firefighters, 5 new on call EMTs and 1 Paramedic to help beef up our depleted ranks.

This past year also saw significant progress in upgrading or replacing some of aging and out service equipment. At the annual town meeting we presented two articles for replacing our seriously deficient ladder truck, our out of service rescue and our very high mileage medic truck. These articles were both approved by the voters and the subsequent ballot vote reaffirmed the town meeting vote on the ladder truck, for this I wish to thank all of the voters for their support of these articles. The ladder truck will replace both the old ladder and the out of service rescue truck. The ladder has been ordered and should arrive in the Town of Townsend sometime in late May or early June of 2009. The new medic truck has been ordered and will arrive in the Town of Townsend sometime in early January of 2009.

We also obtained two vehicles through the Federal Excess Property Program, one a pickup truck in very good condition and a military transport. The pickup will be used by the daytime personnel for inspections and other business. The transport will be turned into a new forestry truck with the help of a state forestry grant and will replace the current Forestry 2. I also would like to thank the town of Groton who came forward to loan us their recent removed out of service fire engine, to replace our rescue truck which had serious frame deficiencies.

We applied for 5 different grants this year totaling almost \$200,000. We were successful in 3 out of 5, totaling \$10,500. We were unsuccessful in our attempt to secure a \$125,000 grant for a vehicle and a \$66,000 grant for new turnout gear.

A long standing member of our EMS division, Captain Wanda Goodwin, left to take a position where she could better hone her skills as a paramedic. We wish her the best of luck in her new job.

Wanda Goodwin was Townsend's recipient of the Nashoba Publications Emergency Service Provider of the year award for her work with the SAFE program. She has done a tremendous job teaching the second graders about fire safety; while making it fun for the kids to learn fire safety skills.

We also handed out our annual Firefighter and EMT of the year awards. This year Jeffery Cormier was awarded the Firefighter of the Year and Steve Gay the EMT of the Year for their outstanding service to the department for the year 2008.

We had another successful year with our Student Awareness of Fire Education program. Approximately 250 second graders at Spaulding Memorial School attended the program. They practiced stop, drop, and roll, crawling low under smoke, calling 911 in case of an emergency, and they learned how to make a home escape plan, the importance of smoke detectors, and hazards commonly found in the home.

At the end of the program the students participated in the S.A.F.E. Trailer, which integrated all the lessons and gave the students an opportunity to practice the skills that they have learned.

The EMS call volume for 2008 is as follows:

<b>Town</b>	<b>ALS 2007</b>	<b>BLS 2007</b>	<b>ALS 2008</b>	<b>BLS 2008</b>
Townsend	411	136	372	195
Groton	243	0	289	0
Lunenburg	118	13	109	0
Ashby	49	10	91	4
Pepperell	78	2	109	2
Brookline	1	0	2	0
Littleton	0	0	1	0
Total calls	900	161	983	201

We have seen a very slight increase in the number of fire calls this year, most were due to the December ice storm. We did have a significant increase in EMS runs this year. Our run total went up by 11½% or 123 runs. Our total runs for both Fire and EMS was 1,643, which averages out 4.5 runs per day.

Our current EMS staff is comprised of 23 paramedics, 1 EMT-intermediate, and 15 EMT-basics. Our fire staff is comprised of 40 on-call and 3 fulltime firefighters. The 3 fulltime personnel are firefighter/EMT's, and 6 of our on-call personnel are also firefighter/EMT's and 1 is a firefighter/paramedic.

## **FIRE STATISTICS**

<b>TYPE OF INCIDENT</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
Structure Fire	17	6	5	8	9
Vehicle Fire	6	5	5	4	1
Motor Vehicle Accidents	35	28	27	23	34
Rescues	6	4	6	6	9
Animal Rescues	2	0	0	1	0
Search	0	0	0	0	1
Mutual Aid Given	33	37	22	29	39
Investigations	55	87	63	59	94
Chimney Fire	1	7	2	9	8

Brush Fires	5	13	13	18	12
Alarm Activation	36	40	53	40	47
Municipal Box Alarm	20	28	24	37	39
Oil Burner Malfunction	2	2	2	0	0
Hazardous Spills	18	8	9	12	10
Unauthorized Burning	16	15	21	26	0
Electrical Hazard	10	28	36	20	17
Domestic Terrorism	2	0	2	5	0
Carbon Monoxide Alarm	6	18	24	17	40
Severe Weather	2	5	3	7	1
House Lockout	3	7	2	6	2
Gas Odor / Leak	1	5	8	0	3
Assist Police	8	4	5	3	0
Assist EMS	26	49	77	18	0
Aircraft Standby	6	2	3	5	1
Station Coverage	2	6	3	3	3
P/S Atwood Acres	4	3	3	1	3
P/S Ice Removal	0	0	0	0	0
P/S Resident	14	4	12	6	42
P/S Water Removal	34	3	1	33	34
P/S Town Department	37	28	16	14	5
Other Incidents **	0	0	0	0	7
<b>TOTAL INCIDENTS</b>	<b>407</b>	<b>442</b>	<b>447</b>	<b>410</b>	<b>464</b>

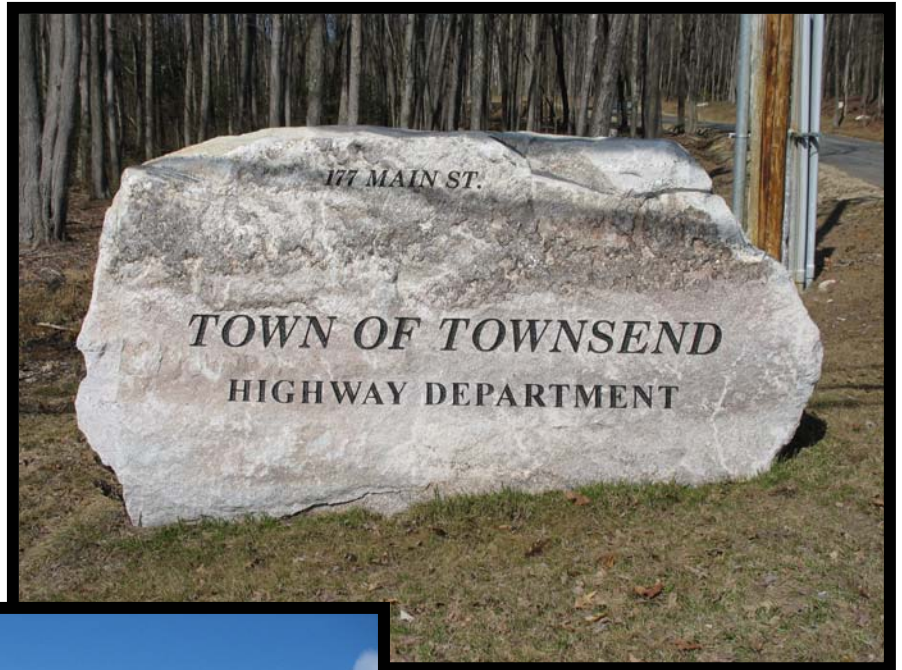
## CLOSING REMARKS

I would like to thank the Board of Selectmen, the Town Administrator, other boards and departments within the town and especially the people of Townsend for their continued support. In these difficult financial times, I promise I will do my utmost best to provide the community with the highest level of service given our financial limitations.

Respectfully submitted by,  
Donald E. Klein  
Chief, Townsend Fire-EMS Department



## New Highway Garage





## Townsend Highway Department

This past year was one I will not soon forget. The first few months of the year were the busiest we have been with snow plowing in quite some time; the Highway Department was moved to its new location at 177 Main St, the new Library and Senior Center is under construction and the town was part of the worst ice storm that anyone can remember.

**Roadway Maintenance/Repairs:** During the year, the staff carried out routine roadway maintenance that included: pothole repair, street sign installation and replacement, brush trimming, catch basin repairs, street sweeping and culvert replacement.

**Roadway Asphalt Repairs and Overlays:** Burgess Road and South Street along with sections of Warren Road, Ash Street and Dudley Road were all reclaimed and paved. A section of Turnpike Road was also overlaid.

**Sidewalk Construction:** Approximately 600' of granite curb and sidewalk was installed along Rte. 119 from Bow St to Oak St. New concrete sidewalk was also constructed along the intersection of Highland St. and Brookline St. extension. Next year our department plans to construct new sidewalk along School St and the west side of Rte. 119 from Depot St. to the strip mall.

**Winter Operations:** Again Mother Nature has appeared to have picked up where she left off at the end of last winter. During the month of December alone our crews have already had to deal with nine events. My staff and subcontractors continue to do an excellent job of keeping the roads clear and safe.

**Scheduled Construction for 2009:** Next year's plans include paving the remaining section of Warren Road and Turner Road. Chapter 90 funding will again dictate how much road construction can actually be completed this year.

**Waste Oil:** 1,121 gallons of waste oil were collected from January through December of 2008. Waste oil is collected at the Highway Department on the first Saturday of each month from 8:00 AM until 12:00 PM. Containers are returned to the resident. If a holiday falls on the Friday before the first Saturday or during that weekend, then waste oil will be collected on the second Saturday of the month. This service has continued at the new facility located at 177 Main Street. We thank you for your cooperation regarding this matter.

I would like to take this opportunity thank my staff and the contractors for the exceptional job they did clearing the roads of debris after the ice storm. And I also want to thank my staff for the great work they perform throughout the year.

Please feel free to contact our office if you have any questions or concerns regarding any of the Town's roads. We will be glad to help in any way possible.

Respectfully submitted by,  
Ed Kukkula, Highway Superintendent

# Townsend Water Department

The Water Department is pleased to submit its annual report for the year 2008. This year we pumped a total of 215,027,000 gallons of water that supplied approximately 7,900 customers. Also, to maintain a neutral P.H. for the purpose of corrosion control 13,089 gallons of Potassium Hydroxide was introduced into the distribution system at all well sites. We also recorded a total snow fall of 42 inches and a total rain fall of 33.5 inches.



ANNUAL STATISTICAL DATA	MAIN ST. PUMPING STATION	CROSS ST. PUMPING STATION	HARBOR TRACE PUMPING	WITCH'S BROOK WELL # 1	WITCH'S BROOK WELL # 2	SOURCE TOTALS
Total Days Pumped - January 2008	27	28	6	31	30	122
Total Days Pumped - February 2008	29	23	10	29	29	120
Total Days Pumped - March 2008	24	17	29	31	31	132
Total Days Pumped - April 2008	19	27	29	30	30	135
Total Days Pumped - May 2008	27	30	20	31	31	139
Total Days Pumped - June 2008	22	29	30	30	30	141
Total Days Pumped - July 2008	25	29	29	31	30	144
Total Days Pumped - August 2008	23	24	29	31	31	138
Total Days Pumped - September	25	23	30	30	30	138
Total Days Pumped - October 2008	25	26	24	31	31	137
Total Days Pumped - November	24	20	24	30	30	128
Total Days Pumped - December	17	16	25	28	26	112

Total Pumpage (MG) - January 2008	5.838	4.215	0.370	1.837	1.698	13.959
Total Pumpage (MG) - February	6.643	2.436	0.671	1.602	1.616	12.967
Total Pumpage (MG) - March 2008	5.464	1.473	3.605	1.719	1.837	14.098
Total Pumpage (MG) - April 2008	2.882	2.347	6.824	2.145	2.145	16.343
Total Pumpage (MG) - May 2008	5.084	5.798	5.220	2.614	3.202	21.917
Total Pumpage (MG) - June 2008	3.233	4.956	9.403	3.392	3.579	24.564
Total Pumpage (MG) - July 2008	3.873	4.094	8.386	3.180	3.456	22.989
Total Pumpage (MG) - August 2008	5.062	4.031	7.030	2.990	2.720	21.833
Total Pumpage (MG) - September	4.209	3.352	7.853	2.106	2.878	20.397
Total Pumpage (MG) - October 2008	5.049	3.600	4.656	1.836	2.177	17.317
Total Pumpage (MG) - November	3.857	2.652	4.058	1.797	2.028	14.392
Total Pumpage (MG) - December	3.053	2.600	5.120	2.008	1.472	14.253

