

Office of the
BOARD OF HEALTH
272 Main Street
Townsend, Massachusetts 01469

Linda Johansen, *Chairman*
Office (978) 597-1713

Christopher Nocella, *Clerk*
Fax (978) 597-8135

BOARD OF HEALTH MEETING MINUTES
June 10, 2019 - 600PM
Meeting Room 2

1. PRELIMINARIES:

- 1.1 The meeting was called to order at 6:06pm Roll Call: Chair Linda Johansen (LJ), Clerk Christopher Nocella (CN), Rick Metcalf (RM) and Carla Hitzenbuhler (CH) were all present.
- 1.2 Items 2.2 – 2.6 Deleted.
2.7 Review of BOH regulation book ADDED

2 APPOINTMENTS/HEARINGS:

2.1 BOH Vacancy Appointment

A MOTION was made by CN and 2nd by LJ to appoint Christopher Genoter to fill the remaining term left by the resignation of James Le'Cuyer to April 2020 in Townsend. Voting 2/0 MOTION passes. Welcome back Chris!

2.2 Gilchrist Road – Discussion on Housing

RM explained the Fire Department responded to a call on Gilchrist where a person had to be removed by the window to seek hospitalization. He further noted they filed an elder at risk and the nurse had been by at least a dozen times but was never let in. The remaining person in the home is just getting around to getting services with a nurse. Chairman LJ asked to have Town Council weigh in on the Board's obligation to respond to Fire Department reports. She requested herself, RM and CW get on the Town Council calendar for the last Tuesday of the month.

A MOTION was made by CN and 2nd by LJ to continue the hearing to the last meeting in August. Voting 2/0 MOTION passes.

2.3 33 Bailey Road – Septic Upgrade

The following variances were requested:

- a.) CMR 15.405(1)(h) reduction in the 4' separation required between the bottom of the soil absorption system and high groundwater. Requesting a 12" reduction resulting in sewage absorption system being 36" above high groundwater with a reported 5 min per inch perc rate.
- b.) CMR 15.405(1)(j) reduction in the 12" separation required between the inlet and outlet tees an high groundwater provided is 9" to tank inlet 6" to tank outlet 5" to pump inlet and 4.5" to pump outlet. Note tank and pump have rubber boots at pipe penetrations.

A MOTION was made by CN and 2nd by LJ to approve the variances and Presby septic design upgrade for 33 Bailey Road. Voting 2/0 MOTION passes.

2.4 Update to Selectmen on residential and non-residential debris

CW explained the Highway Department will no longer be using the Recycling Center to dispose of debris and the Tree Warden is going to keep his area roped off so no one will be able to access the area but CW and the Tree Warden.

2.5 Summer Schedule

7/8, 7/22, 8/12 and 8/26 6pm.

2.6 Outstanding Items

- a.) 5 Turnpike Road – nothing from case worker informing Town Council we are filing in court.
- b.) MRPC – contract has expired and work is still not complete. Request Town Council opinion.
- c.) 122 South Row Road – no update.

2.7 BOH Regulation Book Review

The Board reviewed the book with the BOH regulations specifically manure management and hydronic heaters. They requested Joan Hamlett come to a meeting in August to discuss updating the Tobacco Regulations.

3. WORK SESSION

3.1 FY20 Landfill Monitoring Contract Amendment

CW distributed the proposal to the Board. CN asked how clean the water is before it's mixed when testing. The Board requested Duane Himes return to the Board to discuss further.

3.2 FY19 Budget Review – No overdrawn accounts.

3.3 Invoices were approved as submitted.

A MOTION to adjourn the meeting at 7:42pm CN, LJ 2nd approve 2/0.



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BOARD OF HEALTH AGENDA

Monday, June 10th, 2019

Meeting Room 2 at 6:00 p.m.

1. PRELIMINARIES:

1.1 Roll Call

1.2 Additions or Deletions to Agenda Not Reasonably Anticipated by the Chair 48 hours in Advance of the Meeting
add 2.10 - Recycling Committee

2. APPOINTMENT / HEARINGS

2.1 Title 5 Fee Schedule

2.2 Recycling Regulations Public Hearing Continuation

2.3 Littering Regulations Public Hearing Continuation

2.4 Pierce Rd., Lot 3 – New Construction

2.5 West Meadow Rd., Lot 1 – New Construction

2.6 West Meadow Rd., Lot 2 – New Construction

2.7 West Meadow Rd., Lot 3 – New Construction

2.8 11 Proctor Rd – Tank & Sewer Line Replacement

2.9 Mandatory Referral: Planning Board Lot 3 Pierce Road Scenic Road Public Hearing

2.10 Outstanding Items:

a. 5 Turnpike Road Apt 220 Update

b. MRPC Program Income Update

c. 122 South Row Road Update

3. WORK SESSION

3.1 Vendors selection for non-residential and residential grinding and composting at the Recycling Center

3.2 Grant Tracking: What does the BOH apply for, why and when

a.) Barclay-Giel Seed Grant for Kiosk Needle Disposal (due in June)

