



TOWNSEND BOARD OF HEALTH

272 Main Street
Townsend, Massachusetts 01469

Christopher Nocella, Chairman

James Le'Cuyer, Clerk

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Wednesday, January 13th at 4:00 p.m., EST

Board of Health members and staff will meet in Meeting Room 2 at Memorial Hall

The Board of Health meeting is **also being held virtually** in accordance with the Governor's Executive Order Suspending Certain Provisions of the Open Meeting Law, MGL c. 30A. s.20. Interested individuals can listen in and participate by phone by dialing the phone number below and using the provided access code. **Telephone Number: 1-717-275-8940 Access Code: 6602188**

PRELIMINARIES

- 1.1 Roll Call
- 1.2 Additions or Deletions not anticipated 48 hours in advance

APPOINTMENT/HEARINGS

- 1.3 Appointment of Gavin Byars to Board of Health for a term to 2021/Appointment of Officers
- 1.4 CO-VID Update
- 1.5 Septic Permits

1.6 WORK SESSION

- 1.7 Minutes November and December 2020
- 1.8 Recycling Center Update including Request for monitors/batteries disposal
- 1.9 Invoices
- 1.10 Future Agenda Items
 - 1.10.1 Job Description Review for Recycling Center Attendants
 - 1.10.2 MassToss and the Curbside Trash Program – Going forward
 - 1.10.3 96 Fitchburg Road – Manure Management Plan Update
 - 1.10.4 Timberland Farm – Site Plan Review

ADJOURNMENT

The meeting was called to order at 4:03pm. Roll call James Le'Cuyer (JL) and Chris Nocella (CN) present.

A MOTION was made by CN and 2nd by JL to appoint Gavin Byars (GB) as Clerk to the Board of Health with a term to 2021 election, Chris Nocella as Chairman and Jim Le'Cuyer as Vice-Chairman. Voting 2/0 MOTION carries. Welcome to the Board Clerk Gavin Byars!

CO-VID Update: Thursday 1/7/2021 58 cases 25+ from Christmas gatherings. The next two (2) weeks will be crucial as Townsend is still in the red category. Phones are blown up with vaccine questions. The first responders will be

getting their first shot this Saturday with the Nashoba Board of Health sponsoring it. Phasing looks like people with 2+ conditions will next, followed by people 75 years of age and older, lower income families, teachers, grocery, DPW workers, 65 years of age, people with one (1) existing health condition and then all residents. The Board asked for the EDS Plan to be updated with current personnel. They also requested the front door to the Town hall entrance be controlled more. A MOTION was made by JL and 2nd by GB to request the Selectmen have people coming into the Town Hall be escorted in and out by the department they are visiting to decrease people loitering in hallways and visiting departments without permission. Voting 3/0 MOTION carries. Rick Metcalf concluded Jim Garreffi is working with all COA's to determine how the vaccine can be distributed to those over 75 years of age.

Minutes of November and December 2020 were approved as written.

Carla Hitzenbuhler explained to the Board she will be keeping a log of all interdepartmental equipment that is being disposed of at the Recycling Center and will be requested a transfer at the end of year to supplement the General Revolving Fund which is self-sufficient per the recommendation of Finance Committee member Andrea Wood.

Invoices were approved as submitted.

Next meetings are scheduled for January 25th at 4pm and February 8 and 22 at 4pm.

A MOTION was made by JL and 2nd by CN to adjourn the meeting at 4:38pm. Voting 3/0 MOTION passes.