Total Pumping Days 2008	287	292	285	363	359	
Total Pumpage (MGY) 2008	54.245	41.554	63.195	27.225	28.808	215.027
Average Daily Pumpage (MGD)	0.148	0.114	0.173	0.074	0.079	0.588
Maximum Daily Pumpage (MGD)	0.455	0.431	0.579	0.270	0.285	1.415

MGY= Million Gallons per Year MGD=Million Gallons per Day \*Pumpage amounts are in million gallons, i.e. 1,576,100 = 1.576

## PROJECTS/IMPROVEMENTS

- Security chain link fencing was installed around both the Witch's Brook Wells in Timberlee Park and additional security measures are being considered as well. Addressing the security of the Witch's Brook wells was one of the Water Department's scheduled improvements since acquiring the Witch's Brook water system about a year and a half ago. Due to vandalism in

January addressing the security was expedited. During a routine inspection at the Witch's Brook well site Water Department personnel observed the large door on the garage adjacent to both wells was lifted approximate 3-4 inches. Upon investigating it was observed that vandals had broke into the garage and spilled approximately 100 gallons of some type of new/used motor oil and several gallons of paint. All the proper authorities were notified, and it was determined that due to the immediate action of Water Department employees Mike MacEachern, and Jim Blanchard there was no threat to the water supply. However, as required the Water Department had to acquire the services of a Licensed Site Professional (LSP) to perform and administer soil testing and cleanup of the site. Although tests determined that no contamination to the water or soil was from the vandalism. Soil tests did reveal that soil within the garage did contain contaminants found commonly in grease, oil and degreasers that did measure above allowable levels apparently introduced into the soil by equipment storage, and repair work done by the previous owner. The total cost to the Water Department for the clean up totaled \$20,000.

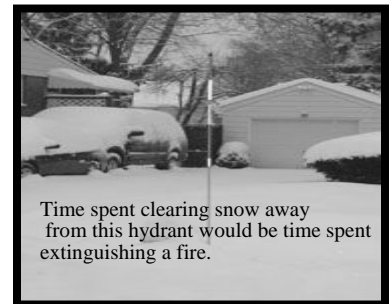
- Approximately 3,300 feet of 8 inch High Density Polyethylene (HDPE) pipe was added to the system for the Deer Run Project off of Ash St. which will consist of 17 homes. This installation was funded by the developer and inspected by the Water Department
- 3,300 feet of 8 inch HDPE pipe was added to the system on Turnpike Rd. and Barker Hill Rd. to supply the future Turnpike Village Development project; a 40B project consisting of 40-45 single units. This main extension is also beneficial because it completes a loop from Dudley Rd. to Turnpike Rd. significantly improving available flow for fire protection also assuring that good water quality is maintained. This installation was funded by the Turnpike Village developer and inspected by the Water Department.
- Approximately 1,500 feet of 8 inch HDPE pipe was added to the system as part of phase II of the Coppersmith Way development off of Highland St. This installation was funded by the developer and inspected by the Water Department.
- After a full year billing cycle the Board of Water Commissioners addressed the complaints of several Timberlee Park residents brought before the Board to be billed the same as the rest of the water takers. The Board approved reducing the billing cycle for Timberlee Park residents from quarterly to semi-annually as is with the rest of the water takers. In addition because meters in Timberlee Park register in gallons and are billed per 1,000 gallons unlike the rest of the water takers meters that register in cubic feet (ft<sup>3</sup>) and billed per 100ft<sup>3</sup> the Timberlee Park residents water usage rate was increased \$0.15. The increase designates after converting 100ft<sup>3</sup> to gallons that all water takers are billed equally for the same amount of water used.
- The second connection between the Timberlee Park (Witch's Brook) water system and the Townsend public water system was completed at the intersection of Beech St. & Warren Rd.

#### **GENERAL MAINTENANCE**

- Maintenance of the distribution system consists of approximately 50 miles of water main, 2,063 service connections, approx. population of 7,900, 365 hydrants, 5 pumping stations with treatment for corrosion control, 2 storage tanks and an office/garage.
- The distribution system was flushed by means of our semi-annual uni-directional flushing program. All dead end hydrants were flushed semi-annually as well. Hydrants were also

inspected in the spring and fall for leakage; replace gaskets as needed, grease caps and flags installed for winter operations.

- A considerable amount of time was spent assessing the condition of the hydrants, hydrant isolation gate boxes, and main line gate boxes within the distribution system in Timberlee Park; approximately 60% was completed. Of the main line and hydrant isolation gate boxes observed we found the majority of them were not readily accessible and filled with debris. These gates were cleaned and checked to make sure gates could be operated. Of the hydrants observed again the majority were found to leak when charged. These hydrants were recorded and will be scheduled for repair. Although in need of repair these hydrants are operable in case of a fire.
- Master meters, flow and pressure transmitters were serviced and calibrated at all pumping stations and at both storage tanks.
- Main operating valves at both pumping stations were serviced as well as the 16" altitude valve at the Highland St. storage tank.
- Chemical feed pumps were serviced, pH probes and analyzers were cleaned and calibrated at all pumping stations.
- As part of our ongoing Cross Connection Control Program, annual and semi-annual testing was performed on all commercial, industrial and municipal back flow prevention devices. These devices are designed to prevent any non-potable substance from contacting and contaminating the public water supply. Regular testing and proper maintenance of these devices is essential in protecting public health.
- Eleven (11) new water services were installed.
- Water Department personnel repaired, raised/lowered, or replaced 32 main line gate boxes when South St., Warren Rd., Shirley Rd. and a portion of Ash St. was reclaimed and resurfaced.
- Increased snow fall and the additional hydrants added to the system from the acquisition of Timberlee Park has made the job of clearing snow away from hydrants demanding and time consuming. Residents and business owners are encouraged to clear snow away from hydrants in front of or close to your home or business. Although we work diligently after a snowstorm to clear snow from hydrants, it can take several days to 2-3 weeks to clear every hydrant or longer if snowstorms are only days apart. Taking a few minutes to clear snow away from a hydrant could mean significantly limiting damage or possibly saving your home or business caused by a fire.



## **WATER QUALITY**

- All State and Federal required water quality testing for approximately 100 regulated and unregulated contaminants was performed. Samples taken for analysis include Nitrate, Nitrite, Perchlorate, Secondary Contaminants, Synthetic Organic Compounds, Volatile Organic Compounds, Sodium, Radium and monthly Bacteriological Analysis. We are happy to report that water quality for the residents and businesses of Townsend continues to meet or exceed all state and federal requirements.

## **EDUCATION**

- Seminars and classes were attended to further education in the water industry and to stay current with changing regulations, up to date technology, new products and to accrue mandated total contact hours (TCH'S) in order to retain state and federal required operator's licenses for distribution and treatment. Water Department's are strictly monitored by the state and subject to random audits to assure that employees possess the required licenses and total contact hours (TCH's).

## **CONCLUSION**

- As Superintendent, I would like to take this opportunity to recognize and thank all the employees of the Water Department, Mike MacEachern, Jim Blanchard, Jean Dinon and Brenda Boudreau for their diligence and hard work. It takes a combined effort to continue to maintain and provide safe high quality drinking water to the residents and businesses of Townsend.
- In October a Grand Opening of the Harbor Trace pumping station was held. As part of the Grand Opening, Water Commission Chairman Jack Caten presented a plaque to Margorie "Midge" Briguglio, wife of deceased Commissioner Samuel "Sam" Briguglio in recognition of Sam's 30 years of dedicated service to the Water Department as a member of the Board of Water Commissioners.
- Maintenance and operating reports of the Water Department are available at the office, at 540 Main Street, West Townsend. The office is open Monday through Friday from 9:00 a.m. to 3:00 p.m., and the hours of operation are from 7:00 a.m. to 3:30 p.m. Monday through Friday. The Board of Water Commissioners meets the second Monday of each month at 5:30 p.m. Please feel free to attend and participate in these meetings.

Respectfully submitted by:

Paul L. Rafuse, Water Superintendent

## **BOARD OF WATER COMMISSIONERS**

John L. Caten Jr.  
Chairman

Francis McNamara  
Member

Niles S. Busler  
Vice-Chairman

## Cemetery & Parks Department

The Cemetery and Parks Department continues to use creative ways to meet the demands of maintaining the cemeteries, parks and other town properties grounds keeping and snow and ice functions. Forty six interments were done this year.

This year the department established a volunteer fund for Town Common event users to help support the upkeep of the Common. The department would like to thank those organizations for their contributions to this account.

The department is indebted to Alan Birille of Peacedale Monument for donating his time cleaning several stones at Riverside Cemetery. His dedication to the preservation and maintenance of the cemeteries is much appreciated.

The department under the direction of Superintendent Roger Rapoza continues to prioritize maintenance and upkeeping projects for the cemeteries and parks. Most recently tree pruning, avenue road grading, and lawn grounds care.

Unfortunately vandalism is still an ever present problem. This summer and fall the gazebo and port a potties were its victims.

The department would like to thank the various town departments which have assisted us over the past year especially the Highway and Fire Department.

As always Roger Rapoza, Superintendent, and his crew have stepped up to the plate to ensure that the department is run efficiently and effectively during this time of budget cuts and financial uncertainty. The Commissioners thank Roger and his crew for their dedication and hard work, it is much appreciated.

Respectfully submitted by:  
Cemetery & Parks Commissioners

Raymond P. Boyles, Chairman    John B. Barrett, Member    Albert Boucher, Member

## Planning Board

Five committed volunteer members have worked together through 2008 to address the challenges that have come before the Planning Board.

Stan Vladyka served his second year as Chairman and Nik Thalheimer again served as Vice-Chairman. In April, the Board accepted with regrets a resignation from Lou Kiklis, who had served as Clerk and member for several years. The Board offers a sincere “thank you” to Lou for his time, energy and dedication, effectively invested for the benefit of the Town. Jeff Peduzzi was elected to fill the Clerk’s position, and Jed Coughlin continued on in a membership role. Jeff has served as the Board’s representative to the Master Plan Update Committee and Jed was again elected to serve as the Board’s representative to the Capital Planning Committee. Nik represented the Board on the Town Properties Committee, the Montachusett Regional Planning Commission and the Montachusett Joint Transportation Committee.

In March, the Planning Board and the Board of Selectmen appointed Karen Coughlin as an Associate Member for the balance of the fiscal year. The appointment was renewed on July 1<sup>st</sup>, effective for one year. The addition of an Associate Member has allowed the Board to conduct business more efficiently and Karen has been a wonderful asset to the Board.

There is currently an open position on the Board. Three years remain on a 5-year term, however an interim appointment would expire at the Spring Annual Election, when an open election would be held to fill the vacancy. Interested candidates may obtain a Volunteer Response Form on the Town Web Site, or contact the Planning Board, Land Use Department, Town Clerk or Selectmen’s office. The Board meets twice each month on the 1<sup>st</sup> and 3<sup>rd</sup> Monday, or the 2<sup>nd</sup> and 4<sup>th</sup>, as holidays and schedules dictate. The Planning Board is responsible for hearing and issuing Decisions on Subdivisions, Site Plan Special Permits, “Approval Not Required” (ANR) lots, and applications submitted under the “Scenic Roads Act” and Stormwater Management Bylaws. The Board’s Agendas are now posted on the Town Web Site. Meetings are open to the public and all are welcome to attend.

Administrative Assistant, Jeanne Hollows has continued to serve the Board as well as fill the position of Co-Land Use Coordinator. She has continued as a liaison for the Master Plan Update Committee and handled administration for the Tax Work-Off Program, as well as provided land use coverage and assistance in the day-to-day issues that arise when serving the public.