3.2 Advertising – what is the best message to deliver in the annual mailing?

3.3 FY19 Budget Review

3.4 Invoices and Minutes of May 2019

3.5 Adjournment

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R E C E I V E D
JUL 30 2019

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BOARD OF HEALTH MEETING MINUTES
June 24, 2019 - 600PM
Meeting Room 2

1. PRELIMINARIES:

- 1.1 The meeting was called to order at 6:00pm Roll Call: Chair Linda Johansen (LJ), Clerk Christopher Nocella (CN), Rick Metcalf (RM) and Carla Hitzenbuhler (CH) were all present.
- 1.2 2.5 – 2.7 Deleted
Added 20 Hickory Drive Septic Upgrade
Added Recycling Committee Appointments

2 APPOINTMENTS/HEARINGS:

- 2.1 Title 5 Fee Schedule
A MOTION was made by CN and 2nd by LJ to adopt a \$25 fee for Title 5 reports in Townsend. Voting 2/0 MOTION Passes.
- 2.2 Recycling Regulations Public Hearing
Chairman LJ opened the hearing at 6:18pm. A MOTION was made by CN and 2nd by LJ to continue the hearing to the last meeting in August. Voting 2/0 MOTION passes.
- 2.3 Littering Regulations Public Hearing
Chairman LJ opened the hearing at 6:20pm. *Clarify trash*
~~The Board asked for zoning and right of way input from the Zoning Commissioner.~~ A MOTION was made by CN and 2nd by LJ to continue the last meeting in August. Voting 2/0 MOTION passes.
- 2.4 Pierce Road, Lot 3 New Construction
No variances are required for this new 3 bedroom home. A MOTION was made by CN and 2nd by LJ to approve septic design for Lot 3, Pierce Road. Voting 2/0 MOTION passes.
- 2.5 11 Proctor Road – Tank and Sewer Line Replacement
Pit is OK. A MOTION was made by CN and 2nd by LJ to approve the tank and sewer line replacement at 11 Proctor Road. Voting 2/0 MOTION passes.
- 2.6 20 Hickory Drive – Septic Upgrade
No variances are required. A MOTION was made by CN and 2nd by LJ to approve the septic design upgrade for 20 Hickory Drive. Voting 2/0 MOTION passes.
- 2.7 Mandatory Referral: Planning Board Lot 3 Pierce Road Scenic Road
No comment.
- 2.8 Outstanding Items:
5 Turnpike Road – Starting filing in court.
MRPC Program Income – No update
122 South Row Road – working with legal.

3. WORK SESSION

3.1 Vendor Selection – Residential and Non-Residential Debris

A MOTION was made by LJ and 2nd by CN to award Shepherds Landscaping to screen the residential debris for \$7,500 and Wicklow Wood to grind the non-residential debris for \$8,600. Voting 2/0 MOTION passes.

3.2 Grant Tracking

CH gave the Board an update on the Grants. Revolving account currently has \$29,202.61; Program Income \$12,594.75; Small Scale Recycling \$8,706.03 and Emergency Preparedness \$772.41.

3.3 Advertising and the Annual Mailing

The Board reviewed the draft flyer CH had submitted. They had minor edits.

3.4 FY19 Budget Review – CW reported no accounts will be overdrawn.

3.5 Invoices were approved as submitted. A MOTION was made by approve the minutes of May 13 and May 28 as amended by LJ and 2nd by CN. Voting 2/0 MOTION passes.

4. A MOTION to adjourn the meeting at 7:36pm CN, LJ 2nd approve 2/0.



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BOARD OF HEALTH AGENDA
Monday, June 24th, 2019
Meeting Room 2 at 6:00 p.m.

1. PRELIMINARIES:

- 1.1 Roll Call
- 1.2 Additions or Deletions to Agenda Not Reasonably Anticipated by the Chair 48 hours in Advance of the Meeting

2. APPOINTMENT / HEARINGS

- ~~2.1 BOH Appointment – Christopher Genoter~~
- ~~2.2 Gilchrist Road – Discussion on Housing~~
- ~~2.3 West Meadow Rd., Lot 1 – New Construction~~
- ~~2.4 West Meadow Rd., Lot 2 – New Construction~~
- ~~2.5 West Meadow Rd., Lot 3 – New Construction~~
- ~~2.6 187 North End Rd – New Construction~~
- ~~2.7 23 Bailey Road – Septic Upgrade~~
- ~~2.8 Update to Selectmen on residential and non-residential wood debris at the Recycling Center~~
- ~~2.9 Summer Schedule~~ *Book review*
- 2.10 Outstanding Items:
 - ~~a. 5 Turnpike Road Apt 220 Update~~
 - ~~b. MRPC Program Income Update~~
 - ~~c. 122 South Row Road Update~~
 - ~~d. Littering Regulations continued to August 12, 2019~~
 - ~~e. Recycling Regulations continued to August 12, 2019~~

3. WORK SESSION

- ~~3.1 FY20 Landfill Environmental Monitoring and Engineering Services Contract Amendment~~ *cont to 8/26?*
- ~~3.2 FY19 Budget Review~~
- ~~3.3 Invoices~~
- 3.4 Adjournment *Scheduled*
- 3.5 Adjournment

