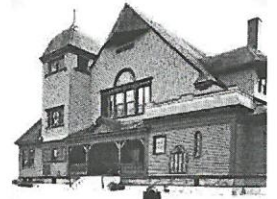




OFFICE OF THE SELECTBOARD  
272 Main Street Townsend Massachusetts 01469



Chaz Sexton-Diranian, *Chairman*

Joseph Z. Shank, *Vice Chairman*

Theresa A. Morse, *Clerk*

R. Eric Slagle, *Town Administrator*

Sabrina Moore, *Administrative Assistant*

**SELECTBOARD MEETING AGENDA**

November 14, 2023, 6:00 PM Selectmen's Chambers  
272 Main Street, Townsend MA 01469

Rec'd Townsend Town Clerk  
9 NOV '23 PM3:09

Zoom link provided by: TCAM Inc. **for convenience only**

Zoom Link: <https://us02web.zoom.us/j/81505299247?pwd=bzh6OFRZRVBIZDdkdlhFbmdlZWJzZz09>

Username: 815 0529 9247

Password: 323688

**I. PRELIMINARIES – VOTES MAY BE TAKEN:**

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being recorded and uploaded to YouTube.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Review/Approve the meeting minutes for 08/29/23, 09/05/23, 09/19/23.

**II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN: None**

**III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:**

- 3.1 Reappoint Susan Shuford as Alternate Registrar to the Board of Registrars effective 10/26/2023 for a 3 year term ending 03/31/2026.
- 3.2 Review/Approve Disclosures of Townsend Historic District Commission members.

**IV. MEETING BUSINESS - VOTES MAY BE TAKEN:**

- 4.1 Approve and sign outside of a meeting all 2024 renewals for retail licenses (alcohol) contingent upon a valid certificate of inspection and receipt of required documentation and payment.
- 4.2 Discuss ABCC Seasonal Population Estimate form.
- 4.3 Discuss/Vote on Employment Contract for Water Superintendent.
- 4.4 Recap Property Auction from October 27, 2023.
- 4.5 Correct clerical error in Treasurer/Collector contract.
- 4.6 Discuss/Comment Referral Notice 108 West Meadow.
- 4.7 Discuss/Comment Referral Notice 168 Lunenburg Road.
- 4.8 Review/Approve increase in Recreation Revolving Fund limit to \$100,000.

**V. WORK SESSION – VOTES MAY BE TAKEN:**

- 5.0 ARPA Projects
- 5.1 Town Administrator Updates and Reports
  - A. Fee Waiver Request from Townsend Historical Society
  - B. Snow Contractor Rates
- 5.2 Reports from Board liaisons
  - 5.2.1 General Government
  - 5.2.2 Elected Boards
  - 5.2.3 Public Safety
- 5.3 Announcements/Communications
  - Legal Notice 168 Lunenburg Road, -Legal Notice 108 West Meadow Road.
- 5.4 Next meeting - Tuesday, November 28, 2023, 6 p.m.
- 5.5 Review and sign payroll and bills payable warrants out of session.

VI: EXECUTIVE SESSION – VOTES MAY BE TAKEN: None

VII. ADJOURNMENT:

+19292056099,,81505299247#,,, \*323688# US (New York)

+13017158592,,81505299247#,,, \*323688# US (Washington DC)

Find your local number: <https://us02web.zoom.us/j/kdOGp3EnUc>