The Land Use Department is grateful to have Senior Citizens sign up for the Tax Work-off Program. This year, we have had the pleasure of working with Ginny Spinney and Helen MacDonald who have, among other things, assisted with the task of documenting all filings for the Planning Board into a database. This undertaking is nearing completion.



During the year, the Board reviewed and endorsed 6 applications for Approval Not Required Plans (ANR's), resulting in the creation of 6 new build-able lots, 8 lot-line-adjusted lots and 6 non-build-able parcels.

Four applications for Site Plan Review Special Permits were reviewed and approved in public hearings, as follows: 1) Plans for a new Town Library and Senior Center, off Dudley Road, submitted by the Sterilite Townsend Community Building Fund, LLC - a project entirely gifted to the Town by Sterilite Corporation; 2) plans to build a Miniature Golf, at 55 Main Street, submitted by Brick Steamer, LLC/Glen Shepherd; 3) an application to change the use of property on 14 Brookline Street from residential use to church use, submitted by Rev. Shawn W. Allen, St. John the Evangelist Church; and 4) an application to change the use of property at 438 Main Street from commercial to residential in the Neighborhood Commercial District.

A public hearing was held to address a proposal to amend the Town Zoning Maps to enlarge the Industrial District from a block of parcels with frontage on Turnpike Road, to include one abutting parcel owned by Nielson & Bainbridge, located at 365 Main St. The Board supported the amendment based on a long history of commercial/industrial use that had been allowed under a "grandfathered status," but had expired when more than two years passed after the building was vacated and the property remained up for sale. Several prospective buyers had withdrawn their interest when it was discovered the ability to maintain an industrial use had expired. The warrant article passed successfully at Town Meeting.

Public hearings continued through the year for a proposed 22-lot Open Space Preservation Development with 90+ acres of open space, off Proctor Road generating concern for abutters. Hearings were extended into the following year as the applicant worked to resolve pending issues with the DEP (Department of Environmental Protection), NHESP (Natural Heritage and Endangered Species Program), Mass Division of Fisheries and Wildlife who required a Habitat Study, and an appeal in Land Court to a Conservation Commission denial.

Developers of on-going projects have met with the Board as the construction phase continues. A Security Deposit was submitted to guarantee road maintenance and plowing at the Harbor Trace subdivision off South Street and the developer of Dudley Meadows on Peter J Drive is nearing completion of an 11-lot Open Space Preservation Development, which will include a walking trail along the Squannacook River accessible to the public.

Through the subdivision approval process, deeds were conveyed to the Town to preserve open space along Locke Brook off West Meadow Road -- 6.1 acres at the lower end, and 34+ acres at the upper end, as well as 17+ acres off Ash Street.

The Board reviewed a proposal submitted to the Zoning Board of Appeals under Mass Chapter 40-B for a 36-unit expansion of the Atwood Elder Housing development and provided input to the ZBA. A Referral Notice for a proposed 40-B subdivision off Elm Circle consisting of 112 units, with 28 "affordable" and 84 "market" on 77 acres came before the Board. Comments were provided to the Board of Selectmen, to comply with the first steps in the process. To date, the applicant has not come back with an official filing.

The Master Plan Update Committee continued to receive support from the Board and attended a meeting in November, where a draft plan was reviewed and edited. Town-wide distribution is planned for early 2009 to solicit input prior to a public hearing and final approval. The Board thanks the Committee for all the time and hard work they have contributed over the past 16+ months and is looking forward to the final draft.

Mark Archambault of the Nashua River Watershed Association attended a meeting to present an interstate, multi-town Memorandum of Understanding to solicit and encourage participation in a watershed management commitment.

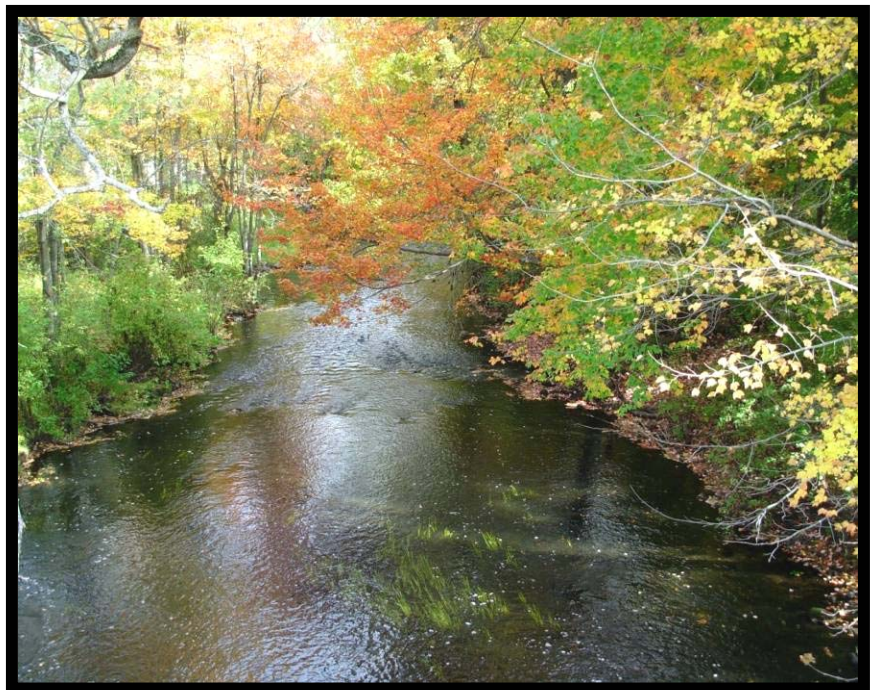
MRPC (Montachusett Regional Planning Commission) continues to provide valuable resources and offer its support to the Board and its community members.

The Board has remained committed to insure low impact development, preserve open space within subdivisions when feasible, include affordable housing, condition that protective measures are taken within aquifer districts, and support the goals of the Town's Master Plan. Members draw from their various experiences and backgrounds in engineering, law, customer relations and service, keeping their focus on the Zoning Bylaws, the Planning Board Rules & Regulations, and the best interest of the Town.

Respectfully submitted,

THE PLANNING BOARD

Administrative Assistant, Jeanne Hollows



## Conservation Commission



This year could be characterized as a diverse one for the Conservation Commission. There was no one predominant issue, (or, prevailing issue, or issue that dominated over all others) but rather a great variety of issues that required the Commission's attention. As always, this is in addition to reviewing Notices of Intent (13), Requests for Determination of Applicability (7), Emergency Certifications (6), Certificates of Compliance (10) and Extensions (3).

After serving for three years as Chairman, Karen Chapman stepped down in July to serve as Vice-Chairman. Her willingness to hold that position at the helm for so long provided continuity, stability and experience for the board. We are exceedingly grateful for her generosity in giving so much of her time and energy to the cause of protecting Townsend's environment. Karen has also been reappointed to the Commission for another three years, so we can look forward to her continued insight and participation.

John Stonefield graciously agreed to take on the demanding challenge of chairing the Commission, no small feat in these difficult times. However, his 6 years of serving on the Commission and other town boards, his hours of work in completing the Fundamentals and Advanced Certificate training programs offered by the Massachusetts Association of Conservation Commissions, and countless hours attending wetland science workshops proved to make the transition smooth.

We are also thrilled to announce that we have a new member, Mary Small. We are extremely fortunate that Mary volunteered to serve on the Commission because her qualifications include a M.S. in Wildlife Management with eight years as an environmental consultant! We thank you Mary for your interest and dedication.

Fortunately Jennifer Pettit agreed to be reappointed to the Commission for an additional three years. Where would we be without our "eyes and ears" on the pulse of Townsend's environmental concerns? A member of the Commission since 1996, Jennifer is a tireless and dedicated defender of Townsend's wetlands and wildlife.

Michele Cannon and Eric Johnson round out the Commission's environmental experience, making it an effective voice in serving the people of Townsend. Both are able communicators, and each provides his or her own interests to the board. Michele (and Jennifer) bring their invaluable historical perspective from their longstanding appointment to the Commission and their knowledge for organic landscaping. Eric shares with the Commission his enthusiasm for the outdoors, knowledge of hunting, quick perception and common sense approach to problems.

As part of its ongoing effort to certify the vernal pools in Townsend, the Natural Heritage and Endangered Species Program notified the Commission that 5 new vernal pools have been certified. They are located on Willow Drive, Ball Road, North End Road, and 3 small and 1 large vernal pool in the Cross Street well area. Three remaining applications for vernal pools off Warner and Warren Roads remain pending but are expected to be certified shortly. Please protect these Outstanding Resource Waters – they provide irreplaceable breeding habitat for many species. If you believe you have a potential vernal pool on your property that you would like to certify, you can call the Commission

office and we will be glad to look at it with you! Feel free to call us even if you are only looking for general information on vernal pools.

Karen Chapman spearheaded the Organic Lawn Care seminar in the spring, which provided expertise on soil testing and remedying problem areas. Largely through her efforts and that of Mike Turgeon, former Townsend Conservation Agent, and Chester Mandrik, Yard Spice, the Commission was awarded \$4000 from the Toxics Use Reduction Institute (TURI) for FY09 to continue the demonstration project. The funding will allow the town to use organic materials on the town hall and library lawns. Karen attended the TURI awards ceremony in the Massachusetts Statehouse with Mike and Chester, and received awards for the Commission from the Massachusetts legislature as well as from TURI!

The Commission also reviewed and recommended acceptance of donations of open space to the Board of Selectmen. These parcels included 4.5 acres with frontage on Harbor Pond from the estate of Bronson Potter, 35 acres on Locke Brook, 6 acres off West Meadow Road, and 17 acres off Alyssa Drive. We are deeply aware of the current economic situation, and therefore, continue to assist state and nonprofit agencies in any effort to protect land for future generations without asking for the assistance of the taxpayers of Townsend.



*Alec Nelson*

The Commission was also actively involved in reviewing the proposed Squannacook River Rail Trail, the proposed "Rivers Edge" Chapter 40B housing development off Elm Street, and assisted the MBTA in their efforts to replace the old collapsed railroad culvert behind the Harbor Mall. We continued to work cooperatively with the Townsend-Ashby Youth Soccer Association and the Natural Heritage and Endangered Species Program to protect the invaluable habitat at Squannacook Meadows. We would like to particularly thank TAYSA President Barry Doust for his efforts in bringing the soccer coaches together for a very informative briefing by NHESP wildlife biologist Lori Erb.

We are also trying to increase public awareness of the Massachusetts Wetlands Protection Act and the Townsend Wetlands Bylaw. We inserted a notice in the December property tax bill to let residents know about their local and state laws that exercise authority over wetlands. We also purchased permanent boundary markers so that the No Disturb zone can be clearly posted, particularly on new construction home sites. Often times a new homeowner is unaware that there are any wetlands on their property. It is our hope that by providing more education about wetlands and their purpose, we can both avoid violations and protect and improve our water quality.

The Commission welcomes and appreciates volunteers, and there are plenty of opportunities! We have one opening on the Commission, and any one of us would be happy to describe the rewards as well as responsibilities of the position, so please don't hesitate to ask us! Earth Day is just around the corner and we can always use help in creating displays. We have a Trails Committee that can always use help. There are vernal pools to certify, a web site to develop, and more. Please call our office if you have an interest and a few hours of your time to donate!

Respectfully submitted,  
Townsend Conservation Commission



## Zoning Board of Appeals

For the first half of 2008, the Zoning Board of Appeals (the Board) members included William Cadogan (Chairman,) Darlene Sodano (Vice Chairman,) David Funaiolo (Clerk), John Giunta, and Julie Johnson and the Associate members included David Chenelle and Tony Genova. For the second half of 2008, the Board members were William Cadogan (Chairman,) Darlene Sodano (Vice Chairman,) Craig Stevens (Clerk), Julie Johnson and Tony Genova and the Associate members were Kelly Chambers and John Giunta. Having associate members allows the Board to operate more efficiently and benefits the applicants in that if a member is missing, the Chairman can designate an associate member as a full voting member for a particular hearing or meeting. This scenario prevents hearings having to be continued due to a lack of quorum.

