

Office of the
BOARD OF HEALTH
272 Main Street
Townsend, Massachusetts 01469

James Le'Cuyer, *Chairman*
Office (978) 597-1713

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Fax (978) 597-8135

BOARD OF HEALTH MEETING MINUTES
February 11, 2019 - 600PM
Meeting Room 2

1. PRELIMINARIES:

- 1.1 The meeting was called to order at 6:03pm Roll Call: Chairman James Le'Cuyer, Vice-Chair Linda Johansen (LJ), Clerk Michelle Dold (MD), Rick Metcalf (RM) and Carla Hitzenbuhler (CH) were all present.
- 1.2 The agenda was amended as follows:
- 1.2.1 1 Brookline Street Proposed Hair Salon
 - 1.2.2 Title 5 Public Hearing discussion
 - 1.2.3 22 Coppersmith Way Septic Upgrade
 - 1.2.4 53 Highland Street Septic Upgrade
 - 1.2.5 18 Proctor Road New Construction
 - 1.2.6 122 South Row Road Update
 - 1.2.7 MRPC Update
 - 1.2.8 Hauler Regulations
 - 1.2.9 Recycling Bylaw
 - 1.2.10 Invoices and Minutes
 - 1.2.11 Recycling Center Update
 - 1.2.12 Adjournment

2 APPOINTMENTS/HEARINGS:

- 2.1 **1 Brookline Street – Proposed Hair Salon**
Bedroom septic will need to pass Title 5. DEP required holding tank to be installed. Hours anticipated Tuesday – Friday. Adequate street parking. **A MOTION was made by MD and 2nd by LJ to approve the hair salon for two (2) chairs for hair. Voting 3/0 MOTION passed.**
- 2.2 **Title 5 Fees – advertise for hearing.**
- 2.3 **22 Coppersmith Drive – Septic Upgrade**
Failed system after 10 years. 40B project. Has wetlands and has filed with Conservation Commission. **A MOTION was made by MD and 2nd by LJ to approve the septic upgrade to 22 Coppersmith Drive. Voting 3/0 MOTION passed.**
- 2.4 **53 Highland Street – Septic Upgrade with Variances**
Failed system. Required variances: 15.405(1)(h) reduction of required 5 foot separation from the bottom of the system to 3 feet; 15.405(1)(i) Sieve analysis may be performed if a perc test cannot; and 15.405(1)(j) reduction of the 12" separation between the inlet/outlet tees. **A MOTION was made by MD and 2nd by LJ to approve the septic upgrade with all variances. Voting 3/ 0 MOTION passed.**

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2.5 18 Proctor Road – New Construction

Septic system in full compliance. **A MOTION was made by MD and 2nd by LJ to approve the system. Voting 3/0 MOTION Passed.**

2.6 122 South Row Road – waiting for Town Council

2.7 MRPC Update – waiting for recording and signing

Hauler Regulations – MOTION was made by MD and 2nd by JL to approve the Hauler Regulations with a start date 7/1/19. Voting 3/0 MOTION carries.

2.8 Recycling Bylaw – updated with hauler regulations, waiting for animal disposal

2.9 Invoices were signed including the water bottle request from the Recycling Committee. **Minutes** of 1/14/19 were approved as written.

2.10 Health Administrator request to attend a seminar on 2/28/19 was denied.

3. A MOTION to adjourn the meeting at 8:18pm JL, MD approve 3/0.

Respectfully Submitted:

Board Member

Date

4/29/2019

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TOWNSEND BOARD OF HEALTH

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BOARD OF HEALTH AGENDA

Monday, February 11th, 2019

Memorial Hall at 6:00 p.m. – Meeting Room 2

1. PRELIMINARIES:

~~1.1~~ Roll Call

~~1.2~~ Additions or Deletions to Agenda Not Reasonably Anticipated by the Chair 48 hours in Advance of the Meeting

2. APPOINTMENT / HEARINGS

~~2.1~~ Title 5 Septic Regulations Updates and Changes in Fees

~~2.2~~ 22 Coppersmith Way – Septic Upgrade

~~2.3~~ 53 Highland Street – Septic Upgrade with Local Variances

~~2.4~~ 10 Proctor Road – New Construction

~~2.5~~ 1 Brookline Road – Change of Use

~~2.6~~ Outstanding Items:

~~a.~~ Hauler Regulations Adoption

~~b.~~ 22 South Row Road – Pending Town Council review

~~c.~~ Recycling Bylaw Update

~~d.~~ Performance Evaluation Update – Pending Town Administrator update

~~e.~~ MRPC Program Income Update

~~f.~~ Kiosk Needle Grant Update

-nothing

3. WORK SESSION

~~3.1~~ Invoices (Educational Bottles) etc., and Minutes of January 2019

~~3.2~~ Townsend Board of Health Facebook Page

~~3.3~~ February 28th Boston Seminar Request

~~3.4~~ Recycling Center Update: Security Cameras

3.5 Future Agenda Items:

a.) Micro-blading Regulation TBD, G.W. Shaw and Recycling Update (2/25/19)

3.6 Adjournment



Carla Walter

From: Rick Metcalf <rmetcalf@nashoba.org>
Sent: Monday, March 11, 2019 9:17 AM
To: Carla Walter
Subject: 2/25/19 minutes

Carla,

Here are my notes from the 2/25/19 meeting...

- JL opens the meeting at 6:10pm.
- 1.1 – JL, MD, LJ present. RM from Nashoba BOH.
- 1.2 – Add 2.5 – 5 Turnpike Rd., Apt 220 Housing Inspection.
- 2.1 – LJ presents draft BOH report on the recycling crisis that she will be presenting to the Recycling Committee 2/26/19. Board reviews briefly and agrees that this is a good step in addressing recycling issues and they will review to discuss at a later date, as well as request comments from the Recycling Committee.
- 2.2 – Jim Smith present from the Highway Department. Board discusses use of Recycling Center with him, including street sweepings, trees, etc. BOH informs Jim that Recycling Center is self-sustaining and cannot continue to accept materials from the Highway Dept at no cost due to disposal costs. They agree that they will meet on site to inspect materials in question and that a plan for the future must be worked out. The BOH will be meeting with the Selectmen to discuss the same later this month.
- 2.3.1 – 3 Bridle Path – Tank & d-box replacement as a result of a Title 5 Inspection Report that was conditional pass. Board has lengthy discussion on 2500 gallon two-compartment vs. 1500 gallon two-compartment. In practice, Board has only required 1500 gallon for replacements, but agree to discuss this policy at a later date. LJ motions to approve and sign permit with condition that language be placed on the permit suggesting that a 2500 gallon two-compartment be installed, but only requiring a 1500 gallon two-compartment. MD 2nd and unanimous approval.
- 2.3.2 – 168 North End Rd. – d-box replacement due to the existing box being crushed by a vehicle. This is a follow-up permit and the work was already completed as an emergency repair. MD motions to approve. LJ 2nd and unanimous approval.
- 2.4 – Continue all Outstanding Items.
- 2.5 – Board discusses recent housing inspection at 5 Turnpike Rd., Apt 220 and the sanitary conditions. The Board agrees to send an order to correct to owner and occupant and also asks RM to file an elder at risk.
- 3.1 – The Board signs invoices.
- 3.2 – Continue.
- 3.3 – Continue.
- 3.5 – MD motions to close meeting @7:27pm. LJ 2nd and unanimous approval.

Sincerely,

Rick Metcalf, R.S.
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Linda Johansen
4/29/19

