



OFFICE OF THE SELECTBOARD  
272 Main Street Townsend Massachusetts 01469



Chaz Sexton-Diranian, *Chairman*

Joseph Z. Shank, *Vice Chairman*

Theresa A. Morse, *Clerk*

R. Eric Slagle, *Town Administrator*

Sabrina Moore, *Administrative Assistant*

**SELECTBOARD MEETING AGENDA**

July 11, 2023, 6:00 PM Selectmen's Chambers  
272 Main Street, Townsend MA 01469

Zoom link provided by: TCAM Inc.

Zoom Link: <https://us02web.zoom.us/j/84406718654?pwd=ZGtEMzFtRHhicWxra2lW'T0hFL0lPQT09>

Username: 844 0671 8654 Password: 262101

**I. PRELIMINARIES – VOTES MAY BE TAKEN:**

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being recorded and uploaded to YouTube.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Review/Approve the meeting minutes for May 16, 2023.

**II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN:**

- 2.1 (6:30) Discussion of 3-phase power and private partnership possibilities with KW Government Service.
- 2.2 (7:00) Discussion about Squannacook Meadows Motorized Vehicles and Signs.

**III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:**

- 3.1 Appoint Matthew Mathos as Conservation Agent effective July 3, 2023.
- 3.2 Re-Appointment Kimberly King to the Meeting Hall Gallery Committee for a term to expire 06/30/2026.
- 3.3 Appoint Robert McManus as per diem Van Driver for the Townsend Senior Center effective July 3, 2023.
- 3.4 Review/Approve Disclosures of Townsend Historic District Commission members.

**IV. MEETING BUSINESS - VOTES MAY BE TAKEN:**

- 4.1 Discuss/Review Bylaw Committee.
- 4.2 Surplus Request IT Equipment Town Hall.
- 4.3 Surplus Request IT Equipment Library.
- 4.4 Mandatory Referral 96 Fitchburg Road.
- 4.5 Mandatory Comment letter - Open Space and Recreation Plan Update Draft 2023.
- 4.6 Discuss/Review Maintenance garage and TEMA equipment.
- 4.7 Discuss/Review Town Vehicle.
- 4.8 Review/Approve Municipal Relief Transfers.
- 4.9 Review/Approve Collective Bargaining Agreement(s).
- 4.10 Review/Approve Townsend Police Department Policies and Procedures.

**V. WORK SESSION – VOTES MAY BE TAKEN:**

- 5.0 ARPA Projects
  - Building Evaluation
- 5.1 Town Administrator Updates and Reports
- 5.2 Reports from Board liaisons
  - 5.2.1 General Government

5.2.2 Elected Boards

5.2.3 Public Safety

5.3 Announcements/Communications

- Resignation Bernadette Oinonen Council on Aging
- Resignation Alisa Struthers from Townsend Historic District Commission
- Resignation Laura Shifrin from Townsend Housing Authority
- Legal Notice 158 Main St
- Legal Notice 96 Fitchburg Rd
- Legal Notice 66 Bayberry Hill Road
- Shirley Coit Birthday
- ZBA member vacancy

5.4 Next meeting - July 25, 2023 at 6p.m.

5.5 Review and sign payroll and bills payable warrants out of session.

VI: EXECUTIVE SESSION – VOTES MAY BE TAKEN:

- 6.1 Executive Session pursuant to GL c. 30A, s. 21(a)(3), to discuss strategy with respect to collective Bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

VII. ADJOURNMENT:

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Find your local number: <https://us02web.zoom.us/j/kVtEhkeDe>