At the expiration of his Associate member term at the end of June, David Chenelle resigned from the Board. David has been on the Board since November of 1995 when he was appointed



an associate member. In 1997 David was appointed a full member of the Board and has provided valuable insight, expertise and objectiveness during his tenure on the Board. Dave Funaiolo, who was elected to the Board of Selectmen in 2008, resigned from his position as member after serving on the Board since 2004. Dave's quick grasp of issues and a concern for fairness in working with people are assets that the Board will sorely miss. We thank David and Dave for their dedication and willingness to serve. Replacing Dave Funaiolo as member was Craig Stevens who is returning to the Board after serving from 2002 until 2003 when his job was relocated. It is always nice to have someone volunteer their time that has experience dealing with the myriad of issues the Board is presented. Replacing David Chenelle on the Board is Tony Genova who has been serving as an associate member since 2006. Tony has been invaluable during hearings because of the time he dedicates in

understanding the issues at hand. Due to job situations, John Giunta stepped down from being a member to be an associate after serving as a member since 2003. Kelly Chambers joined the Board as an associate member in July. She became interested in serving after being a concerned abutter during a Special Permit hearing. Administrative Assistant, Karen Chapman has continued to serve the Board as well as fill the position of Co-Land Use Coordinator.

The Board meets as needed on Wednesday evenings for hearings on applications for variances from Townsend's Zoning Bylaws; Special Permits for such activities as accessory apartments, alterations to preexisting, non-conforming structures, earth removal, or commercial uses; and

appeals of decisions made by the Building Commissioner, who is also the Town's Zoning Enforcement Officer.

In 2008, the Board received eleven new applications; three Appeals, seven Special Permit requests and one Comprehensive 40B Permit. The Board overturned the three Appeals of the Building Commissioners decision with a legal agreement being reached with the applicant. The seven Special Permit requests were granted, including one reduced side yard setback, three earth removal permits, two accessory apartments, and one residential use in a Neighborhood Commercial District. One of the earth removal special permits was combined with a request for a municipal use in a residential zone. This was granted for the construction of the new Library/Senior Center at the location of the old Highway Garage. The Comprehensive 40B Permit application was submitted in October and is expected to be approved in 2009. The request is for 36 one-bedroom rental housing units for low-income elders on land behind Atwood Acres. This project will add 36 units of affordable housing to Townsend's Affordable Housing Inventory and help Townsend move closer to the 10% affordable housing requirement set by the State.

In 2008, the Board was fortunate enough to have two senior citizens under the Senior Tax Work-Off Program to assist the Administrative Assistant with day-to-day duties, as well as long term projects. The Administrative Assistant is only budgeted for seven hours per week, making these seniors invaluable. Each senior volunteers 64.5 hours in order to receive a property tax reduction. Helen McDonald and Ginny Spinney were extremely helpful with tasks such as abutter mailings for legal notices and decisions, making copies in preparation for meetings, and filing.

ZBA meetings are open to the public and interested parties are welcome to attend. There is one open position for an Associate member and interested persons should fill out a Volunteer Response Form.

Respectfully submitted,  
William J. Cadogan, Chairman

## Board of Health

The Board of Health had another full year. We welcomed Carla Walter as the new Administrative Assistant. Carla has an extensive municipal background and supports not only the Board of Health but manages the Recycling Center, their employees and volunteers. Kathy Spofford moved down the hall as the Assistant to the Town Clerk's office. Michelle Dold who was elected in 2007 now serves as Vice-Chairman. Linda Tarantino has moved to the position as clerk and continues to be busy with her high school science teaching. We are grateful that she has been on the Board many years, and continues to monitor the closed Landfill. James Le'Cuyer now serves as Chairman. His experience professionally has allowed the Board hands-on experience in assisting with residential septic issues. Meetings are held the second and fourth Mondays of the month at 6:30 p.m. in the Town Hall. Agendas are posted in the Board of Health Office several days in advance.

Environmental monitoring of the leachate ponds and wells continue to be a necessity at the landfill, which was capped four years ago. Our contract with Weston and Sampson expired this year and the Town went to bid for a new three (3) year contract. After 26 interested parties, 8 submitted bids and the Board again awarded Weston and Sampson Engineers, Inc. to perform the environmental monitoring and reports. The Department of Environmental Protection (DEP) granted a reduction in some of the monitoring over the next 3 years which in turn, grants us a reduction on our fees.

The curbside trash and recycling program was awarded to G.W. Shaw for a three year contract beginning July 1<sup>st</sup>, 2008 and ending June 30, 2011. This new contract should save the town approximately \$50,000. A family of three is approximately \$190 a year for Curbside recycling which continues to work well. We encourage residents to continue in this endeavor to help our environment as well as our fiscal budget. In 2008 we earned \$18,218.00 in paper revenue, which saves us costs on our curbside trash pickup. Because we're recycling our plastics and cans and glass, we do not have to pay the \$78 tipping charge that we would pay if those items were put into the general trash. In 2008 the town collected 474 tons of paper, 275 tons of glass, cans and plastic and 3122 tons of trash. This is approximately 17 more tons of recycling from 2007! Please remember that only plastics labeled 1-7 are recyclable. Check those numbers and labels! A complete list can be obtained at the Board of Health office.

We urge the community to continue with recycling and help the environment for our future.

Remember: "Reduce, Reuse, Recycle".



The Recycling Center is open every other Saturday from 8:30 AM until 4:00 PM. You may drop off furniture, mattresses, box springs, scrap metal, textiles, appliances, tires, batteries, computers, misc. electronics, T.V's, monitors, fluorescent bulbs, books, yard waste, propane tanks and carpeting. Some items have fees to cover off-site disposal costs. You may also purchase additional recycling bins and yard composters at the Recycling Center and Apple Meadow Hardware. The Recycling Center welcomes volunteers who wish to learn more about recycling and work at our Center. Volunteers need to be at least 16 years old.

Townsend is a member of the North Central Regional Solid Waste Commission. Currently membership includes 11 towns. The Commission meets approximately every 6-8 weeks to discuss solid waste and recycling issues, DEP updates and open grants. Membership has enabled us to participate in regional household hazardous waste days at Fort Devens in the spring and Lunenburg DPW in the fall. The Commission is exploring way to expand to Devens for more accessible hazardous waste removals options for Townsend and other local municipalities.

The Board of Health reviewed and approved 28 new construction septic permits, 31 upgrades for existing homes, granted 7 extensions and 2 transfers. There were 85 Title V reports reviewed by the Board. We had 17 failed septic systems that will need to be repaired or replaced within 2 years.

A note of caution to all homeowners, when or if you plan on selling your home, please be sure to get a Title V inspection. Title V reports are valid for 2 years from the report date. A Title V report can be extended for an additional year if you provide two annual pumping receipts. If you have a well, a water quality test plus radon is necessary. Water quality tests are valid for 3 years. *Don't let surprises ruin your sale or put off your closing date.*

If you have any questions or concerns please call your Board of Health office at (978) 597-1713 Monday and Tuesday 9 AM until 4 PM, Tuesday evenings from 6 PM until 8 PM and Wednesday through Fridays 9 AM – 12 PM. Should we be unavailable, please call Nashoba Associated Boards of Health at 978-772-3335.

Respectfully submitted by,  
Townsend Board of Health Members:  
James Le'Cuyer, Chairman   Michelle Dold, Vice-Chairman   Linda Tarantino, Clerk

## Tree Warden

The majority of my time is spent viewing and evaluating all town trees; ie: those in the town right of way or on town property. This is an ongoing process which results in hazardous trees being removed on a “worst come first” basis.



The ice storm in December caused damage to otherwise healthy trees as well as those with undetected problems. The effects of the storm will be felt for many years to come.

Hopefully with the assistance of F.E.M.A. the town will be able to address the most hazardous situations in a timely fashion.

Patience and understanding will be needed in dealing with the effects of the storm both short and long term.

Any questions will be attempted to

be answered at 978-597-2551.

Respectfully submitted by:  
Don Massucco, Tree Warden



## Building Department

Listed below is the yearly report of activities of the Building Department for 2008

2008 brought the opening of the new highway facility at 177 Main Street and also the ground breaking for the Town a new Library and Senior Center. This new complex will be located at the site of the current highway garage. These projects are the results of the generous donation from Al Stone and the Sterilite Corporation.

2008 brought us the new 7<sup>th</sup> edition residential and base building code. Massachusetts also adopted the International Energy Code. This code is more stringent than the previous code.

Some of the most commonly overlooked items that require building permits are siding, roofing, swimming pools and hot tubs, decks, and replacement windows. If you have any projects or repairs planned, or have any questions please feel free to contact the Building Department. We will be pleased to assist you with your permit process.

Finally I would like to thank all of the other departments and boards that interact with the Building Department for their continuous support and excellent working relations.

Respectfully submitted,

Richard D. Hanks, Building Commissioner

<b>Report 2008</b>	<b>Number of Permits</b>
Single Family Dwellings	12
Multi Family Dwellings	0
Remodeling and Additions	27
Accessory Buildings	15
Swimming Pool and Hot Tubs	13
Commercial and Industrial Buildings	4
Commercial and Industrial Renovations	3
Solid Fuel Appliances	72
Demolition	7
Siding, Roofing, Replacement Windows	73
Decks and Porches	43
Signs	5
Business Permits	36
Other	20
<b>Total</b>	<b>333</b>
Total Increase in Valuation	\$30,581,655

Collected for 2008	Permits Issued	Fee Collected
Building Permits	333	\$40,753
Safety Inspections	23	\$747
Collected for the Plumbing Inspector	108	\$4,939
Collected for the Gas Inspector	129	\$4,858
Collected for the Wiring Inspector	185	\$11,085
Collected for the Sealer of Wghts. & Msrs.	106	\$2,400
<b>Total Collected by the Building Department</b>		<b>\$64,782</b>

## Wiring Inspector

I, hereby submit my annual report year ending December 31, 2008. A total of 185 permits were taken out.

Number of Permits	Type of Permit Issued
17	New Homes
31	Additions of Homes
41	Service Changes
8	Swimming Pools
11	Commercial Permits
3	Temporary Services
16	Alarms
13	Burners
1	Wells
3	Air Conditioners
4	New Garages/Sheds
2	Generators
33	Miscellaneous

**Total Permits Issued: 185**

All electrical work done must be according to the Massachusetts Electrical Code. Permits may be obtained in the Building Department, Townsend Memorial Hall.

I wish to thank Dan Haney, Alternate Inspector of Wires for their help. Also, thanks to all other Departments and Boards for their ongoing cooperation and support.

Respectfully submitted,  
William Choate, Inspector of Wires

## Sealer of Weights & Measures

The following inspections for accuracy were performed during 2008:

***Inspections Performed: 107***

***Amount of fees collected: \$2,400***

Anyone acquiring new or replacement scales or pumps must have them officially checked and sealed before they can be used. Appointments to have pumps and scales inspected and sealed are made through Eric Aaltonen, Sealer, 978-597-8855.

Respectfully submitted,  
Eric Aaltonen, Sealer of Weights and Measures

## Plumbing Inspector

I hereby submit my annual report for the year ending December 31, 2008. There were 108 plumbing permits issued. These permits were issued for new homes, renovations and commercial buildings.

All installation of plumbing must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. The Plumbing Code is founded upon certain principles of environmental sanitation and safety through proper design, acceptable and adequate installation, and maintenance. Construction may vary, but the basic sanitary and safety principles are desirable and necessary to protect the health of the people are the same everywhere.

