

approve 12/9/19

Office of the  
**BOARD OF HEALTH**  
272 Main Street  
Townsend, Massachusetts 01469

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**BOARD OF HEALTH MEETING MINUTES**  
**September 23rd, 2019**  
**Meeting Room 2**

**1. PRELIMINARIES:**

- 1.1 The meeting was called to order at 6:00pm Roll Call: Chair Linda Johansen (LJ), Clerk Christopher Nocella (CN), Christopher Genoter (CG) and Carla Hitzenbuhler (CH) were all present.
- 1.2 2.9 Continued  
3.4 Added Appointment of Officers to next agenda meeting scheduled for 10/15/19

**2 APPOINTMENTS/HEARINGS:**

**2.1 Tobacco Regulations Review**

Tobacco Director Joan Hamlett was unable to attend the discussion was continued to a later date when she has more information and an update on the vaping ban. They did discuss the BOS asking for an update, and determined that vaping is included in the Townsend regulations.

**2.2 Littering Regulation Public Hearing**

Chairwoman LJ opened the hearing at 6:19pm. The Board discussed adding non-criminal disposition to the regulation. Chair LJ gave an update to her meeting with Town Council on the fining structure. They discussed adding a section to cover costs of removal and adding stronger enforcement such as the police. **A MOTION was made by LJ and 2<sup>nd</sup> by CN to continue the hearing to 10/15/19. Voting 3/0 MOTION passes. Hearing continued at 6:50pm.**

**2.3 Recycling Committee Bylaw Update**

The Board updated their Board of Selectmen liaison Donald Klein to why they would like to repeal Section 102 of the bylaw and replace it with a Board of Health regulation. They discussed the lack of volunteering today. They discussed the definition of the Finance Committee: The Finance Committee is a representative group of Townsend taxpayers that are appointed by the Town Moderator. The Finance Committee is comprised of 7 members in accordance with Massachusetts General Laws Chapter 39 Section 16 and the Town's bylaws. The Committee is the official financial watchdog of the town. As it is difficult for all taxpayers to be completely informed about every aspect of town finances, finance committees were established so a representative group of taxpayers could conduct a thorough review of municipal finance questions on behalf of all citizens. The primary duties of the committee are to advise and make recommendations at town meeting on budget and other areas of finance.

**2.4 4 Peach Lane – Dbox Replacement**

**A MOTION was made by CG and 2<sup>nd</sup> by CN to approve the D-Box replacement at 4 Peach Lane. Voting 3/0 MOTION passes.**

2.5 6 Redwood Drive – Septic Variance Request

A MOTION was made by approve a variance request to construction an addition, with a crawl space foundation, 13'+/- from the leach well. They hoped the foundation would be waterproofed given the determination. Voting 3/0 MOTION passes.

2.6 Recycling Fees Public Hearing Continuation

Chair LJ opened the hearing at 712pm. The Board discussed having bulky sticker fees. They Board discussed the current contract where bulky plastics are charged \$250 per haul and market tip fee but bulky furniture is at \$165 per haul and \$90 per ton. A MOTION was made by LJ and 2<sup>nd</sup> by CG to continue the hearing to 11/12/19. Voting 3/0 MOTION passes.

2.7 Septic Permit Signature Process

A MOTION was made by CG and 2<sup>nd</sup> by LJ to approve the Health Agent for Nashoba to sign out of meeting component replacements and D-Box upgrades. Voting 3/0 MOTION passes.

2.8 Memorandum of Understanding (MOU) for Emergency Dispensing Site (EDS) with Board of Health and the North Middlesex School district

The Board signed the MOU and asked for it be forwarded to the School Committee to sign at their 10/7 meeting.

2.9 Outstanding Items:

5 Turnpike Road – pending town council review

122 South Row Road – pending town council review

Gilchrist Road – pending town council review

3. WORK SESSION

3.1 Health Administrator Phone Request

A MOTION was made by LJ and 2<sup>nd</sup> by CG to approve a cell phone for the Health Administrator in the amount of \$130 for accessories and not to exceed \$75/month. Voting 3/0 MOTION passes.

3.2 G.W. Shaw Update

Chairwoman LJ updated the members with Town Council's advice to modify the current letter and the vendor sign before submitting payment.

3.3 Invoices were approved as submitted. A MOTION to approve the minutes of 8/12 as written was made by CN and 2<sup>nd</sup> by LJ. Voting 3/0 MOTION passes. A MOTION to approve the minutes of 8/26 as written was made by LJ and 2<sup>nd</sup> by CG. Voting 3/0 MOTION passes.

4. A MOTION to adjourn the meeting at 7:40pm CN, LJ 2<sup>nd</sup> approve 3/0.