

approve 12/9/19



TOWNSEND BOARD OF HEALTH

272 Main Street
Townsend, Massachusetts 01469

Linda Johansen, *Chairman*
Office (978) 597-1713

Christopher Genoter, *Vice-Chairman*

Christopher Nocella, *Clerk*
Fax (978) 597-8135

Board of Health Meeting Minutes October 28, 2019 Meeting Room 2 6:00 PM

1. Preliminaries

1.1 Roll Call: Rick Metcalf (RM), Chris Genoter (CG), Chris Nocella (CN), and Linda Johansen (LJ) present.

1.2 Additions and Deletions. 2.10 Town of Townsend Municipal Vulnerability Program grant application FY2020 submitted by Beth Faxon. 2.11 Allocation of workload.

2. Appointment / Hearings

2.1 Littering Regulation Public Hearing Continuation – Open 6:02 pm. Continued to January 13, 2020. LJ motioned, CN 2nd. Approved unanimously.

2.2 Tobacco Regulations Review with Joan Hamlett. Joan had to reschedule until 11-12 due to a conflict. CG motioned, CN 2nd. Approved unanimously.

2.3 Andrew Shepherd: Proposal to regulation the use of Styrofoam in Townsend. Andrew presented a draft regulation, the memo to Townsend businesses, and a summary of feedback from businesses and a Facebook poll containing residents' comments. The board moved to schedule a public hearing on January 27, 2020. CG motioned, CN 2nd. Approved unanimously.

2.4 109 Bayberry Hill Rd – local upgrade. CG motioned, CN 2nd. Approved unanimously.

2.5 187 North End Rd – new construction. Permit request includes an easement. CG motioned, CN 2nd. Approved unanimously with the condition the permit not be released until easement is recorded.

2.6 Outstanding items: 122 South Row Rd. Rick clarified legal proceedings from town counsel. CG motioned to seek town counsel opinion on liability if the board took no action. CN 2nd. Approved unanimously. No other updates.

2.7 Mandatory Referral: PB 15 Pheasant Ridge Road – Accessory Apartment addition. Resident presented the plan to convert the downstairs for parents to reside. RM will submit comments as a tank upgrade.

2.8 Recycling Committee Bylaw Update – Board approved unanimously to accept changes w/recommended legal revisions. Town counsel provided legal opinion on revision accepted at previous meeting. This resulted in excessive changes. It is not clear if Recycling Committee will have time to review prior to Special Town Meeting as date has not been set, yet. LJ motioned to accept the latest revisions with edits and to resubmit to legal for a final review. CG 2nd. Approved unanimously.



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2.9 Reappointment of Officers. Discussed the agenda and personal workloads. Agreed unanimously to continue the discussion on 11/12.

2.10 Town of Townsend Municipal Vulnerability Program grant application FY2020 submitted by Beth Faxon. Board reviewed the content. Board voted unanimously to take no action. LJ will notify Beth.

2.11 Allocation of workload. Discussed the coverage of phone, email, and checks during periods when administrator is not in the office for an extended period of time. CG will pick up the building / office key and check postal mail. RM will change the greeting to call Nashoba BOH and cover board of health inquiries/issues. LJ will cover trash and recycling and will check voice messages during the week. Consensus to push out new agenda items to January when possible.

3. Work Session

3.1 Invoices. None.

3.2. Reviewed upcoming agenda items.

3.3 Adjournment at 8:20 p.m. LJ motioned, CN 2nd. Approved unanimously.