Permits are also required for the installations of hot water tanks, solar heat installations, and any other domestic water connections, including back flow preventers, lawn sprinkler systems, and all septic tank installations must be installed by a licensed plumber.

All plumbing must be done by a Massachusetts licensed plumber and is subject to inspection. Permits may be obtained at the Building Department office in the Town Hall.

**Permits Issued: 108**

**Fee Received: \$4,939**

Respectfully submitted by:  
Richard Kapenas, Plumbing Inspector

## Gas Inspector

I hereby submit my annual report for the year ending December 31, 2008. There were 129 gas permits issued. These permits were issued for new homes, renovations, commercial buildings, and heating appliances.

All installation of gas, both natural and liquid propane must follow the State Uniform Code under Chapter 142 of the Massachusetts General Laws and Titles of the Environmental Code. The Gas Code is founded upon certain principles of safety through proper design, accepted and adequate installation, and maintenance. Construction may vary, but the basic safety principles are desirable and necessary to protect the safety of the people and are the same everywhere.

Permits are also required for the installations of water heaters, fireplace logs, heating boilers and furnaces, new or when they are replaced.

All gas must be done by a Massachusetts licensed plumber or licensed gas fitter, and are subject to inspections. Permits may be obtained at the Building Department office in the Town Hall.

I recommend the purchase and installation of a Carbon Monoxide Detector and the regular maintenance of your heating system.

**Permits Issued: 129**

**Fee Received: \$4858**

Respectfully submitted,  
Richard Kapenas, Gas Inspector

The Plumbing and Gas Inspector would like to thank the people of Townsend for their support in helping him to give better service.



## Townsend Library

Again, in 2008 we have many things to be thankful for.

The new library building, generously gifted to the Town of Townsend by Sterilite, is well underway (if you'd like to track the progress from home, log on to our website to look at the photo archive being created by Lee Duckett ). The groundbreaking was held July 12, 2008. We greatly appreciate the many Townsend residents who came out on that hot, sunny day to show their appreciation for the project and to celebrate with us.

Another thing we have to be grateful for in 2008, is the continuing efforts of the Endowment Committee. They have made great progress this year in transforming from a steering committee to the Board of Directors of the Townsend Public Library Endowment, Inc. We look forward to their continuing efforts in the coming year.

The Trustees have spent the year busily preparing for the transition to the new building. They have met with the architects to express needs and wants. They have spent much time working on a comprehensive policy book for the library. The Trustees have also developed a plan that addresses which furnishings will move to the new building and of those, what needs to be cleaned, refurbished and re-upholstered before the move.

Sheila Brown's retirement in February, is another event of note. The Children's Room will miss her dedicated service and her kindness to the children of Townsend.

Molly Benevides was hired to assist the Children's Librarian. She has shown herself to be a creative and energetic addition to the staff of the Townsend Public Library.

Throughout the year we had many programs for adults, young adults and children, such as:

- \* Monthly knitting and Renaissance dance classes for adults and older children.
- \* A St. Patrick's Day concert performed by "Two Old Friends."
- \* Storytimes for several different age groups throughout the year.
- \* "Winter Fun" activities, gingerbread house decorating and "Talk Like a Pirate Day" activities.
- \* A Summer Reading Program for all ages.
- \* An Introduction to Archeology program for children, celebrating Archeology month in October.
- \* A National Novel Writing Month Workshop presented by author Val Griswold-Ford.

Other highlights of the year included:

- \* Taking part in an Organic Lawn Care grant program, to improve the current library's lawn and educate the public about organic lawn care.



- \* Cooperating with the Townsend Recreation Department's Summer Recreation program and the Townsend Cultural Council to bring "The Penguin Lady" to town.
- \* Providing multiple copies of the Summer Required Reading books necessary for students in grades 6-12.
- \* Finding Volunteer Co-ordinator, Eileen Barnacoat, to help us organize and train volunteers to help us in our new building.
- \* Holding The Friends of the Library's first Toy and Children's Book Sale, having the 2nd Annual Plant Sale and having a Fall Book Sale.

In 2008, we had many items pass in and out of our library. During the year people borrowed a total of 61,652 items at the library. They borrowed 34,474 books, 858 magazines, 2,390 audio books, 771 music CD's, 11,705 videos, 380 museum passes (for more information see [www.townsendlibrary.org](http://www.townsendlibrary.org)), 37 video games, 29 MP3's, 2 playaways and 11,006 items borrowed from other libraries through the inter-library loan system. There were also 12,583 renewed items.

The Library is a busy place and continues to offer programs and opportunities for all ages to enjoy the written and spoken word.

#### LIBRARY TRUSTEES:

Carol Wright, Chairperson; Faith Wilkinson, Secretary; Cheryl Simoneau; Terry Duggan and Lynda Craig-Bowes  
Heidi Fowler, MLS -Library Director



Construction of the New Library

## West Townsend Reading Room

It was an eventful year for the Reading Room Committee. We gratefully thank the Cemetery and Parks Department for their assistance in maintaining the parking lot, wheelchair ramp and walkways this winter and the lawn mowing this summer.

We extend many thanks to the clubs who have aided us in the many ongoing projects. We are looking for individuals willing to help in the area of gardening, cleaning, carpentry and masonry.

We especially thank those groups and individuals who have rented the Reading Room and did their best in keeping the building clean and available for the next rental group.

Respectfully submitted by,  
The Reading Room Committee:

Vicki Coppinger,

Joy Niemiera

Lois Rearick

## Band Concert Coordinator

The Townsend Military Band between 7:30P.M. and 9:30P.M. summer months. I request that year for nine concerts, but the on the weather.



plays concerts on the Common on Thursday evening during the money be appropriated each number actually played depends

Local organizations sponsor these concerts. It is my a rotating basis. The following groups held lawn parties during the 2008 season:

lawn parties in conjunction with responsibility to assign dates on

Townsend Scout Groups  
Townsend Couples Club  
Townsend Recreation Department  
Townsend Congregational Church  
Townsend United Methodist Church

Townsend VFW Post #6538 Ladies Auxiliary  
and Townsend Business Association  
Townsend Fire-EMS  
Townsend Rod and Gun Club  
Townsend – Lunenburg Rotary Club and  
Townsend Women's Club

Respectfully submitted by:  
Betty Mae Tenney, Band Concert Coordinator

## Recreation Commission



The Town of Townsend Recreation Department continues to explore new activities that will be of interest to area residents. Led by an enthusiastic board - Rick Corsini, Alice Kennedy, Pam Shifrin and Sharon Whittier - I am amazed by their driven spirit! They spend hours of their time doing this volunteer job. The board is currently one commissioner short, so if interested, please contact a board member.

Our summer program continues to be our most popular program. Close to 160 children attended our five week summer program. Field trips included; Roll-On America, Cinema World and the Ecotarium. Townsend Library presented Museum of Science, "Reptiles" as well as The Penguin Lady. We hired Crystal Entertainment to present an interactive game show. Theme days included Hippie Day, Christmas in July, Halloween Day, P.J. and Sport Shirt Days. The annual bike and scooter safety rodeo was held with representatives from both the VFW and Townsend Police. The Townsend Police provided free popsicles and an ice cream certificate to those wearing their helmets.

The last day would not be complete without the annual "hose down" by the Townsend Fire Department! Our summer talent show is currently showing on the local cable channel. We also had a recreation attendee, Amy Clement, write and direct a play! We again offered a 9X12 and a 9X2 program. Parents continue to ask us to expand the day; however, we are bound to comply with the schools hours. With high hopes for the future, with the newly formed TRAC (Townsend Recreational Activity Council), a recreation center may turn from a dream to a



reality! First though, this group is working on revamping the Hawthorne Brook tennis courts and building a skateboard park. Interested in helping? Contact Carin Canfield at [masscanfields@verizon.net](mailto:masscanfields@verizon.net)

The town playground, "Kids Kountry", once again was the location for our summer parent/toddler program. This two morning a week program for five weeks offered music, crafts, book reading and free play.

Under the directorship of Ben Mahon, "Aladdin", was presented on the common. We would like to thank the Amanda E. Dwight



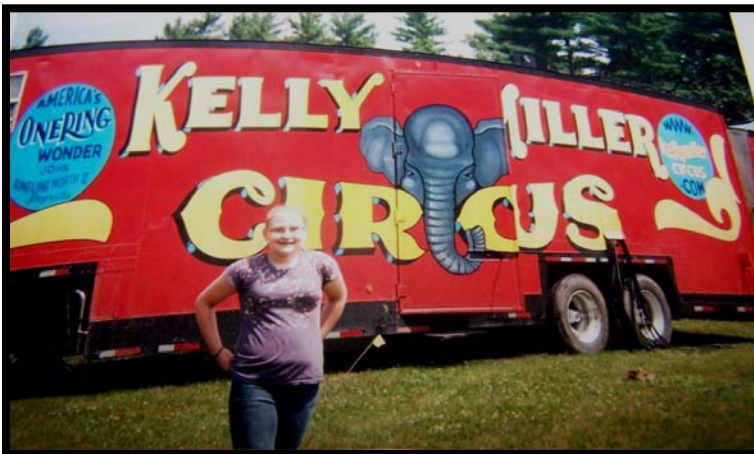
Fund and the Townsend Cultural Council, for funding this presentation. By receiving funds, we are able to present this show free of charge each summer to the spectators.

Since the tennis courts were still locked down, I looked again for help from our neighbors in Ashby. Their selectmen graciously let us use their courts for our tennis program. Again, it was a successful week. A sport, once learned, one can play for life!

Oh, what fun we had at the circus! We were fortunate to have the Kelly Miller Circus roll into town. Shows were on July 1st. It was amazing to watch the Big Top raised by the elephants that A.M. Those that attended will preserve those memories.

Townsend's Earth Day, "Save a Watt, Save a Lot", on the common, a collaboration between the Recycling Committee and Townsend Recreation was well attended. Acts ran continuously on the gazebo, children had fun on the obstacle course, informational talks were given and both businesses and nonprofit groups were at hand to explain their business or cause.

The middle school dances, which now include the 6<sup>th</sup> graders continue to attract nearly 200 children to each dance. We are allowed to use Hawthorne Brook Middle School once during each month the school is not holding a dance.



Volleyball continues to have a good core of students. It is held on Friday evenings at the Hawthorne Brook Middle School gym for 5<sup>th</sup>-8<sup>th</sup> graders. This has proven to be a great feeder program for the high school! Many thanks to Becky Adams and Al Mudgett for doing these training sessions.

Group rate tickets were made available to the Nashua Pride, Globetrotters and Monster Jam during the year.

The Haunted House, held in the old vestry of the Congregational Church, had its usual good attendance. Bender's Pool and Spas dressed the outdoor area with spooky sights. We once again gave an admittance discount, if the person brought canned food for TEO with them. The Brick Steamer provided ice cream certificates for all the children that came.

Thanks to the ski program coordinators; Ms. Craigen for the Squannacook Elementary School and Mr. Krawczyk for the Hawthorne Brook Middle School. This program would not occur without these dedicated leaders and their volunteer chaperones.

New offerings this year included, Fitness is Fun and ABC Music and Me. ABC Follow Me still has a good following.

We continue to offer babysitting classes. If you need a sitter, contact [clem6six@verizon.net](mailto:clem6six@verizon.net). We have an established list to send to you.

I had an opportunity to attend Massachusetts Recreation and Park Association yearly conference. Useful information was gathered on grant writing, a counselor in training program, tennis programs and skateboard parks.



The Recreation Commission continues to depend on the school district and other town departments to enable us to run our activities. We are thankful for their help.

Plans for next year include out of state trips. If you have any ideas for programs, please contact Karen Clement at [clem6six@verizon.net](mailto:clem6six@verizon.net) Also, we always need help at the haunted house and I continue to seek a person to run an adult fitness program.

Respectively submitted,  
Karen Clement, Recreation Director



## Cultural Council

The Townsend Cultural Council received a total of twenty-five requests for grants by the October 16, 2008 deadline. The Council voted to partially fund fourteen of the requests, fully fund one of the requests and denied funding to the remaining ten. The total amount of dollars tentatively funded is \$5,414.90. We can not officially commit to this dollar amount due to the current fiscal situation in Massachusetts; there is some uncertainty about the amount of State funding that will actually be made available to us. The dollar amount could be reduced substantially from the amount we were given to work with in 2008; If this happens, we will be faced with the prospect of not only reducing grant amounts, but unfortunately might also need to reduce the number of programs we can fund.

It is the council's plan to organize fund raising events, in an effort to rely less heavily on State funding.

Respectively submitted by,  
Diane Morin, Chair  
Townsend Cultural Council

## American Flag Committee

*Our Flags will continue to fly on Main Street*

Many flags have been purchased in Memory of Veterans, Loved ones, as well as donated. All purchases have been placed on the Memory Plaque located at Town Hall.

God Bless America

Respectfully submitted by:  
Albert "Tubby" Boucher

## Veterans' Agent

I am appointed by the Board of Selectman, but the position is mandated by the State. Each city or town must, by law, have a representative responsible for assisting the Veterans of that community and administering the appropriate funds. Each year the Veterans' Service Officer submits a budget which must be approved by the Town. Part of the budget is allocated for the Service Officer salary and the remainder is used for the funding of Veterans' claims. The claims are reimbursed by the State through the Department of Veterans' services in Boston.

Veterans' Service Officer holds office hours in the Town Hall on Tuesday at 1:00 P.M. until 5:00 P.M. Veterans' Service Officer can be contacted at 978-597-1700 Ext 1729.

Many Veterans and their families are unaware of the benefits available to them. Benefits include financial assistance for food, heat, medical expenses, and aid for educational expenses. Assistance is available to the unemployed and disabled Veterans. Legal claims are referred to the Boston Veterans' Service office.

Each case is service with the utmost discretion. Individual cases are confidential and not open to the public. Approximately 50 Veterans are assisted each year in Townsend.

Respectfully submitted by,  
Joseph J. Mazzola,  
Veterans' Service Officer.





## Council on Aging

**MISSION STATEMENT:** *The Townsend Council on Aging is committed to the continued growth and well being of our senior citizens by providing programs, education, information and referral services with a goal of helping our seniors achieve the best quality of life possible.*

The Council on Aging office is located in the Senior Center and is open Monday, Wednesday & Friday, 9:00 to 3:30; and Tuesday & Friday, 9:00 to 12:00. The COA works with state and local agencies, continues to offer information, referrals, as well as a variety of services for our Townsend seniors age 60 and over. Tel. 978-597-1710.



The senior center is open the same hours as the COA. Our programs last year included: Monday morning breakfast; speakers; handcraft group; chair exercise; fitness classes led by Loretta Perillo; watercolor classes with Instructor Linda Salisbury; ice cream socials; KFC Luncheon; health clinics with Sharon Fata from Nashoba Nursing; and we can't forget Bingo, which continues to be our most popular event!

Our Road Runner bus is also available to Townsend seniors for their medical and other appointments, as well as for grocery and general shopping and miscellaneous trips. Call at least 24 hours ahead to schedule your trip. 978-597-1730

Our congregate meals are held at Hawthorne Brook Middle School on Mondays and Wednesdays when school is in session. Call the COA office by 11:00 the morning of the day you wish to attend. Cost is \$1.25 per meal and take outs are available.

Meals on Wheels continues to serve many seniors in our town who are shut in or recovering from an illness, surgery, or just unable to prepare meals on their own. Our thanks to volunteers Jen Jones; Jack Andrews; Judy Lawton; Ellen Amadon for their commitment to delivering these meals each week. Special thanks to Donna Howard and Linda Salisbury for stepping in to help out when needed.

Our SHINE (Serving Health Information Needs of Elders) volunteer Ann Sheldon is available at the Senior Center to counsel seniors by appointment about their health care choices. Many thanks to Ann for her dedication and many hours served.

Many thanks also to Carol & Duane for their volunteering to help our seniors with their tax returns in February and March.

As everyone knows, December, 2008 was the most difficult month on (our) record with the power outages. But our rugged and stalwart New Englanders made it through. Many replies to our phone calls were "I've been through worse..." Our seniors never cease to amaze and teach me.

We also appreciate so much the volunteer group of the Friends of the Townsend Seniors. They are in the background working to help support the COA and Senior Center. Last winter they purchased a nice new copier for us when our *very old* copier gave out. We didn't have the money in our budget so the Friends stepped in to help us out!



Once again Mark Lynch outdid himself with putting on the Thanksgiving Dinner for our seniors. Over 140 seniors enjoyed a traditional turkey dinner with all the fixings. Mark obtained a host of volunteers to help out. Among whom were Donna Howard and Linda Salisbury, COA employees who volunteered their time that evening. Mark's personal goal is to feed every senior citizen in Townsend a Turkey Dinner, and he's well on his way to meeting this goal.

THE GIFT.... of a new senior center and library from Al Stone and the Sterilite family is still a wonder to behold. The buildings are up and rooms are framed out. The stone work on the senior center entrance is done and it looks great. Soon the outside of the three building will be done and workers will be finishing the interiors. Completion date is slated for the fall of this year. How exciting!! Our seniors are looking forward to a beautiful building, more (much more) space, programs, walking to the library & back for exercise and participating in intergenerational activities with the Library. We continue to thank Mr. Stone and his Sterilite family for such a wonderful gift!!!

Respectfully submitted,

Christine Clish, Director

Council on Aging Board members: Lt. David Profit; M. Eileen Violette; Ray Jackson; Nancy Martin; Arnie Howard; Yvonne St. Hilaire; Ginny Spinney; Nancy Shepherd; Leslie Rauhala

## Housing Authority

The year saw an array of projects for the Housing Authority.

Townsend Woods was the name chosen for the second elderly housing building on the Atwood property. RCAP Solutions got further funding and submitted a 40B application for the project. The Zoning Board of Appeals approved the project. When additional funding is received, the new facility of 36 elderly units will break ground, hopefully by the fall of 2009.

In early 2008, the state Department of Housing and Community Development (DHCD) promulgated new rules for the administration of Chapter 40B. These new rules place further challenges on municipalities. The state's requirement for each town to have 10% of its housing stock be affordable (under the state's definition) was dealt a setback under the new rules; the 33 homes in Townsend which had been rehabilitated with Community Development Block Grants no longer count toward our 10% because they do not have deed restrictions.

Townsend's first Habitat for Humanity home was completed in August and the Baboci family moved in. It could not have happened without the support of churches and businesses and nearly 250 individuals in the community who supported this project in big and small ways. We continue to support Habitat's efforts as a committee and as individuals. A developer will be donating the shell of a condominium to Habitat, however, it is temporarily on hold due to the economic conditions.

Townsend was part of a consortium of towns who received a Community Development Block Grant, administered by Montachusett Regional Planning Commission. A portion of the funds was used to give two First Time Homebuyer's Seminars in Townsend. Income qualified graduates of these seminars can receive \$10,000 down payment assistance.

Phases 1 & 2 of Coppersmith Way, the 40B project approved in 2005, continues development. When complete, there will be 10 affordable units. These units are not only affordable to purchase, but will provide affordable living due to their energy efficiency and solar power

Rivers Edge, a proposed new 125 home 40B subdivision project off Route 13 at the old sand pit was under preliminary consideration this year. After input by town boards and committees, the developer took into consideration the various issues: environmental impact, density, traffic, etc. With the economy, the project is now on hold. We look forward to working with the project when it is formally presented.

After serving faithfully as member and clerk for several years, Ann Neuburg left the Housing Authority late this year when she moved out of town. Lorna Fredd, who had been deeply involved with the Habitat project, began attending our meetings in early fall. The Housing Authority nominated her to fill out the rest of Ann's term and the Board of Selectmen unanimously approved.

The Housing Authority now consists of Michele Cannon, Chair, Gini L. King, State Representative, Jim Clish, Laura Shifrin and Lorna Fredd, members. We would welcome anyone at our meetings who would like to learn or help us. We usually meet the first and third Mondays (or the second if the first or third is a holiday) at 6:30 PM in Town Hall. Check the postings for meeting room assignment.

We look forward to a year of creating new projects which bring more affordable housing to Townsend. If you have any ideas, please contact us.

*The mission of the Townsend Housing Authority is to promote, maintain and provide quality housing for income groups which could not otherwise afford to live here and to do so while honoring our commitment to steward our environment.*



Habitat for Humanity Home  
Townsend, Massachusetts





## Montachusett Regional Planning Committee

The Montachusett Regional Planning Commission (MRPC) located in Fitchburg, MA was hired by the Town of Townsend to administer their Community Development Block Grant programs. Below is an accounting of each of the grant programs.

**FY'00, FY'02 and FY'03 CDBG Programs:** **The Town successfully completed its FY'00, FY'02, and FY'03 Community Development Block Grant Programs. Within these three grants, the following was accomplished: in Townsend twenty-two (22) housing units were assisted and twenty-five (25) septic systems were replaced.**

**FY'05 CDBG:** The Town was awarded \$600,000 to continue the highly successful regional housing rehabilitation program in the towns of Townsend, Ashburnham and Ashby. Within this grant, seven (7) housing units were assisted; six (6) of the units being addressed for housing rehabilitation and one (1) unit we replaced their septic system.

**FY'07 CDBG:** \_The Town is collaborating with three towns on another regional housing rehabilitation grant program. The Town of Lancaster is the lead community with Townsend, Lunenburg and Ashburnham being joint participants. \$1,183,249 was awarded to these four towns in July of 2007 and projects within Townsend have just begun. The funds have been used for housing rehabilitation, septic repair or replacement, and to conduct a First Time Homebuyer Counseling program. To date in Townsend, these funds have assisted five (5) homeowners with housing rehabilitation projects and one (1) unit with a septic replacement project.

There have been two sessions of the First Time Homebuyer classes held so far. There are two more programs to be held this spring.

The Staff of the Montachusett Regional Planning Commission continues to enjoy working with the residents and local officials in Townsend. We hope this relationship continues to grow for many years to come.

**American Dream Downpayment Initiative:** The Town continues to participate with the other cities and towns in the Montachusett Region in this highly successful program to supply funds to assist First Time Homebuyers. These funds assist income eligible residents buy their first home by providing downpayment and closing cost assistance.

Respectfully submitted by:  
Shelly Hatch, Community Development Director

## Lowell Regional Transit Authority

The Lowell Regional Transit Authority (LRTA) is one of fifteen regional transit authorities established by the Commonwealth of Massachusetts in 1974 dedicated to the mission of increasing the use of mass transit on a regional basis. Headquartered at the Charles A. Gallagher Intermodal Transportation Center in Lowell, the LRTA provided nearly 1.7 million passenger trips on their fixed route bus service in nine communities in fiscal year 2001. Additionally, the mobility of elderly and disabled citizens is enhanced through the Council's on Aging and the LRTA Road Runner program providing approximately 32549 passenger trips in fiscal year 2008. The LRTA serves an area of over 300,000 population with an operating budget of more than \$6 million annually.

The LRTA currently provides Road Runner van service to eleven communities in the region. The LRTA provides curb-to-curb transportation service in Townsend and surrounding towns on a 24 hour advance registration basis. Townsend residents aged 60 years and older or those who are disabled may avail themselves of the Road Runner program. All of the vehicles are fully accessible and wheelchair lift-equipped.

Many trip purposes can be accommodated: shopping, medical appointments, Senior Center events, social and recreational activities. The fare schedule is \$1.00 one-way within Townsend and \$1.50 one-way to the surrounding communities.

The ridership in Fiscal Year 2008 was 4,608 trips. In October 1999, the LRTA provided a brand new 14 passenger 2008 Ford E350 Superduty van as a replacement for the aging 1994 11 passenger Dodge Maxivan. New vehicles are acquired through the Commonwealth's Mobility Assistance Program, which provides 80% of the cost of the new vehicle, while the Federal Transit Administration provides the remaining 20% matching share.

The year 2008 continues to show strong support for Road Runner services. The LRTA feels that Townsend is doing an excellent job under the leadership of Christine Clish. So we feel confident that our partnership will only improve in the upcoming years.

## SUMMARY OF LRTA SERVICES TO TOWNSEND

### **ROAD RUNNER:**

<b>Type or Service:</b>	Dial-A-Ride and prescheduled		
<b>Service Area:</b>	Townsend, Ayer, Fitchburg, Lunenburg, Leominster, Nashua, N.H.		
<b>Eligible Riders:</b>	Elderly over 60 years of age and any handicapped person		
<b>Trip Purposes:</b>	All trip purposes accommodated, medical, shopping, recreational, social		
<b>Availability:</b>	Monday	8:00 a.m. - 2:00 p.m. (Medical, lunch);	
	Tuesday	9:00 a.m. - 3:30 p.m. (Shop, Nashua*);	
	Wednesday	8:00 a.m. - 2:00 p.m. (Local, lunch);	
	Thursday	8:00 a.m. - 3:30 p.m. (Local, Shop-Fitch.);	
	Friday	8:00 a.m. - 1:00 p.m. (Medical, local)	
<b>Fare:</b>	(one way)	\$1.00	Local (Townsend, Ayer, Fitchburg, Lunenburg)
		\$1.50	Leominster, Nashua, Fitchburg (Searstown)
<b>Advance Notification:</b>	By 4:00 p.m. the previous day.		
<b>Vehicles:</b>	One 14 Passenger Ford E350 Superduty van with wheelchair lift.		

\* Shopping trip on 3rd Tuesday of month is to KMART Plaza, Fitchburg, Mass.



# Nashoba Associated Boards of Health



**Nashoba Associated Boards of Health** continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Townsend**. In addition to the day to day public health work we conduct for **Townsend**, we also provide the following services.

- Maintaining Nashoba's internet web site to provide information for the public. (See *nashoba.org*)
- Through our involvement in the Bioterrorism Regional Coalition we are keeping the Townsend Board of Health up-to date on matters of emergency preparedness planning. Currently we are working on the Emergency Dispensing Site plan for the Town.
- Response to the West Nile Encephalitis(WNV) surveillance effort through coordination with MDPH, through the collection of suspected bird samples, submittal to the MDPH lab, and follow-up when the lab results were obtained.
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.

We look forward to continuing our work with **Townsend's Board of Health**. Included in the day to day work of Nashoba in 2008 were the following:

- Through membership in the Association Townsend benefited from the services of Nashoba staff including: Registered Sanitarians, Certified Health Officers, Registered Nurses, Nutritionists, Registered Physical & Occupational Therapists, Licensed Social Workers, Certified Home Health Aides, and Registered Dental Hygienists
- Nashoba Nursing Service is the regional vaccine depot for MDPH. As such it is a valuable resource for the regular distribution of vaccines to physicians in the area, provides regular public immunization clinics, and is positioned and equipped to provide for larger scale immunizations should MDPH require them.
- Provided health education programs in collaboration with the Townsend Council on Aging.
- Collaborated with Montachusett Home Care concerning elders at risk and other safety issues.
- Reviewed 67 Title 5 state mandated private Septic System Inspections for **Townsend** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Townsend Board of Health for enforcement action.

By the **Townsend** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service, under local control, at a reasonable cost!

## **TOWN OF TOWNSEND**

### Environmental Health Department

#### **Environmental Information Responses**

##### **Townsend Office (days).....121**

The Nashoba sanitarian is generally scheduled to be available for the on Tuesday and Thursday mornings at the Townsend Board of Health Office. Other meetings occur informally. *This does not reflect the daily calls handled by the three Nashoba secretaries during daily business hours.*

##### **Food Service Licenses/Inspections..... 50**

Nashoba annually mails out and receives application from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing.

Most licensees are inspected at a minimum twice a year. (Seasonal facilities are an exception.) Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

##### **Beach/Camp/School Inspections.....9**

Camps are inspected at least annually at opening for compliance with State Sanitary Code, Chapter IV, 105CMR430.00. Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected.

##### **Housing & Nuisance Investigations.....65**

Nashoba, as agent for the local Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

##### **Septic System Test Applications.....21**

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

##### **Septic System Lot Tests.....111**

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

##### **Septic System Plan Applications.....41**

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

##### **Septic System Plan Reviews .....137**

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

**Septic System Permit Applications (new lots) ..... 48**

**Septic System Permit Applications (upgrades).....9**

Applicants' approved plan submittals and Board of Health requirements are incorporated into a permit to construct the septic system.

**Septic System Construction Inspections..... 103**

Nashoba Sanitarian is called to construction site at various phases of construction to witness & verify that system is built according to plans.

**Septic System Consultations.....52**

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

**Well Permits.....6**

**Water Quality/Well Consultations..... 93**

Private wells are regulated solely by local Board of Health regulations, The Nashoba Sanitarian assist the Board of Health by reviewing well plans, securing well water samples, and interpreting water quality test results.

**Rabies Clinics - Animals Immunized.....50**

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

**Nashoba Nursing Service & Hospice**  
**Home Health**

**Nursing Visits.....1,836**

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

**Home Health Aide Visits .....1220**

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

**Rehabilitative Therapy Visit.....967**

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

**Medical Social Service Visits..... 68**

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

**Hospice Spiritual Care Visits.....43**

Nashoba's Clergy provide patients with spiritual support and guidance.

**Clinics**

**Local Well Adult, Support Groups, & Other Clinic Visits.....344**

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended

Flu Clinics held in Townsend..... 242

Number of patients whom received

Flu Shots that live in Townsend..... 245

Number of patients whom received

Pneumovax Vaccine ..... 3

Number of patients whom attended Well

Adult Clinics from Townsend ..... 84

**Communicable Disease**

**Communicable Disease Reporting & Control**

Nashoba's Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within **Townsend** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

## Number of Communicable Disease cases

Investigated 41

Communicable Disease Number of Cases:

• Borrellia Burgdorferi .....	17
• Campylobacter.....	1
• Clostriduim Difficili.....	1
• Cryptosporidiosis.....	1
• Ehrlichiosis.....	1
• Encephalitis.....	1
• Hepatitis.....	5
• Giardiasis.....	4
• Rocky Mountain Spotted Fever.....	2
• Salmonellosis.....	4
• Shingelliosis.....	1
• Streptococcus .....	1
• Toxoplasma Gondii .....	1
• Tuberculosis (confirmed).....	1

## Health Promotion

Skilled Nursing.....	61
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## Dental Health Department

### Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

<b>Students Eligible.....</b>	<b>370</b>
<b>Students Participating.....</b>	<b>216</b>
<b>Referred to Dentist.....</b>	<b>36</b>

### Instruction - Grades K, 1 & 5

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

<b>Number of Programs.....</b>	<b>16</b>
<b>Students Participating .....</b>	<b>394</b>

# North Middlesex Regional School District Superintendent



The past year provided school personnel with the opportunity to continue to provide students within the school district with educational programs designed to meet both their current and future educational needs. One impressive change in curriculum and instruction occurred at the high school where a new academic schedule and program of studies was successfully implemented. The change in the high school schedule took students out of study halls and enabled them to participate in more academic classes designed to prepare them for both the 21<sup>st</sup> century world of work and the rigor of university study. The new secondary program of studies included innovative courses in all academic areas and allowed students greater access to both advanced placement and college and university sponsored on-line courses. In addition to traditional and on-line courses offered at the high school, seniors and juniors were able to participate in internships outside of school where individual students had the opportunity to experience work within a variety of occupations.

Unfortunately, while innovations in the high school program of studies provided students with many more opportunities, these innovations also illuminated the educational limitations presented by the age and condition of the high school building. As a result, in 2008, the school district submitted an application to the Massachusetts School Building Authority (MSBA) seeking financial assistance with upgrading/renovating the North Middlesex Regional High School. According to an engineering study completed earlier in 2007, the high school's nearly 50 year old mechanical, electrical, communications, plumbing, and lighting systems have out lived their functional usefulness and are in need of replacement and/or significant repair. Sadly, the state's current financial situation did not allow the MSBA to authorize and fund many school building projects across the state. Thus, the North Middlesex application sits in limbo with many others submitted across the state.

Elementary and middle schools within the school district continued their fine work and added new programs designed to improve student performance on MCAS. The school district pursued a number of state and federal grants in hopes of expanding further educational opportunities available to students within the school district. Grants allowed the school district to maintain full-time kindergarten programs across the school district. The district also received competitive grant funds to investigate both the possibility of implementing school schedules designed to extend the school day and the implementation of K-5 gifted and talented programs.

Finally, the district, like the member towns, faces an uncertain financial future. Resources available to schools from all governmental levels continue to shrink. It will be difficult to maintain the current level of educational services without eliminating some programs and/or employing innovative staffing patterns. The district's children have always benefitted from strong community support. We will continue to work closely with town officials to provide educational opportunities equal to the potential of the children we strive to serve.

Respectfully submitted,  
Maureen M. Marshall, Superintendent of Schools



## North Middlesex Regional High School

It is with great pride that I provide this update about North Middlesex Regional High School, a learning community that is committed to excellence.

NMRHS offers an academic program that prepares students for life beyond high school. Our program of studies offers a comprehensive curriculum that provides students the opportunity to achieve to their full potential. In addition to traditional courses, we are able to offer diverse courses including: Pre-Engineering / Robotics, Mandarin Chinese, American Studies, American Sign Language, as well as eleven advanced placement courses. We strive to support all of our students and acknowledge their accomplishments. Students at North Middlesex continue to be recognized outside of our school community. We are pleased to honor our thirty-two advanced placement scholars, as well as our seventy-six John and Abigail Adams Scholarship recipients for outstanding MCAS achievement.

Our primary goal is to provide curriculum and instruction that is student centered and aligned to the Massachusetts Curriculum Frameworks. The staff at North Middlesex Regional High School is second to none. They work tirelessly developing curriculum, improving instruction, and participating in professional development course work that expands their own knowledge base. Their professionalism in embracing changes to the school has been vital to improving our high school climate. We are committed to knowing our students and putting their needs first in every decision.

Beyond the classroom, NM students excel. We are extremely proud of our marching band and choral group for earning awards and recognition at state competitions. Our athletic program continues to compete at a high level in the Midland-Wachusett League, with several athletes and teams qualifying for tournament play. The number of after school clubs and organizations continues to expand each year, and we currently offer over thirty. These programs provide students with different interests and abilities the opportunity to become involved in our school community.

NM students are socially responsible and are committed to improving the community beyond the school. Our students organize major events to raise money and awareness for specific causes. From the Relay for Life event that raised money for cancer research, to our Adopt a Family coin drive to support local families around the holidays, to our New Orleans community service group who will again travel to help those still affected by Hurricane Katrina, NM students know the importance of building a strong community both in and out of school. We are extremely proud of our students for both organizing and sponsoring these causes.

We are pleased to work closely with our school council to help build partnerships with families and community organizations. We encourage open communication with parents and invite you to visit our website at <http://nmiddlesex.mec.edu> and click on the link to NMRHS.

Respectfully submitted by:  
Michael Flanagan, Principal

## Hawthorne Brook Middle School

The 2008/2009 school year marks the 30<sup>th</sup> anniversary of Hawthorne Brook Middle School.



Although the color schemes and style may reflect the 1970's, our school community today is vibrant and committed to providing the best educational experience possible for our students in the 21<sup>st</sup> century.

Student success is our first priority and is evident in our commitment to teaming. This year we reconfigured our resources and divided our students and faculty into smaller learning communities, or teams. Each team of teachers shares the same group of students and follows a common

schedule. This shared schedule provides the teachers with the flexibility to modify and adjust student schedules to best meet the needs of each group.

Another key component of the team model is the common meeting time for teachers to share information about the performance and progress of their students. These meetings often include discussions of students who are doing well academically and those who need additional support. It is also a time for sharing information about learning styles and issues that may be affecting a child's ability to work to their potential. Parental involvement in these discussions is also strongly encouraged.

Teachers work closely to coordinate team building, interdisciplinary activities, assignments, and tests. The curriculum is aligned with the Massachusetts Curriculum Frameworks, but the staff reviews and revises it to meet the wide range of needs and styles within the classroom. Ultimately, the team model allows us to create a strong web of support to enhance student success.

The primary focus of Hawthorne Brook Middle School is academics and we strive to provide a vigorous academic program for all students. In addition to the core classes of math, English, science, social studies and foreign language (grades 7 and 8), all students receive instruction in art, music, health and physical education. Our 6<sup>th</sup> grade students also have computer and library skills classes. Students have the opportunity to receive instruction and participate in band or chorus.

There is also a wide range of extra curricular activities in which students can participate. Extra curricular activities afford students additional opportunities to develop many of the essential skills necessary to grow and mature in our society. Students can be involved in interscholastic sports, intramurals and a variety of other clubs and activities throughout the year.

This year we have emphasized developing a positive, supportive climate within our Hawthorne Brook community. This initiative encompasses many components and a commitment from the staff, students and parents. The effort from all has been very impressive and fruitful. Our students are a constant source of pride for the entire community.

We are grateful to the PTO for their support and for providing funding for items and programs that otherwise would not be possible. In addition to the fundraising efforts and donations, parents have stepped forward and offered their time and talents whenever needed.

Communication with parents and the community is an essential component of our successful middle school. We can be reached via email at [HBadm@nmiddlesex.mec.edu](mailto:HBadm@nmiddlesex.mec.edu) or through our website that can be accessed through the district page at <http://nmiddlesex.mec.edu>

Respectfully submitted by,  
Stephen Coughlan, Principal

## Squannacook Elementary School

As Principal of Squannacook Elementary School I am honored to present my fifth annual report to the citizens of Townsend. Squannacook Elementary School serves 370 students in grades three, four and five. Our class ratios vary from 22 – 28 students in sixteen classrooms. The faculty and staff of Squannacook is a strong, cohesive group that works together to provide a safe and academically challenging environment for all students. We continue to stress the *Pathways to Success* by following the district and school goals.

Literacy and mathematics are the basis of our academic program. The district curriculum correlates with the Massachusetts Curriculum frameworks. Teachers utilize a variety of instructional strategies to teach various skills. In addition to the Scott-Foresman reading program and the Singapore Math program, teachers have been trained to implement two new instructional programs: Six traits of Writing and QAR (Question, Answer, Relationship). These new programs are being implemented in order to improve student achievement. MCAS Academy, which took place twice a week during the winter and spring, was a great help to our students who needed additional assistance with MCAS testing. The After School Enrichment program, Destination Imagination, the Squannacook Community gardens, and the ski program continue to offer students alternative opportunities for learning and growing.

At Squannacook Elementary School we feel that communication is important. To this end we have a biweekly newsletter, agenda book, lobby and route 13 signs and the *Homework Zone* in addition to the district phone program, Connect Ed. This year we began an email chain to distribute the newsletter and other important information.

This past year we said goodbye to two staff members who retired: Mr. David Kilpatrick (guidance counselor) and Mr. Christopher Barnacoat (fifth grade classroom teacher). Both had many years of experience in their positions in the district and established wonderful reputations. Mrs. Linda Hammill, who fulfilled her guidance internship at Squannacook last year, replaced Mr. Kilpatrick. Due to budgetary constraints, Mr. Barnacoat's position was not filled.

Squannacook Elementary School is fortunate to have a supportive parent group which provides the students with a variety of presentations and field trips that enhance their education. These experiences range from a visit by Ben Franklin to a walk along the Freedom Trail. The P.T.O. enjoyed a successful Winter Carnival last February, which was different from the past Holiday Fair. We applaud the subtle changes this group is initiating in order to better assist the needs of our students.

Unified Arts (art, computer, library, music, and physical education) are integrated with our academic programs. This year Mrs. Pat Jeanig (librarian) and Mrs. Felicia Comeras (computer teacher) integrated their talents with the fifth grade unit entitled "Proud to be An American". This year-long study is increasing students' knowledge of immigration, elections, and

branches of American government. In October, students were “sworn in” as American citizens.

The support and assistance of Dr. Maureen Marshall and the central office staff are greatly appreciated. The students and staff of Squannacook Elementary School recognize and appreciate the support of the Townsend community in providing the necessary resources that allow us to develop and educationally sound program for the students of Townsend.

Respectfully submitted,  
Chris Morassi, Principal





# Spaulding Memorial School

## *An Early Childhood Education Center*

It is an honor to serve in my first year as principal of Spaulding Memorial School and have this opportunity to present the citizens of Townsend with the annual report. I was fortunate to serve as assistant principal for the previous two years, under the leadership of Ms. Gwen Warwick, which allowed me to become familiar with the students, staff, parents and community. Ms. Beth Lewandowski has assumed the role of assistant principal and is a valuable addition to Spaulding. I feel privileged to be able to work with the talented staff of Spaulding Memorial School; they have a sense of pride in the history of the school, a desire to continue to grow in the profession and a strong dedication to children that is evident every day.

Spaulding Memorial School serves approximately 430 students in preschool, kindergarten, first and second grade. Class sizes have increased slightly this year with first grade having up to twenty-four students in a class. The educational program offered by the faculty at Spaulding Memorial is a highly effective early childhood program that encourages each child to develop his/her individual talents and abilities in a caring, nurturing, and inclusive learning environment.

The curriculum at Spaulding focuses on the Massachusetts Curriculum Frameworks for all subject areas. The Scott Foresman English/ Language Arts program incorporates explicit instruction for listening, speaking, reading, spelling, and writing skills and encourages age appropriate cross-curricular applications. Children are introduced to math through Singapore Math, which develops problem-solving techniques and encourages higher-level thinking. Our science curriculum emphasizes a hands-on approach, which fosters observations, inquiry, and understanding. The Social Studies curriculum emphasizes the understanding of family and community through the integration of literature. To educate the whole child social skills are taught through discussions of citizenship, responsibility, fairness, caring, trustworthiness and respect. In addition, children have an opportunity to extend the curriculum in computer, library, music, art and physical education classes. During the school year the children's artwork, musical talent and cultures are showcased at family events. The Townsend Fire Department offers an extremely successful SAFE program to the second grade children. The core program is also supplemented by many cultural events such as the Pumpernickel Puppets, Origami Studio, Young Audiences "Tales from Africa", TEO presentation, Fire Prevention, Michael Glaser- author and Native American Perspectives. These programs enrich, spark interests in children and support the school improvement goal of offering students more opportunities to participate and share in cultural events.

We are extremely fortunate to have a supportive parent group which meet regularly and organize many family events and fundraisers. This past year they have helped to purchase much needed physical education equipment and support the advancement of technology at Spaulding by purchasing new equipment for the computer lab.

This past year we had three retirements; Ms. Gwen Warwick, principal, Mrs. Debbie Bossidy, kindergarten teacher and Mrs. Mary Fitch, paraprofessional. In addition, Mrs. Cheryl Klaud, a beloved first grade teacher passed away suddenly this fall. All contributed greatly to the high quality education provided at Spaulding Memorial School.

I am extremely pleased to be a part of the Spaulding Memorial School, the North Middlesex Regional School District and Townsend. The children, parents, members of the community, town officials, staff at Spaulding Memorial School, the North Middlesex Regional School District Committee, Dr. Maureen Marshall, Superintendent of Schools and the central office staff provide an excellent environment in which children can learn and reach their potential.

Respectfully submitted,  
Miss Becky Janda, Principal





# Nashoba Valley Technical High School

## Townsend's NVTHS School Committee Members

Nathan Buckley

2 Open Positions

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9-12 and also provides post-graduate programs for those between the ages of 18 and 25 years old. Nashoba has earned an impressive reputation for producing community leaders as well as providing community service. With an enrollment of approximately 700 students from seven communities, Nashoba Valley Technical High School offers career preparation in 16 technical programs.

### Administration

Dr. Judith L. Klimkiewicz  
Mr. Victor Kiloski  
Ms Carol Heidenrich  
Ms Melissa LeRay  
Ms Denise Page Pigeon  
Mr. Matthew Ricard  
Mr. George Kalarites  
Ms Clare Jeannotte

Superintendent  
Assistant Superintendent/Principal  
Director of Technology  
Director of Student Services  
Director of Curriculum/Grants  
Dean of Students  
Facilities Manager  
Business Manager

**Accreditation:** New England Association of Schools and Colleges.

**Three 12-week trimesters.** Eight 45-minute periods set in a block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

### The Year in Review

In 2008 Nashoba added a music teacher to its faculty. It is the first time in the school's history the school has had music in its course selections, which will bring more opportunities to study all areas of the TV Media/Theatre Arts industry.

Nashoba is working to advance its green initiative with an energy audit to assist the school with alternative energy source designation that will save on the soaring costs of fossil fuels. Additionally, all construction technical fields will be constructing and maintaining these alternative energy sources. We will also be the first school in the Commonwealth to use water borne paints in our Autobody Program. This reduces, according to research, the volatile gases by approximately 90%. We have even involved our school committee in our green initiative by emailing agenda packets to save on paper waste and the cost of mailing.

Nashoba continues as a satellite campus for Fitchburg State College with many professional development and advanced graduate matriculation opportunities for our teachers and administrators. Classes have been well attended and interesting to all participants.

Finally, NVTHS continues to improve its post secondary opportunities for students with multiple new articulation programs with public and private colleges, as well as, immediate career placement with our ever increasing business and industry partners.

### **Vocational-Technical Programs**

Auto Collision Repair & Refinishing  
Automotive Technology  
Banking, Marketing & Retail  
Business Automation Technology  
Carpentry/Cabinet Making  
Cosmetology  
Culinary      Arts/Hotel      Restaurant  
Management  
Dental Assisting

### **(Secondary & Post Graduate)**

Design & Visual Communications  
Electrical Technology  
Electronics/Robotics  
Engineering Technology  
Health Assisting/Early Education & Care  
Machine Tool Technology  
Plumbing/Heating  
  
TV Media Production/Theatre Arts

### **Special Academic Programs**

Advanced Placement Honors and College Preparatory courses are available in all core subjects. Foreign language and additional educational courses are offered for all four years for all interested students.

### **Dual Enrollment**

Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses the junior and senior year at a two- or four-year public college or private institution in Massachusetts or New Hampshire. Upon completion, they receive their high school diploma from Nashoba and one or two years of college credit. More than 30 students in recent years have graduated with an Associates degree from college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

### **Student Activities**

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 10 high school sports with equal opportunities for both male and female students. Other extracurricular activities include Student Council, National Honor Society, Yearbook, Students Against Destructive Decisions, Skills USA, Student Leadership, Peer Mediation, and many special interest clubs. **No user fees** are imposed on any sport, school sponsored club or activity.

### **Continuing & Community Education**

More than 700 adult students attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTHS website.

### **Community Service Projects**

Nashoba is unique in its approach to community service and its relationship to its district towns. Students are expected to go with their instructors to areas of our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform necessary work for the district towns. The Community Service Program educates students in a real world setting and allows the towns the benefit of viewing Nashoba students at work and having a major project completed without expending limited town resources for capital improvement.

